

ALL BIDS RECEIVED

**Bid Opening Non-Substantive Evaluation**

Name/Number of IFB: 316000712

Name of Vendor: LUTHER MARTIN EVANGELISTIC ASSOCIATION

Date/Time Received: 01/22/2025 @ 11:45 a.m.

Date/Time of Bid Opening: 01/22/2025 @ 2 p.m.

Pass or Fail: \_\_\_\_\_

<b>Requirement</b>	<b>Yes/No</b>	<b>Comments</b>
Was the bid received by the deadline?	yes	
Are there two original bids and one copy of the bid?	yes	
Is the bid cover sheet (Attachment A) included and filled out completely?	No	Missing signature didn't answer one question
Is the bid form (Attachment B) included, filled out completely with the pricing, and a wet signature?	No	Did not acknowledge Amendments 1 and 2
Are there at least three (3) legible references included on Attachment E?	yes	
Is the Certifications and Assurances (Attachment C) included and completed with a wet signature?	yes	
Are all amendment acknowledgments included and completed?	No	Missing acknowledgment #1; provided 2 copies of Amendment #2
Is Acknowledgment of bid as public record (Attachment D) included and completed? If applicable, is there a redacted copy of the bid?	No	Need to select an option
Has bidder been in business and providing services similar in requirements and scale for a minimum of one (1) year?	yes	
Is bidder qualified to do business in Mississippi as evidenced by registration with the MS SOS?	yes	pending submission of corrections by deadline
Is bidder responsive (paragraph 4.1.2.1 of IFB)?	yes	
Is bidder responsible (paragraph 4.2 of IFB)?	yes	pending reference checks

**ATTACHMENT A**

**BID COVER SHEET**

Bids are to be submitted as listed below, on or before 10:00 AM CST, January 21, 2025

PLEASE MARK YOUR ENVELOPE:

IFB for Transitional Housing Services  
IFB RFX Number 3160007102  
Opening Date: 10:00 AM CST, January 21, 2025  
Mississippi MDOC of Corrections  
Office of Procurement & Contracts  
Attention: Princess R. Hayes, Project Management Team Lead  
301 North Lamar Street, 3<sup>rd</sup> Floor  
Jackson, Mississippi 39201  
SEALED BID – DO NOT OPEN

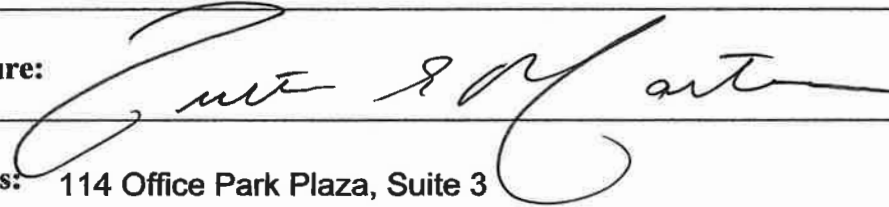
**Name of Company:** Luther Martin Evangelistic Association (Next Step Program)

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**Quoted By:** Luther Martin

---

**Signature:**



**Address:** 114 Office Park Plaza, Suite 3

---

**City/State/Zip:** Jackson Mississippi, 39206

---

**Telephone:** 601-376-8747 / 601-502-3065

---

**Fax Number:** 1-769-251-5711

---

**E-Mail Address:** info@luthermartin.org

---

**Name and phone number of Company Representative to be contacted by the MDOC seeking to contract for services pursuant to this IFB:**

Luther Martin 601-502-3065

**In addition to providing the above contact information, please answer the following questions regarding your company:**

What year was your company started? 2018

How many years has the company been in business of performing the services called for in this IFB?

4.5

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. 114 Office Park Plaza, Suite 3, Jackson Mississippi 39206  
Jackson Ms - principle place of business, State of Mississippi Incorporated

If your company is not physically located within the vicinity, how will you supply required services to MDOC? N/A - all of our locations are based in Mississippi and will remain for endurance of contract if awarded.

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms. No

Is your company licensed and/or certified to provide the services as required by any and all applicable Federal and State law(s)? Yes

List all licenses or permits your company possesses that are applicable to performing the services required in this IFB. State of Mississippi registered Non-profit  
501(c) 3 Register Organization

For how many customers has your company provided Transitional Housing Services in the past two years?  
4.5 years

**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
Luther Martin Evangelistic Asso.	Luther Martin	601-502-3065

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)	120
Maximum Rate Per Bed Per Day is \$20.00	x <u>18.95</u> *
Bid calculation = Total Beds x Rate per Bed x 365	= <u>\$ 830,010.00</u>

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
One	January 3, 2025
Two	January 17, 2025

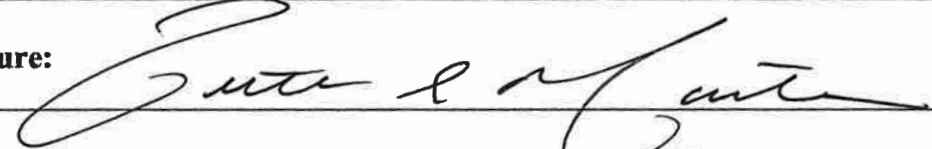
By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:** Luther Martin Evangelistic Association - Men of MORE

Printed Name of Representative: Luther E. Martin

Date: 1-22-2025

Signature: 

**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature)

*[Handwritten Signature]*

LUTHER E. MARTIN

1-21-2021

Name (Print)

Date

Luther Martin Evam Assn.

President

Company

Title

**ATTACHMENT D**  
**BIDDERS' ACKNOWLEDGMENT OF BID AS PUBLIC RECORD**

The redacted version of the bid – or if no redacted version is produced, the full bid document – will be released at the Agency's sole discretion, without notice to the bidder and will be produced as a public record exactly as submitted.

Bidders shall acknowledge which of the following statements is applicable regarding release of its bid document as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged. Choose one:

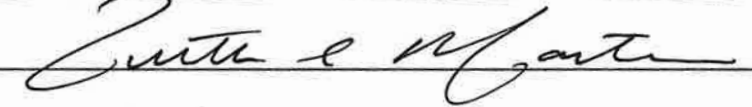
Along with a complete copy of its bid, bidder has submitted a second copy of the bid document in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder has not made redactions in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that The Mississippi Department of Corrections may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by the Mississippi Department of Corrections at any time without notice to bidder. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Mississippi Code Annotated § 25-61-9(1)(a). The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

**Company Name:** Luther Martin Evangelistic Association - Men of MORE

**Printed Name of Representative:** LUTHER E. MARTIN

**Date:** 1-22-2025

**Signature:** 

**Note:** Failure to sign this acknowledgement or making any modification to this acknowledgment may result in the bid being rejected as non-responsive.



**ATTACHMENT A**

**BID COVER SHEET**

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IFB for Transitional Housing Services  
IFB RFX Number 3160007102  
Opening Date: 10:00 AM CST, January 21, 2025  
Mississippi MDOC of Corrections  
Office of Procurement & Contracts  
Attention: Princess R. Hayes, Project Management Team Lead  
301 North Lamar Street, 3<sup>rd</sup> Floor  
Jackson, Mississippi 39201  
SEALED BID – DO NOT OPEN

**Name of Company:** Luther Martin Evangelistic Association (Next Step Program)  
\_\_\_\_\_

**Quoted By:** Luther Martin  
\_\_\_\_\_

**Signature:**  
\_\_\_\_\_

**Address:** 114 Office Park Plaza, Suite 3  
\_\_\_\_\_

**City/State/Zip:** Jackson Mississippi, 39206  
\_\_\_\_\_

**Telephone:** 601-376-8747 / 601-502-3065  
\_\_\_\_\_

**Fax Number:**  
\_\_\_\_\_

**E-Mail Address:** info@luthermartin.org  
\_\_\_\_\_

**Name and phone number of Company Representative to be contacted by the MDOC seeking to contract for services pursuant to this IFB:**

Luther Martin 601-502-3065

**In addition to providing the above contact information, please answer the following questions regarding your company:**

What year was your company started? 2018

How many years has the company been in business of performing the services called for in this IFB?

4.5

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. 114 Office Park Plaza, Suite 3, Jackson Mississippi 39206

Jackson Ms - principle place of business, State of Mississippi Incorporated

If your company is not physically located within the vicinity, how will you supply required services to MDOC?

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms. No

Is your company licensed and/or certified to provide the services as required by any and all applicable Federal and State law(s)? Yes

List all licenses or permits your company possesses that are applicable to performing the services required in this IFB. State of Mississippi registered Non-profit

501(c) 3 Register Organization

For how many customers has your company provided Transitional Housing Services in the past two years?

4.5 years

What is the largest customer your company has provided Transitional Housing Services for in the past two years?

Mississippi Department of Corrections

Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff. 1) Job Placement,

2) Financial Management Training, 3) Drug Recovery, 4) CDL Training Opportunity

Staff Certifications: Life Skills/Change Plan, Choice and Change, Employment Ability life skills

**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
Luther Martin Evangelistic Asso.	Luther Martin	601-502-3065

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
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3. All required overhead;
4. All required profit;
5. All required vehicles;
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7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)		120
Maximum Rate Per Bed Per Day is \$20.00	x	<u>18.95</u> *
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\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date

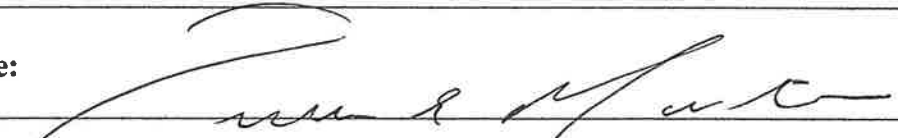
By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:** Luther Martin Evangelistic Association - Men of MORE

Printed Name of Representative: LUTHER E. MARTIN

Date: 1/21/2025

Signature: 

**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

## ATTACHMENT C

### CERTIFICATIONS AND ASSURANCES

As an authorized signatory for Luther Martin Evangelistic Association,  
I make the following certifications and assurances as a required element of the bid to which it is attached and the understanding that the truthfulness of the facts affirmed here and the continued compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

**1. REPRESENTATION REGARDING CONTINGENT FEES**

Bidder represents that it *has not* retained a person to solicit or secure a State contract or purchase upon an agreement or understanding for a commission, percentage, brokerage, or other contingent fee, except as disclosed in the Bidder's bid.

**2. REPRESENTATION REGARDING GRATUITIES**

Bidder represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of Mississippi Department of Corrections a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Bidder further represents that no employee or former employee of Mississippi Department of Corrections has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by bidder. Bidder further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

**3. NON-DEBARMENT**

Bidder certifies that it has not been and is not currently debarred, suspended, or otherwise ineligible for a contract award from the United States government, any State government, any County or City government, or any other public entity. This certification is a material representation of fact relied upon by the Mississippi Department of Corrections. If it is later determined that the Contractor did not comply with 2 C.F.R. part 180, subpart C, and 2 C.F.R. part 3000, subpart C, in addition to remedies available to MDOC, the federal government may pursue available remedies, including but not limited to suspension and/or debarment.

**4. INDEPENDENT PRICE DETERMINATION**

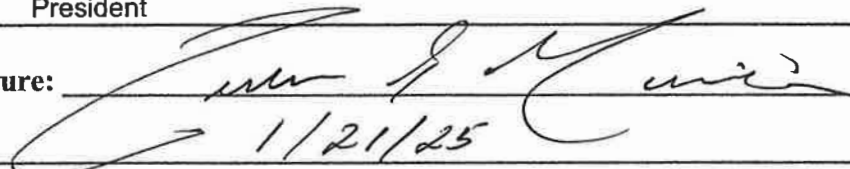
The bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to

those prices, the intention to submit a bid, or the methods or factors used to calculate the prices bid/offered.

5. The Bidder and/or authorized representative of the Bidder further certifies that he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto.
6. The Bidder and/or authorized representative of the Bidder further certifies that the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and attachments thereto.
7. The Bidder and/or authorized representative of the Bidder further certifies the company agrees to all provisions of the Invitation for Bids and Attachments thereto.
8. The Bidder and/or authorized representative of the Bidder further certifies that the company will provide the services required at the prices quoted above.
9. The Bidder and/or authorized representative of the Bidder further certifies that its workers are licensed, certified and possess the requisite credentials to provide the requested service.

Name: Luther Martin Evangelistic Association

Title: President

Signature: 

Date: 1/21/25

Modifications or additions to any portion of this document may be cause for rejection of the bid.

**ATTACHMENT D**  
**BIDDERS' ACKNOWLEDGMENT OF BID AS PUBLIC RECORD**

The redacted version of the bid – or if no redacted version is produced, the full bid document – will be released at the Agency's sole discretion, without notice to the bidder and will be produced as a public record exactly as submitted.

Bidders shall acknowledge which of the following statements is applicable regarding release of its bid document as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged. Choose one:

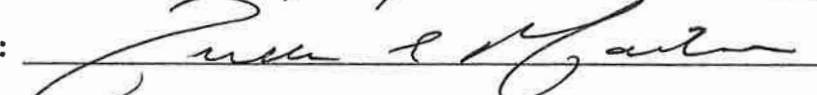
\_\_\_\_ Along with a complete copy of its bid, bidder has submitted a second copy of the bid document in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder has not made redactions in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that The Mississippi Department of Corrections may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

\_\_\_\_ Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by the Mississippi Department of Corrections at any time without notice to bidder. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Mississippi Code Annotated § 25-61-9(1)(a). The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

**Company Name:** Luther Martin Evangelistic Association - Men of MORE

**Printed Name of Representative:** Luther E. Martin

**Date:** 1/21/25

**Signature:** 

**Note:** Failure to sign this acknowledgement or making any modification to this acknowledgment may result in the bid being rejected as non-responsive.



**ATTACHMENT E  
REFERENCES**

Contractor may submit as many references as desired by submitting as many additional copies of Appendix C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, Contractors are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**REFERENCE 1**

**Name of Company:** Vital Core Health Strategies

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**Dates of Service:** 2022-2024

---

**Contact Person:** Lula Hull

---

**Address:** 755 Woodlands PKWY

---

**City/State/Zip:** Ridgeland Mississippi 39157

---

**Telephone Number:** 601-499-5778

---

**Cell Number:** 601-480-0018

---

**E-mail:** LHull@vitalcorehs.com

---

**Alternative Contact Person (optional):**

---

**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

---

**REFERENCE 2**

**Name of Company:** Hinds County Probation and Parole Office

---

**Dates of Service:** 2020-2025

---

**Contact Person:** Agent Joseph Moore

---

**Address:** 421 W. Pascagoula St

---

**City/State/Zip:** Jackson Ms 39203

---

**Telephone Number:** 601-933-2887

---

**Cell Number:** 601-927-3114

---

**E-mail:** JosephMoore@mdoc.state.ms.us

---

**Alternative Contact Person (optional):**

---

**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

---

**REFERENCE 3**

**Name of Company:** Consolidated Catfish

---

**Dates of Service:** 2021-2025

---

**Contact Person:** Billy Boswell

---

**Address:** 229 South St

---

**City/State/Zip:** Isola Mississippi 38754

---

**Telephone Number:** 1-800-228-3474

---

**Cell Number:** 662-721-8614

---

**E-mail:** Bboswell@deltapride.com

---

**Alternative Contact Person (optional):**

---

**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

---

**REFERENCE 4**

**Name of Company:** Carroll County Correctional Facility

---

**Dates of Service:** 2023-2025

---

**Contact Person:** Ashley Kitchens

---

**Address:** 33714 MS HWY 35

---

**City/State/Zip:** Vaiden Mississippi 39176

---

**Telephone Number:** 662-464-5209

---

**Cell Number:**

---

**E-mail:** akitchens@carrollcounty.ms

---

**Alternative Contact Person (optional):**

---

**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

---

**REFERENCE 5**

**Name of Company:** McDonald's

---

**Dates of Service:** 2024-2025

---

**Contact Person:** Francis King

---

**Address:** 595 Beasley Rd

---

**City/State/Zip:** Jackson Ms 39203

---

**Telephone Number:** 601-356-9422

---

**Cell Number:** 601-813-7109

---

**E-mail:** frances\_k@att.net

---

**Alternative Contact Person (optional):**

---

**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

---

**ATTACHMENT E  
REFERENCES**

Contractor may submit as many references as desired by submitting as many additional copies of Appendix C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, Contractors are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**REFERENCE 1**

#6

Name of Company: Central Mississippi Correctional Center

Dates of Service: 2022 - 2025

Contact Person: Sonya Hand

Address: 3794 Ms Hwy 468

City/State/Zip: Pearl MS 39208

Telephone Number: 601-932-2880

Cell Number: 769-268-5297

E-mail: SPHand@MDOC.state.ms.us

Alternative Contact Person (optional):  
\_\_\_\_\_

Telephone Number:  
\_\_\_\_\_

Cell Number:  
\_\_\_\_\_

**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

**Reference Name:**

**Person Contacted, Title/Position:**

**Date/Time Contacted:**

**Service From/To Dates:**

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:** Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called by:**

Signature	Title	Date
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**ATTACHMENT I**

IFB RFx: 3160007102  
IFB for Transitional Housing Services  
**IFB Exception(s)**

Contractor taking exception to any part or section of the solicitation shall indicate such exceptions on the table below. If no exceptions are taken, then the Contractor shall state in this section "No Exceptions Taken." Failure to indicate any exception will be interpreted as the Contractor's intent to comply fully with the requirements as written. Conditional or qualified bids, unless specifically allowed, shall be subject to rejection in whole or in part.

<b>Procurement Section and Page Number</b>	<b>Original Language</b>	<b>Requested Change/Exception</b>	<b>MDOC Decision</b>
1.		No Exceptions Taken	
2.			
3.			
4.			
5.			

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

**Receipt for Amendment #2 Acknowledged: (signature) \_\_\_\_\_**

**Name (Print):** Luther E. Martin **Date:** JAN 21, 25

**Company:** Luther Martin Evangelistic **Title:** President

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

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All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

Receipt for Amendment #2 Acknowledged: (signature) 

Name (Print): Luther E. Martin Date: 1-21-2025

Company: Luther Martin Eva Assoc (LMEA) Title: President



“Make the one decision...  
to trust Christ”

601.376.8747  
www.luthermartin.org

114 Office Park Plaza, Ste 3  
Jackson, MS 39206

**Overview of locations and services:**

- We presently have five locations.
- Three in the Jackson area and two in the Mississippi Delta at Isola.
- We have two locations that house Sex-offenders

**Martin House Apartments**

3352 Livingston Rd  
Jackson, Ms.

Total of 8, 3-bedroom Apartments, a total of 44 beds  
4 Apartments handicapped accessible

**Downtown Main**

124 E. South St  
Jackson Ms. 39201

50 Beds  
Handicapped Accessible

**Floral St Campus Addiction Recovery**

5982 Floral Drive  
Jackson, Ms. 39206

**The Delta House**

136 Cole Lake Rd  
Isola Ms.

13 beds  
**Sex Offenders Accepted**

**The Delta House 2**

40 Easy Money Rd  
Isola Ms.

13 Beds  
**Sex Offenders Accepted**

Bringing people to Christ through the simple message of the Gospel.

## **Services Offered**

### **Residency:**

We offer a safe atmosphere with three daily meals.

### **Employment:**

- We offer employment and transportation too and forth.
- We presently staff three businesses that hire numbers.

### **Training provided:**

- Employment Readiness
- Financial Management – Community Bank Outreach
- Christian Discipleship Classes
- Self Help – Change Course

### **Drug Treatment:**

- We will offer a comprehensive program dealing with drug addiction located at our Floral Education Campus in Jackson Ms.

We will offer any of the other services requested in the IFB. We take no exceptions.



Sex offenders accepted  
40 Easy Money Rd Belzoni MS 39038

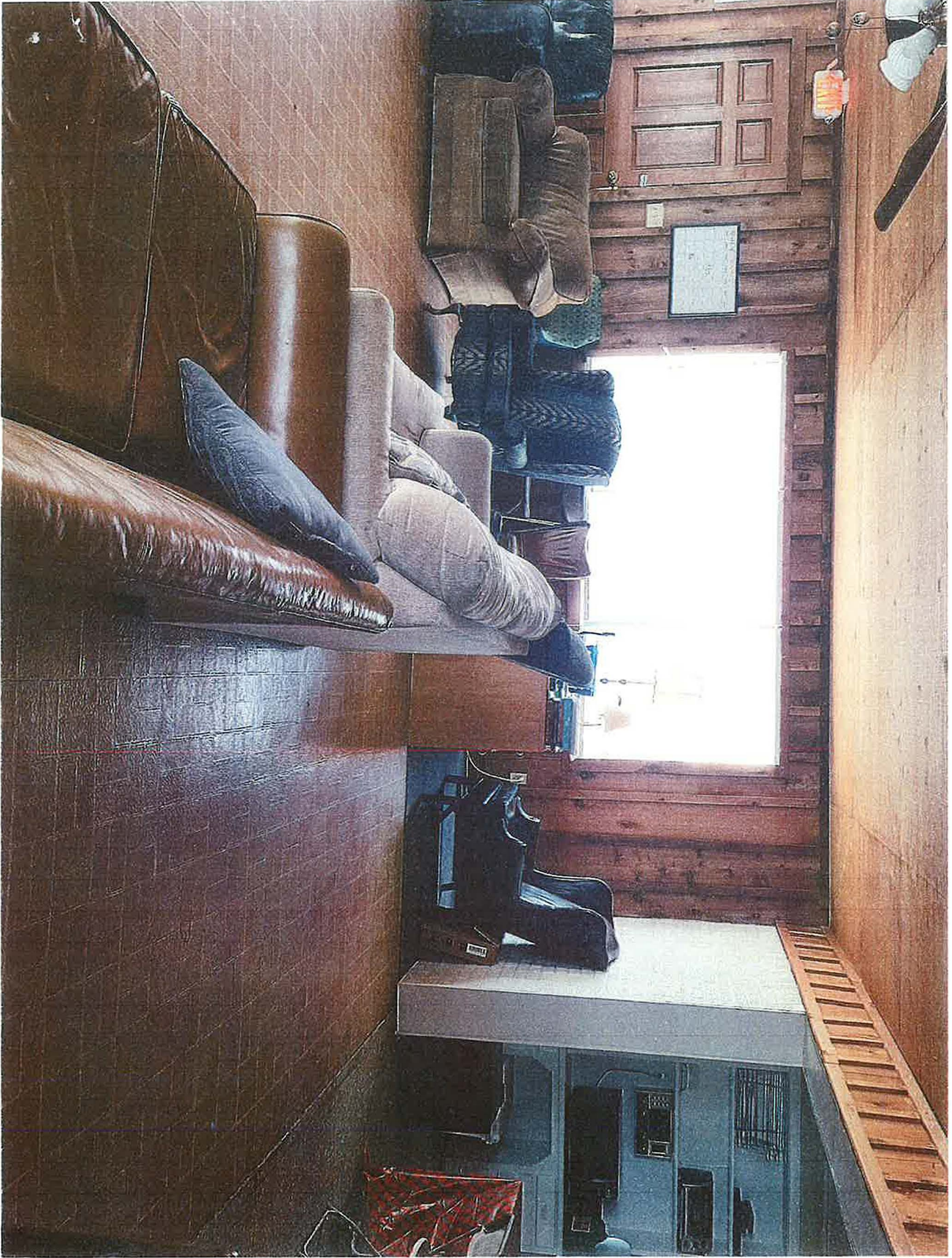


Sex offenders accepted  
40 Easy Money Rd Belzoni MS 39038  
Delta house 2



1936 Lake Lake Road Isola, MS 38754  
Sex Offenders accepted  
Delta house 1







South St downtown main  
124 E. South St Jackson MS 39201





124 South St Downtown Main



Martin house apartments  
3352 Livingston Rd Jackson MS 39213  
8 units 3 bedrooms





Inside Livingston

**F0001**  
**Fee: \$ 50**



**Michael Watson**  
SECRETARY OF STATE

**2020251918**

Business ID: 1219910  
Filed: 06/30/2020 09:03 AM  
Michael Watson  
Secretary of State

P.O. BOX 136  
JACKSON, MS 39205-0136  
TELEPHONE: (601) 359-1633

Articles of Incorporation

**Business Information**

**Business Type:** Non-Profit Corporation  
**Business Name:** Luther Martin Evangelistic Association  
**Business Email:** Luthermartin@evangelistluthermartin.com  
**Period of Duration:** Perpetual  
**Initial planned non-profit activity:** Religious Associations

**NAICS Code/Nature of Business**

813110 - Religious Organizations

**Registered Agent**

**Name:** Tabitha Martin  
**Address:** 112 Harris carter rd  
Pearl, MS 39208

**Signature**

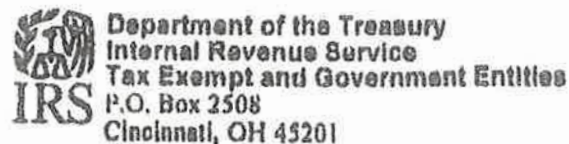
The undersigned certifies that:

- 1) he/she has notified the above-named registered agent of this appointment;
- 2) he/she has provided the agent an address for the company, and;
- 3) the agent has agreed to serve as registered agent for this company

By entering my name in the space provided, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day **06/30/2020**.

<b>Name:</b>	<b>Address:</b>
Luther Martin	112 Harris carter rd
<i>Incorporator</i>	Pearl, MS 39208





Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508  
Cincinnati, OH 45201

LUTHER MARTIN EVANGELISTIC ASSOCIATION  
C/O LUTHER MARTIN  
6014 FLORAL DR  
JACKSON, MS 39206-2406

Date: 12/08/2022  
Employer ID number: 82-4625318  
Person to contact: Name: Customer Service  
ID number: 31854  
Telephone: 877-829-5500  
Accounting period ending: February 28  
Public charity status: 170(b)(1)(A)(vi)  
Form 990 / 990-EZ / 990-N required: Yes  
Effective date of exemption: November 18, 2022  
Contribution deductibility: Yes  
Addendum applies: No  
DLN: 26053727007412

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

A handwritten signature in cursive script, appearing to read "Stephen A. Marjin", is written over a faint, illegible typed name.

Stephen A. Marjin  
Director, Exempt Organizations  
Rulings and Agreements

Luther Martin Evangelistic Association

Profit and Loss by Month  
January - December 2024

	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2024	JUN 2024	JUL 2024
<b>Income</b>							
<b>Total Income</b>							
<b>Expenses</b>							
Advertising & Marketing		20.16	122.48	62.24	57.60	86.46	60.34
Bank Charges & Fees	480.95	516.95	156.95	332.89	253.88	315.91	324.90
Dues & Subscription	103.45	54.45	54.45	145.38	134.33	89.41	195.65
Gas & Fuel	48.33	96.73	344.07	739.77	174.77	368.70	281.26
Insurance	1,118.98	1,118.98	1,159.10	1,969.69	1,945.53	1,761.78	1,854.14
Interest Paid	2.47	6.54	0.50	1.45		0.95	1.69
Job Supplies	630.00	400.00	120.00	4,035.92	7,777.00	9,336.00	4,890.00
Legal & Professional Services		220.00					
Meals & Entertainment	95.74	166.29	393.52	869.50	1,690.51	674.00	203.70
Office Supplies	774.68	471.22	313.59	617.27	1,183.09	3,142.85	2,091.84
Parking & Tolls		61.67					
Rent & Lease	2,918.25	6,302.62	2,950.00	7,800.00	15,319.00	9,240.12	11,250.00
Repairs & Maintenance					621.15	993.82	
Software & Apps	24.61	49.14	29.08	198.24	228.71	273.49	487.11
Travel		3,369.40	440.69	5,601.09	6,771.23	7,694.86	1,674.32
Uncategorized Expense	7,854.83	11,467.24	2,296.94	12,746.96	13,590.35	11,544.53	10,010.00
Uniform	214.92	106.12	95.83	239.60			262.06
Utilities	1,779.25			283.53	631.35		2,046.10
Vehicle	130.00	145.00	1,074.51	1,926.73	2,475.05	1,141.33	983.00
Waste Management						174.89	
<b>Total Expenses</b>	<b>\$16,186.46</b>	<b>\$24,572.51</b>	<b>\$9,551.71</b>	<b>\$37,570.26</b>	<b>\$52,853.55</b>	<b>\$46,839.10</b>	<b>\$36,616.11</b>
<b>NET OPERATING INCOME</b>	<b>\$ -16,186.46</b>	<b>\$ -24,572.51</b>	<b>\$ -9,551.71</b>	<b>\$ -37,570.26</b>	<b>\$ -52,853.55</b>	<b>\$ -46,839.10</b>	<b>\$ -36,616.11</b>
<b>NET INCOME</b>	<b>\$ -16,186.46</b>	<b>\$ -24,572.51</b>	<b>\$ -9,551.71</b>	<b>\$ -37,570.26</b>	<b>\$ -52,853.55</b>	<b>\$ -46,839.10</b>	<b>\$ -36,616.11</b>

Luther Martin Evangelistic Association

Profit and Loss by Month

January - December 2024

	AUG 2024	SEP 2024	OCT 2024	NOV 2024	DEC 2024	TOTAL
Income						
<b>Total Income</b>						<b>\$0.00</b>
Expenses						
Advertising & Marketing	55.78	55.78	84.58	1,327.02	263.44	\$2,195.88
Bank Charges & Fees	1,063.20	1,231.65	1,223.88	653.40	631.29	\$7,185.85
Dues & Subscription	121.73	144.19	255.45	203.48	263.72	\$1,765.69
Gas & Fuel	89.50	52.76	352.14	981.93	450.52	\$3,960.48
Insurance	1,372.43	1,402.02	1,725.17	2,569.32	2,980.22	\$20,977.36
Interest Paid		14.92	8.21		0.07	\$36.80
Job Supplies	1,730.00	3,390.00	802.00	4,410.00	500.00	\$38,020.92
Legal & Professional Services			0.14	62.84	3,108.76	\$3,391.74
Meals & Entertainment	155.57	85.56	910.09	333.56	1,473.55	\$7,051.59
Office Supplies	196.97	422.25	882.15	2,390.38	1,688.28	\$14,174.57
Parking & Tolls						\$61.67
Rent & Lease	14,971.62	6,178.52	8,496.30	18,175.76	12,527.43	\$116,129.62
Repairs & Maintenance		1,156.50				\$2,771.47
Software & Apps	214.48	47.42	469.37	497.48	696.48	\$3,215.61
Travel	2,316.64	1,892.09	600.35	657.62	4,075.42	\$35,093.71
Uncategorized Expense	21,413.20	13,510.25	43,836.28	32,139.48	54,659.73	\$235,079.79
Unifrom	305.46		320.12	156.38	144.84	\$1,845.33
Utilities	6,812.29	5,981.48	3,840.56	7,161.74	4,722.48	\$33,258.78
Vehicle	1,317.72	565.98	2,285.71	5,095.55	2,841.50	\$19,982.08
Waste Management			442.62		923.66	\$1,541.17
<b>Total Expenses</b>	<b>\$52,136.59</b>	<b>\$36,131.37</b>	<b>\$66,535.12</b>	<b>\$76,815.94</b>	<b>\$91,951.39</b>	<b>\$547,760.11</b>
<b>NET OPERATING INCOME</b>	<b>\$ -52,136.59</b>	<b>\$ -36,131.37</b>	<b>\$ -66,535.12</b>	<b>\$ -76,815.94</b>	<b>\$ -91,951.39</b>	<b>\$ -547,760.11</b>
<b>NET INCOME</b>	<b>\$ -52,136.59</b>	<b>\$ -36,131.37</b>	<b>\$ -66,535.12</b>	<b>\$ -76,815.94</b>	<b>\$ -91,951.39</b>	<b>\$ -547,760.11</b>

Mississippi Offender Reentry Experience  
Profit and Loss by Tag Group  
January - December 2023

	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	TOTAL
<b>Revenue</b>													
Donations		5,000.00	5,000.00										\$10,000.00
State of Mississippi Revenue	16,659.35	2,505.00	74,294.72	10,749.40	3,056.81	1,434.00	4,875.00						\$113,574.28
<b>Total Revenue</b>	<b>\$16,659.35</b>	<b>\$7,505.00</b>	<b>\$79,294.72</b>	<b>\$10,749.40</b>	<b>\$3,056.81</b>	<b>\$1,434.00</b>	<b>\$4,875.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$123,574.28</b>
<b>GROSS PROFIT</b>	<b>\$16,659.35</b>	<b>\$7,505.00</b>	<b>\$79,294.72</b>	<b>\$10,749.40</b>	<b>\$3,056.81</b>	<b>\$1,434.00</b>	<b>\$4,875.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$123,574.28</b>
<b>Expenditures</b>													
Advertising & marketing	560.34	236.26	768.88	2,360.40	260.81		282.20						\$4,468.89
Clothing			31.08										\$31.08
Contract Labor	430.00	850.00											\$1,280.00
dues	39.98	39.98											\$79.96
Early Departure Fees	6,175.36	3,417.16	5,426.43										\$15,018.95
Equipment Rental				161.52									\$161.52
Groceries	1,064.23		142.94										\$1,207.17
Honorarium		442.00	925.00	380.00									\$1,747.00
Insurance	492.30	1,369.90	2,532.99	408.01									\$4,803.20
Liability insurance	1,175.00	1,175.00	2,350.00	536.67									\$5,236.67
<b>Total Insurance</b>	<b>1,667.30</b>	<b>2,544.90</b>	<b>4,882.99</b>	<b>944.68</b>									<b>\$10,039.87</b>
Interest paid		1.32											\$1.32
Internet	117.00		117.00										\$234.00
Meals		24.11		16.00									\$40.11
Occupancy													\$0.00
Rent	2,000.00		4,100.00	2,000.00									\$8,100.00
Utilities	2,302.80	6,891.68	10,828.96	862.27	3,428.45	255.55	993.73						\$25,563.44
<b>Total Occupancy</b>	<b>4,302.80</b>	<b>6,891.68</b>	<b>14,928.96</b>	<b>2,862.27</b>	<b>3,428.45</b>	<b>255.55</b>	<b>993.73</b>						<b>\$33,663.44</b>
Office expenses													\$0.00
Bank fees & service charges		315.24	43.42	36.37									\$395.03
Office supplies	36.54	150.75	101.44	178.09									\$466.82
Small tools & equipment				109.36									\$109.36
Software & apps	452.96	634.84	492.96	492.96	492.96	87.85	12.96						\$2,667.49
<b>Total Office expenses</b>	<b>489.50</b>	<b>1,100.83</b>	<b>637.82</b>	<b>616.78</b>	<b>492.96</b>	<b>87.85</b>	<b>12.96</b>						<b>\$3,638.70</b>
Outreach				3,650.00	565.00								\$4,215.00
Payroll expenses													\$0.00
Health insurance & accident plans	1,702.88	1,702.88	1,819.26	1,819.26	1,342.21	1,342.21	1,342.21						\$11,070.91
Payroll Wage Expenses	9,549.57	10,736.00	11,638.41	11,592.09	5,796.04								\$49,312.11
<b>Total Payroll expenses</b>	<b>11,252.45</b>	<b>12,438.88</b>	<b>13,457.67</b>	<b>13,411.35</b>	<b>7,138.25</b>	<b>1,342.21</b>	<b>1,342.21</b>						<b>\$60,383.02</b>
Pex Card Residents	7,416.00	12,654.00	5,665.00	1,237.67	582.12								\$27,554.79
Repairs & maintenance	400.00	688.50	203.40										\$1,291.90
Split Reimbursements	362.81	1,667.41	629.85	55.00									\$2,715.07
Supplies	592.84	195.36	659.92	916.07									\$2,364.19
Supplies & materials	260.11	299.74	299.74	1,743.49	300.00								\$2,603.34
<b>Total Supplies</b>	<b>592.84</b>	<b>455.47</b>	<b>959.66</b>	<b>2,859.56</b>	<b>300.00</b>								<b>\$4,967.53</b>
Travel	154.00	247.00	240.20										\$641.20
Vehicle rental					222.44								\$222.44
<b>Total Travel</b>	<b>154.00</b>	<b>247.00</b>	<b>240.20</b>		<b>222.44</b>								<b>\$863.64</b>
Uncategorized Expense					60.00								\$60.00
<b>Total Expenditures</b>	<b>\$35,024.61</b>	<b>\$43,699.50</b>	<b>\$49,016.88</b>	<b>\$28,555.23</b>	<b>\$13,050.03</b>	<b>\$1,685.61</b>	<b>\$2,631.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$173,882.96</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -18,365.26</b>	<b>\$ -36,194.50</b>	<b>\$30,277.84</b>	<b>\$ -17,805.83</b>	<b>\$ -9,993.22</b>	<b>\$ -251.61</b>	<b>\$2,243.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ -50,088.88</b>
<b>Other Expenditures</b>													
Vehicle expenses		638.00	2,545.60										\$3,383.60
Vehicle gas & fuel	541.64	1,554.72	2,374.95	1,059.54									\$5,530.85
Vehicle registration			69.85										\$69.85
Vehicle repairs	1,000.00		4,455.60	1,559.39									\$7,014.99
<b>Total Vehicle expenses</b>	<b>1,541.64</b>	<b>2,392.72</b>	<b>8,446.00</b>	<b>2,618.93</b>									<b>\$15,999.29</b>
<b>Total Other Expenditures</b>	<b>\$1,541.64</b>	<b>\$2,392.72</b>	<b>\$8,446.00</b>	<b>\$2,618.93</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,999.29</b>
<b>NET OTHER REVENUE</b>	<b>\$ -1,541.64</b>	<b>\$ -2,392.72</b>	<b>\$ -8,446.00</b>	<b>\$ -2,618.93</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ -15,999.29</b>
<b>NET REVENUE</b>	<b>\$ -19,906.90</b>	<b>\$ -38,587.22</b>	<b>\$20,831.84</b>	<b>\$ -20,424.76</b>	<b>\$ -9,993.22</b>	<b>\$ -251.61</b>	<b>\$2,243.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ -66,087.97</b>

# Mississippi Offender Reentry Experience

## Statement of Financial Position

As of December 1, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
FREE BUSINESS CKING (0888) - 1	9.68
FREE BUSINESS CKING (5863) - 1	3,163.43
QuickBooks Checking Account	530.83
VALUEPLUS BUSINESS (3599) - 1	2,629.45
VALUEPLUS BUSINESS (7622) - 1	3,929.78
<b>Total Bank Accounts</b>	<b>\$10,263.17</b>
Accounts Receivable	
Accounts Receivable (A/R)	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
Payments to deposit	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$10,263.17</b>
Fixed Assets	
Bus	5,000.00
Bus 2	25,000.00
Fixed Asset - Phones	2,705.65
Van 3	3,500.00
<b>Total Fixed Assets</b>	<b>\$36,205.65</b>
<b>TOTAL ASSETS</b>	<b>\$46,468.82</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Resident Payable	227,445.69
<b>Total Other Current Liabilities</b>	<b>\$227,445.69</b>
<b>Total Current Liabilities</b>	<b>\$227,445.69</b>
<b>Total Liabilities</b>	<b>\$227,445.69</b>
Equity	
Reconciliation Adjustments	21,331.97
Retained Earnings	-136,220.87
Net Revenue	-66,087.97
<b>Total Equity</b>	<b>\$ -180,976.87</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$46,468.82</b>

**Bid Opening Non-Substantive Evaluation**

Name/Number of IFB: 3160007102

Name of Vendor: New Way Mississippi Inc.

Date/Time Received: 01/17/2025 @ 11:02 a.m.

Date/Time of Bid Opening: January 22, 2025 @ 2 p.m.

Pass or Fail: Pass

Requirement	Yes/No	Comments
Was the bid received by the deadline?	yes	
Are there two original bids and one copy of the bid?	yes	
Is the bid cover sheet (Attachment A) included and filled out completely?	yes	
Is the bid form (Attachment B) included, filled out completely with the pricing, and a wet signature?	No	Missing Amendment #2 Bid was submitted prior to issued Amendment
Are there at least three (3) legible references included on Attachment E?	No	3rd ref. missing date of service
Is the Certifications and Assurances (Attachment C) included and completed with a wet signature?	yes	
Are all amendment acknowledgments included and completed?	No	Missing Amendment #2
Is Acknowledgment of bid as public record (Attachment D) included and completed? If applicable, is there a redacted copy of the bid?	yes	
Has bidder been in business and providing services similar in requirements and scale for a minimum of one (1) year?	yes	
Is bidder qualified to do business in Mississippi as evidenced by registration with the MS SOS?	yes	
Is bidder responsive (paragraph 4.1.2.1 of IFB)?	yes	
Is bidder responsible (paragraph 4.2 of IFB)?	yes	pending reference checks

**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
New Way Mississippi, Inc	Larry Perry Phyllis Rhodes	601-506-4271 601-946-0484

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)		<u>80</u>
Maximum Rate Per Bed Per Day is \$20.00	x	<u>\$20.00 *</u>

Bid calculation = Total Beds x Rate per Bed x 365 = **\$584,000.00**

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
1	1-3-2025
2	1-22-2025

By signing below, the bidder Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate complete, and current as of the submission date.

Company Name:

New Way Mississippi, Inc.

Printed Name of Representative:

Larry Perry

Date:

January 22, 2025

Signature:

Larry Perry

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.



**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

Receipt for Amendment #2 Acknowledged: (signature) Larry Perry

Name (Print): Larry Perry Date: 1-23-2025

Company: New Way Mississippi Title: CEO

**ATTACHMENT E**

**REFERENCES**

Bidder may submit as many references as desired by submitting as many additional copies of Attachment C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, bidders are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**REFERENCE 1:**

Name of company: Gateway Rescue Mission, Inc  
Dates of Service: 2004-present  
Contact Person: Rex Baker Title: Executive Director  
Address: 328 S Gallatin St, Jackson, MS 39203  
Telephone Number: 601-353-5864  
Cell Phone: 601-594-3730  
Email: info@gatewaymission.org  
Alternative Contact Person (optional):  
Telephone Number  
Cell Number:  
E-mail:

**REFERENCE 2:**

Name of Company: Central Mississippi Continuum of Care  
Date of Service: 2022-Present  
Contact Person: Melvin Stamps Title: Dir of Planning  
Address: 1230 Raymond Rd, Jackson, MS 39204  
Telephone Number: 601-969-1895  
Cell Phone: 601-699-7326  
Email: mstamps@centralmscoc.org  
Alternative Contact Person (optional):  
Telephone Number  
Cell Number:  
E-mail:

**REFERENCE 3:**

Name of Company: Marvelous Works  
Date of Service: 2010-Present  
Contact Person: Betty Tyler Title: Executive Director  
Address: 531 W Capitol St Jackson, MS 39203  
Telephone Number: 601-927-2961  
Cell Phone: 601 949-9955  
Email: bjtyler@bellsouth.net  
Alternative Contact Person (optional):

ATTACHMENT A  
BID COVER SHEET

IFB for Transitional Housing Services  
IFB RFX Number 3160007102  
Opening Date: 10:00 AM CST, January 21, 2025  
Mississippi MDOC of Corrections  
Office of Procurement & Contracts  
Attention: Princess R. Hayes, Bid Coordinator  
301 North Lamar Street, 3rd Floor  
Jackson, Mississippi 39201  
SEALED BID – DO NOT OPEN

Name of Company: New Way Mississippi, Inc.

Quoted By: Larry Perry

Signature: 

Address: PO Box 24404

City/State/Zip: Jackson, MS 39225

Telephone: 601-506-4271

Fax Number: 769-257-6638

E-Mail Address: prhodes@newwaymiss.com

**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature) Larry Perry

LARRY PERRY  
Name (Print)

1-17-2025  
Date

New Way US  
Company

CEO  
Title

Name and phone number of Company Representative to be contacted by the MDOC seeking to contract for services pursuant to this IFB: Larry Perry 601506-4271

In addition to providing the above contact information, please answer the following questions regarding your company:

What year was your company started? 1998

How many years has the company been in business of performing the services called for in this IFB?

New Way Mississippi has been in business for 25 years. We have provided transitional housing and supportive services in partnership with the Mississippi Department of Corrections since 2014 which will be 10 years by the time this IFB becomes effective in 2024.

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation.

Home Office: 6510 Cole Rd, Ridgeland MS 39157  
Principle place of business: 916 Inge Street, Jackson MS 39203  
Mailing Address: PO Box 24404, Jackson MS 39225  
Place of Incorporation: 1896 North Frontage Rd, Clinton MS 39056

If your company is not physically located within the vicinity, how will you supply required services to MDOC? We are physically located within the vicinity.

The facility addresses are as follows:

916 Inge Street Jackson MS 39203 (26 beds)  
836 Medical Plaza Jackson MS 39204 (16 beds)  
4450 Bullard St Jackson MS 39209 (7beds)  
1218 Macon St Jackson MS 39203 (3 beds)  
1711 Saint Charles St Jackson MS 39203 (8 beds)  
1072 Simpson HWY 149 Magee MS 39114 (20).

We do not have housing for registered sex offenders. \_\_\_\_\_

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms.

NO the company is not for sale

Is your company licensed and/or certified to provide the services as required by any and all applicable Federal and State law(s)? YES

List all licenses or permits your company possesses that are applicable to performing the services required in this IFB. Annual Secretary of State Certification, Internal Revenue Tax Exempt Status.

For how many customers has your company provided Transitional Housing Services in the past two years?

In 2023 we served 240 Transitional Housing clients and in 2024 we served 231 Transitional housing clients.

What is the largest customer your company has provided Transitional Housing Services for in the past two years? Mississippi Department of Corrections

---

**Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff.**

When started in 1998, New Way Mississippi (NWM) provided transitional housing to the homeless who were recovering substance abusers and/or ex-offenders. At that time, it operated only one house with five male participants. Since that time, it has expanded to housing capacity of 80 beds. Thus, its facilities as well as the services have expanded beyond weekly group meetings to include employment assistance, financial management, spiritual counseling, education assistance, homebuyer education, and other life skills training. It has a strong and diverse board of directors that includes pastors, former educators, community developers, homeless providers, mass media and business professionals.

Although NWM has been active since 1998, its founder, Larry Perry, President/CEO has been providing services to the homeless and recovering substance abusers for more than 23 years. He got his initial start as director of a drug rehab program, New Day Drug Rehab Ministry, (Program of New Horizon Ministries, Inc.) which received national recognition by US-HUD for its innovative approach to housing and serving recovering alcohol/drug population. This program housed over 30 men and women (separate housing) and received support from private corporations, foundations, banks, state and local government.

Prior to operating NWM full-time, Larry Perry worked with Gateway Rescue Mission for over 8 years as program director and deputy director. Gateway is the largest homeless shelter in the Metro Jackson area and operates an alcohol/drug rehab center with over 70 bed capacity (2 sites). Mr. Perry was instrumental in restructuring the shelter and alcohol/drug rehab program which enhanced Gateway's capacity and their overall program effectiveness. He enhanced the program's effectiveness by developing comprehensive supportive services – personal life skill training, counseling, healthcare, money management, family reunification sessions, GED classes, employment preparation and employment placement. He also assisted in securing funding for a new men's facility that housed an additional 52 men. This project received regional recognition by the Federal Home Loan Board of Dallas (Southwest Region) in their quarterly magazine.

Additional key team members include: Mrs. Brandy Davis who has a degree in Social Services, Gregory Glass who has a degree in Business Administration, Dr. Phyllis Rhodes who has a PhD in Finance and has continued to worked as the Chief Financial Officer for New Way Mississippi for slightly over 12 years.

The primary focus of NWM's transitional housing program is to rehabilitate the participating ex-offenders and transform them into employable, healthy and productive individuals by: 1) Providing a stable, safe and structured housing environment to rehabilitate; 2) Preparing participants to reintegrate into society with interdependent support systems; and 3) Developing external relationships with family, community and service providers. The success of the program will be indicated by the number of participants who effectively reintegrated into mainstream society with employment.

Our goal is to provide transitional housing services to returning citizens who are Male Non-Registered Sex Offenders. We do not provide housing that meet requirements as stated in MS Code Ann. 45-33-25 regarding facilities housing Registered Sex Offenders. Program participants will enroll in the Transitional Program for a minimum of 4 months and a maximum of 6 months stay.

We see housing as a necessary and basic need during the transition process. It is the foundation of our supportive services which ensure that participants are closer to becoming self-reliant. It is difficult to provide supportive services without the housing component; and the housing service without the supportive services usually lead to long term dependency. So, to enhance our housing services, we provide the following supportive services:

- a. Employment Skills Training and Placement – Many ex-offenders have employable skills but may not know how to market themselves. We teach them how to market themselves with confidence and excitement by updating their resume, tips on an effective interviewing, “how to make a good first impression”, “how to keep the job once you get it”, appropriate dress and hair grooming and connecting them to appropriate employers.
- b. Referral to qualified Substance Abuse Programs - It is important that the participants who experience substance abuse and addiction receive the therapy required to manage their addictions. Participants will be referred to other agencies within the Jackson Mississippi area for support and therapy.
- c. Educational Assistance – We bring GED providers to the site for the participants. All they need to do is show up for class and do the work. For those who are a bit more advanced, we connect them to local community programs i.e. Community Colleges and Vocational Ed. Schools.
- d. Individual and Group Therapy – The director and program manager allow time to meet one-on-one with participants; however, any issue beyond their level of training, is referred to MS Mental Health, MS Dept of Human Services and local faith-based leaders. Group sessions are conducted weekly and often time outside speakers volunteer to meet with the groups to discuss issues within our curriculum.
- e. Opportunity to Reconnect with Family Members- When it is conducive, we encourage and make an effort to reconnect ex-offenders with their families. This makes a difference in how the ex-offender sees their future, especially when children are involved.

- f. Transportation – This service is important because many participants do not have vehicles and their work site may not be on a bus line. It makes the difference in allowing them to keep a job. Although they may have the skill and education, without transportation it just doesn't connect.



**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
New Way Mississippi, Inc	Larry Perry Phyllis Rhodes	601-506-4271 601-946-0484

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

$$\begin{array}{r} \text{Total Beds Currently Available (minimum is 10 beds)} \\ \text{Maximum Rate Per Bed Per Day is } \$20.00 \end{array} \times \begin{array}{r} 80 \\ \hline \$20.00 * \end{array}$$

$$\text{Bid calculation} = \text{Total Beds} \times \text{Rate per Bed} \times 365 = \underline{\underline{\$584,000.00}}$$

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
1	1-3-2025

By signing below, the bidder Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate complete, and current as of the submission date.

Company Name:

New Way Mississippi, Inc.

Printed Name of Representative:

LARRY PERRY

Date:

January 17, 2025

Signature:

Larry Perry

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**ATTACHMENT C**

**CERTIFICATIONS AND ASSURANCES**

As an authorized signatory for New Way Mississippi, Inc., I make the following certifications and assurances as a required element of the bid to which it is attached and the understanding that the truthfulness of the facts affirmed here and the continued compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

**1. REPRESENTATION REGARDING CONTINGENT FEES**

Bidder represents that it *has not* retained a person to solicit or secure a State contract or purchase upon an agreement or understanding for a commission, percentage, brokerage, or other contingent fee, except as disclosed in the Bidder's bid.

**2. REPRESENTATION REGARDING GRATUITIES**

Bidder represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of Mississippi Department of Corrections a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Bidder further represents that no employee or former employee of Mississippi Department of Corrections has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by bidder. Bidder further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

**3. NON-DEBARMENT**

Bidder certifies that it has not been and is not currently debarred, suspended, or otherwise ineligible for a contract award from the United States government, any State government, any County or City government, or any other public entity. This certification is a material representation of fact relied upon by the Mississippi Department of Corrections. If it is later determined that the Contractor did not comply with 2 C.F.R. part 180, subpart C, and 2C.F.R. part 3000, subpart C, in addition to remedies available to MDOC, the federal government may pursue available remedies, including but not limited to suspension and/or debarment.

**4. INDEPENDENT PRICE DETERMINATION**

The bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to those prices, the intention to submit a bid, or the methods or factors used to calculate the prices bid/offered.

5. The Bidder and/or authorized representative of the Bidder further certifies that he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto.
6. The Bidder and/or authorized representative of the Bidder further certifies that the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and attachments thereto.
7. The Bidder and/or authorized representative of the Bidder further certifies the company agrees to all provisions of the Invitation for Bids and Attachments thereto.
8. The Bidder and/or authorized representative of the Bidder further certifies that the company will provide the services required at the prices quoted above.
9. The Bidder and/or authorized representative of the Bidder further certifies that its workers are licensed, certified and possess the requisite credentials to provide the requested service.

Name: Larry D. Perry

Title: Chief Executive Officer

Signature: 

Date: 1-17-2025

Modifications or additions to any portion of this document may be cause for rejection of the bid.

**ATTACHMENT D**

**BIDDERS' ACKNOWLEDGMENT OF BID AS PUBLIC RECORD**

The redacted version of the bid – or if no redacted version is produced, the full bid document – will be released at the Agency's sole discretion, without notice to the bidder and will be produced as a public record exactly as submitted.

Bidders shall acknowledge which of the following statements is applicable regarding release of its bid document as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged. Choose one:

Along with a complete copy of its bid, bidder has submitted a second copy of the bid document in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder has not made redactions in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that The Mississippi Department of Corrections may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by the Mississippi Department of Corrections at any time without notice to bidder. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Mississippi Code Annotated § 25-61-9(1)(a). The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

Company Name: New Way Mississippi, Inc.

Printed Name of Representative: Larry Perry

Date: January 17, 2025

Signature: 

Note: Failure to sign this acknowledgement or making any modification to this acknowledgment may result in the bid being rejected as non-responsive.

**ATTACHMENT E**

**REFERENCES**

Bidder may submit as many references as desired by submitting as many additional copies of Attachment C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, bidders are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**REFERENCE 1:**

Name of company: Gateway Rescue Mission, Inc  
Dates of Service: 2004-present  
Contact Person: Rex Baker Title: Executive Director  
Address: 328 S Gallatin St, Jackson, MS 39203  
Telephone Number: 601-353-5864  
Cell Phone: 601-594-3730  
Email: info@gatewaymission.org  
Alternative Contact Person (optional):  
Telephone Number  
Cell Number:  
E-mail:

**REFERENCE 2:**

Name of Company: Central Mississippi Continuum of Care  
Date of Service: 2022-Present  
Contact Person: Melvin Stamps Title: Dir of Planning  
Address: 1230 Raymond Rd, Jackson, MS 39204  
Telephone Number: 601-969-1895  
Cell Phone: 601-699-7326  
Email: mstamps@centralmscoc.org  
Alternative Contact Person (optional):  
Telephone Number  
Cell Number:  
E-mail:

**REFERENCE 3:**

Name of Company: Marvelous Works  
Date of Service: \_\_\_\_\_  
Contact Person: Betty Tyler Title: Executive Director  
Address: 531 W Capitol St Jackson, MS 39203  
Telephone Number: 601-927-2961  
Cell Phone: 601 949-9955  
Email: bityler@bellsouth.net  
Alternative Contact Person (optional):

ATTACHMENT F

References Score Sheet

IFB RFX: 3160007102  
IFB for Transitional Housing Services

TO BE COMPLETED BY MDOC STAFF ONLY

Company Name:

\_\_\_\_\_

Reference Name:

\_\_\_\_\_

Person Contacted, Title/Position:

\_\_\_\_\_

Date/Time Contacted:

\_\_\_\_\_

Service From/To Dates:

\_\_\_\_\_

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

Score: Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called by:**

<hr/>	<hr/>	<hr/>
Signature	Title	Date



## ATTACHMENT G

### REQUIRED CLAUSES FOR SERVICE CONTRACTS RESULTING FROM THIS IFB

1. Acknowledgement of Amendments: Contractors shall acknowledge receipt of any amendment to the IFB in writing. The acknowledgement shall be submitted to MDOC by signing and returning the provided signature form via email to the email address listed on the form. Each Contractor shall submit a written acknowledgement of every amendment to the MDOC on or before the submission deadline.
2. Applicable Law: The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of the Mississippi.
3. Approval: It is understood that if the contract requires approval by the Public Procurement Review Board ("PPRB" and/or the Department of Finance and Administration of Personal Service Contract Review ("OPSCR"), and the contract is not approved by the PPRB and/or OPSCR, it is void and no payment shall be made hereunder.
4. Availability of Funds: It is expressly understood and agreed that the obligation of the MDOC to proceed under the agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, the MDOC shall have the right upon 10 business days written notice to Contractor, to terminate the agreement without damage, penalty, cost or expenses to the MDOC of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.
5. Certification of Independent Price Determination: By submitting a bid, the Contractor, certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other Contractor, or competitor for the purpose of restricting competition.
6. Compliance with Equal Opportunity in Employment Policy: Contractors understand that the MDOC is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.
7. Compliance with Laws: Contractor shall comply with, and all activities under the agreement shall be subject to, all applicable federal, State, and local laws and regulations, as now existing and as may be amended or modified.
8. Contract Rights: Contract rights do not vest in any party until a contract is legally executed.

The MDOC is under no obligation to award a contract following issuance of this solicitation.

9. E-Payment: Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301 *et seq.*
10. E-Verification: If applicable, Contractor represents and warrants that it will ensure its compliance with the *Mississippi Employment Protection Act* and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of the MDOC subject to approval by any agencies of the United States Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following:

- a. termination of the contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*;
  - b. the loss of any license, permit, certification or other document granted to Contractor by an agency, department or governmental entity for the right to do business in Mississippi; or,
  - c. both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.
11. Expenses Incurred In the Procurement Process: All parties participating in the procurement process with regard to this solicitation shall bear their own costs of participation, pursuant to Section 1.4.4 of the *Public Procurement Review Board of Personal Service Contract Review Rules and Regulations*.
  12. Insurance: Contractor requirement of the procurement should be the same in the contract as set in the IFB. The MDOC cannot waive or lower any of the insurance requirements. Contractor represents that it will, at its own expense, obtain and maintain insurance which shall include at a minimum, the following types and coverage limits:
    - a. **Workers Compensation** coverage as required by the State of Mississippi. The policy shall provide coverage for all states of operation that apply to the performance of scope of work.
    - b. **Comprehensive General or Commercial Liability** – at least \$1,000,000.00 each occurrence for bodily injury, personal injury, accidental death, and property damage.
    - c. **Comprehensive General Liability or Professional Liability** insurance, with minimum limits of \$1,000,000.00 per occurrence.
    - d. **Commercial General Liability** insurance covers bodily injury, death, and property damage, including personal injury liability, products and completed operations.
      - i. **Bodily Injury/Death**: \$1,000,000.00 per occurrence limit for any single claimant; and

- \$2,000,000.00 per occurrence limit for multiple claimants.
- ii. **Property Damage:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - e. **Professional Liability** insurance covers any damages caused by an error, omission or any negligent acts related to the services to be provided under this Contract. \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - f. **Motor Vehicle Liability** may be written in combination with the Commercial General Liability Insurance or with separate limits specified.) In the event that services delivered pursuant to the contract involve the use of vehicles, whether owned, non-owned, or hired by the Contractor, Motor Vehicle insurance shall be required. Motor Vehicle insurance covers all owned, non-owned, or hired vehicles.
    - iii. **Motor Vehicle Liability** insurance covering all vehicles, owned or otherwise, used in the contract work with limits of at least \$1,000,000.00 per occurrence for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
    - iv. **Motor Vehicle Property Damage** insurance covering all property damage by motor vehicle with limits of at least \$1,000,000.00 per occurrence limit for any single claimant; and \$1,000,000.00 per occurrence limit for multiple claimants.

The Contractor is responsible for ensuring that any subcontractors provide adequate insurance coverage for the activities arising out of subcontracts.

Additionally:

- In no event shall the requirement for an insurance be waived.
- All insurance policies will list the State of Mississippi as an additional insured.
- All insurance policies shall be issued by companies authorized to do business under the laws of the State of Mississippi, meaning insurance carriers must be licensed or hold a Certificate of Authority from the Mississippi MDOC of Insurance.
- Contractor shall submit to MDOC within seven (7) days of notification of intent to award, a certificate of insurance which outlines the coverage and limits defined in the procurement and contract. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within seven (7) day period may be cause for the bid to be declared non-responsive or for the contract to be cancelled.
- Contractor shall obtain at Contractor's expense the insurance requirements specified in the procurement and contract prior to performing under the contract, and Contractor shall maintain the required insurance coverage throughout the duration of the contract and all warranty periods. There are no provisions for exceptions to this requirement.
- Contractor shall not commence work under the contract until it obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. After work commences, the Contractor will keep in force all required insurance and until the contract is terminated or expires.
- Contractor shall submit renewal certificates as appropriate during the term of the contract.
- Contractor shall instruct the insurers to provide the MDOC thirty (30) days advance notice of any insurance cancellation.
- Contractor shall ensure that should any of the above described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of

aggregate limits or intent not to renew insurance coverage(s), that written notice will be delivered to the MDOC Chief Procurement Officer.

- There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) to MDOC. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of contract and shall be grounds for immediate termination of the contract by MDOC.

13. Minor Informalities and Irregularities: The MDOC has the right to wave minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance of the services being procured and if doing so does not create an unfair advantage for any Contractor. If insufficient information is submitted by a Contractor for the MDOC to properly evaluate the offer the MDOC has the right to require such additional information as it may deem necessary after the submission deadline, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured and such a request does not create an unfair advantage for any Contractor. *(Information requested may include, for example, a copy of business or professional licenses, or a work schedule.)*
14. Contractor's Representation Regarding Contingent Fees: By responding to the solicitation, the contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contractor cannot make such a representation, a full and complete explanation shall be submitted in writing to the MDOC prior to contract execution.
15. Paymode: Payments by MDOC using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. The MDOC may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of the Agreement. Contractor understands and agrees that Agency is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.
16. Procurement Regulations: This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website ([www.dfa.ms.gov](http://www.dfa.ms.gov)). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.
17. Property Rights: Property rights do not inure to any Bidder until such time as services have been provided under a legally executed contract. No party responding to this IFB has a legitimate claim of entitlement to be awarded a contract or to the provision of work thereunder. The MDOC is under no obligation to award a contract and may terminate a legally executed contract at any time.
18. Renewal of Contract: Upon written agreement of both parties at least ninety (90) days prior to each contract anniversary date, the contract may be renewed by the MDOC for a period of two

(2) successive one-year period(s) under the same prices, terms, and conditions as in the original contract. The total number of renewal years permitted shall not exceed two.

19. Representation Regarding Gratuities: The Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MDOC a gratuity or offer of employment in connect with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MDOC has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
20. Required Public Records and Transparency: Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unity prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated §§ 25-61-9(7). The contract shall be posted publicly on [www.transparency.ms.gov](http://www.transparency.ms.gov) and shall be available for at the Agency for examination, inspection, or reproduction by the public. The Contractor acknowledges and agrees that the MDOC and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the Mississippi Accountability and Transparency Act of 2008, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*
21. Stop Work Order: The MDOC may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contact. This order shall be for a period of time specified by the MDOC. Upon receipt of such an order, Contract shall forthwith comply with its terms and take all reasonable steps to minimize any further cost to the MDOC. Upon expiration of the stop work order, Contractor shall resume providing the services which were subject to the stop work order, unless the MDOC has terminated that part of the agreement or terminated the agreement in its entirety. The MDOC is not liable for payment for services which were not rendered due to the stop work order.
22. Termination:
- a. *Termination for Convenience.* The MDOC may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. The MDOC shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

b. *Termination for Default.* If the MDOC gives the Contractor a notice that the personal or professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, the MDOC may terminate the contract for default and the Contractor will be liable for the additional cost to the MDOC to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

## ATTACHMENT H

### OPTIONAL CLAUSES FOR USE IN SERVICE CONTRACTS RESULTING FROM THIS IFB

1. Anti-Assignment/Subcontracting: Contractor acknowledges that it was selected by the State to perform the services required hereunder based, in part, upon Contractor's special skills and expertise. Contractor shall not assign, subcontract, or otherwise transfer the agreement, in whole or in part, without the prior written consent of the State, which the State may, in its sole discretion, approve or deny without reason. Any attempted assignment or transfer of its obligations without such consent shall be null and void. No such approval by the State of any subcontract shall be deemed in any way to provide for the incurrence of any obligation of the State in addition to the total fixed price agreed upon in the agreement. Subcontracts shall be subject to the terms and conditions of the agreement and to any conditions of approval that the State may deem necessary. Subject to the foregoing, the agreement shall be binding upon the respective successors and assigns of the parties.
2. Antitrust: By entering into a contract, Contractor conveys, sells, assigns, and transfers to the MDOC all rights, titles, and interest it may now have, or hereafter acquire, under the antitrust laws of the United States and the State that relate to the particular services purchased or acquired by the MDOC under said contract.
3. Attorney's Fees and Expenses: Subject to other terms and conditions of the agreement, in the event Contractor defaults in any obligations under the agreement, Contractor shall pay to the State all costs and expenses (including, without limitation, investigative fees, court costs, and attorney's fees) incurred by the State in enforcing the agreement or otherwise reasonably related thereto. Contractor agrees that under no circumstances shall the MDOC be obligated to pay any attorney's fees or costs of legal action to Contractor.
4. Authority to Contract: Contractor warrants: (a) that it is a validly organized business with valid authority to enter into the agreement; (b) that it is qualified to do business and in good standing in the State of Mississippi; (c) that entry into and performance under the agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind; and, (d) notwithstanding any other provision of the agreement to the contrary, that there are no existing legal proceedings or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under the agreement.
5. Change in Scope of Work: The MDOC may order changes in the work consisting of additions, deletions, or other revisions within the general scope of the contract. No claims may be made by Contractor that the scope of the project or of Contractor's services has been changed, requiring changes to the amount of compensation to Contractor or other adjustments to the contract, unless such changes or adjustments have been made by written amendment to the contract signed by the MDOC and Contractor.  
If Contractor believes that any particular work is not within the scope of the project, is a material change, or will otherwise require more compensation to Contractor, Contractor must immediately notify the MDOC in writing of this belief. If the MDOC believes that the

particular work is within the scope of the contract as written, Contractor will be ordered to and shall continue with the work as changed and at the cost stated for the work within the contract.

6. Claims Based on a Procurement Officer's Actions or Omissions:

a. *Notice of Claim.* If any action or omission on the part of a Chief Procurement Officer or designee of such officer requiring performance changes within the scope of the contract constitutes the basis for a claim by Contractor for additional compensation, damages, or an extension of time for completion, Contractor shall continue with performance of the contract in compliance with the directions or orders of such officials, but by so doing, Contractor shall not be deemed to have prejudiced any claim for additional compensation, damages, or an extension of time for completion; provided:

- i. Contractor shall have given written notice to the Chief Procurement Officer or designee of such officer:
  - (1) prior to the commencement of the work involved, if at that time Contractor knows of the occurrence of such action or omission;
  - (2) within 30 days after Contractor knows of the occurrence of such action or omission, if Contractor did not have such knowledge prior to the commencement of the work;or,
  - (3) within such further time as may be allowed by the Chief Procurement Officer in writing.

This notice shall state that Contractor regards the act or omission as a reason which may entitle Contractor to additional compensation, damages, or an extension of time. The Chief Procurement Officer or designee of such officer, upon receipt of such notice, may rescind such action, remedy such omission, or take such other steps as may be deemed advisable in the discretion of the Chief Procurement Officer or designee of such officer;

- ii. The notice required by subparagraph (a) of this paragraph describes, as clearly as practicable at the time, the reasons why Contractor believes that additional compensation, damages, or an extension of time may be remedies to which Contractor is entitled; and,
- iii. Contractor maintains and, upon request, makes available to the Chief Procurement Officer within a reasonable time, detailed records to the extent practicable, of the claimed additional costs or basis for an extension of time in connection with such changes.

b. *Limitation of Clause.* Nothing contained herein shall excuse Contractor from compliance with any rules of law precluding state officers and Contractors from acting in collusion or bad faith in issuing or performing change orders which are clearly not within the scope of the contract.

7. Information Designated by Contractor as Confidential: Any disclosure of those materials, documents, data, and other information which Contractor has designated in writing as proprietary and confidential shall be subject to the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1. As provided in the contract, the personal services to be provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret, or confidential commercial or financial information.



Any liability resulting from the wrongful disclosure of confidential information on the part of Contractor or its subcontractor shall rest with Contractor. Disclosure of any confidential information by Contractor or its subcontractor without the express written approval of the MDOC shall result in the immediate termination of the agreement.

8. Confidentiality: Notwithstanding any provision to the contrary contained herein, it is recognized that the MDOC is a public MDOC of the State of Mississippi and is subject to the Mississippi Public Records Act. Mississippi Code Annotated §§ 25-61-1 *et seq.* If a public records request is made for any information provided to MDOC pursuant to the agreement and designated by the Contractor in writing as trade secrets or other proprietary confidential information, MDOC shall follow the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1 before disclosing such information. The MDOC shall not be liable to the Contractor for disclosure of information required by court order or required by law.
9. Contractor Personnel: The MDOC shall, throughout the life of the contract, have the right of reasonable rejection and approval of staff or subcontractors assigned to the work by Contractor. If the MDOC reasonably rejects staff or subcontractors, Contractor must provide replacement staff or subcontractors satisfactory to the MDOC in a timely manner and at no additional cost to the MDOC. The day-to-day supervision and control of Contractor's employees and subcontractors is the sole responsibility of Contractor.
10. Copyrights: Contractor agrees that MDOC shall determine the disposition of the title to and the rights under any copyright by Contractor or employees on copyrightable material first produced or composed under the agreement. Further, Contractor hereby grants to MDOC a royalty-free, nonexclusive, irrevocable license to reproduce, translate, publish, use and dispose of, and to authorize others to do so, all copyrighted (or copyrightable) work not first produced or composed by Contractor in the performance of the agreement, but which is incorporated in the material furnished under the agreement. This grant is provided that such license shall be only to the extent Contractor now has, or prior to the completion of full final settlements of agreement may acquire, the right to grant such license without becoming liable to pay compensation to others solely because of such grant.
11. Debarment and Suspension: Contractor certifies to the best of its knowledge and belief, that it:
  - a. *is not* presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any federal MDOC or MDOC or any political subdivision or MDOC of the State of Mississippi;
  - b. *has not*, within a three year period preceding this bid, been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction;
  - c. *has not*, within a three year period preceding this proposal, been convicted of or had a civil judgment rendered against it for a violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - d. is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of these offenses enumerated in

paragraphs two (b) and (c) of this certification; and,

- e. *has not*, within a three year period preceding this proposal, had one or more public transactions (federal, state, or local) terminated for cause or default.
12. **Disclosure of Confidential Information:** In the event that either party to the agreement receives notice that a third party requests divulgence of confidential or otherwise protected information and/or has served upon it a subpoena or other validly issued administrative or judicial process ordering divulgence of confidential or otherwise protected information that party shall promptly inform the other party and thereafter respond in conformity with such subpoena to the extent mandated by law. This section shall survive the termination or completion of the agreement. The parties agree that this section is subject to and superseded by Mississippi Code Annotated §§ 25-61-1 *et seq.*
  13. **Exceptions to Confidential Information:** Contractor and the State shall not be obligated to treat as confidential and proprietary any information disclosed by the other party ("disclosing party") which:
    - a. is rightfully known to the recipient prior to negotiations leading to the agreement, other than information obtained in confidence under prior engagements;
    - b. is generally known or easily ascertainable by nonparties of ordinary skill in the business of the customer;
    - c. is released by the disclosing party to any other person, firm, or entity (including governmental agencies or bureaus) without restriction;
    - d. is independently developed by the recipient without any reliance on confidential information;
    - e. is or later becomes part of the public domain or may be lawfully obtained by the State or Contractor from any nonparty; or,
    - f. is disclosed with the disclosing party's prior written consent.
  14. **Errors in Extension:** If the unit price and the extension price are at variance, the unit price shall prevail.
  15. **Failure to Deliver:** In the event of failure of Contractor to deliver services in accordance with the contract terms and conditions, the MDOC, after due oral or written notice, may procure the services from other sources and hold Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the MDOC may have.
  16. **Failure to Enforce:** Failure by the MDOC at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the MDOC to enforce any provision at any time in accordance with its terms.
  17. **Final Payment:** Upon satisfactory completion of the work performed under the contract, as a condition before final payment under the contract, or as a termination settlement under the contract, Contractor shall execute and deliver to the MDOC a release of all claims against the State/MDOC arising under, or by virtue of, the contract, except claims which are specifically

exempted by Contractor to be set forth therein. Unless otherwise provided in the contract, by state law, or otherwise expressly agreed to by the parties in the contract, final payment under the contract or settlement upon termination of the contract shall not constitute waiver of the State's claims against Contractor under the contract.

18. Force Majeure: Each party shall be excused from performance for any period and to the extent that it is prevented from performing any obligation or service, in whole or in part, as a result of causes beyond the reasonable control and without the fault or negligence of such party and/or its subcontractors. Such acts shall include without limitation acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters ("force majeure events"). When such a cause arises, Contractor shall notify the MDOC immediately in writing of the cause of its inability to perform, how it affects its performance, and the anticipated duration of the inability to perform. Delays in delivery or in meeting completion dates due to force majeure events shall automatically extend such dates for a period equal to the duration of the delay caused by such events, unless the State determines it to be in its best interest to terminate the agreement.
19. HIPAA Compliance: Contractor agrees to comply with the "Administrative Simplification" provisions of the Health Insurance Portability and Accountability Act of 1996, including electronic data interchange, code sets, identifiers, security, and privacy provisions, as may be applicable to the services under the contract.
20. Indemnification: To the fullest extent allowed by law, Contractor shall indemnify, defend, save and hold harmless, protect, and exonerate the MDOC, its commissioners, board members, officers, employees, agents, and representatives, and the State of Mississippi from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever including, without limitation, court costs, investigative fees and expenses, and attorney's fees, arising out of or caused by Contractor and/or its partners, principals, agents, employees and/or subcontractors in the performance of or failure to perform the agreement. In the MDOC's sole discretion upon approval of the Office of the Mississippi Attorney General, Contractor may be allowed to control the defense of any such claim, suit, etc. In the event Contractor defends said claim, suit, etc., Contractor shall use legal counsel acceptable to the Office of the Mississippi Attorney General. Contractor shall be solely responsible for all costs and/or expenses associated with such defense, and the MDOC shall be entitled to participate in said defense. Contractor shall not settle any claim, suit, etc. without the concurrence of the Office of the Mississippi Attorney General, which shall not be unreasonably withheld.
21. Independent Contractor Status: Contractor shall, at all times, be regarded as and shall be legally considered an independent Contractor and shall at no time act as an agent for the State/MDOC. Nothing contained herein shall be deemed or construed by the State, Contractor, or any third party as creating the relationship of principal and agent, master and servant, partners, joint ventures, employer and employee, or any similar such relationship between the State and Contractor. Neither the method of computation of fees or other charges, nor any other provision contained herein, nor any acts of the State or Contractor hereunder creates, or shall be deemed to create a relationship other than the independent relationship of the State and Contractor.

Contractor's personnel shall not be deemed in any way, directly or indirectly, expressly or by implication, to be employees of the State. Neither Contractor nor its employees shall, under any circumstances, be considered servants, agents, or employees of the MDOC, and the MDOC shall be at no time legally responsible for any negligence or other wrongdoing by Contractor, its servants, agents, or employees. The MDOC shall not withhold from the contract payments to Contractor any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to Contractor. Further, the MDOC shall not provide to Contractor any insurance coverage or other benefits, including Worker's Compensation, normally provided by the State for its employees.

22. Infringement Indemnification: Contractor warrants that the materials and deliverables provided to the customer under this agreement, and their use by the customer, will not infringe or constitute an infringement of any copyright, patent, trademark, or other proprietary right. Should any such items become the subject of an infringement claim or suit, Contractor shall defend the infringement action and/or obtain for the customer the right to continue using such items. Should Contractor fail to obtain for the customer the right to use such items, Contractor shall suitably modify them to make them non-infringing or substitute equivalent software or other items at Contractor's expense. In the event the above remedial measures cannot possibly be accomplished, and only in that event, Contractor may require the customer to discontinue using such items, in which case Contractor will refund to the customer the fees previously paid by the customer for the items the customer may no longer use, and shall compensate the customer for the lost value of the infringing part to the phase in which it was used, up to and including the contract price for said phase. Said refund shall be paid within ten (10) business days of notice to the customer to discontinue said use.

Scope of Indemnification: Provided that the State promptly notifies Contractor in writing of any alleged infringement claim of which it has knowledge, Contractor shall defend, at its own expense, the MDOC against, and pay all costs, damages and attorney fees that a court finally awards for infringement based on the programs and deliverables provided under this agreement.

23. Integrated Agreement/Merger: This agreement, including all contract documents, represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations or agreements, irrespective of whether written or oral. This agreement may be altered, amended, or modified only by a written document executed by the MDOC and Contractor. Contractor acknowledges that it has thoroughly read all contract documents and has had the opportunity to receive competent advice and counsel necessary for it to form a full and complete understanding of all rights and obligations herein. Accordingly, this agreement shall not be construed or interpreted in favor of or against the MDOC or Contractor on the basis of draftsmanship or preparation hereof.
24. Liquidated Damages: When Contractor is given notice of delay or nonperformance as specified in Paragraph (1) (Default) of the Termination for Default clause of this contract and fails to cure in the time specified, Contractor shall be liable for damages for delay in the amount of \$250.00 per calendar day from date set for cure until either the State reasonably obtains similar services if Contractor is terminated for default, or until Contractor provides the services if

Contractor is not terminated for default. To the extent that Contractor's delay or nonperformance is excused under Paragraph (4) (Excuse for Nonperformance or Delayed Performance) of the Termination for Default clause of this contract, liquidated damages shall not be due the State. Contractor remains liable for damages caused other than by delay.

- 25. Modification or Renegotiation: This agreement may be modified only by written agreement signed by the parties hereto. The parties agree to renegotiate the agreement if federal and/or state revisions of any applicable laws or regulations make changes in this agreement necessary.
- 26. No Limitation of Liability: Nothing in this agreement shall be interpreted as excluding or limiting any tort liability of Contractor for harm caused by the intentional or reckless conduct of Contractor or for damages incurred through the negligent performance of duties by Contractor or the delivery of products that are defective due to negligent construction.
- 27. Notices: All notices required or permitted to be given under this agreement must be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For the MDOC:	For Contractor:
Burl Cain, Commissioner	[Name, Title]
Mississippi MDOC of Corrections	[Contractor Name]
301 North Lamar Street	[Address]
Jackson, MS 39201	[City, State, Zip]

- 28. Non-solicitation of Employees: Each party to this agreement agrees not to employ or to solicit for employment, directly or indirectly, any persons in the full-time or part-time employment of the other party until at least six (6) months after this agreement terminates unless mutually agreed to in writing by the State and Contractor.
- 29. Oral Statements: No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this contract. All modifications to the contract must be made in writing by the MDOC and agreed to by Contractor.
- 30. Ownership of Documents and Work Papers: MDOC shall own all documents, files, reports, work papers and working documentation, electronic or otherwise, created in connection with the project which is the subject of this agreement, except for Contractor's internal administrative and quality assurance files and internal project correspondence. Contractor shall deliver such documents and work papers to MDOC upon termination or completion of the agreement. The foregoing notwithstanding, Contractor shall be entitled to retain a set of such work papers for its files. Contractor shall be entitled to use such work papers only after receiving written permission from MDOC and subject to any copyright protections.
- 31. Patents and Royalties: Contractor covenants to save, defend, keep harmless, and indemnify the MDOC and all of its officers, MDOCs, agencies, agents, and employees from and against all

claims, loss, damage, injury, fines, penalties, and cost--including court costs and attorney's fees, charges, liability, and exposure, however caused--for or on account of any copyright or patented or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the MDOC. If Contractor uses any design, device, or material covered by patent or copyright, it is mutually agreed and understood without exception that the contract price includes all royalties or costs arising from the use of such design, device, or materials in any way in the work.

32. Priority: The contract consists of this agreement with exhibits, the IFB RFx 3160007102 (hereinafter referred to as "IFB" and all attached, and the bid(s) submitted (hereinafter referred to as "Bid" and attached. Any ambiguities, conflicts or questions of interpretation of this contract shall be resolved by first, reference to this agreement with exhibits and, if still unresolved, by reference to the IFB and, if still unresolved, by reference to the Bid. Omission of any term or obligation from this agreement or attached shall not be deemed an omission from this contract if such term or obligation is provided for elsewhere in this contract.
33. Quality Control: Contractor shall institute and maintain throughout the contract period a properly documented quality control program designed to ensure that the services are provided at all times and in all respects in accordance with the contract. The program shall include providing daily supervision and conducting frequent inspections of Contractor's staff and ensuring that accurate records are maintained describing the disposition of all complaints. The records so created shall be open to inspection by the MDOC.
34. Record Retention and Access to Records: Contractor shall maintain such financial records and other records as may be prescribed by the MDOC or by applicable federal and state laws, rules, and regulations. Provided contractor is given reasonable advance written notice and such inspection is made during normal business hours of Contractor, the State or any duly authorized representatives shall have unimpeded, prompt access to any of Contractor's books, documents, papers, and/or records which are maintained or produced as a result of the project for the purpose of making audits, examinations, excerpts, and transcriptions. All records related to this agreement shall be retained by Contractor for three years after final payment is made under this agreement and all pending matters are closed; however, if any audit, litigation or other action arising out of or related in any way to this project is commenced before the end of the three years period, the records shall be retained for one year after all issues arising out of the action are finally resolved or until the end of the three years period, whichever is later.
35. Recovery of Money: Whenever, under the contract, any sum of money shall be recoverable from or payable by Contractor to the MDOC, the same amount may be deducted from any sum due to Contractor under the contract or under any other contract between Contractor and the MDOC. The rights of the MDOC are in addition and without prejudice to any other right the MDOC may have to claim the amount of any loss or damage suffered by the MDOC on account of the acts or omissions of Contractor.
36. Right to Audit: Contractor shall maintain such financial records and other records as may be prescribed by the MDOC or by applicable federal and state laws, rules, and regulations. Contractor shall retain these records for a period of three years after final payment, or until

they are audited by the MDOC, whichever event occurs first. These records shall be made available during the term of the contract and the subsequent three-year period for examination, transcription, and audit by the Mississippi State Auditor's Office, its designees, or other authorized bodies.

37. Right to Inspect Facility: The State may, at reasonable times, inspect the place of business of a Contractor or any subcontractor which is related to the performance of any contract awarded by the State.
38. Severability: If any part of this agreement is declared to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision of the agreement that can be given effect without the invalid or unenforceable provision, and to this end the provisions hereof are severable. In such event, the parties shall amend the agreement as necessary to reflect the original intent of the parties and to bring any invalid or unenforceable provisions in compliance with applicable law.
39. State Property: Contractor will be responsible for the proper custody and care of any state-owned property furnished for Contractor's use in connection with the performance of this agreement. Contractor will reimburse the State for any loss or damage, normal wear and tear excepted.
40. Third Party Action Notification: Contractor shall give the customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Contractor by any entity that may result in litigation related in any way to this agreement.
41. Unsatisfactory Work: If, at any time during the contract term, the service performed or work done by Contractor is considered by the MDOC to create a condition that threatens the health, safety, or welfare of the citizens and/or employees of the State of Mississippi, Contractor shall, on being notified by the MDOC, immediately correct such deficient service or work. In the event Contractor fails, after notice, to correct the deficient service or work immediately, the MDOC shall have the right to order the correction of the deficiency by separate contract or with its own resources at the expense of Contractor.
42. Waiver: No delay or omission by either party to this agreement in exercising any right, power, or remedy hereunder or otherwise afforded by contract, at law, or in equity shall constitute an acquiescence therein, impair any other right, power or remedy hereunder or otherwise afforded by any means, or operate as a waiver of such right, power, or remedy. No waiver by either party to this agreement shall be valid unless set forth in writing by the party making said waiver. No waiver of or modification to any term or condition of this agreement will void, waive, or change any other term or condition. No waiver by one party to this agreement of a default by the other party will imply, be construed as or require waiver of future or other defaults.

**ATTACHMENT I**

IFB RFx: 3160007102  
IFB for Transitional Housing Services  
**IFB Exception(s)**

Contractor taking exception to any part or section of the solicitation shall indicate such exceptions on the table below. If no exceptions are taken, then the Contractor shall state in this section "No Exceptions Taken." Failure to indicate any exception will be interpreted as the Contractor's intent to comply fully with the requirements as written. Conditional or qualified bids, unless specifically allowed, shall be subject to rejection in whole or in part.

<b>Procurement Section and Page Number</b>	<b>Original Language</b>	<b>Requested Change/Exception</b>	<b>MDOC Decision</b>
1.			
2.			
3.			
4.			
5.			



**Facility Locations**  
**Vendor: New Way Mississippi, Inc.**

<b>Vendor</b>	<b>Housing location/address</b>	<b># of beds</b>
New Way MS Inc.	916 Inge St. Jackson, MS 39203	26
New Way MS Inc	1711 St. Charles Street Jackson, MS 39209	8
New Way MS Inc.	4450 Bullard St. Jackson, MS 30204	7
New Way MS Inc.	1072 Simpson Hwy 149 Mendenhall MS 39114	20
New Way MS Inc.	1218 Macon Street Jackson, MS 39203	3
New Way MS Inc.	836 Medical Plaza Jackson, MS 39204	16

**Total number of beds listed for this project: 80**

Corporate office address and phone numbers: 6510 Cole Rd, Ridgeland MS 39157.

Primary point of contact: CEO – Larry D. Perry 601-506-4271 or 601-354-4002  
Chief Financial Officer – Dr. Phyllis Rhodes 601-946-0484

**PICTURES & FACILITY LOCATIONS**



916 Inge St  
Jackson, MS 39203  
Facility Location (26 beds)



916 Inge St  
Jackson, MS 39203  
Bedroom



1072 Simpson HWY 49  
Magee, MS 39114  
Facility Location (20beds)



4450 Bullard St  
Jackson, MS 39209

Facility Location (7beds)



1711 Saint Charles St  
Jackson, MS 39203

Facility Location (8 beds)



836 Medical Plaza  
Jackson, MS 39204

Facility Location (16 beds)

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: 2/20/03

NEW WAY MISSISSIPPI INC  
C/O A HARPER  
1904 FRONTAGE RD  
CLINTON, MS 39056-0000

Employer Identification Number:  
73-1631055  
DLN:  
17053295733025  
Contact Person:  
KENNETH W SCHMITT ID# 31226  
Contact Telephone Number:  
(877) 829-5500  
Public Charity Status:  
509(a)(2)

Dear Applicant:

Our letter dated FEBRUARY 20, 2003, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at [www.irs.gov](http://www.irs.gov).

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours

Lois G. Lerner  
Director, Exempt Organizations  
Rulings and Agreements

Letter 1050 (DO/CG)



**Michael Watson**  
SECRETARY OF STATE

## STATE OF MISSISSIPPI

### CERTIFICATE OF REGISTRATION

I, Michael Watson, Secretary of State of the State of Mississippi, in accordance with the provisions of the laws of the State of Mississippi, do hereby certify:

**NEW WAY MISSISSIPPI, INC.**

**File Number: 100016843**

has registered with this Office as a charitable organization under the Mississippi Charitable Solicitations Act.

**This Certificate of Registration expires on 05/15/2025.**

REGISTRATION BY THE SECRETARY OF STATE DOES NOT IMPLY  
ENDORSEMENT. THE SECRETARY OF STATE DOES NOT ENDORSE THIS OR  
ANY OTHER CHARITABLE ORGANIZATION.

Given under my hand and seal of office  
this 25th day of October, 2024

*Michael Watson*

**Bid Opening Non-Substantive Evaluation**

Name/Number of IFB: Transitional Housing Services 3160007102

Name of Vendor: Crossroads Outreach Ministries

Date/Time Received: 01/21/2025 @ 10:22 a.m.

Date/Time of Bid Opening: January 22, 2025 @ 2 p.m.

Pass or Fail: Pass

<b>Requirement</b>	<b>Yes/No</b>	<b>Comments</b>
Was the bid received by the deadline?	yes	
Are there two original bids and one copy of the bid?	yes	
Is the bid cover sheet (Attachment A) included and filled out completely?	yes	
Is the bid form (Attachment B) included, filled out completely with the pricing, and a wet signature?	No	missing Acknowledgment #1
Are there at least three (3) legible references included on Attachment E?	yes	
Is the Certifications and Assurances (Attachment C) included and completed with a wet signature?	yes	
Are all amendment acknowledgments included and completed?	No	missing signed Acknowledgment of Amendment #1
Is Acknowledgment of bid as public record (Attachment D) included and completed? If applicable, is there a redacted copy of the bid?	No	Need to select an option
Has bidder been in business and providing services similar in requirements and scale for a minimum of one (1) year?	yes	
Is bidder qualified to do business in Mississippi as evidenced by registration with the MS SOS?	yes	
Is bidder responsive (paragraph 4.1.2.1 of IFB)?	yes	
Is bidder responsible (paragraph 4.2 of IFB)?	yes <sup>66</sup>	pending reference checks

**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

Crossroads

**Reference Name:**

Mississippi Department of Corrections

**Person Contacted, Title/Position:**

Officer Cecil Lott / Associate Director - Community Corrections

**Date/Time Contacted:**

1/23/25 @ 12:29pm

**Service From/To Dates:**

2016 - present

Was Contractor able to provide Transitional Housing Services?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Was Contractor easy to work with in scheduling Transitional Housing Services?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Was Contractor easy to work with in scheduling Transitional Housing Services?	<input type="radio"/> Yes	<input type="radio"/> No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here <input checked="" type="checkbox"/> )	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Would you enter into a contract with them again?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Would you recommend them?	<input checked="" type="radio"/> Yes	<input type="radio"/> No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:**  Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	<input type="radio"/> Yes	<input checked="" type="radio"/> No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

Notes:

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Called by:

Francis R. Hoyle  
Signature

Project Management Team Leader  
Title

1/23/25  
Date



**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**  
Cross Roads

**Reference Name:**  
Vital Core HS

**Person Contacted, Title/Position:**  
Lula Hull

**Date/Time Contacted:**  
1/23/25 @ 12:41 PM

**Service From/To Dates:**  
2017 to present

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:** Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called by:**

<hr/>	<hr/>	<hr/>
Signature	Title	Date

**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

Crossroads

**Reference Name:**

The Net Date of Service / The Net Counseling and Mentoring

**Person Contacted, Title/Position:**

Cathy Walters / President - She is one of her subcontractors

**Date/Time Contacted:**

1/23/25 @ 12:33 pm

**Service From/To Dates:**

2019 to Present

Was Contractor able to provide Transitional Housing Services?	Yes	<del>No</del>
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:** Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

They are a great Organization.  
\_\_\_\_\_  
\_\_\_\_\_

**Called by:**

Princess B. Hayes                      \_\_\_\_\_                      1/23/25  
Signature                                      Title                                      Date

**ATTACHMENT F**

**References Score Sheet**

**IFB RFX: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

Crossroads

**Reference Name:**

Mississippi Department of Corrections

**Person Contacted, Title/Position:**

Gwen McClinton

- left message

**Date/Time Contacted:**

1/23/25 @ 12:22 pm

**Service From/To Dates:**

2015 - Present

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

Score: ~~Pass/Fail~~ PRH

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called by:**

_____	_____	_____
Signature	Title	Date

**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**  
Crossroads

**Reference Name:**  
Mississippi Department of Corrections

**Person Contacted, Title/Position:**  
Kadisha Clark / Community Corrections Program Specialist I

**Date/Time Contacted:**  
11/23/25 @ 12:24 pm - left message

**Service From/To Dates:**  
2015 - Present

Was Contractor able to provide Transitional Housing Services?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Was Contractor easy to work with in scheduling Transitional Housing Services?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Was Contractor easy to work with in scheduling Transitional Housing Services?	<input type="radio"/> Yes	<input type="radio"/> No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here <input checked="" type="checkbox"/> .)	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Would you enter into a contract with them again?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Would you recommend them?	<input checked="" type="radio"/> Yes	<input type="radio"/> No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:**  Pass /  Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	<input type="radio"/> Yes	<input checked="" type="radio"/> No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

Notes:

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Called by:

Princess R. Hayes  
Signature

\_\_\_\_\_  
Title

1/25/25  
Date



**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
Crossroads Ministries	Vicki O'Malley	601-940-5417

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)		25
Maximum Rate Per Bed Per Day is \$20.00	x	<u>20</u> *
Bid calculation = Total Beds x Rate per Bed x 365	=	\$182,500

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
1 #RFx 316 000 7102	1-22-25
#2 #RFx 316 000 7102	1-17-25

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

Company Name: Crossroads Ministries

Printed Name of Representative:

Vicki DeMoney

Date:

1-22-25

Signature:

Vicki DeMoney

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff.**

Crossroads Outreach Ministry is a 501c3 Christian Faith Based Recovery organization for women coming from prison and other individuals under MDOC supervision. Crossroads runs three types of group homes (**Primary Care (1), After Care (1), Independent Care(3)**). **Primary Care** is a required 4 month commitment, which can last up to 6 months. Their time here is designed to be a recovery and transition time back into society. They attend weekly classes that provide relapse prevention, financial training, computer skills, conflict resolution, group therapy, and several faith based classes that help the women overcome, angry, grief and shame. It is a place where women can interact with each other, and the myriad teachers, volunteers and staff of Crossroads Ministries. Primary Care is meant to be a "retreat" from the regular pressures of living independently. We work toward helping each woman restore their documentation, family ties and help them to have a safe exit plan to their next address. Each women is given an opportunity to move to our **After Care** Program (months 4-12 with Crossroads). In this phase we assist the women with getting a job and providing transportation to that job. (Within our scope of our transportation range.) This time is designed to help them save money, pay fines and hopefully purchase a car. These ladies are still in a recovery program, with emphasis on their emotional and spiritual growth. We have three **Independent Care** facilities, where we provide independent living but with accountability. We continue to endeavor to keep each on women on a safe path to achieve their personal goals. For the Group Living homes the women are evaluated and are allowed to stay in one of these facilities on a semi-permanent basis. They generally become eligible for these homes after staying with Crossroads for a minimum of 6 months (but usually after 9-12 months). In these group homes, we still test for drugs on a routine basis. The women are required to have a job, and work in an independent manner.

Both primary and After Care the women are provided a mentor and counselor to meet with weekly.

Before admission, we do require each woman to acknowledge:

1. Crossroads is a Christian Faith Based Recovery organization.
2. She is committing to stay at Crossroads for the entire prescribed treatment period 120 days. (With the option to stay in our After Care as needed.)
3. She will abide by the House Guidelines of Crossroads Ministries.
4. She will attend and actively participate in all curriculum courses offered by Crossroads Ministries, including weekly Church services.

We do not discriminate against applicants based on religion, race, ethnicity, etc. and there is no "litmus test" to enter our Program as demonstrated by our history.

We have a proven intake process, that we use that has been refined over the past few years. Due to the locations of our homes and their proximity to churches, day cares, and schools, we are not able to take registered sex offenders.

**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature) Vicki DeMoney

Vicki DeMoney  
Name (Print)

1-22-23  
Date

Crossroads Ministries  
Company

Executive Director  
Title

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections ("MDOC"), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services ("IFB"), has elected to revise the "Calendar of Events" set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

**Receipt for Amendment #2 Acknowledged:** (signature) Vicki DeMoney

**Name (Print):** Vicki DeMoney **Date:** 1-22-25

**Company:** Crossroads Outreach **Title:** Executive Director  
Mumetrio, Inc

**ATTACHMENT D**  
**BIDDERS' ACKNOWLEDGMENT OF BID AS PUBLIC RECORD**

The redacted version of the bid – or if no redacted version is produced, the full bid document – will be released at the Agency's sole discretion, without notice to the bidder and will be produced as a public record exactly as submitted.

Bidders shall acknowledge which of the following statements is applicable regarding release of its bid document as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged. Choose one:

\_\_\_ Along with a complete copy of its bid, bidder has submitted a second copy of the bid document in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder has not made redactions in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that The Mississippi Department of Corrections may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by the Mississippi Department of Corrections at any time without notice to bidder. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Mississippi Code Annotated § 25-61-9(1)(a). The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

Company Name: Crossroads Outreach Ministries, Inc

Printed Name of Representative: Vicki DeMoney

Date: 1-22-25

Signature: Vicki DeMoney

Note: Failure to sign this acknowledgement or making any modification to this acknowledgment may result in the bid being rejected as non-responsive.

# CROSSROADS

EST. 2008

## Ministries

P O BOX 3075, RIDGELAND, MS 39158  
www.crossroadsms.org

Dear Sirs,

Crossroads Ministries, is a Mississippi non-profit corporation that has provided a structured transition home for women since 2008. Women very often are trying to leave prison but have no address to submit. They are homeless and need help in order to return to society and their family. With God's help and so many generous donors, church partners and a vast number of volunteers we continue to press forward to what God has called our ministry to do. With our existing partnership with MDOC, we have expanded our capacity to help women transition from prisoners to successful re-entry.

Our Ministry is having a real impact on the women who we are blessed to serve. Since our founding we have helped over 500 women. Since our first contract with MDOC in 2015, we have served 403 women, with 319 who successfully graduated the four month program, 219 stayed in our After Care with 95 of those staying past 6 months.

We recognize that the longer women stay in the program the greater their chances are to succeed. In November 2024 we opened our 5<sup>th</sup> house for women to have a safe place to live. In these homes they have the ability to remain sober, work, save money, and press toward their goals to restore their life. I hope that given our proven track record of success and our long history in serving the women of our state, the Mississippi Department of Corrections will see the value of extending the maximum term from 6 months to a maximum of 8 months. This extra 2 months, regardless of what phase they are in would be of great benefit for the ladies and our ministry.

I serve as Executive Director, our mailing address is P. O. Box 3075. Ridgeland, MS 39158. I have been authorized to transact all business with regard to this IFB by our Board of Directors. Our non-profit organization Tax EIN is 26-4700099.

As founder and Executive Director for the past 16 years it has been my joy to serve these ladies and the state of Mississippi. I look forward to answering any question about our ministry. Please do not hesitate to contact me by phone at 601-940-5417 or email me at [vicki@crossroadsms.org](mailto:vicki@crossroadsms.org).

Sincerely,



Vicki DeMoney  
Executive Director

**ATTACHMENT A**

**BID COVER SHEET**

Bids are to be submitted as listed below, on or before 10:00 AM CST, January 21, 2025

PLEASE MARK YOUR ENVELOPE:

IFB for Transitional Housing Services  
IFB RFx Number 3160007102  
Opening Date: 10:00 AM CST, January 21, 2025  
Mississippi MDOC of Corrections  
Office of Procurement & Contracts  
Attention: Princess R. Hayes, Project Management Team Lead  
301 North Lamar Street, 3<sup>rd</sup> Floor  
Jackson, Mississippi 39201  
SEALED BID - DO NOT OPEN

**Name of Company:** Crossroads Outreach Ministries

**Quoted By:** Vicki Demoney, Executive Director; Perry H. Cliburn President, Board of Directors

**Signature:**  \_\_\_\_\_

**Address:** Mailing- Crossroads Ministries, P. O. Box 3075, Ridgeland MS 39158

**Address:** Home Office Administration – Crossroads Ministries, 123 Watford Parkway, Canton MS 39046

**Telephone:** 601-940-5417

**Fax Number:** N/A

**E-Mail Address:** vicki@crossroadsms.org

**Name and phone number of Company Representative to be contacted by the MDOC seeking to contract for services pursuant to this IFB:**

Vicki DeMoney, Executive Director, 601-940-5417

**In addition to providing the above contact information, please answer the following questions regarding your company:**

What year was your company started? 2008

**How many years has the company been in business of performing the services called for in this IFB?**



16 Years. For the first 7 years, we had no financial support from MDOC, and were supported 100% by churches, individuals and others that love Jesus Christ. We have never charged a dime to any of our participants in the Remediation program since our inception. Everything is literally free of charge to our ladies, while in the initial 6 month remediation program.

**Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation.**

See above addresses for Home Office and Administration. See attached table of locations for our other locations. All our homes where our ladies live were originally residential homes, and are either in the city of Canton, or just outside Canton in Madison County.

**If your company is not physically located within the vicinity, how will you supply required services to MDOC?**

N/A

**Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms.**

N/A

**Is your company licensed and/or certified to provide the services as required by any and all applicable Federal and State law(s)?**

Yes, see attached Mississippi Registration Certificate.

**List all licenses or permits your company possesses that are applicable to performing the services required in this IFB.**

N/A

**For how many customers has your company provided Transitional Housing Services in the past two years?**

Since our inception, we have focused exclusively on helping women coming from the Mississippi Department of Corrections, most of whom have addiction problems. We have since our beginning helped over 450 women. See attached worksheet for a summary status of all the ladies we have helped since 2015, the first year of our relationship with MDOC.

**What is the largest customer your company has provided Transitional Housing Services for in the past two years?**

We are able to work with any incarceration facility in Mississippi. In the past, most of our ladies have come from CMCF, Delta Correctional and the Flowood Satellite facilities.

**Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff.**

Crossroads Outreach Ministry is a 501c3 Christian Faith Based Recovery organization for women coming from prison and other individuals under MDOC supervision. Crossroads runs three types of group homes (**Primary Care (1), After Care (1), Independent Care(3)**), **Primary Care** is a required 4 month commitment, which can last up to 6 months. Their time here is designed to be a recovery and transition time back into society. They attend weekly classes that provide relapse prevention, financial training, computer skills, conflict resolution, group therapy, and several faith based classes that help the women overcome, angry, grief and shame. It is a place where women can interact with each other, and the myriad teachers, volunteers and staff of Crossroads Ministries. Primary Care is meant to be a "retreat" from the regular pressures of living independently. We work toward helping each woman restore their documentation, family ties and help them to have a safe exit plan to their next address. Each woman is given an opportunity to move to our **After Care** Program (months 4-12 with Crossroads). In this phase we assist the women with getting a job and providing transportation to that job. (Within our scope of our transportation range.) This time is designed to help them save money, pay fines and hopefully purchase a car. These ladies are still in a recovery program, with emphasis on their emotional and spiritual growth. We have three **Independent Care** facilities, where we provide independent living but with accountability. We continue to endeavor to keep each on women on a safe path to achieve their personal goals. For the Group Living homes the women are evaluated and are allowed to stay in one of these facilities on a semi-permanent basis. They generally become eligible for these homes after staying with Crossroads for a minimum of 6 months (but usually after 9-12 months). In these group homes, we still test for drugs on a routine basis. The women are required to have a job, and work in an independent manner.

Both primary and After Care the women are provided a mentor and counselor to meet with weekly.

Before admission, we do require each woman to acknowledge:

1. Crossroads is a Christian Faith Based Recovery organization.
2. She is committing to stay at Crossroads for the entire prescribed treatment period 120 days. (With the option to stay in our After Care as needed.)
3. She will abide by the House Guidelines of Crossroads Ministries.
4. She will attend and actively participate in all curriculum courses offered by Crossroads Ministries, including weekly Church services.

We do not discriminate against applicants based on religion, race, ethnicity, etc. and there is no "litmus test" to enter our Program as demonstrated by our history.

We have a proven intake process, that we use that has been refined over the past few years. Due to the locations of our homes and their proximity to churches, day cares, and schools, we are not able to take registered sex offenders.

While each participant is unique and their particular curriculum will be specific to their needs, all our ladies follow a general program in their recovery and rehabilitation process.

- a. During the first 1-4 months (Phase 1- Primary Care) our ladies:
  - Are NOT ALLOWED TO HAVE A JOB. This allows them time to decompress and participate in our multitude of classes, curriculum and counseling detailed below on Monday through Thursday (including evenings). **In summary, each participant may receive up to 30 hours of classroom/counseling time per week.** This consists of Life Skill classes, Bible Studies, Recovery Classes, and Church/Service Projects.
  - Thursday, Friday and Saturday is reserved for visits with doctors, legal, and other “off site services that may be needed
  - Sunday – All our women attend church services on a rotating basis with our various sponsoring Churches (we have 7 sponsoring churches).
- b. All of our ladies through on job training work at Crossroads Treasures and our Distribution Center., open from 10 am to 4 pm on Thursday, Friday, and Saturday, or other project specific tasks.
- c. Our women may stay longer than 6 months with us (even if we are not billing MDOC for the individual) in our Independent Care homes. **In fact, over 30% of all women coming from MDOC from 2015 to the present, who have graduated from our Primary Care Program, stay longer than 6 months!**

Our goal is not to churn and burn the women through a rigid “6 months and you are out” regimen. Our goal is to restore them to a productive independent life, and sometimes this takes longer than the 6 months period that MDOC specifies. We anticipate continuing these services in the future, as we see this as a fulfillment of our ministry to these women.

Our Curriculum at our Primary Care home has grown and adapted based on the needs of the women, and has been refined over the past few years. As we move forward Crossroads may change, augment, modify this curriculum as future needs arise. The current course content averages over 30 hours per week, and includes the following:

***Life Skills (approximately 8 hours per week)***

1. Career counseling/ life skills
2. Job Preparation
3. Think (Logic course)
4. Financial Management
5. Computer Fundamentals – Basic Computer operations, Word Processing, Spreadsheets.  
For selected students, advanced training is available in Presentations, or other specific software.

***Bible Studies (approximately 9 hours per week)***

1. Numerous Bible Studies that vary over time, by multiple Teachers.
2. Pastoral Care by several Community Pastor including individual counseling.

***Recovery Classes (approximately 8 hours per week)***

1. Christian Sobriety
2. Relapse Prevention 12 Step Program
3. Recidivism and inner growth
4. Art Therapy as able
5. Conflict Resolution
6. One on one counseling (by Professional Counselors as well as Pastors)
7. Group therapy
8. Celebrate Recovery (Weekly)

***Church / Service Projects (approximately 2 hours per week)***

1. Weekly attendance at supporting churches on a rotating basis.
- 2.. Other community service projects on an “as needed” basis.

Major obligations of the women include Prohibitions against:

1. Illegal drugs, alcohol, and any self administered over the counter medicines. (All Prescription Medicines are under control of Crossroads Staff)
2. Violence.
3. Unsupervised visits by friends and family.
4. Communication devices including Cell Phones, or other Internet Connected Devices (Primary Care only)
5. Threatening or abusive behavior.

We work to ensure that all of their medical needs are met. We help with appointments and transportation to Doctor appointments. We provide help with any legal appointments that need attention before they leave.

The entire purpose of our ministry is to transition women into a fully productive functioning member of Society, with an emphasis on sustained self-support through their own work. As such, we will maintain our practice that we have had over our 16 year history and continue to employ women that have graduated and moved past their initial six months period who we believe can help our program, regardless of their history with MDOC. The women that are eligible for various job/ employment opportunities with us have built up trust, and have been vetted for abilities and aptitude, and are under supervision as specified by our Executive Director. We have multiple opportunities for our women to work. These include:

1. We operate a resale store “Crossroads Treasures” that is currently open on Thursdays, Fridays, and Saturday. Our Women while in Primary Care after they have been vetted may be eligible to work in the store as a reward for making progress in our Primary Care program. This allows the women to earn confidence in dealing with people, and gives them valuable experience for future employment.
2. We operate Crossroads Temp Services. Crossroads Ministries can be hired to do specialized job lot work for small manufacturers, or we can be asked to do cleaning, from general office cleaning to Move In/Move Out deep cleaning for residential or commercial property. Again, all women are under supervision. The women are paid an hourly wage for their services by Crossroads Ministries for these jobs.
3. Other part time, or full time staff positions as the Ministry has needs.

The women that are placed in the above jobs have demonstrated over extended periods of time their actions, and we have deemed them responsible to handle whatever duties we give to them. Furthermore, these practices are integral to the success Crossroads has demonstrated over the past 16 years in keeping women from returning to prisons. We do not recognize any conflict of interest, and in fact see this as a fulfillment of our responsibilities to helping the women, as *they serve as living examples to newer women entering the program that they too can recover and live a God filled life, including earning a living to support themselves and their family.*

Crossroads Ministries reserves the right to make all employment decisions with regards to our Ministry.

Below is a short Bio of our Executive Director.

#### **Executive Director Vicki DeMoney**

##### **Bio**

Born in Greenville, MS December 14, 1951. Married to Bobby DeMoney for 43 years they have three children and seven grandchildren. Has lived and worked in Madison County for 40 years. Bobby and Vicki have owned and operated a large Tile Company in this area for over 30 years. She devoted the first 10 years of her marriage to raising her children and then began work at her church in 1983.

##### **Education**

- Callaway High School
- Certified in Basic training in Moral Reconciliation Therapy (MRT) conducted by Correctional Counseling, Inc. (CCI) of Memphis, TN (2013).

##### **Experience**

1983-1995

- Weekday Director for First Baptist Church, Ridgeland, MS she served there for 12 years.
- 1995 Worked with her husband as bookkeeper and office manager
- 1996-1999 First Baptist Church Madison, as Youth Director and then Women's Director
- 2002 Church of the Highlands, Ridgeland, MS as Women's Director and Volunteer Ministry Coordinator.
- 2006 she became involved with Kairos ministry and served as a volunteer Chaplain inside the prison
- 2008 Founder of Crossroads Outreach ministry and Executive Director which has served as a transitional and A&D program for women coming from prison.

One of the key advantages for Crossroads Ministries is that *all our Teachers are volunteers* with multiple years teaching/mentoring. We believe we have a phenomenal group of talented, educated, God inspired, servant hearted volunteers who minister to our participants. We do not anticipate changing this model. Crossroads reserves the right to change, modify, add, delete any class at any time, and reserves to

right to assign, remove, or change Teaching / Mentoring staff at any time, for any reason. Listed below are 18 selected biographical sketches on our Teaching / Mentoring / Counseling Staff from the past 3 years.

- **Father Ryan Streett** - Holy Trinity Anglican Church, Madison, MS - Pastoral Care
- **Pastor Dan Blacksher** (Board Member) -Associate Pastor of Hope Fellowship Church in Brandon MS - Current Chairman of Board of Directors for Center for Pregnancy Choices – Jackson, MS. - Pastoral Care
- **Chaplain Judy Bryant** – Word of Life of the Highlands, Ridgeland MS – Grief Counseling
- **Perry Cliburn** (Board Member) - Former Chief Information and Chief Technology Officer, for various Corporations. 9+ years ministry experience dealing with men and women in prisons. BS in Chemical Engineering, and a MBA from Mississippi State University.
- **Shannon Moncrief**-(Board Member) Masters in Social Work.,Pinelake Baptist Church, Emotional Recovery
- **Catherine Hagwood** (Board Member) - B.A. Communications and M.S. Mental Health Consulting from Mississippi College. Counselor at Turning Point Counseling. Sponsor of weekly Celebrate Recovery meetings.
- **Kristi Horne** - Realtor with McIntosh & Associates. B.S. In Distributive Education from Mississippi State University. Multiple years experience teaching and leading various small groups.
- **Pastor Joel Richardson** - Senior Pastor of Highland Colony Baptist Church in Ridgeland, MS. Pastoral Care
- **JoAnn Watson** (Board Member) - Masters of Community Counseling, Licensed Professional Counselor - employed in the field of mental health for twenty-seven years. Private Practice Therapist for EAP services, and United Healthcare (as a presenter/trainer) and Crisis Care Network
- **Wiley Webb** - Retired Assistant District Attorney for the 13<sup>th</sup> Circuit Court (33 years). 10+ years experience teaching Bible Studies.
- **Boopie Winstead** She leads out in prayer and bringing in speakers to give testimonies how life can begin again.
- **Christina Brossettee** (Board Member) Spiritual Warfare training in dealing with every day struggles
- **Cathey Plunket**-volunteer teaching on successful relationships.
- **Goodwill Industries (Jeannine Johnston and various teachers)**, Computer Legalistic
- **Chelia Thompson**, Smart Start, Holmes Community College
- **Jan Martin**, Broadmoor Baptist Church, Bible Study
- **Mark Sandridge**, Madison County Sheriffs office, Effects of Drug

**ATTACHMENT B BID FORM**

<b>Company</b>	<b>Contact Person</b>	<b>Telephone Number</b>
Crossroads Outreach Ministries	Vicki DeMoney, Executive Dir.	601-940-5417

**Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff.**

Please see above Description in Attachment A.

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The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

Total Beds Currently Available	25
Maximum Rate Per Bed Per Day	\$20
Bid Calculation = Total Beds x Rate per Bed x 365	\$182,500

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
#2 RFX3160007102	Jan 17, 2025

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name: Crossroads Outreach Ministries.**

**Printed Name of Representative: Vicki DeMoney**

**Date:** 1-20-2025

**Signature:** Vicki DeMoney

**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.



**ATTACHMENT C**

**CERTIFICATIONS AND ASSURANCES**

As an authorized signatory for, Crossroads Outreach Ministries, I make the following certifications and assurances as a required element of the bid to which it is attached and the understanding that the truthfulness of the facts affirmed here and the continued compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

**1. REPRESENTATION REGARDING CONTINGENT FEES**

Bidder represents that it *has not* retained a person to solicit or secure a State contract or purchase upon an agreement or understanding for a commission, percentage, brokerage, or other contingent fee, except as disclosed in the Bidder's bid.

**2. REPRESENTATION REGARDING GRATUITIES**

Bidder represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of Mississippi Department of Corrections a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Bidder further represents that no employee or former employee of Mississippi Department of Corrections has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by bidder. Bidder further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

**3. NON-DEBARMENT**

Bidder certifies that it has not been and is not currently debarred, suspended, or otherwise ineligible for a contract award from the United States government, any State government, any County or City government, or any other public entity. This certification is a material representation of fact relied upon by the Mississippi Department of Corrections. If it is later determined that the Contractor did not comply with 2 C.F.R. part 180, subpart C, and 2 C.F.R. part 3000, subpart C, in addition to remedies available to MDOC, the federal government may pursue available remedies, including but not limited to suspension and/or debarment.

**4. INDEPENDENT PRICE DETERMINATION**

The bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to those prices, the intention to submit a bid, or the methods or factors used to calculate the prices bid/offered.

- 5. The Bidder and/or authorized representative of the Bidder further certifies that he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto.
- 6. The Bidder and/or authorized representative of the Bidder further certifies that the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and attachments thereto.
- 7. The Bidder and/or authorized representative of the Bidder further certifies the company agrees to all provisions of the Invitation for Bids and Attachments thereto.
- 8. The Bidder and/or authorized representative of the Bidder further certifies that the company will provide the services required at the prices quoted above.
- 9. The Bidder and/or authorized representative of the Bidder further certifies that its workers are licensed, certified and possess the requisite credentials to provide the requested service.

**Name:** Vicki DeMoney

**Title:** Executive Director

**Signature:** Vicki DeMoney

**Date:** 1-20-2025

Modifications or additions to any portion of this document may be cause for rejection of the bid.

**ATTACHMENT D  
BIDDERS' ACKNOWLEDGMENT OF BID AS PUBLIC RECORD**

The redacted version of the bid - or if no redacted version is produced, the full bid document - will be released at the Agency's sole discretion, without notice to the bidder and will be produced as a public record exactly as submitted.

Bidders shall acknowledge which of the following statements is applicable regarding release of its bid document as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged. Choose one:

Along with a complete copy of its bid, bidder has submitted a second copy of the bid document in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder has not made redactions in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that The Mississippi Department of Corrections may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by the Mississippi Department of Corrections at any time without notice to bidder. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Mississippi Code Annotated § 25-61-9(1)(a). The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

**Company Name: Crossroads Outreach Ministries**

**Printed Name of Representative: Vicki DeMoney**

**Date:** 1-20-2025

**Signature:** Vicki DeMoney

**Note:** Failure to sign this acknowledgement or making any modification to this acknowledgment may result in the bid being rejected as non-responsive.

**ATTACHMENT E  
REFERENCES**

Contractor may submit as many references as desired by submitting as many additional copies of Appendix C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, Contractors are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**Reference 1**

Name of Company: Mississippi Department of Correction  
Date of Service: November 2015 to present  
Contact Person: Gwen McClinton  
Address: 3794 MS-468 City/State/Zip: Pearl, MS 39208  
Telephone Number: 601-936-7216  
Cell Number: 601-421-1611  
E-Mail [GMcClinton@mdoc.state.ms.us](mailto:GMcClinton@mdoc.state.ms.us)  
Alternative Contact Person (optional) Telephone Number:  
Cell Number:  
E-Mail:

**Reference 2**

Name of Company: Mississippi Department of Correction  
Date of Service: November 2015 to Current  
Contact: Kadisha Clark  
Address: 3390 North Liberty Street City/State/Zip: Canton, MS 39046  
Telephone Number: 601-859-7106  
Cell Number: 662-739-9008  
E-Mail [KClark@mdoc.state.ms.us](mailto:KClark@mdoc.state.ms.us) Alternative Contact Person (optional)  
Telephone Number: Cell Number:  
E-Mail:

**Reference 3**

Name of Company: Mississippi Department of Correction  
Date of Service: 2016 to currently  
Contact: Officer Cecil Lott  
Address: 660 North State Street, Suite 109 City/State/Zip: Jackson, MS 39208  
Telephone Number: 769-798-3520  
Cell Number: 769-798-8429  
E-Mail [CLott@mdoc.state.ms.us](mailto:CLott@mdoc.state.ms.us)

Alternative Contact Person (optional) Telephone Number:  
Cell Number:  
E-Mail\_

**Reference 4**

Name of Company: The Net Date of Service: 2019 to Current  
Contact Name: Cathy Walters  
Address: 113 Suncrest Place  
City/State/Zip: Brandon, MS 39047  
Telephone Number:  
Cell Number: 601-201-3935 E-Mail: [cathy@thenetms.org](mailto:cathy@thenetms.org)  
Alternative Contact Person (optional)  
Telephone Number:  
Cell Number: E-Mail\_

**Reference 5**

Name of Company: VitalCore HS  
Date of Service: 2017 to present  
Contact Name: Lula Hull  
Address: 803 South Wheatley Street City/State/Zip: Ridgeland, MS 39157  
Telephone Number: 601-499-5660  
Cell Number: 601-480-0018  
E-Mail: [lhull@vitalcorehs.com](mailto:lhull@vitalcorehs.com)  
Alternative Contact Person (optional) Telephone Number:  
Cell Number: E-Mail\_

**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 316007102**  
**IFB for Transitional Housing Services**

**TO BE COMPEETED BY MDOC STAFF ONLY**

**Company Name:**

**Reference Name:**

**Person Contacted, Title/Position:**

**Date/Time Contacted:**

**Service From/To Dates:**

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score: Pass/Fail**

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.      Yes    No

A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called**

<b>by:</b>	_____	_____	_____
	Signatur e	Titl e	Dat e

## ATTACHMENT G

### REQUIRED CLAUSES FOR SERVICE CONTRACTS RESULTING FROM THIS IFB

1. Acknowledgement of Amendments: Contractors shall acknowledge receipt of any amendment to the IFB in writing. The acknowledgement shall be submitted to MDOC by signing and returning the provided signature form via email to the email address listed on the form. Each Contractor shall submit a written acknowledgement of every amendment to the MDOC on or before the submission deadline.
2. Applicable Law: The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of the Mississippi.
3. Approval: It is understood that if the contract requires approval by the Public Procurement Review Board ("PPRB" and/or the Department of Finance and Administration of Personal Service Contract Review ("OPSCR"), and the contract is not approved by the PPRB and/or OPSCR, it is void and no payment shall be made hereunder.
4. Availability of Funds: It is expressly understood and agreed that the obligation of the MDOC to proceed under the agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, the MDOC shall have the right upon 10 business days written notice to Contractor, to terminate the agreement without damage, penalty, cost or expenses to the MDOC of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.
5. Certification of Independent Price Determination: By submitting a bid, the Contractor, certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other Contractor, or competitor for the purpose of restricting competition.  
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6. Compliance with Equal Opportunity in Employment Policy: Contractors understand that the MDOC is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.
7. Compliance with Laws: Contractor shall comply with, and all activities under the agreement shall be subject to, all applicable federal, State, and local laws and



regulations, as now existing and as may be amended or modified".

8. Contract Rights: Contract rights do not vest in any party until a contract is legally executed. The MDOC is under no obligation to award a contract following issuance of this solicitation.
9. E-Payment: Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 days of receipt of invoice. Mississippi Code Annotated § 31-7-301 *et seq.*
10. E-Verification: If applicable, Contractor represents and warrants that it will ensure its compliance with the *Mississippi Employment Protection Act* and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of the MDOC subject to approval by any agencies of the United States Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following:

- a. termination of the contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*.
  - b. the loss of any license, permit, certification or other document granted to Contractor by an agency, department or governmental entity for the right to do business in Mississippi; or,
  - c. both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.
11. Expenses Incurred In the Procurement Process: All parties participating in the procurement process with regard to this solicitation shall bear their own costs of participation, pursuant to Section 1.4.4 of the *Public Procurement Review Board of Personal Service Contract Review Rules and Regulations*.
  12. Insurance: Contractor requirement of the procurement should be the same in the contract as set in the IFB. The MDOC cannot waive or lower any of the insurance requirements. Contractor represents that it will, at its own expense, obtain and maintain insurance which shall include at a minimum, the following types and coverage limits:
    - a. **Workers Compensation** coverage as required by the State of Mississippi. The policy shall provide coverage for all states of operation that apply to the

performance of scope of work.

- b. **Comprehensive General or Commercial Liability** - at least \$1,000,000.00 each occurrence for bodily injury, personal injury, accidental death, and property damage.
- c. **Comprehensive General Liability or Professional Liability** insurance, with minimum limits of \$1,000,000.00 per occurrence.
- d. **Commercial General Liability** insurance covers bodily injury, death, and property damage, including personal injury liability, products and completed operations.
  - i. **Bodily Injury/Death:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - ii. **Property Damage:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
- e. **Professional Liability** insurance covers any damages caused by an error, omission or any negligent acts related to the services to be provided under this Contract. \$ 1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
- f. **Motor Vehicle Liability** may be written in combination with the Commercial General Liability Insurance or with separate limits specified.) In the event that services delivered pursuant to the contract involve the use of vehicles, whether owned, non-owned, or hired by the Contractor, Motor Vehicle insurance shall be required. Motor Vehicle insurance covers all owned, non-owned, or hired vehicles.
  - iii. **Motor Vehicle Liability** insurance covering all vehicles, owned or otherwise, used in the contract work with limits of at least \$1,000,000.00 per occurrence for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - iv. **Motor Vehicle Property Damage** insurance covering all property damage by motor vehicle with limits of at least \$1,000,000.00 per occurrence limit for any single claimant; and \$1,000,000.00 per occurrence limit for multiple claimants.

The Contractor is responsible for ensuring that any subcontractors provide adequate insurance coverage for the activities arising out of subcontracts.

Additionally:

- In no event shall the requirement for an insurance be waived.
- All insurance policies will list the State of Mississippi as an additional insured.
- All insurance policies shall be issued by companies authorized to do business under the laws of the State of Mississippi, meaning insurance carriers must be licensed or hold a Certificate of Authority from the Mississippi MDOC of Insurance.
- Contractor shall submit to MDOC within seven (7) days of notification of intent to award, a certificate of insurance which outlines the coverage and limits defined in the procurement and contract. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within seven (7) day period may be cause for the bid to be declared non-responsive or for the contract to be cancelled.
- Contractor shall obtain at Contractor's expense the insurance requirements specified in the procurement and contract prior to performing under the contract, and Contractor

shall maintain the required insurance coverage throughout the duration of the contract and all warranty periods. There are no provisions for exceptions to this requirement.

- Contractor shall not commence work under the contract until it obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. After work commences, the Contractor will keep in force all required insurance and until the contract is terminated or expires.
- Contractor shall submit renewal certificates as appropriate during the term of the contract.
- Contractor shall instruct the insurers to provide the MDOC thirty (30) days advance notice of any insurance cancellation.
- Contractor shall ensure that should any of the above described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of aggregate limits or intent not to renew insurance coverage(s), that written notice will be delivered to the MDOC Chief Procurement Officer.
- There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) to MDOC. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of contract and shall be grounds for immediate termination of the contract by MDOC.

13. Minor Informalities and Irregularities: The MDOC has the right to wave minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance of the services being procured and if doing so does not create an unfair advantage for any Contractor,. If insufficient information is submitted by a Contractor for the MDOC to properly evaluate the offer the MDOC has the right to require such additional information as it may deem necessary after the submission deadline, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured and such a request does not create an unfair advantage for any Contractor. *(Information requested may include, for example, a copy of business or professional licenses, or a work schedule.)*

14. Contractor's Representation Regarding Contingent Fees : By responding to the solicitation, the contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contract cannot make such a representation, a full and complete explanation shall be submitted in writing to the MDOC prior to contract execution.

15. Paymode: Payments by MDOC using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. The MDOC may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of the Agreement. Contractor understands and agrees that Agency is exempt from the payment of Mississippi taxes. All payments shall be in

United States currency.

16. Procurement Regulations: This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website ([www.dfa.ms.gov](http://www.dfa.ms.gov)). Any Contractor responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.
17. Property Rights: Property rights do not inure to any Contractor until such time as services have been provided under a legally executed contract. No party responding to this IFB has a legitimate claim of entitlement to be awarded a contract or to the provision of work thereunder. The MDOC is under no obligation to award a contract and may terminate a legally executed contract at any time.
18. Renewal of Contract: Upon written agreement of both parties at least ninety (90) days prior to each contract anniversary date, the contract may be renewed by the MDOC for a period of two (2) successive one-year period(s) under the same prices, terms, and conditions as in the original contract. The total number of renewal years permitted shall not exceed two.
19. Representation Regarding Contingent Fees: Contractor represents that it *has not* retained a person to solicit or secure a state contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except as disclosed in Contractor's bid.
20. Representation Regarding Gratuities: The Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MDOC a gratuity or offer of employment in connect with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MDOC has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
21. Required Public Records and Transparency: Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided,

the unity prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated §§ 25-61-9(7). The contract shall be posted publicly on [www.transparency.ms.gov](http://www.transparency.ms.gov) and shall be available for at the Agency for examination, inspection, or reproduction by the public. The Contractor acknowledges and agrees that the MDOC and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the Mississippi Accountability and Transparency Act of 2008, codified at Mississippi Code Annotated §§ 27- 104-151, *et seq.*

22. Stop Work Order: The MDOC may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by the MDOC. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take all reasonable steps to minimize any further cost to the MDOC. Upon expiration of the stop work order, Contractor shall resume providing the services which were subject to the stop work order, unless the MDOC has terminated that part of the agreement or terminated the agreement in its entirety. The MDOC is not liable for payment for services which were not rendered due to the stop work order.
23. Termination for Default: If the MDOC gives the Contractor a notice that the personal or professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, the MDOC may terminate the contract for default and the Contractor will be liable for the additional cost to the MDOC to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.
24. Termination Upon Bankruptcy: The contract may be terminated in whole or in part by MDOC upon written notice to Contractor, if Contractor should become the subject of bankruptcy or receivership proceedings, whether voluntary or involuntary, or upon the execution by Contractor of an assignment for the benefit of its creditors. In the event of such termination, Contractor shall be entitled to recover just and equitable compensation for satisfactory work performed under the contract, but in no case shall said compensation exceed the total contract price.
25. Trade Secrets, Commercial and Financial Information: It is expressly understood that Mississippi law requires that the provisions of the contract which contain the personal or services provided, the price to be paid, and the term of the contract shall not be

deemed to be a trade secret or confidential commercial or financial information and shall be available for examination, copying, or reproduction.

26. Transparency: The contract, including any accompanying exhibits, attachments, and appendices, is subject to the "Mississippi Public Records Act of 1983," and its exceptions. See Mississippi Code Annotated §§ 25-61-1 *et seq.* and Mississippi Code Annotated § 79-23-1. In addition, the contract is subject to the provisions of the Mississippi Accountability and Transparency Act of 2008. Mississippi Code Annotated §§ 27-104-151 *et seq.* Unless exempted from disclosure due to a court-issued protective order, a copy of the executed contract is required to be posted to the Mississippi MDOC of Finance and Administration's independent MDOC contract website for public access at <http://www.transparency.mississippi.gov>. Information identified\* by Contractor as trade secrets, or other proprietary information, including confidential vendor information or any other information which is required confidential by state or federal law or outside the applicable freedom of information statutes, will be redacted.

## ATTACHMENT H

### OPTIONAL CLAUSES FOR USE IN SERVICE CONTRACTS RESULTING FROM THIS IFB

1. Anti-Assignment/Subcontracting: Contractor acknowledges that it was selected by the State to perform the services required hereunder based, in part, upon Contractor's special skills and expertise. Contractor shall not assign, subcontract, or otherwise transfer the agreement, in whole or in part, without the prior written consent of the State, which the State may, in its sole discretion, approve or deny without reason. Any attempted assignment or transfer of its obligations without such consent shall be null and void. No such approval by the State of any subcontract shall be deemed in any way to provide for the incurrence of any obligation of the State in addition to the total fixed price agreed upon in the agreement. Subcontracts shall be subject to the terms and conditions of the agreement and to any conditions of approval that the State may deem necessary. Subject to the foregoing, the agreement shall be binding upon the respective successors and assigns of the parties.
2. Antitrust: By entering into a contract, Contractor conveys, sells, assigns, and transfers to the MDOC all rights, titles, and interest it may now have, or hereafter acquire, under the antitrust laws of the United States and the State that relate to the particular services purchased or acquired by the MDOC under said contract.
3. Attorney's Fees and Expenses: Subject to other terms and conditions of the agreement, in the event Contractor defaults in any obligations under the agreement, Contractor shall pay to the State all costs and expenses (including, without limitation, investigative fees, court costs, and attorney's fees) incurred by the State in enforcing the agreement or otherwise reasonably related thereto. Contractor agrees that under no circumstances shall the MDOC be obligated to pay any attorney's fees or costs of legal action to Contractor.
4. Authority to Contract: Contractor warrants: (a) that it is a validly organized business with valid authority to enter into the agreement; (b) that it is qualified to do business and in good standing in the State of Mississippi; (c) that entry into and performance under the agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind; and, (d) notwithstanding any other provision of the agreement to the contrary, that there are no existing legal proceedings or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under the agreement.
5. Change in Scope of Work: The MDOC may order changes in the work consisting of additions, deletions, or other revisions within the general scope of the contract. No claims may be made by Contractor that the scope of the project or of Contractor's services has been changed, requiring changes to the amount of compensation to Contractor or other adjustments to the contract, unless such changes or adjustments have been made by written amendment to the contract signed by the MDOC and Contractor.  
If Contractor believes that any particular work is not within the scope of the project, is a material change, or will otherwise require more compensation to Contractor, Contractor must immediately notify the MDOC in writing of this belief. If the MDOC believes that the particular work is within the scope of the contract as written, Contractor will be ordered

to and shall continue with the work as changed and at the cost stated for the work within the contract.

6. Claims Based on a Procurement Officer's Actions or Omissions:

a. *Notice of Claim.* If any action or omission on the part of a Chief Procurement Officer or designee of such officer requiring performance changes within the scope of the contract constitutes the basis for a claim by Contractor for additional compensation, damages, or an extension of time for completion, Contractor shall continue with performance of the contract in compliance with the directions or orders of such officials, but by so doing, Contractor shall not be deemed to have prejudiced any claim for additional compensation, damages, or an extension of time for completion; provided:

i. Contractor shall have given written notice to the Chief Procurement Officer or designee of such officer:

- (1) prior to the commencement of the work involved, if at that time Contractor knows of the occurrence of such action or omission;
- (2) within 30 days after Contractor knows of the occurrence of such action or omission, if Contractor did not have such knowledge prior to the commencement of the work; or,
- (3) within such further time as may be allowed by the Chief Procurement Officer in writing.

This notice shall state that Contractor regards the act or omission as a reason which may entitle Contractor to additional compensation, damages, or an extension of time. The Chief Procurement Officer or designee of such officer, upon receipt of such notice, may rescind such action, remedy such omission, or take such other steps as may be deemed advisable in the discretion of the Chief Procurement Officer or designee of such officer;

ii. The notice required by subparagraph (a) of this paragraph describes, as clearly as practicable at the time, the reasons why Contractor believes that additional compensation, damages, or an extension of time may be remedies to which Contractor is entitled; and,

iii. Contractor maintains and, upon request, makes available to the Chief Procurement Officer within a reasonable time, detailed records to the extent practicable, of the claimed additional costs or basis for an extension of time in connection with such changes.

b. *Limitation of Clause.* Nothing contained herein shall excuse Contractor from compliance with any rules of law precluding state officers and Contractors from acting in collusion or bad faith in issuing or performing change orders which are clearly not within the scope of the contract.

7. Information Designated by Contractor as Confidential: Any disclosure of those materials, documents, data, and other information which Contractor has designated in writing as proprietary and confidential shall be subject to the provisions of Mississippi Code Annotated

§§ 25-61-9 and 79-23-1. As provided in the contract, the personal services to be provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret, or confidential commercial or financial information. Any liability resulting from the wrongful disclosure of confidential information on the part of Contractor or its subcontractor shall rest



with Contractor. Disclosure of any confidential information by Contractor or its subcontractor without the express written approval of the MDOC shall result in the immediate termination of the agreement.

8. Confidentiality: Notwithstanding any provision to the contrary contained herein, it is recognized that the MDOC is a public MDOC of the State of Mississippi and is subject to the Mississippi Public Records Act. Mississippi Code Annotated §§ 25-61-1 *et seq.* If a public records request is made for any information provided to MDOC pursuant to the agreement and designated by the Contractor in writing as trade secrets or other proprietary confidential information, MDOC shall follow the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1 before disclosing such information. The MDOC shall not be liable to the Contractor for disclosure of information required by court order or required by law.
9. Contractor Personnel: The MDOC shall, throughout the life of the contract, have the right of reasonable rejection and approval of staff or subcontractors assigned to the work by Contractor. If the MDOC reasonably rejects staff or subcontractors, Contractor must provide replacement staff or subcontractors satisfactory to the MDOC in a timely manner and at no additional cost to the MDOC. The day-to-day supervision and control of Contractor's employees and subcontractors is the sole responsibility of Contractor.
10. Copyrights: Contractor agrees that MDOC shall determine the disposition of the title to and the rights under any copyright by Contractor or employees on copyrightable material first produced or composed under the agreement. Further, Contractor hereby grants to MDOC a royalty-free, nonexclusive, irrevocable license to reproduce, translate, publish, use and dispose of, and to authorize others to do so, all copyrighted (or copyrightable) work not first produced or composed by Contractor in the performance of the agreement, but which is incorporated in the material furnished under the agreement. This grant is provided that such license shall be only to the extent Contractor now has, or prior to the completion of full final settlements of agreement may acquire, the right to grant such license without becoming liable to pay compensation to others solely because of such grant.
11. Debarment and Suspension: Contractor certifies to the best of its knowledge and belief, that it:
  - a. *is not* presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any federal MDOC or MDOC or any political subdivision or MDOC of the State of Mississippi;
  - b. *has not*, within a three year period preceding this bid, been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction;
  - c. *has not*, within a three year period preceding this proposal, been convicted of or had a civil judgment rendered against it for a violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - d. is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of these offenses enumerated in paragraphs two (b) and (c) of this certification; and,
  - e. *has not*, within a three year period preceding this proposal, had one or more public transactions (federal, state, or local) terminated for cause or default.

12. Disclosure of Confidential Information: In the event that either party to the agreement receives notice that a third party requests divulgence of confidential or otherwise protected information and/or has served upon it a subpoena or other validly issued administrative or judicial process ordering divulgence of confidential or otherwise protected information that party shall promptly inform the other party and thereafter respond in conformity with such subpoena to the extent mandated by law. This section shall survive the termination or completion of the agreement. The parties agree that this section is subject to and superseded by Mississippi Code Annotated §§ 25-61-1 *et seq.*

13. Exceptions to Confidential Information: Contractor and the State shall not be obligated to treat as confidential and proprietary any information disclosed by the other party ("disclosing party") which:

- a. is rightfully known to the recipient prior to negotiations leading to the agreement, other than information obtained in confidence under prior engagements;
- b. is generally known or easily ascertainable by nonparties of ordinary skill in the business of the customer;
- c. is released by the disclosing party to any other person, firm, or entity (including governmental agencies or bureaus) without restriction;
- d. is independently developed by the recipient without any reliance on confidential information;
- e. is or later becomes part of the public domain or may be lawfully obtained by the State or Contractor from any nonparty; or,
- f. is disclosed with the disclosing party's prior written consent.

14. Errors in Extension: If the unit price and the extension price are at variance, the unit price shall prevail.

15. Failure to Deliver: In the event of failure of Contractor to deliver services in accordance with the contract terms and conditions, the MDOC, after due oral or written notice, may procure the services from other sources and hold Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the MDOC may have.

16. Failure to Enforce: Failure by the MDOC at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the MDOC to enforce any provision at any time in accordance with its terms.

17. Final Payment: Upon satisfactory completion of the work performed under the contract, as a condition before final payment under the contract, or as a termination settlement under the contract, Contractor shall execute and deliver to the MDOC a release of all claims against the State/MDOC arising under, or by virtue of, the contract, except claims which are specifically exempted by Contractor to be set forth therein. Unless otherwise provided in the contract, by state law, or otherwise expressly agreed to by the parties in the contract, final payment under the contract or settlement upon termination of the contract shall not constitute waiver of the State's claims against Contractor under the contract.

18. Force Majeure: Each party shall be excused from performance for any period and to the extent that it is prevented from performing any obligation or service, in whole or in part, as a result of causes beyond the reasonable control and without the fault or negligence of such party and/or its subcontractors. Such acts shall include without limitation acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters ("force majeure events"). When such a cause arises, Contractor shall notify the MDOC immediately in writing of the cause of its inability to perform, how it affects its performance, and the anticipated duration of the inability to perform. Delays in delivery or in meeting completion dates due to force majeure events shall automatically extend such dates for a period equal to the duration of the delay caused by such events, unless the State determines it to be in its best interest to terminate the agreement.

19. HIPAA Compliance: Contractor agrees to comply with the "Administrative Simplification" provisions of the Health Insurance Portability and Accountability Act of 1996, including electronic data interchange, code sets, identifiers, security, and privacy provisions, as may be applicable to the services under the contract.

20. Indemnification: To the fullest extent allowed by law, Contractor shall indemnify, defend, save and hold harmless, protect, and exonerate the MDOC, its commissioners, board members, officers, employees, agents, and representatives, and the State of Mississippi from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever including, without limitation, court costs, investigative fees and expenses, and attorney's fees, arising out of or caused by Contractor and/or its partners, principals, agents, employees and/or subcontractors in the performance of or failure to perform the agreement. In the MDOC's sole discretion upon approval of the Office of the Mississippi Attorney General, Contractor may be allowed to control the defense of any such claim, suit, etc. In the event Contractor defends said claim, suit, etc., Contractor shall use legal counsel acceptable to the Office of the Mississippi Attorney General. Contractor shall be solely responsible for all costs and/or expenses associated with such defense, and the MDOC shall be entitled to participate in said defense. Contractor shall not settle any claim, suit, etc. without the concurrence of the Office of the Mississippi Attorney General, which shall not be unreasonably withheld.

21. Independent Contractor Status: Contractor shall, at all times, be regarded as and shall be legally considered an independent Contractor and shall at no time act as an agent for the State/MDOC. Nothing contained herein shall be deemed or construed by the State, Contractor, or any third party as creating the relationship of principal and agent, master and servant, partners, joint ventures, employer and employee, or any similar such relationship between the State and Contractor. Neither the method of computation of fees or other charges, nor any other provision contained herein, nor any acts of the State or Contractor hereunder creates, or shall be deemed to create a relationship other than the independent relationship of the State and Contractor. Contractor's personnel shall not be deemed in any way, directly or indirectly, expressly or by implication, to be employees of the State. Neither Contractor nor its employees shall, under any circumstances, be considered servants, agents, or employees of the MDOC, and the MDOC shall be at no time legally responsible for any negligence or other wrongdoing by Contractor, its servants, agents, or employees. The MDOC shall not withhold from the contract payments to Contractor any federal or state unemployment

taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to Contractor. Further, the MDOC shall not provide to Contractor any insurance coverage or other benefits, including Worker's Compensation, normally provided by the State for its employees.

22. Infringement Indemnification: Contractor warrants that the materials and deliverables provided to the customer under this agreement, and their use by the customer, will not infringe or constitute an infringement of any copyright, patent, trademark, or other proprietary right. Should any such items become the subject of an infringement claim or suit, Contractor shall defend the infringement action and/or obtain for the customer the right to continue using such items. Should Contractor fail to obtain for the customer the right to use such items, Contractor shall suitably modify them to make them non-infringing or substitute equivalent software or other items at Contractor's expense. In the event the above remedial measures cannot possibly be accomplished, and only in that event, Contractor may require the customer to discontinue using such items, in which case Contractor will refund to the customer the fees previously paid by the customer for the items the customer may no longer use, and shall compensate the customer for the lost value of the infringing part to the phase in which it was used, up to and including the contract price for said phase. Said refund shall be paid within ten (10) business days of notice to the customer to discontinue said use.

Scope of Indemnification: Provided that the State promptly notifies Contractor in writing of any alleged infringement claim of which it has knowledge, Contractor shall defend, at its own expense, the MDOC against, and pay all costs, damages and attorney fees that a court finally awards for infringement based on the programs and deliverables provided under this agreement.

23. Integrated Agreement/Merger: This agreement, including all contract documents, represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations or agreements, irrespective of whether written or oral. This agreement may be altered, amended, or modified only by a written document executed by the MDOC and Contractor. Contractor acknowledges that it has thoroughly read all contract documents and has had the opportunity to receive competent advice and counsel necessary for it to form a full and complete understanding of all rights and obligations herein. Accordingly, this agreement shall not be construed or interpreted in favor of or against the MDOC or Contractor on the basis of draftsmanship or preparation hereof.
24. Liquidated Damages: When Contractor is given notice of delay or nonperformance as specified in Paragraph (1) (Default) of the Termination for Default clause of this contract and fails to cure in the time specified, Contractor shall be liable for damages for delay in the amount of \$250.00 per calendar day from date set for cure until either the State reasonably obtains similar services if Contractor is terminated for default, or until Contractor provides the services if Contractor is not terminated for default. To the extent that Contractor's delay or nonperformance is excused under Paragraph (4) (Excuse for Nonperformance or Delayed Performance) of the Termination for Default clause of this contract, liquidated damages shall not be due the State. Contractor remains liable for damages caused other than by delay.

25. Modification or Renegotiation: This agreement may be modified only by written agreement signed by the parties hereto. The parties agree to renegotiate the agreement if federal and/or state revisions of any applicable laws or regulations make changes in this agreement necessary.
26. No Limitation of Liability: Nothing in this agreement shall be interpreted as excluding or limiting any tort liability of Contractor for harm caused by the intentional or reckless conduct of Contractor or for damages incurred through the negligent performance of duties by Contractor or the delivery of products that are defective due to negligent construction.
27. Notices: All notices required or permitted to be given under this agreement must be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For the MDOC:	For Contractor:
Burl Cain, Commissioner	Vicki DeMoney, Executive Director
Mississippi MDOC of Corrections	Crossroads Outreach Ministries
301 North Lamar Street	P.O. Box 3075
Jackson, MS 39201	Ridgeland, MS 39158

28. Non-solicitation of Employees: Each party to this agreement agrees not to employ or to solicit for employment, directly or indirectly, any persons in the full-time or part-time employment of the other party until at least six (6) months after this agreement terminates unless mutually agreed to in writing by the State and Contractor.
29. Oral Statements: No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this contract. All modifications to the contract must be made in writing by the MDOC and agreed to by Contractor.
30. Ownership of Documents and Work Papers: MDOC shall own all documents, files, reports, work papers and working documentation, electronic or otherwise, created in connection with the project which is the subject of this agreement, except for Contractor's internal administrative and quality assurance files and internal project correspondence. Contractor shall deliver such documents and work papers to MDOC upon termination or completion of the agreement. The foregoing notwithstanding, Contractor shall be entitled to retain a set of such work papers for its files. Contractor shall be entitled to use such work papers only after receiving written permission from MDOC and subject to any copyright protections.
31. Patents and Royalties: Contractor covenants to save, defend, keep harmless, and indemnify the MDOC and all of its officers, MDOCs, agencies, agents, and employees from and against all

claims, loss, damage, injury, fines, penalties, and cost—including court costs and attorney's fees, charges, liability, and exposure, however caused—for or on account of any copyright or patented or unpatented invention, process, or article manufactured or used in the

performance of the contract, including its use by the MDOC. If Contractor uses any design, device, or material covered by patent or copyright, it is mutually agreed and understood without exception that the contract price includes all royalties or costs arising from the use of such design, device, or materials in any way in the work.

32. Priority: The contract consists of this agreement with exhibits, the IFB RFx 3160007102 (hereinafter referred to as "IFB" and all attached, and the bid(s) submitted (hereinafter referred to as "Bid" and attached. Any ambiguities, conflicts or questions of interpretation of this contract shall be resolved by first, reference to this agreement with exhibits and, if still unresolved, by reference to the IFB and, if still unresolved, by reference to the Bid. Omission of any term or obligation from this agreement or attached shall not be deemed an omission from this contract if such term or obligation is provided for elsewhere in this contract.
33. Quality Control: Contractor shall institute and maintain throughout the contract period a properly documented quality control program designed to ensure that the services are provided at all times and in all respects in accordance with the contract. The program shall include providing daily supervision and conducting frequent inspections of Contractor's staff and ensuring that accurate records are maintained describing the disposition of all complaints. The records so created shall be open to inspection by the MDOC.
34. Record Retention and Access to Records: Contractor shall maintain such financial records and other records as may be prescribed by the MDOC or by applicable federal and state laws, rules, and regulations. Provided contractor is given reasonable advance written notice and such inspection is made during normal business hours of Contractor, the State or any duly authorized representatives shall have unimpeded, prompt access to any of Contractor's books, documents, papers, and/or records which are maintained or produced as a result of the project for the purpose of making audits, examinations, excerpts, and transcriptions. All records related to this agreement shall be retained by Contractor for three years after final payment is made under this agreement and all pending matters are closed; however, if any audit, litigation or other action arising out of or related in any way to this project is commenced before the end of the three years period, the records shall be retained for one year after all issues arising out of the action are finally resolved or until the end of the three years period, whichever is later.
35. Recovery of Money: Whenever, under the contract, any sum of money shall be recoverable from or payable by Contractor to the MDOC, the same amount may be deducted from any sum due to Contractor under the contract or under any other contract between Contractor and the MDOC. The rights of the MDOC are in addition and without prejudice to any other right the MDOC may have to claim the amount of any loss or damage suffered by the MDOC on account of the acts or omissions of Contractor.
36. Right to Audit: Contractor shall maintain such financial records and other records as may be prescribed by the MDOC or by applicable federal and state laws, rules, and regulations. Contractor shall retain these records for a period of three years after final payment, or until they are audited by the MDOC, whichever event occurs first. These records shall be made available during the term of the contract and the subsequent three-year period for examination, transcription, and audit by the Mississippi State Auditor's Office, its designees, or other authorized bodies.

37. Right to Inspect Facility: The State may, at reasonable times, inspect the place of business of a Contractor or any subcontractor which is related to the performance of any contract awarded by the State.
38. Severability: If any part of this agreement is declared to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision of the agreement that can be given effect without the invalid or unenforceable provision, and to this end the provisions hereof are severable. In such event, the parties shall amend the agreement as necessary to reflect the original intent of the parties and to bring any invalid or unenforceable provisions in compliance with applicable law.
39. State Property: Contractor will be responsible for the proper custody and care of any state- owned property furnished for Contractor's use in connection with the performance of this agreement. Contractor will reimburse the State for any loss or damage, normal wear and tear excepted.
40. Third Party Action Notification: Contractor shall give the customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Contractor by any entity that may result in litigation related in any way to this agreement.
41. Unsatisfactory Work: If, at any time during the contract term, the service performed or work done by Contractor is considered by the MDOC to create a condition that threatens the health, safety, or welfare of the citizens and/or employees of the State of Mississippi, Contractor shall, on being notified by the MDOC, immediately correct such deficient service or work. In the event Contractor fails, after notice, to correct the deficient service or work immediately, the MDOC shall have the right to order the correction of the deficiency by separate contract or with its own resources at the expense of Contractor.
42. Waiver: No delay or omission by either party to this agreement in exercising any right, power, or remedy hereunder or otherwise afforded by contract, at law, or in equity shall constitute an acquiescence therein, impair any other right, power or remedy hereunder or otherwise afforded by any means, or operate as a waiver of such right, power, or remedy. No waiver by either party to this agreement shall be valid unless set forth in writing by the party making said waiver. No waiver of or modification to any term or condition of this agreement will void, waive, or change any other term or condition. No waiver by one party to this agreement of a default by the other party will imply, be construed as or require waiver of future or other defaults.

**ATTACHMENT I**

IFB RFx: 3160007102  
 IFB for Transitional Housing Services  
**IFB Exception(s)**

Contractor taking exception to any part or section of the solicitation shall indicate such exceptions on the table below. If no exceptions are taken, then the Contractor shall state in this section "No Exceptions Taken." Failure to indicate any exception will be interpreted as the Contractor's intent to comply fully with the requirements as written. Conditional or qualified bids, unless specifically allowed, shall be subject to rejection in whole or in part.

*Please note, that exceptions 1-5 are repeats from our existing exceptions under our existing agreement. Exception 6 is new, because the specificity of the requested motor vehicle liability insurance limits have been materially raised in the current IFB.*

Procurement Section and Page Number	Original Language	Requested Change/Exception	MDOC Decision
1. 2.3.3 Page 6	Provide qualified and trained paid employees on the facility premises to provide twenty-four (24) hour supervision, seven (7) days per week and shall have a sufficient number of employees who are awake, fully dressed and present to meet all contractual requirements as well as to ensure facility control, security, and participant safety.	We run transition homes, not institutions. As such we have House monitors for each of our homes. Their responsibilities include monitoring of our participants, resolving issues, and reporting to management any issues they can not resolve. Additionally, we have alarm systems that are activated every evening, to protect against intrusions, etc. We have been successfully operating in this mode for 16 years, and have seen no need,(much less the funding) to change these practices.	
2. 2.3.5 page6	Bidder shall neither require nor request program participants to turn over, transfer money or anything of value for any reason.	Participants in our programs store their cash and other valuables in a safe, under the care of Crossroads management. Participants may access their property, but it is not left out, as it would be an easy enticement for others to steal.	
3. 2.3.11 Page 8	Contractor shall provide emergency power in place.	As stated above, we run homes, not institutions. We do have emergency lighting, flashlights, candles etc. in case of	



			emergencies, but have no plans to install backup electrical generating capabilities at our homes.
4.	2.3.7 page 7	Contractor may not search participants or their property.	<p>Since all our participants are addicts, we routinely do drug tests, as well as searches of clothing (jackets, outerwear). All property, bags, purses, mail, shipped packages, etc., are subject to search on an as needed basis without notice. Furthermore, all visitors bags, supplies, gifts, etc. are subject to full searches for drugs. Notwithstanding the above, we do not search physical bodies.</p> <p>Without this capability, it would be impossible to run a safe, secure, drug rehab and transitional home for our participants, as the home would be constantly flooded with illegal drugs.</p>
5.	2.3.20 page 9	The Contractor shall not permit any individual to provide services under this Contract who is under supervision or jurisdiction of any parole, probation or correctional authority. Persons under any such supervision may work for other elements of the Bidder's business that are independent of the contracted services	<p>The entire purpose of our ministry is to transition women into a fully productive functioning members of Society, with an emphasis on sustained self-support through their own work. As such, we will maintain our practice that we have had over our 16 year history and continue to employ women who we believe can help our program, regardless of their history with MDOC. <b><i>The women with some type compensation are all post their initial 4-6 month stay, and are not counted in our billing to MDOC.</i></b> The women that are eligible for various job/employment opportunities with us have built up trust, and have been vetted for abilities and aptitude, and are under supervision as specified by our Executive Director.. We have multiple opportunities for our women to work. These include:</p> <ol style="list-style-type: none"> <li>1. We operate a resale store "Vintage Treasures" that is currently open on Thursdays,</li> </ol>

			<p>Fridays, and Saturday. Our Women while in Primary Care after they have been vetted may be eligible to work in the store as a reward for making progress in our Primary Care program. This allows the women to earn confidence in dealing with people, and gives them valuable experience for future employment.</p> <ol style="list-style-type: none"> <li>2. We operate Crossroads Temp Services. Crossroads Ministries can be hired to do specialized job lot work for small manufacturers, or we can be asked to do cleaning, from general office cleaning to Move In/Move Out deep cleaning for residential or commercial property. Again, all women are under supervision. The women are paid an hourly wage for their services by Crossroads Ministries for these jobs.</li> <li>3. Non payroll/compensation positions (House Monitor)</li> <li>4. Other part time, or full time staff positions as the Ministry has needs.</li> </ol> <p>The women that are placed in the above jobs have demonstrated over extended periods of time their actions, and we have deemed them responsible to handle whatever duties we give to them. Furthermore, these practices are integral to the success Crossroads has demonstrated over the past 14 years in keeping women from returning to prisons. We do not recognize any conflict of interest, and in fact see this as a fulfillment of our responsibilities to helping the women, as <i>they serve as living examples to newer women entering the program that they too can recover and live a God filled life, including earning a living to support themselves and their</i></p>
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6.		<p>2.5.5. <b>Motor Vehicle Liability</b> insurance covering all vehicles, owned or otherwise, used in the contract work with limits of at least \$1,000,000 per occurrence for any single claimant, and \$2,000,000 per occurrence limit for multiple claimants.</p> <p><b>Motor Vehicle Property Damage</b> insurance covering all property damage by motor vehicle with limits of at least \$1,000,000.00 per occurrence limit for any single claimant; and \$1,000,000.00 per occurrence limit for multiple claimants.</p>	<p><i>family.</i></p> <p>We meet all Insurance requirements in the Bid, except Motor Liability. Our current limit is \$500,000. <b>Our total current insurance cost for our ministry for all coverages is \$35,000 for 2025.</b> The initial estimates to increase to \$1,000,000 in motor vehicle liability would be an additional \$6,000 per year; to increase to \$2,000,000 would increase insurance an additional \$10,000. Management views these as cost prohibitive. Furthermore the Board has approved our 2025 budget and believes the current insurance plan and limits are more than adequate for our ministry.</p>	
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**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025  
Anticipated Bid Opening Date.....January 22, 2025  
Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

Receipt for Amendment #2 Acknowledged: (signature) Vicki DeMoney

Name (Print): Vicki DeMoney Date: 1-20-2025

Company: Crossroads Ministries Title: Executive Director



**Michael Watson**  
SECRETARY OF STATE

**STATE OF MISSISSIPPI**

**CERTIFICATE OF REGISTRATION**

I, Michael Watson, Secretary of State of the State of Mississippi, in accordance with the provisions of the laws of the State of Mississippi, do hereby certify:

**CROSSROADS OUTREACH MINISTRIES, INC.**

**File Number: 100017977**

has registered with this Office as a charitable organization under the Mississippi Charitable Solicitations Act.

**This Certificate of Registration expires on 05/15/2025.**

REGISTRATION BY THE SECRETARY OF STATE DOES NOT IMPLY  
ENDORSEMENT. THE SECRETARY OF STATE DOES NOT ENDORSE THIS OR  
ANY OTHER CHARITABLE ORGANIZATION.

Given under my hand and seal of office  
this 19th day of November, 2024

*Michael Watson*



# Michael Watson

SECRETARY OF STATE

## Crossroads Outreach Ministries, Inc.

### Purpose

Provides a shelter for women who find themselves in a time of transition. Includes women who have come from prisons, treatment centers and broken homes in need of healing and renewal to a place of wholeness.

### Filing Information

Filing Number: 100017977

Filing Status: Current - Registered

Initial Date Filed:

Expiration Date: 05/15/2025

### Address

Post Office Box 3075

Ridgeland, MS 39158

### Contact Information

Registered Name: Crossroads Outreach Ministries, Inc.

Business Phone: 1-601-940-5417

Web Address: [www.crossroadsms.org](http://www.crossroadsms.org)

## Financial Information

### Fiscal Year: 12/31/2023

	Amount:	Percent:
Total Revenue	\$ 621,581.00	
Total Expenses	\$ 483,455.00	
Program Services Expenses	\$ 375,443.00	78%
Fund Raising Expenses	\$ 6,082.00	1%
Administrative Expenses	\$ 101,930.00	21%
Other Expenses	\$ 0.00	

### Fiscal Year: 12/31/2022

	Amount:	Percent:
Total Revenue	\$ 385,844.00	
Total Expenses	\$ 400,956.00	
Program Services Expenses	\$ 301,859.00	75%
Fund Raising Expenses	\$ 2,340.00	1%
Administrative Expenses	\$ 96,757.00	24%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2021**

	Amount:	Percent:
Total Revenue	\$ 447,720.00	
Total Expenses	\$ 335,365.00	
Program Services Expenses	\$ 256,331.00	76%
Fund Raising Expenses	\$ 0.00	0%
Administrative Expenses	\$ 79,034.00	24%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2020**

	Amount:	Percent:
Total Revenue	\$ 361,090.00	
Total Expenses	\$ 287,324.00	
Program Services Expenses	\$ 205,862.00	72%
Fund Raising Expenses	\$ 6,402.00	2%
Administrative Expenses	\$ 75,060.00	26%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2019**

	Amount:	Percent:
Total Revenue	\$ 321,155.00	
Total Expenses	\$ 254,586.00	
Program Services Expenses	\$ 191,228.00	75%
Fund Raising Expenses	\$ 5,366.00	2%
Administrative Expenses	\$ 57,992.00	23%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2018**

	Amount:	Percent:
Total Revenue	\$ 247,976.00	
Total Expenses	\$ 243,312.00	
Program Services Expenses	\$ 185,677.00	76%
Fund Raising Expenses	\$ 5,107.00	2%
Administrative Expenses	\$ 52,528.00	22%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2017**

	Amount:	Percent:
Total Revenue	\$ 229,244.00	
Total Expenses	\$ 202,828.00	
Program Services Expenses	\$ 163,060.00	80%
Fund Raising Expenses	\$ 2,352.00	1%
Administrative Expenses	\$ 37,416.00	18%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2016**

	Amount:	Percent:
Total Revenue	\$ 173,876.00	
Total Expenses	\$ 157,841.00	
Program Services Expenses	\$ 152,437.00	97%
Fund Raising Expenses	\$ 2,204.00	1%
Administrative Expenses	\$ 3,200.00	2%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2015**

	Amount:	Percent:
Total Revenue	\$ 128,396.00	
Total Expenses	\$ 112,952.00	
Program Services Expenses	\$ 75,925.00	67%
Fund Raising Expenses	\$ 33,872.00	30%
Administrative Expenses	\$ 3,155.00	3%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2014**

	Amount:	Percent:
Total Revenue	\$ 61,750.00	
Total Expenses	\$ 49,814.00	
Program Services Expenses	\$ 0.00	
Fund Raising Expenses	\$ 1,845.00	
Administrative Expenses	\$ 47,969.00	
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2013**

	Amount:	Percent:
Total Revenue	\$ 41,732.00	
Total Expenses	\$ 45,323.00	
Program Services Expenses	\$ 6,364.00	14%
Fund Raising Expenses	\$ 0.00	0%
Administrative Expenses	\$ 34,529.00	76%
Other Expenses	\$ 4,430.00	9%

**Fiscal Year: 12/31/2012**

	Amount:	Percent:
Total Revenue	\$ 42,204.00	
Total Expenses	\$ 32,641.00	
Program Services Expenses	\$ 2,134.00	6%
Fund Raising Expenses	\$ 0.00	0%
Administrative Expenses	\$ 30,507.00	93%
Other Expenses	\$ 0.00	0%



**Fiscal Year: 12/31/2011**

	Amount:	Percent:
Total Revenue	\$ 29,591.00	
Total Expenses	\$ 29,237.00	
Program Services Expenses	\$ 0.00	0%
Fund Raising Expenses	\$ 1,814.00	6%
Administrative Expenses	\$ 27,423.00	93%
Other Expenses	\$ 0.00	0%

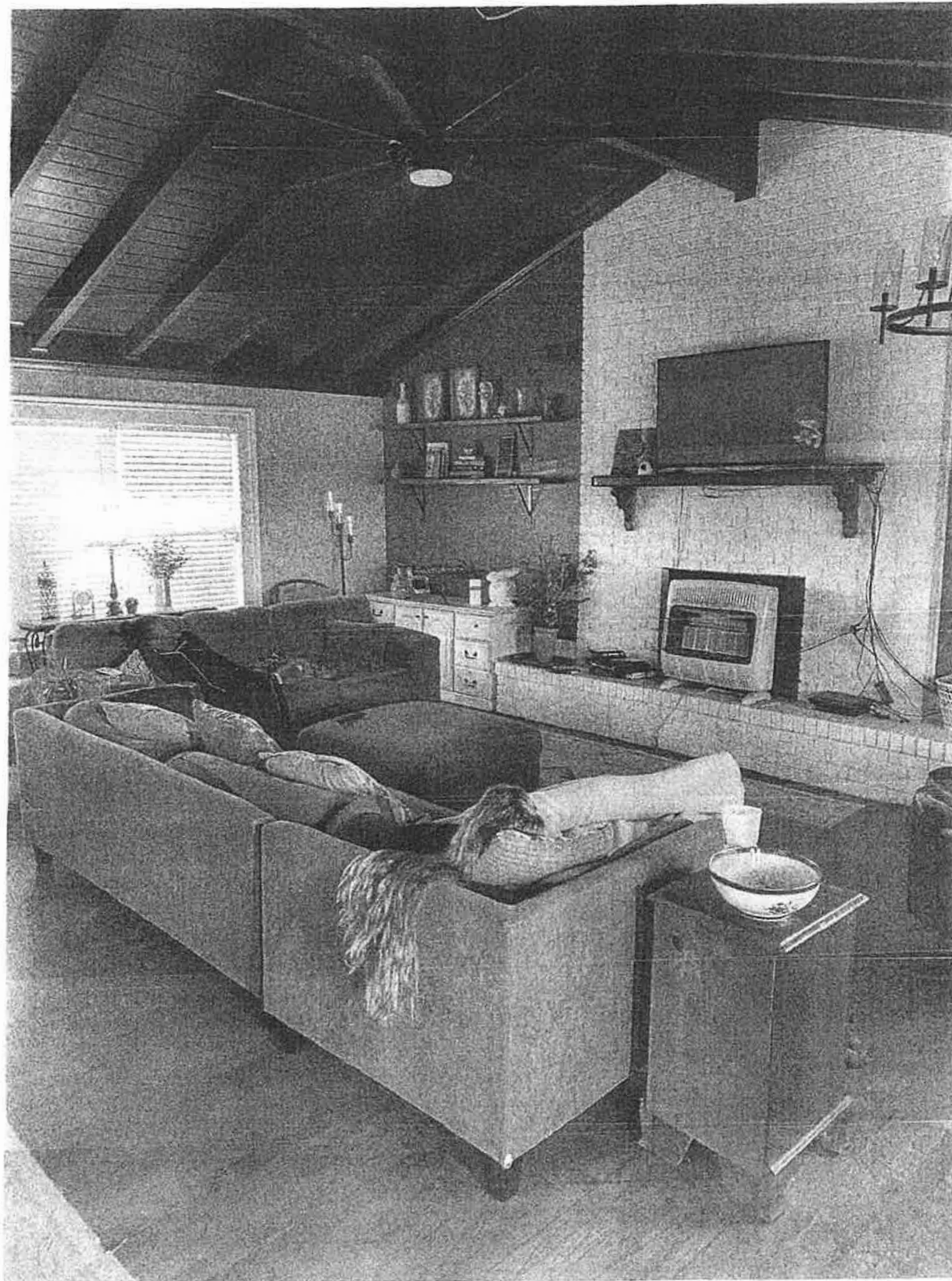
**Fiscal Year: 12/31/2010**

	Amount:	Percent:
Total Revenue	\$ 29,894.00	
Total Expenses	\$ 28,292.00	
Program Services Expenses	\$ 3,217.00	11%
Fund Raising Expenses	\$ 0.00	0%
Administrative Expenses	\$ 25,075.00	88%
Other Expenses	\$ 0.00	0%

Crossroads Outreach Ministries properties with pictures:

1. Primary Care (established 2008)  
2353 Highway 51  
Madison, MS 39110
2. After Care (established 2015)  
3250 South Liberty Street  
Canton, MS 39046
3. Independent Living (established 2021)  
522 East Dinkins  
Canton, MS 39046
4. Independent Living (established 2021)  
238 Mimosa Street  
Canton, MS 39046
5. Independent Living (established 2024)  
624 East Dinkins Street  
Canton, MS 39046



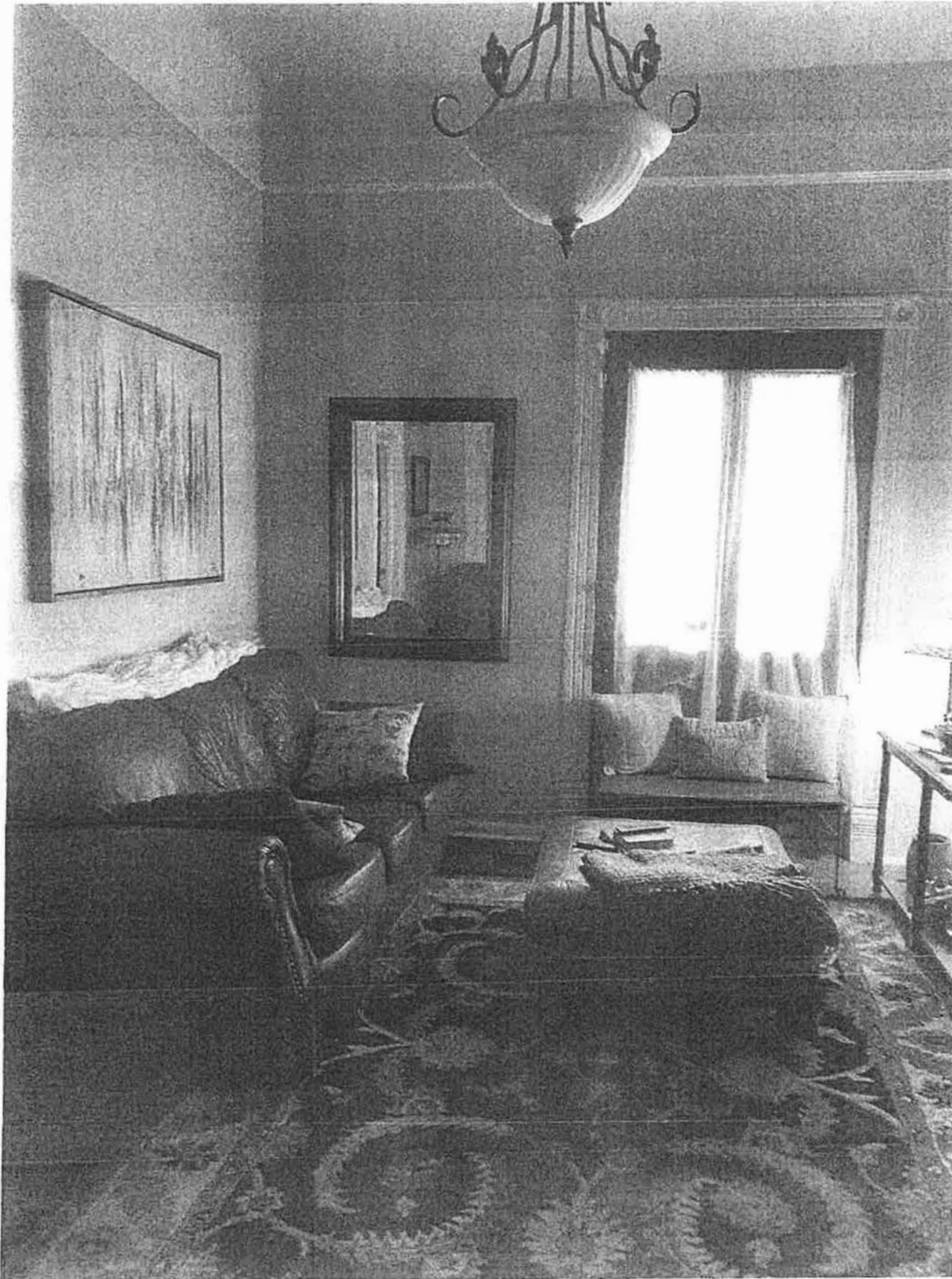




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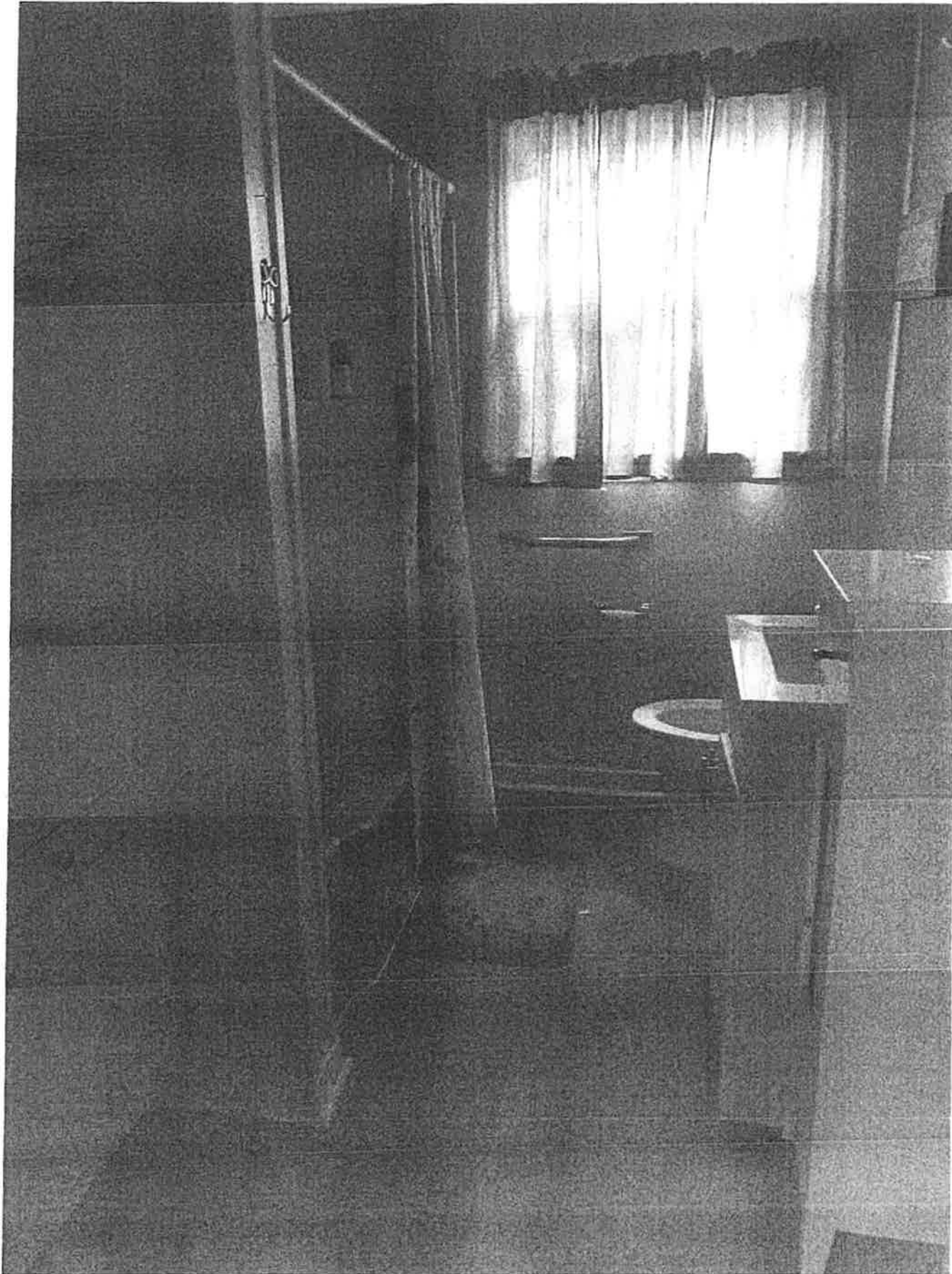




HOPE LIVES is our new 3<sup>rd</sup> home in Canton, designed for independent living. The 5 women who live here have proven they are ready to be on their own after completing both previous phases but either can't yet afford to be or is unable to find suitable housing. All bills are paid by the residents, and they enjoy freedom with only a few rules.

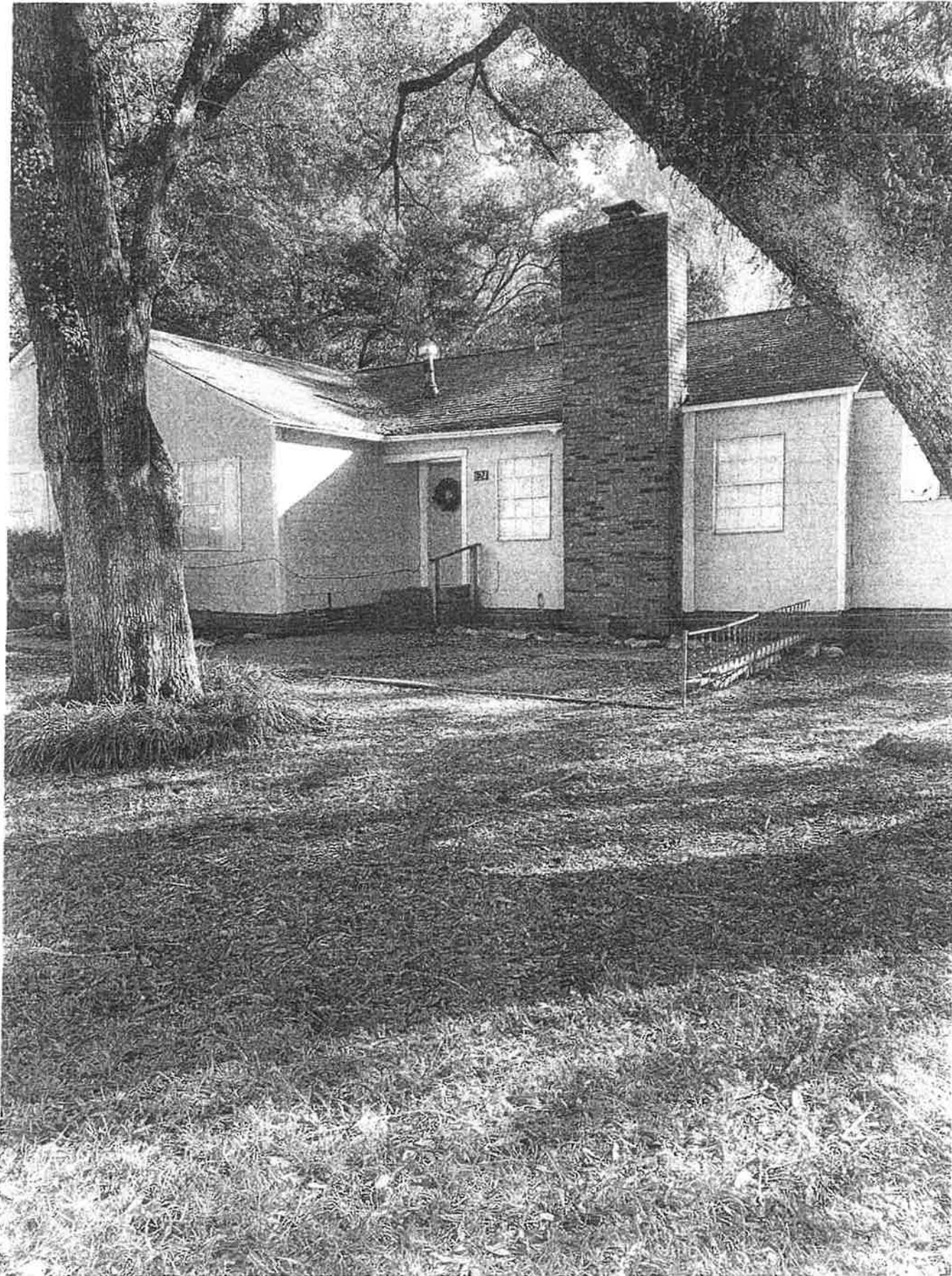




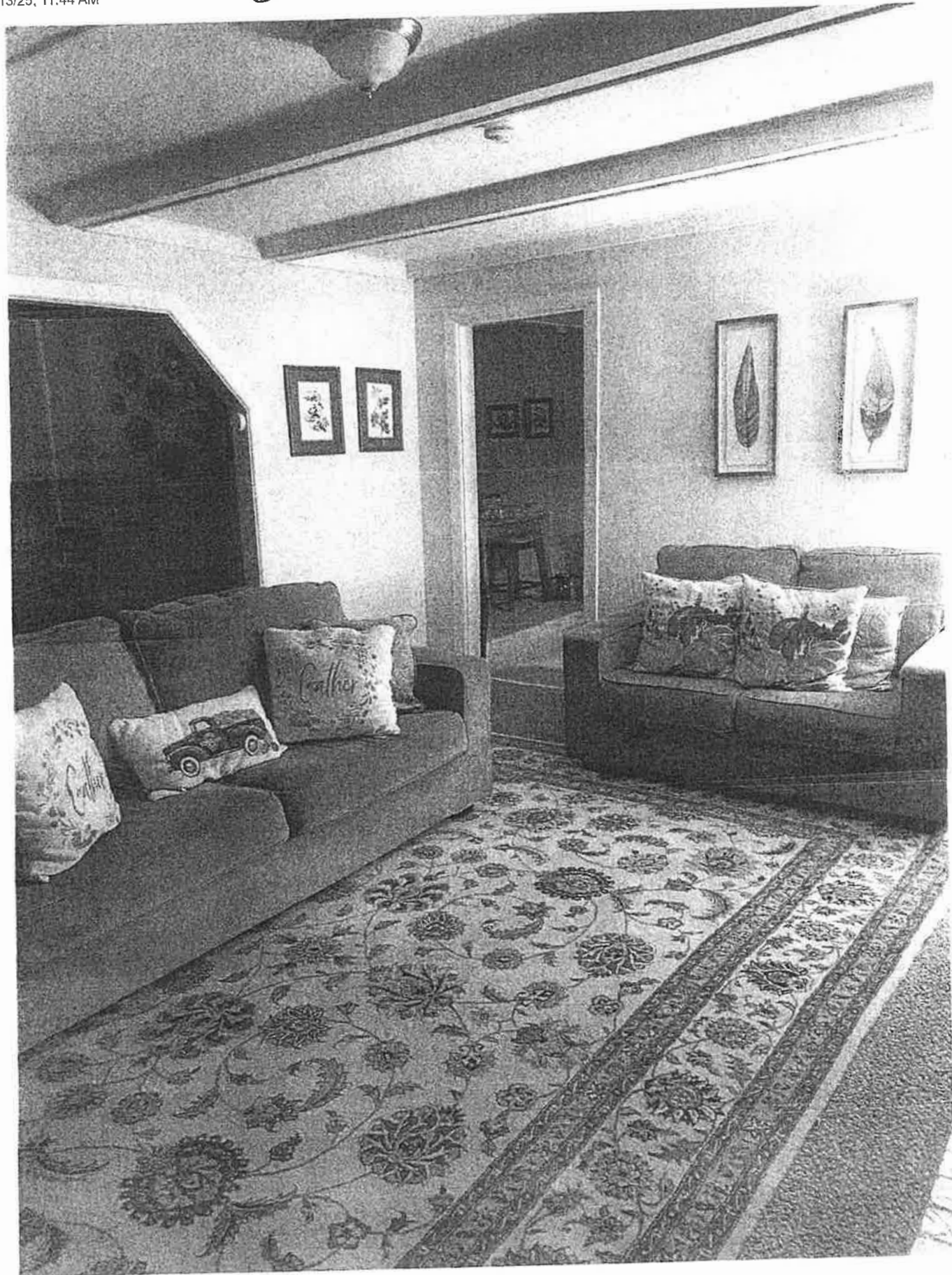












Crossroads Ministries Location Table

House Type	Address	# of Beds	ADA Compliant	Sex Offender Compliance	Emergency Power
Primary Care	2353 Highway 51, Madison, MS 39110	17	No	No	No
After Care	3250 S. Liberty, Canton MS 39046	9	No	No	No
Independent Care	522 E. Dinkins, Canton MS 39046	5	No	No	No
Independent Care	238 Mimosa St., Canton MS 39046	5	No	No	No
Independent Care	624 E. Dinkins, Canton MS 3946	8	No	No	No
<b>Total Beds Available</b>		<b>44</b>			



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Tabatha Dunn	11/1/2015	4/1/2017	X	G	X	-	B	-
Aleisha Diaz	11/14/2015	05/04/2016	X	G	X	-	-	P
Jennifer Damper	11/14/2015	3/21/2016	X	G	X	-	B	-
Lilly Fixico	11/14/2015	5/6/2016	X	G	X	-	-	P
Constance Courtney	12/9/2015	2/2/2017	X	G	X	-	-	P
Ashely Smith	1/12/2016	5/9/2016	X	G	-	-	-	-
Julie Crutcher	2/15/2016	11/1/2017	X	G	X	-	-	P
Amy Odom	3/3/2016	3/24/2016	-	-	X	-	-	-
Brandi Hamilton	3/4/2016	4/14/2016	X	NG	-	-	-	-
Amelia Taylor	3/23/2016	7/1/2017	X	G	X	-	-	P
Windy Cape	3/31/2016	10/07/2016	X	G	X	-	-	P
Jennifer Brumley	4/7/2016	7/24/2016	X	G	X	-	-	P
Amber Lambert	4/8/2016	9/19/2016	X	G	X	-	-	P
Rosanna Dokos	4/15/2016	7/28/2016	X	G	-	-	-	-
Katie Williamson	4/20/2016	4/6/2017	X	G	X	-	B	P
Carin Foster	4/28/2016	1/19/2017	X	G	X	-	-	P
Kimberly Barlow	4/28/2016	10/10/2016	X	G	X	-	-	P
Nicole Romano	5/28/2016	11/28/2016	X	G	X	-	-	-
Heather Young	6/3/2016	12/6/2016	X	G	X	-	-	P
Bobbi Jo Colson	6/17/2016	10/11/2016	X	G	-	-	-	-
Dana Faulkner	7/15/2016	10/27/2016	X	G	-	-	-	-
Sharon Harris	7/26/2016	10/11/2016	X	G	-	-	-	-
Jollen Jason	8/15/2016	9/26/2016	X	NG	-	-	B	-
Ashley Rodgers	9/16/2016	11/9/2016	X	NG	-	-	-	-
Angela Tanner	9/19/2016	2/2/2017	X	G	-	-	-	-
Sabrina Gaham	9/27/2016	4/1/2017	X	G	X	-	B	-
Vanessa Pickler	9/27/2016	3/20/2017	X	G	-	-	-	-
Kimberly Hertz	9/30/2016	9/3/2017	X	G	X	-	-	-
Lauren Moody	10/11/2016	4/6/2017	X	G	-	-	-	-
Rachel Srickland	10/18/2016	2/6/2017	X	G	-	-	B	P
Mary Ann Redmond	10/19/2016	4/18/2017	X	G	X	-	-	P
Robin Sweat	10/24/2016	11/7/2016	X	NG	-	-	-	-
Anita Smith	11/10/2016	3/10/2017	X	G	-	-	-	-
Mary Beth Gannon	11/10/2016	3/10/2017	X	G	-	-	-	-
Sharon Stone	11/10/2016	3/4/2017	X	G	X	-	-	-
Alison Homes	11/17/2016	6/1/2018	X	G	X	-	B	-
Maura Gerald	12/1/2016	5/31/2017	X	G	X	-	B	P



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Tiffany Bounds	12/12/2016	6/1/2017	X	G	X	-	-	P
Jennie Rowe	12/19/2016	5/16/2017	X	G	-	-	-	-
Mary Prescott	12/19/2016	4/15/2017	X	G	X	-	B	-
Ashleigh Hanberry	1/20/2017	5/16/2017	X	G	-	-	-	-
Jennifer Brady	2/2/2017	6/2/2017	X	G	-	-	B	-
Courtney Stonehard	2/17/2017	6/16/2017	X	G	X	-	-	-
Erin Alford	2/21/2017	4/10/2017	X	G	-	-	B	-
Laura Hethcox	2/27/2017	8/31/2017	X	G	X	-	-	P
Johanna Dillon	3/20/2017	7/20/2017	X	G	X	-	-	-
April Williams	3/23/2017	5/1/2017	X	G	-	-	-	-
Cheryl Barber	4/5/2017	8/2/2017	X	G	-	-	-	-
Kimberly Hill	4/18/2017	10/18/2017	X	G	-	-	-	-
Margaret Chambers	4/25/2017	10/31/2017	X	G	X	-	-	P
Holly Rorie	5/3/2017	6/1/2018	X	G	X	-	-	P
Amanda Marshall	5/9/2017	9/1/2017	X	G	-	-	-	-
Kristie Keith	5/30/2017	11/30/2017	X	G	X	-	B	-
Tiffany Crabtree	6/8/2017	5/1/2018	X	G	X	-	-	P
Melissa Dykgraaf	6/10/2017	5/11/2018	X	G	X	-	-	P
Ashley Thompson	6/14/2017	3/19/2019	X	G	X	-	-	P
Julie Wadkins	6/14/2017	12/16/2017	X	G	-	-	-	-
Tiffany Halversen	7/6/2017	12/19/2017	X	G	-	-	-	-
Gwendolyn Nicholas	8/9/2017	8/15/2019	X	G	X	-	-	P
Jessica Devers	8/9/2017	12/19/2017	X	G	X	-	-	-
Ashley Sunday	8/22/2017	11/5/2017	X	NG	-	-	B	P
Kandi Brown	9/21/2017	1/18/2017	X	G	-	-	-	-
Diane Robinson	9/28/2017	2/14/2018	X	G	X	-	-	-
April Richardson	10/4/2017	1/31/2018	X	G	-	-	B	P
Reba Haga	10/10/2017	2/6/2018	X	G	-	-	-	-
Shirley Baier	10/10/2017	2/3/2018	X	G	-	-	-	-
Toshia Baswell	10/10/2017	11/5/2017	X	NG	-	-	-	P
Chelesea Parmenter	10/17/2017	2/11/2018	X	G	-	-	-	-
Amber Ard	10/25/2017	2/20/2018	X	G	-	-	-	-
Misty Cato	10/25/2017	1/30/2019	X	G	X	-	-	P
Feleisha Gallard	11/1/2017	2/25/2018	X	G	-	-	-	-
Kansas Taeschner	11/2/2017	5/2/2017	X	G	X	-	B	P
Kelly Morgan	12/13/2017	6/8/2018	X	G	X	-	-	-



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Shekila McAlister	1/11/2018	5/10/2018	X	G	-	-	-	-
Theresa Jones	1/11/2018	6/29/2018	X	G	-	-	-	P
Samatha Herrington	1/25/2018	5/20/2018	X	G	-	-	B	P
Katie Williamson	2/11/2018	9/15/2018	X	G	X	-	B	P
Chrissy Poindexter	2/12/2018	8/10/2018	X	G	X	-	-	-
Jolona Lambert	3/5/2018	8/28/2018	X	G	X	-	-	-
Layla Adams	3/8/2018	9/3/2018	X	G	X	-	-	-
Feleica Jones	3/14/2018	9/11/2018	X	G	X	-	B	P
Lisa Davdison	3/21/2018	9/2/2018	X	G	X	-	-	-
Jessica Nix	3/26/2018	8/11/2018	X	NG	-	-	B	P
Jill Miller	3/28/2018	7/23/2018	X	G	-	-	-	-
Jessica Hester	4/9/2018	8/13/2018	X	NG	-	-	-	-
Mindy Davis	4/26/2018	8/23/2018	X	G	-	-	-	-
Kennetha Winston	5/8/2018	7/11/2018	X	NG	-	-	-	-
Emily Hurd	5/11/2018	4/25/2019	X	G	X	-	-	P
Jessica Hodges	5/14/2018	8/13/2018	X	NG	-	-	-	-
Ashley Amos	5/15/2018	9/16/2018	X	G	-	-	-	-
Sandra Travis	5/15/2018	9/16/2018	X	G	-	-	-	-
Courtney Smith	5/16/2018	7/3/2018	X	NG	-	-	B	-
Shanice Waller	5/16/2018	4/24/2019	X	G	X	-	-	-
Holly Moore	6/1/2018	6/13/2018	X	NG	-	-	-	-
Tyeshia Gibson	6/1/2018	7/27/2018	X	NG	-	-	-	-
Angela Presson	6/6/2018	1/31/2019	X	G	-	-	-	P
Rebecca Emler	6/28/2018	6/28/2018	X	G	-	-	-	-
Kendra Scruggs	7/12/2018	1/7/2019	X	G	X	-	-	-
Tiffany Burrell	7/12/2018	8/9/2018	X	G	-	-	-	-
Allison Engle	7/16/2018	1/6/2019	X	G	X	-	-	-
Stacy Hill	7/23/2018	12/19/2018	X	G	X	-	-	-
Pamela Sims	7/27/2018	12/19/2018	X	G	X	-	-	-
Deanna Dickerson	8/7/2018	9/30/2019	X	G	X	-	-	P
Victoria Jasch	8/7/2018	9/26/2018	X	NG	-	-	B	-
Joy Corrinan	8/14/2018	1/23/2019	X	G	X	-	-	-
Sarah Shapiro	8/14/2018	11/28/2018	X	G	-	-	-	-
Mary Morgan Powell	8/15/2018	9/21/2018	X	G	-	-	-	-
Rebecca White	8/16/2018	9/6/2018	X	G	-	-	-	-
Lori Cox	8/20/2018	1/20/2019	X	G	-	-	-	-



NAME	ARRIVED AT	EXIT	Ph I	Graduated	Ph II	Ind.	Back	Stayed Past
	CROSSROADS	CROSSROADS	X,Y	G,NG	X,Y,-	X,Y,-	To Prison B,-	6 months P,-
Ashley Ferguson	9/5/2018	1/9/2019	X	G	-	-	-	-
Jessica Wright	9/6/2018	3/2/2019	X	NG	-	-	-	-
Shonnon Carlson	9/7/2018	11/20/2019	X	G	X	-	-	-
Kimberely Files	9/11/2018	3/4/2019	X	G	X	-	-	-
Sherry Tomes	9/21/2018	3/24/2019	X	G	X	-	-	-
Andrea Strange	9/24/2018	3/15/2019	X	G	X	-	-	-
Kesha Lewellen	9/24/2018	1/20/2019	X	G	X	-	-	-
Krystal Teston	10/4/2018	4/3/2019	X	NG	X	-	-	P
Angela Williams	10/9/2018	1/8/2019	X	NG	-	-	-	-
Donna Ford	10/18/2018	9/25/2019	X	NG	X	-	-	-
Samatha Hill	10/30/2018	11/18/2018	X	NG	-	-	B	-
Cassidy Gurley	11/5/2018	5/3/2019	X	NG	X	-	-	-
Malorie Gallagher	11/8/2018	3/27/2019	X	NG	X	-	-	-
Susan Bumpous	12/5/2018	6/2/2019	X	G	X	-	-	-
Erin Alford	12/11/2018	2/22/2020	X	G	X	-	-	-
Laken Cox	12/23/2018	5/21/2019	X	G	X	-	B	-
Lisa Prince	12/26/2018	1/11/2019	X	NG	-	-	-	-
Amy Moore	1/7/2019	5/5/2019	X	G	X	-	-	-
Heather Brown	1/10/2019	3/14/2019	X	NG	-	-	-	-
Kelly Crowe	1/14/2019	7/12/2019	X	G	X	-	B	-
Morgan Fisher	1/22/2019	7/22/2019	X	G	X	-	-	-
Pamela Harvey	2/5/2019	5/28/2019	X	G	-	-	-	-
Pamela Reynolds	2/5/2019	8/16/2019	X	G	X	-	B	-
Christina Baxter	2/14/2019	2/6/2020	X	G	-	-	-	-
Sharon Tyson	3/5/2019		X	G	Y	-	-	P
Carin Foster	3/12/2019	6/13/2019	X	G	-	-	-	-
April McEwen	3/19/2019	8/2/2019	X	G	X	-	-	-
Magen Nunley	3/22/2019	9/17/2019	X	G	X	-	-	-
Stephanie Huggins	3/22/2019	9/17/2019	X	G	X	-	-	-
Janice Wilcher	3/26/2019	7/25/2019	X	G	-	-	-	-
Angel Carroway	5/1/2019	7/22/2019	X	G	-	-	B	-
Ashley Dilworth	5/13/2019	5/18/2019	X	G	-	-	-	-
Rita Tuberville	5/13/2019	11/10/2019	X	G	X	-	-	-
Erin Grant	5/16/2019	6/3/2020	X	G	X	-	-	P
Toni Herford	5/16/2019	10/28/2019	X	G	X	-	-	-
Anna Kerley	5/20/2019	11/17/2019	X	G	Y	-	-	P



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Savanna Allen	5/21/2019	3/17/2020	X	G	X	-	-	P
Stephanie Dykes	5/22/2019	11/12/2019	X	G	X	-	-	-
Sarah Richardson	5/28/2019	7/21/2019	X	G	-	-	-	-
Brandi Smith	6/1/2019	10/12/2019	X	G	X	-	-	-
Tasia Johnson	7/3/2019	7/8/2019	X	NG	-	-	-	-
Elizabeth Tennis	7/11/2019	11/22/2019	X	G	-	-	-	-
Kristina Knox	7/11/2019	11/20/2019	X	G	X	-	B	-
Jennifer Ray	7/11/2019	2/5/2020	X	G	X	-	-	-
April Hardin	7/11/2019	1/6/2020	X	G	X	-	-	-
Kristina Klause	7/16/2019	7/18/2019	X	NG	-	-	-	-
Dana Sweeney	7/23/2019	1/17/2020	X	G	X	-	-	-
Janet Ladner	7/23/2019	12/8/2019	X	G	X	-	-	-
Cassandra Tartt	7/31/2019	11/23/2020	X	G	X	-	-	P
Annie Trybulski	8/6/2019	12/17/2019	X	G	-	-	-	-
Amanda Simon	8/13/2019	2/5/2020	X	G	X	-	-	-
Amber Gowan	8/21/2019	2/15/2020	X	G	X	-	-	-
Ashley Amos	8/23/2019	4/16/2021	X	G	X	-	-	P
Hayden Williams	9/10/2019	1/1/2020	X	G	-	-	-	-
Rebecca Eilers	9/11/2019	1/31/2020	X	G	-	-	-	-
Sandra Sumlin	9/18/2019	2/6/2020	X	G	X	-	-	-
June Moore	9/23/2019	1/15/2020	X	G	-	-	-	-
Brandy Barrett	10/14/2019	4/24/2020	X	G	X	-	-	P
Morgan Gray	10/18/2019	2/5/2020	X	G	-	-	-	-
Amber Leech	10/30/2019	3/14/2020	X	G	X	-	-	-
Summer Monroe	11/4/2019	4/7/2020	X	NG	-	-	-	-
Sara Pace	11/6/2019	11/16/2020	X	G	X	-	-	P
Eva-Joslyn Brandenb	11/7/2019	5/16/2019	X	G	X	-	-	P
Christina Mouring	11/12/2019	11/19/23	X	G	X	X	-	P
Nikki Fontenot	11/18/2019	4/3/2020	X	G	X	-	-	-
Tanya Thornton	11/25/2018	3/30/2020	X	G	-	-	-	-
Robin Saxon	12/2/2019	5/27/2019	X	G	-	-	-	-
Cassandra Landon	12/16/2019	4/23/2020	X	G	-	-	-	-
Samantha Naylor	12/17/2019	12/5/2020	X	G	X	-	-	P
Tina Munn	1/21/2020	9/4/2020	X	G	X	-	-	P
Melissa Payne	2/5/2020	3/23/2020	X	NG	-	-	-	-
Sherry Newell	2/6/2020	6/5/2020	X	G	-	-	-	-



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Jessica Upton	2/10/2020	9/25/2020	X	G	-	-	B	-
Brandy Hamilton	2/20/2020	6/22/2020	X	G	-	-	-	-
Christine Creel	2/24/2020	8/28/2020	X	G	X	-	-	-
Heather Parker	2/26/2020	8/21/2020	X	G	X	-	-	-
Sandra Merritt	2/26/2020	7/2/2020	X	G	X	-	-	-
Debra Cagle	3/6/2020	7/2/2020	X	G	-	-	-	-
Jayne Tubbs	3/17/2020	7/10/2020	X	G	-	-	-	-
Elysia Boland	3/20/2020	03/10/2021	X	G	X	-	-	P
Bridgett Tanner	4/1/2020	12/5/2020	X	G	X	-	-	P
Robin Defoor	4/17/2020	8/10/2020	X	G	-	-	-	-
Sara Kerely	4/24/2020	8/21/2020	X	G	-	-	-	-
Dawn Thomas	5/12/2020	11/1/2020	X	G	X	-	B	-
Dorothy Wood	6/2/2020	10/28/2020	X	G	X	-	-	-
Courtney Stonhouse	6/10/2020	8/6/2020	X	NG	-	-	-	-
Elizabeth Pickering	6/24/2020	7/13/2020	X	NG	-	-	-	-
Kelly Crowe	6/25/2020	1/25/2021	X	G	-	-	-	-
Bobbi Carnety	7/2/2020	10/30/2021	X	G	X	-	-	P
Brigitte Lamey	7/7/2020	11/11/2020	X	G	-	-	B	-
Brgitte Lynchard	7/7/2020	9/28/2021	X	G	X	-	-	P
Nancy Stanfield	7/9/2020	11/02/2020	X	G	-	-	-	-
Martha Gilbert	7/15/2020	11/02/2020	X	G	-	-	-	-
Tekeya Robinson	7/24/2020	7/23/2221	X	G	X	-	-	P
Tabitha Graves	7/29/2020	10/30/2021	X	G	X	-	-	P
Barbara Firestone	8/20/2020	12/21/2020	X	G	-	-	-	-
Jenny Romine	8/24/2020	12/21/2020	X	G	-	-	-	-
Kayla Moody	8/26/2020	2/26/2021	X	G	-	-	-	-
Jaime Tidwell	8/28/2020	1/25/2021	X	G	-	-	-	-
Layla Adams	8/30/2020	10/03/21	X	G	X	-	-	P
Samantha Woods	9/8/2020	1/20/2021	X	G	X	-	-	-
Johnnie Guthrie	9/15/2020	02/05/2021	X	G	-	-	-	-
Kathrine Cochran	10/3/2020	2/22/2021	X	G	-	-	-	-
Ashley Brinkman	10/27/2020	2/23/2021	X	G	-	-	-	-
Miranda Romansik	11/10/2020	1/20/2021	X	NG	-	-	B	-
Jessca Devers	11/11/2020	04/01/2021	X	G	X	-	-	P
Candice Dawn	11/24/2020	11/26/2020	X	NG	-	-	-	-
Lindsea Gray	12/1/2020	07/06/2021	X	G	X	-	-	P





**Back Stayed Past**

	ARRIVED AT	EXIT	Ph I	Graduated	Ph II	Ind.	To Prison	6 months
NAME	CROSSROADS	CROSSROADS	X,Y	G,NG	X,Y,-	X,Y,-	B,-	P,-
Allison Jourdan	12/2/2020	5/28/2021	X	G	-	-	-	-
Jessica Wilder	12/9/2020	06/25/2021	X	G	-	-	-	-
Rachel Reddit	12/11/2020	4/26/2021	X	G	-	-	-	-
Kansas Taeschner	12/29/2020	4/20/2021	X	G	X	-	-	-
Dorothy Wood	1/16/2021	4/30/2021	X	G	X	-	-	-
Theresa Peterson	1/19/2021	5/16/2021	X	G	-	-	-	-
Griselda Albarran	1/21/2021	10/30/2021	X	G	X	-	-	-
Dixie Mathes	1/25/2021	6/14/2021	X	G	X	-	-	-
Tayrn Fields	2/2/2021	5/24/2021	X	G	X	-	-	-
Vicikie Hartzell	2/21/2021	10/06/2021	X	G	X	-	-	P
Mariah Hutcherson	2/24/2021	3/7/2021	X	NG	-	-	-	-
Kristy Clardy	3/16/2021	09/30/2023	X	G	X	-	-	P
Katie Snyder	3/17/2021	4/20/2021	X	NG	-	-	-	-
Angela Applegate	4/10/2021	08/07/2021	X	G	-	-	-	-
Rebecca Kerrigan	4/12/2021	08/06/2021	X	G	-	-	-	-
Brittany Stewart	4/15/2021	08/27/2021	X	G	-	-	-	-
Madison Dowdy	4/24/2021	08/03/2021	X	NG	-	-	-	-
Aundrea Mitchell	4/30/2021	9/14/2021	X	G	-	-	-	-
Kristen Roberts	5/4/2021	09/05/2021	X	G	-	-	-	-
Rhonda King	5/6/2021	10/20/22	X	G	X	X	-	P
Megan Pickler	5/11/2021	11/25/2021	X	G	X	-	-	-
Memory Beckham	5/18/2021	09/02/2021	X	G	-	-	-	-
Christi Knight	5/22/2021	11/24/22	X	G	X	X	-	P
Trenica Daniels	6/2/2021	6/30/2021	X	NG	-	-	-	-
Alena Weaver	6/3/2021	11/24/22	X	G	X	X	-	P
Cassidy Lynch	6/4/2021	9/29/2021	X	G	-	-	-	-
Regina Hosack	6/16/2021		X	G	X	Y	-	P
Lori Fowler	6/17/2021	10/12/2021	X	G	-	-	-	-
Kesha Bowen	6/27/2021	4/23/23	X	G	X	X	-	P
Robin Beckman	7/1/2021	10/30/2021	X	G	-	-	-	-
Brianna Pierce	7/19/2021	1/14/22	X	G	X	-	-	-
Rykesha Davis	8/10/2021	11/29/2021	X	NG	-	-	-	-
Georgia Sloan	8/20/2021		X	G	X	Y	-	P
Brittany Anderson	8/24/2021	2/11/22	X	G	X	-	-	-
Kimberly Crum	8/24/2021	1/14/2022	X	G	X	-	-	-
Elizabeth Poor	9/29/2021	5/24/23	X	G	X	X	-	P



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Carol Dearman	10/5/2021	1/26/2022	X	G	X	-	-	-
Erin Burton	10/18/2021	12/21/2021	X	NG	-	-	-	-
Haley Bass	10/21/2021	9/16/2022	X	G	X	-	-	P
Keena Adair	10/21/2021	12/10/2021	X	NG	-	-	-	-
Stephani Rodriguez	11/30/2021	01/03/22	X	NG	-	-	-	-
Leah Harvey	12/9/2021	1/24/23	X	G	X	-	-	P
Shantel Jones	12/17/2021	6/25/23	X	G	X	X	-	P
Elizabeth Campeau	12/28/2021	8/3/2022	X	G	X	-	-	-
Peggy Starns	12/30/2021	4/15/22	X	G	-	-	-	-
Trisha Lindsey	01/04/22	7/17/2022	X	G	X	-	-	-
Gillian Wehrle	01/04/22	02/04/22	X	NG	-	-	-	-
Robin Spencer	1/18/22	3/5/22	X	NG	-	-	-	-
Kenida Harris	1/24/22	3/17/22	X	NG	-	-	-	-
Belinda Voyles	1/24/22	5/13/2013	X	G	-	-	-	-
Laronda Nichols	1/24/22	1/26/22	X	NG	-	-	-	-
Sharene Williams	02/07/22	7/17/2022	X	G	-	-	-	-
Malika Hubbard	02/07/22	2/13/22	X	NG	-	-	B	-
Candace Jones	2/10/22	3/17/22	X	NG	-	-	B	-
Brittany Stevens	2/13/22	2/17/22	X	NG	-	-	-	-
Debbie Bishop	3/10/22	9/2/2022	X	G	X	-	-	-
Lasheka Williams	3/30/22	11/7/22	X	G	X	-	-	-
Melissa Ponds	3/30/22	04/05/2022	X	NG	-	-	-	-
DayInn Mason	04/04/2022	8/11/2022	X	G	-	-	-	-
Laura Jamison	4/5/2022	9/8/2022	X	G	-	-	-	-
Crystal James	04/08/2022	11/07/22	X	G	X	-	B	-
Angela Posner	4/12/2022	8/19/2022	X	G	-	-	-	-
Valerie Warren	4/12/2022		X	G	X	Y	-	P
Candra CLark	4/12/22	8/1/2022	X	NG	-	-	-	-
Lilly Fixico	4/18/2022	7/11/2022	X	NG	X	-	-	-
Jessica Devers	05/01/2022		Y	G	X	X	-	P
Holly Bentley	07/01/2022	8/2/2022	X	NG	-	-	-	-
Shaelunda Kirkland	07/08/2022	7/15/2022	X	NG	-	-	-	-
Susan Masey	07/11/2022	11/07/22	X	G	-	-	-	-
Raven Sanders	07/20/2022	1/30/23	X	G	X	-	-	-
Allie McIntyre	07/20/2022	1/30/23	X	G	X	-	-	-
Alexis Hardin	08/01/2022	1/23/23	X	G	X	-	-	-



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Crystal Harveston	08/09/2022	11/07/22	X	G	X	Y	-	P
April Hardin	08/10/2022	6/19/23	X	G	X	-	-	-
Cassidy Gurley	08/17/2022	6/15/23	X	G	X	X	-	-
Addison Conrad	08/24/2022	5/13/23	X	G	X	-	-	-
Melissa Turner	08/29/2022	12/11/22	X	G	-	-	-	-
Jas Montgomery	09/06/2022	9/25/2022	X	NG	-	-	-	-
Amanda Reeves	9/16/2022	9/23/23	X	G	X	X	-	-
Sarah Kwilas	9/16/2022	4/12/23	X	G	X	-	-	-
Jenifer Bates	9/30/2022	8/23/23	X	G	X	-	-	P
Vanessa Pickler	10/05/22	1/15/23	X	G	-	-	-	-
Valerie Black	10/09/22	3/30/23	X	G	X	-	-	-
Brandy Welch	10/11/22	2/12/23	X	G	-	-	-	-
Stephanie Daniels	10/15/22	11/06/23	X	G	X	-	-	P
Victoria Torres	10/18/22	2/12/23	X	G	-	-	-	-
Shaina Morgan	10/24/22	2/21/23	X	G	-	-	-	-
Rachel Little	11/01/22	6/25/23	X	G	X	-	-	-
Starlite Touchton	11/07/22	3/10/23	X	G	-	-	-	-
Angela Williams	11/23/22	3/8/23	X	G	-	-	-	-
Angel Daniels	11/28/22	3/19/23	X	G	-	-	-	-
Catherine Deckard	11/28/22	3/19/23	X	G	-	-	-	-
Shala Brewster	12/01/22	05/05/23	X	G	X	-	-	-
Melissa Elliot	12/01/22	5/23/23	X	G	-	-	-	-
Amanda Morales	12/30/22	2/23/24	X	G	-	X	-	P
Brianna Hall	2/7/22	10/30/23	X	G	X	-	-	-
Sarah Clark	2/13/23	6/14/23	X	G	-	-	-	-
Peggy Sue Courtney	2/17/2023	2/23/24	X	G	-	X	-	P
Matasha Harris	2/28/23	3/31/23	X	NG	-	-	-	-
Mandy Pope	3/8/23		X	G	X	Y	-	P
Yulonda Bankston	3/14/23	7/11/23	X	G	-	-	-	-
Bethany Partridge	3/21/23	08/07/23	X	G	X	-	-	-
Nikki Montgomery	3/22/23	3/22/23	X	NG	-	-	-	-
Kimberly Heathcoe	3/27/23	8/16/23	X	G	X	-	-	-
Jamaika Rutledge	4/4/23	8/24/23	X	G	X	-	-	-
Kaylee Jackson	4/6/23	10/25/23	X	G	X	-	-	-
Nanette Manning	4/6/23	9/13/23	X	G	-	-	-	-
Courtney Collins	4/10/23	8/16/23	X	G	-	-	-	-



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Denise Williamson	4/10/2023	12/01/23	X	G	X	-	-	P
Carol Mitchell	4/10/23	8/24/23	X	NG	-	-	-	-
Shelia Cleveland	4/26/23	8/24/23	X	NG	-	-	-	-
Tonya Cutrer	5/1/23	10/17/23	X	G	-	-	B	-
Amanda Pruitt	5/9/23	12/09/23	X	G	X	-	B	P
Melissa Delgado	5/10/23	1/23/24	X	G	X	X	-	P
Kelli Lee	6/5/23	9/17/23	X	G	-	-	-	-
Mary Segura	6/13/23	8/23/23	X	NG	-	-	-	-
Barbara Byers	6/27/23	10/15/23	X	G	-	-	-	-
Jessica Cochran	6/27/23	12/09/23	X	G	-	-	B	-
Tomi Fairley	6/27/23	9/20/23	X	NG	-	-	B	-
Amy Dougherty	7/3/23	12/03/23	X	G	X	-	-	-
Stacy Bass	7/5/23	05/08/24	X	G	-	-	-	-
Lisa Patterson	7/25/23		X	G	X	Y	-	P
Latasha Jones	7/28/23	05/04/24	X	G	X	-	-	P
Stephanie Chandler	8/15/23	2/2/24	X	G	X	-	-	-
Kim Herrington	8/22/23	06/01/24	X	G	X	X	-	P
Anna wilkens	9/1/23	01/07/24	X	G	-	-	-	-
Jami Casey	9/6/23	1/6/24	X	G	-	-	-	-
Rianne Russell	9/7/23	01/07/24	X	G	-	-	-	-
Tiffany Richmond	10/4/23	02/04/24	X	G	-	-	-	-
Shamika Terry	10/19/23	1/19/24	X	NG	-	-	B	-
Katie Thompson	10/26/23	05/18/24	X	G	X	-	-	-
Patience Glass	10/30/23	11/24/23	X	NG	-	-	-	-
Anna Banks	11/6/23		X	G	X	Y	-	P
Victoria Torres	11/6/23	02/06/24	X	NG	-	-	-	-
Jessica Goodwin	11/20/23	1/23/24	X	NG	-	-	B	-
Heather Kersey	11/21/23	03/07/24	X	G	-	-	-	-
Judy Lambert	11/28/2023		X	G	X	Y	-	P
Erin Alford	11/26/23	07/30/24	X	G	-	X	-	-
Lynette Harp	12/14/23		Y	G	-	Y	-	p
Cheri Ripp	12/14/23	12/14/2024	X	G	X	-	-	-
Jessica Saunders	12/21/23		X	G	X	Y	-	P
Chassie Smith	01/10/24	10/28/2024	X	G	X	-	-	-
Andi Tucker	1/12/24	05/05/24	X	G	-	-	-	-
Jasmine Thompson	1/19/24	05/10/24	X	NG	-	-	-	-



Back	Stayed Past
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NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	To Prison B,-	6 months P,-
Ashley Horton	1/19/24		X	G	Y	-	-	P
Samantha Babb	1/26/24	05/09/24	X	NG	-	-	-	-
Hope Cumberland	02/06/24		X	G	Y	-	-	P
Zjahnese Collins	2/14/24	05/10/24	X	NG	-	-	-	-
Amanda Hicks	2/28/24	06/23/24	X	G	-	-	-	-
Chancie Anderson	2/29/24	06/23/24	X	NG	-	-	-	-
Kristen White	3/12/24		X	G	-	Y	-	P
Amber Zuniga	3/18/24	06/10/24	X	NG	-	-	-	-
Stacy Guiltner	3/26/24		X	G	X	Y	-	P
Angel Daniels	03/30/24		X	G	X	Y	-	P
Erin Burnside	04/02/24	12/31/2024	X	G	X	-	-	P
Myrtle McCraney	04/17/24	07/28/24	X	G	-	-	-	-
Amber Lettieri	04/19/24	08/16/24	X	G	-	-	-	-
Manda Daniel	04/23/24		X	G	Y	-	-	P
Jennifer James	04/26/24	08/29/24	X	G	-	-	-	-
Shonda Ivey	05/03/24	06/14/24	X	NG	-	-	-	-
Elizabeth Cain	05/28/24	09/29/24	X	G	-	-	-	-
Rachel Reeves	06/19/24	09/29/24	X	G	-	-	-	-
Malissa Killingsworth	06/20/24	12/05/24	X	G	-	-	-	-
Roberta Jones	06/26/24	12/05/24	X	G	-	-	-	-
Melissa King	06/27/24		X	G	X	Y	-	-
Taylor Henderson	06/28/24		X	G	X	Y	-	-
Brittany Clark	07/09/24	10/22/24	X	G	-	-	-	-
Lauren Lee	07/19/24		X	G	X	Y	-	-
Linda Oswald	08/01/24		X	G	Y	-	-	-
Melissa Deane	08/23/24		X	G	Y	-	-	-
Dana Dodge	09/07/24		Y	NG	-	-	-	-
Alyssa Talamantes	09/10/24	12/31/24	X	G	-	-	-	-
Cynthia Buchner	09/24/24		Y	NG	-	-	-	-
Georgia Dennis	10/01/2024		Y	NG	-	-	-	-
Maggie Conerly	11/01/2024		Y	NG	-	-	-	-
Carrie Reynolds	10/04/2024		Y	NG	-	-	-	-
Belinda Parker	10/19/2024		Y	NG	-	-	-	-
Felicia Richards	10/24/2024		Y	NG	-	-	-	-
Alexandria Batiste	11/22/2024		Y	NG	-	-	-	-
Monica Williams	11/27/2024		Y	NG	-	-	-	-



							Back	Stayed Past
NAME	ARRIVED AT	EXIT	Ph I	Graduated	Ph II	Ind.	To Prison	6 months
	CROSSROADS	CROSSROADS	X,Y	G,NG	X,Y,-	X,Y,-	B,-	P,-
Brandy Crow	12/03/2024		Y	NG	-	-	-	-
Audrey Owen	12/15/2024		Y	NG	-	-	-	-
Felicia Wetzel	12/26/2024		Y	NG	-	-	-	-
Diane Butler	12/30/2024		Y	NG	-	-	-	-
Haley Glasscock	12/31/2024		Y	NG	-	-	-	-
Stefanie West	12/31/2024		Y	NG	-	-	-	-
Ashley Neely	12/31/2024		Y	NG	-	-	-	-
INSERT ROWS ABOVE THE RED LINE!!!! DO NOT INSERT ROWS UNDER THE RED LINE.								
TOTALS	404	366	404	319	188	31	40	95

**NOTES**

- Column B (Arrived At) must have a valid date
- Column C (Exit) must have a valid date, for all who are NO LONGER at Crossroads.
- Columns D (Ph 1) must have either a X or Y in every cell.
- Column E (Grad) must have either a G or NG in every cell.
- Columns F,G (PH 2,PH 3) must have either X,Y, or - in every cell
- Column H (Back in Prison) must have either B or - in every cell
- Column I (Stayed past 6 months) must have either a P or - in every cell

**NUMBER OF GRADUATES**

	Phase 1	Grads	Phase II	Phase III
Total phases out	385	319	181	15
Total still in a Phase	18		7	16
Total In Phase 1 - Not yet Graduated.	16			
Grand Total for a Phase	403		188	31

**Total Current All Houses**

41

Left the Program without Graduating.	68
Left the Program without Grad & back in Prison	12
Left the Program without Grad & NOT back in Prison	56



							Back	Stayed Past
	ARRIVED AT	EXIT	Ph I	Graduated	Ph II	Ind.	To Prison	6 months
NAME	CROSSROADS	CROSSROADS	X,Y	G,NG	X,Y,-	X,Y,-	B,-	P,-

Graduated and Back in Prison 28

**Recidivism for Graduates 8.78%**

**Recidivism for Non Graduates 17.65%**

% Women back in Prison (Grad & Non Grad) 10.39%

**% of All participants (including current) that Stay past 6 months 23.51%**

**% of Graduates that stay past 6 months 29.78%**

**% of Women that Graduate 82.22%**

**GRADUATION RATE\***

# of women past 6 months now back in Prison 11

% of women past 6 months now back in Prison 11.58%



BOARD OF DIRECTORS  
2025

Perry Cliburn  
President  
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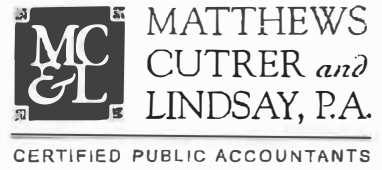
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Pastor Dan Blacksher  
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Christina Brossette  
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**CROSSROADS OUTREACH MINISTRIES, INC.  
MADISON, MISSISSIPPI**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
DECEMBER 31, 2021**

*Ridgeland, Clinton, and Yazoo City,  
Mississippi*

CROSSROADS OUTREACH MINISTRIES, INC.

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Statement of Financial Position	3
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Statement of Functional Expenses	5
Statement of Cash Flows	6
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American Institute of  
Certified Public Accountants

Mississippi Society of  
Certified Public Accountants

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Charles R. Lindsay, CPA  
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Ken L. Guthrie, CPA  
Joe Tommasini, CPA  
Matthew A. Turnage, CPA  
Kimberly L. Hardy, CPA/CFE  
William (Bill) McCoy, CPA  
Michelle R. Stonestreet, CPA  
Chris B. Savell, CPA  
Judy W. Shannon, CPA



## INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors  
Crossroads Outreach Ministries, Inc.  
Madison, Mississippi

We have reviewed the accompanying financial statements of Crossroads Outreach Ministries Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2021, and the related statement of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Ministry management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Crossroads Outreach Ministries, Inc. and to meet our ethical responsibilities in accordance with relevant ethical requirements related to our review.

Member of

**CPAmerica**

Member  Crowe Global

**Accountant's Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

*Matthews, Cohen & Lindsey, P.A.*

Ridgeland, Mississippi  
December 9, 2022

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF FINANCIAL POSITION  
DECEMBER 31, 2021

ASSETS

CURRENT ASSETS

Cash	\$ 316,428
Accounts receivable	17,660
Prepaid expenses	<u>4,500</u>

338,588

FURNITURE, EQUIPMENT, AND VEHICLES, net

65,711

OTHER ASSETS

Security deposits	<u>3,980</u>
-------------------	--------------

\$ 408,279

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	<u>\$ 2,043</u>
------------------	-----------------

NET ASSETS

Without donor restrictions	301,236
----------------------------	---------

With restrictions	<u>105,000</u>
-------------------	----------------

406,236

\$ 408,279

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2021

	Activities without donor restrictions	Activities with donor restrictions	Total
<b>REVENUES AND SUPPORT</b>			
Bargain Boutique, net of direct cost	\$ 16,306	\$ -	\$ 16,306
Contributions	136,753	105,000	241,753
Contract services	117,810	-	117,810
Fundraising	1,398	-	1,398
Grants	52,183	-	52,183
In-kind revenue	19,178	-	19,178
Rental income	18,270	-	18,270
	<u>361,898</u>	<u>105,000</u>	<u>466,898</u>
<b>EXPENSES</b>			
Program	256,331	-	256,331
Management & General	79,033	-	79,033
	<u>335,364</u>	<u>-</u>	<u>335,364</u>
<b>CHANGE IN NET ASSETS</b>	26,534	105,000	131,534
<b>NET ASSETS AT BEGINNING OF YEAR</b>	<u>274,702</u>	<u>-</u>	<u>274,702</u>
<b>NET ASSETS AT END OF YEAR</b>	<u>\$ 301,236</u>	<u>\$ 105,000</u>	<u>\$ 406,236</u>

See Accompanying Notes and Independent Accountants' Review Report.

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED DECEMBER 31, 2021

	Program	Management & General	Fundraising	Total
Salaries	\$ 88,550	\$ 39,860	\$ -	128,409
Taxes- payroll	6,894	3,103	-	9,997
Total compensation	95,443	42,963	-	138,406
Advertising	-	2,905	-	2,905
Insurance	10,785	1,198	-	11,983
Miscellaneous expenses	-	2,474	-	2,474
Occupancy	37,292	1,554	-	38,846
Office supplies	-	3,658	-	3,658
Professional development	-	1,089	-	1,089
Professional fees	-	13,728	-	13,728
Program supplies	31,230	-	-	31,230
Rent	39,600	4,800	-	44,400
Repairs and maintenance	21,681	2,409	-	24,090
	236,031	76,778	-	312,809
Depreciation	20,300	2,256	-	22,555
	<u>\$ 256,331</u>	<u>\$ 79,033</u>	<u>\$ -</u>	<u>\$ 335,364</u>
Percentage of total expenses	<u>76%</u>	<u>24%</u>	<u>0%</u>	<u>100%</u>

See Accompanying Notes and Independent Accountants' Review Report.

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2021

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Change in net assets	\$ 131,534
Adjustments to reconcile change in net assets to net cash provided by operating activities	
Depreciation	22,555
Donated fixed assets	(14,378)
(Increase) decrease in assets:	
Accounts receivable	30,662
Prepaid expenses	(4,500)
Security deposits	(2,250)
Increase in liabilities:	
Accounts payable	<u>1,693</u>
Net cash provided by operating activities	165,316
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Purchase of fixed assets	<u>(1,570)</u>
<b>NET CHANGE IN CASH</b>	163,746
<b>CASH AT BEGINNING OF YEAR</b>	<u>152,682</u>
<b>CASH AT END OF YEAR</b>	<u>\$ 316,428</u>
<b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</b>	
Donated fixed assets	<u>\$ 14,378</u>

See Accompanying Notes and Independent Accountants' Review Report.



CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Crossroads Outreach Ministries, Inc. (the Ministry) is organized as a not-for-profit corporation under the laws of the State of Mississippi, which was formed for the purpose of operating a short-term shelter for women who have come from prisons and treatment centers to get them back to a healthy and productive way of life. Each woman is limited to a minimum of one hundred twenty days but can be up to one year with review. The Ministry serves a maximum of twelve women at any one time.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates. In the opinion of management, such differences would not be significant.

Financial Statement Presentation

The financial statements of Crossroads Outreach Ministries, Inc. have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the Ministry to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Ministry's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Ministry or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Cash and Cash Equivalents

The Ministry considers all demand deposits and certificates of deposit with an original maturity of three months or less to be cash and cash equivalents.

Furniture, Equipment, and Vehicles

Furniture, equipment, and vehicles are recorded at cost or, if acquired by gift, at the fair market value at the date of the gift. Depreciation is computed on a straight-line basis over the estimated useful lives of the respective assets.

The range of useful lives used in computing depreciation for financial purposes is as follows:

Land improvements	7 years
Furniture and equipment	5 years
Vehicles	5 years
Leasehold improvements	2 years

Income Taxes

The Ministry is a tax-exempt Ministry as described in Section 501(c)(3) of the Internal Revenue Code as an other than private foundation and is generally exempt from Federal and State income taxes pursuant to Section 501(a) of the Code. The Ministry believes it has no uncertain tax positions. The federal income tax return is subject to examination by the Internal Revenue Service, generally three years after it is filed.

Revenue Recognition

Contributions received are recorded as net assets with or without donor restrictions depending on the existence and/or nature of any donor restrictions.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

All donor-restricted support is reported as an increase in nets with donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restriction and reported in the statement of activities as satisfaction of activity restrictions.

Lease Accounting

The Ministry determines whether to account for its leases as operating, capital or financing leases depending on the underlying terms of the lease agreement. This determination of classification is complex and requires significant judgment about the Ministry's cost of funds, minimum lease payments and other lease terms.

Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among programming, management & general, and fundraising.

Recent Accounting Pronouncements

In February 2016, the FASB issued amended guidance for the treatment of leases. The guidance requires lessees to recognize a right-of-use asset and a corresponding lease liability for all operating and finance leases with lease terms greater than one year. The guidance also requires both qualitative and quantitative disclosures regarding the nature of the Ministry's leasing activities. The guidance will initially be applied using a modified retrospective approach. The amendments in the guidance will be effective for the year ending December 31, 2022. Management is evaluating the impact of the amended lease guidance on the Ministry's financial statements.

In September 2020, the FASB issued amended guidance for contributed nonfinancial assets. The guidance requires the presentation of contributed nonfinancial assets as a separate line item in the statement of activities, disclosure of the disaggregated amount by type and disclosure of qualitative information about whether the contributed nonfinancial assets were monetized or utilized during the reporting period as well as a description of the programs or other activities in which the assets were used. The guidance also requires disclosure of any donor-imposed restrictions and a description of valuation techniques. The amendments in the guidance will be effective for the year ending December 31, 2022.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

2. FURNITURE, EQUIPMENT, AND VEHICLES

A summary of furniture, equipment, and vehicles at December 31, 2021, is as follows:

Furniture and equipment	\$ 18,723
Land Improvements	2,626
Vehicles	78,519
Leasehold improvements	<u>28,991</u>
	128,859
Less: accumulated depreciation	<u>63,148</u>
Total	<u>\$ 65,711</u>

Depreciation expense totaled \$22,555 for the year ended December 31, 2021.

3. VINTAGE TREASURES BARGAIN BOUTIQUE

The Ministry operates a resale store located in Canton, Mississippi. The profits from the store go directly into the ministry to help support the living costs for their residents. The residents also work in the store in which they receive valuable life skills during their transition period.

A summary of revenue and expenditures at December 31, 2021, is as follows:

REVENUES	
Vintage treasurers income	\$ 77,537
EXPENSES	
General expenses	10,386
Payroll expenses	20,040
Rent	22,571
Sales tax	5,067
Utilities	<u>3,167</u>
	61,231
	<u>\$ 16,306</u>

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

4. RELATED PARTY

The Ministry leases its building from B & V properties, which is owned by the executive director and her husband. The current lease agreement was executed for nine years commencing on January 1, 2019 and expiring on December 30, 2028. The lease provides that the Ministry will bear the cost of improvements. During the year ended December 31, 2021, rent incurred and paid under this lease agreement was \$25,200.

5. RENTAL EXPENSE

The Ministry has four lease agreements for program operations in Madison and Canton, Mississippi. The leases generally provide that the Ministry will bear the cost of improvements.

Crossroads Outreach Ministries, Inc. has a current ten-year lease for program operations in Madison, Mississippi. The current lease is set to expire on December 30, 2028. The monthly rental payments for this lease are \$2,100 per month.

The Ministry also has a current two-year lease for program operations in Canton, Mississippi. The lease began March 1, 2019 and expired on April 1, 2022. The monthly rental payments are \$1,200 per month.

During the current year the Ministry entered a lease to operate its thrift store in Canton, Mississippi. The lease has a two-year term which commenced on April 1, 2021 and is set to expire on April 1, 2023. The monthly rental payments are \$1,000 per month. The previous lease for the thrift store location expired on June 1, 2021 and had monthly rental payments of \$825.

Prior to year-end, the Ministry entered into a lease for program operations in Canton, Mississippi. The lease has a two-year term which commenced on January 1, 2022 and will expire on January 1, 2024. The monthly rental payments are \$1,200 per month.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

5. RENTAL EXPENSE – Continued

Minimum future rental payments are as follows:

For Year Ending December 31	
2022	\$ 55,200
2023	42,600
2024	25,200
2025	25,200
Thereafter	<u>75,600</u>
	<u>\$ 223,800</u>

Rent expense for the year ended December 31, 2021 amounted to \$66,971.

6. IN-KIND CONTRIBUTIONS

The financial statements reflect the fair value of donated items that would have been purchased by the Ministry if they had not been donated. The Ministry has recorded in-kind contributions related to vehicles and office space at their estimated fair value of \$19,178 as of December 31, 2021.

7. NET ASSETS WITH DONOR RESTRICTIONS

Prior to year-end, the Ministry received \$105,000 in restricted donations. These donations were restricted by the donor for expansion of the Ministries programs. As of December 31, 2021, none of the donor restricted contributions were spent.

# PUBLIC NOTICE

## GENERAL PUBLIC

[Public Records Requests](#)

[Related Legislation](#)

[Procurement](#)

[Monthly Fact Sheets \(2001-2024\)](#)

[Daily Inmate Population \(2021-2024\)](#)

[Net Admissions by Fiscal Year \(2006-2022\)](#)

[Annual Reports](#)

[Criminal Justice Reform Reports](#)

[PREA Audit Reports](#)

[COVID-19 Information and Updates](#)

[Death Row](#)

[Current Death Row Demographics](#)

[Death Penalty and Executions](#)

[Death Penalty in Mississippi](#)

[Death Row Inmates](#)

## PROCUREMENT

Request for Quotes Formal (RFQF)

Invitation for Bid (IFB)

- IFB 3160007102 Transitional Housing Services
  - 3160007102 Transitional Housing IFB - Amendment 1
  - 3160007102 Transitional Housing IFB Amendment 2 - Calendar of Events Revision
- IFB 3160006069 Commercial Washers and Dryers
  - IFB 3160006069-Intent to Award
  - IFB 316006069-Notice to Bidders and Withdrawal
- IFB 3160005845 Cold Storage System
  - IFB 3160005845-Intent to Award
- IFB 3160005735 Cold Storage System
  - IFB 3160005735-Intent to Award
  - IFB 3160005735-Notice of Cancellation
- IFB 3160005516 Co-Occuring Disorder Treatment and Recovery Support Services
  - Notice of Intent to Award IFB 3160005516
- IFB 3160005668 Workers Compensation TPA
  - Amendment 1 (Questions Answers) - RFX 3160005668 Workers Compensation TPA
  - Notice of Intent to Award Workers Comp MDOC signed
- IFB 3160005585 Curriculum Software for Instruction Remediation and Enrichment (K-12)
  - IFB 3160005585 - Questions and Answers
  - Amendment 1 - RFX3160005585
  - Notice of Intent to Award - 3160005585



Procurement Opportunity and X +

ms.gov/dfa/contract\_bid\_search/Bid?autoloadGrid=true

MDOC SharePoint Resources and Reve Transparency Missis Mississippi Departm Procurement Oppor Home Page Buyin contract submission Adobe Acrobat MAGIC Portal Employee View | | A...

Attachment - Newspaper Advertisement  
Attachment - Notice of Intent - PDF  
Attachment - Notice of Intent - Word  
Attachment - Vendor Sole Source Letter

MS DEPT OF CORRECTIONS	<a href="#">1551-25-R-IFB00-00009</a>	<a href="#">0160007102</a>	Major Procurement PERSONNEL SERVICES NON-IT IFB Transitional Housing Attachment - IFB Transitional Housing	Open	12/23/2024	01/21/2025	01/21/2025	<a href="#">View Contact</a>
MPTAP - *See attachment for details	<a href="#">13129-20241220141542 JPSPD</a>	<a href="#">3170031451</a>	Major Procurement INFORMATION TECHNOLOGY (IT) Electronic RFP proposals for the above RFP will be received ... Attachment - RFP 2025-01 E-Rate School Replacement Switches	Open	12/23/2024	01/28/2025		
MPTAP - *See attachment for details	<a href="#">48-20241212140432_QUEM155</a>	<a href="#">3170031429</a>	Major Procurement CONSTRUCTION NOTICE IS HEREBY GIVEN THAT SEALED PROPOSALS WILL BE RECEIVE... Attachment - RFP 784 Public-Private Partnership for a New Student Housing P	Open	12/23/2024	02/10/2025		
MPTAP - *See attachment for details	<a href="#">13155-20241211141256 Biloxi</a>	<a href="#">3170031385</a>	Major Procurement CONSTRUCTION Notice is hereby given that the City of Biloxi, MS will be r... Attachment - POINT CADET LIVING SHORELINE PROJECT NO. 1066 City of Biloxi,	Open	12/23/2024	01/29/2025		
MPTAP - *See attachment for details	<a href="#">10455-202412201519275-subpart</a>	<a href="#">3170031444</a>	Major Procurement COMMODITIES The City of Gulfport is seeking unpriced	Open	12/22/2024	01/14/2025		

Windows taskbar: 12:47 PM 12/23/2024

**Order Confirmation**

Not an Invoice

Account Number:	1006534
Customer Name:	Mississippi Department Of Corr
Customer Address:	Mississippi Department Of Corr 301 N Lamar ST RECRUITMENT DEPT. Jackson MS 39201-1404
Contact Name:	_ DEFAULT
Contact Phone:	
Contact Email:	
PO Number:	

Date:	12/19/2024
Order Number:	10873354
Prepayment Amount:	\$ 0.00

Column Count:	1.0000
Line Count:	39.0000
Height in Inches:	0.0000

**Print**

Product	#Insertions	Start - End	Category
JMS Jackson Clarion Ledger	2	12/23/2024 - 12/30/2024	Bids & Proposals
JMS clarionledger.com	2	12/23/2024 - 12/30/2024	Bids & Proposals

As an incentive for customers, we provide a discount off the total order cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and save!

Total Cash Order Confirmation Amount Due	\$47.83
Tax Amount	\$0.00
Service Fee 3.99%	\$1.91
Cash/Check/ACH Discount	-\$1.91
Payment Amount by Cash/Check/ACH	\$47.83
Payment Amount by Credit Card	\$49.74

<b>Order Confirmation Amount</b>	<b>\$47.83</b>
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## Ad Preview

MISSISSIPPI  
DEPARTMENT OF  
CORRECTIONS  
ADVERTISEMENT FOR  
PROPOSALS

Transitional Housing  
Services  
MAGIC RFx: 3160007102

The Mississippi Department of Corrections (MDOC) will accept sealed bids until 10:00 am (Central Standard Time) on Tuesday, January 21, 2025, for the purpose of procuring the following: transitional housing services for any paroled or recently released individuals from an MDOC Facility (IFB # 3160007102). Detailed specifications may be obtained on MDOC's website at <https://www.mdoc.ms.gov/general-public/procurement>, utilizing the Mississippi Contract/Procurement Opportunity Search Portal, and by contacting MDOC Point of Contact, Princess Hayes, at (601) 359-5304, [procurement@mdoc.state.ms.us](mailto:procurement@mdoc.state.ms.us), and at the Mississippi Department of Corrections, 301 N. Lamar Street, Jackson, Mississippi 39201.  
12/23, 12/30/2024 10873354

# IFB AMENDMENTS

**Transitional Housing Services  
Amendment #1  
RFx 3160007102**

To include revisions to numbering and provisions.

January 3, 2025

All Prospective Bidders:

The Mississippi Department of Corrections is issuing an Amended Invitation for Bids (IFB), MAGIC RFx# 3160007102 to the Transitional Housing Services, dated December 23, 2024. Amendment 1 acknowledges that the IFB is modified and superseded by the following change in terms, conditions, and specifications:

**1.5 Questions or Requests for Clarification**

- Removal of 1.5.5.

**2.3.1 Scope of Service**

- Changed the word contracts to contractors. The new 2.3.1 reads as below:  
Provide transitional housing services. The length of stay is a minimum of four months and maximum of 6 months. However, MDOC shall not be responsible for compensating contractors for offenders who find alternative housing before such time.

**4.0 Bid Evaluation and Award**

Renumbering the following sections:

- Lowest and Best from 4.3 to 4.4
- Award Notification from 4.4 to 4.5
- Debriefing from 4.5 to 4.6
- Reconsideration from 4.6 to 4.7
- Contractor Certification from 4.7 to 4.8
- Contractor Execution from 4.8 to 4.9
- Attachments from 4.9 to 5.0

**5.0 Attachment G**

5. Certification of Independent Price Determination: By submitting a bid, the Contractor, certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other Contractor, or competitor for the purpose of restricting competition.
9. E-Payment: Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees

to make payment in accordance with Mississippi “Timely Payments for Purchases by Public Bodies” laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301 *et seq.*

19. Representation Regarding Contingent Fees: Deleted. It was already replaced by the current number 14. Contractor’s Representation Regarding Contingent Fees.
20. Representation Regarding Gratuities: Changed to number 19.
21. Required Public Records and Transparency: Changed to number 20. This also replaced number 25. Trade Secrets, Commercial and Financial Information, and number 26. Transparency. Both numbers 25 and 26 were deleted. Number 20. Reads as noted below:

Required Public Records and Transparency: Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated §§ 25-61-9(7). The contract shall be posted publicly on [www.transparency.ms.gov](http://www.transparency.ms.gov) and shall be available for at the Agency for examination, inspection, or reproduction by the public. The Contractor acknowledges and agrees that the MDOC and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the Mississippi Accountability and Transparency Act of 2008, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*

22. Stop Work Order: Changed to number 21.
23. Termination for Default: Replaced by new number 22. Termination. b.
24. Termination upon Bankruptcy: Replaced by new number 22. Termination. a. Both number 23 and 24 is now 22. Reads as noted below:

Termination:

a. *Termination for Convenience*. The MDOC may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. The MDOC shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

b. *Termination for Default.* If the MDOC gives the Contractor a notice that the personal or professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, the MDOC may terminate the contract for default and the Contractor will be liable for the additional cost to the MDOC to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

In the event that any provision of this first amendment conflicts in whole or in part with any of the terms, conditions, or specifications of the IFB, the provisions of this first amendment will control. The effective date of this amendment is January 3, 2025.

All other terms, conditions, and specifications of this solicitation remain unchanged. Please sign the acknowledgment page and return it acknowledging your receipt of this change to the IFB for Transitional Housing Services RFX# 3160007102. This form should be included with your submission of bid that is to be received on or before Tuesday, January 21, 2025 at 10:00 am, CST.

The Mississippi Department of Corrections has updated this information on MDOC website and the Mississippi Accountability System for Government Information and Collaboration (MAGIC). Should you need additional information, please contact Princess Hayes at [procurement@mdoc.state.ms.us](mailto:procurement@mdoc.state.ms.us) or 601-359-5600.

**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature) \_\_\_\_\_

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company

\_\_\_\_\_  
Title





**MISSISSIPPI DEPARTMENT OF CORRECTIONS**

**Invitation for Bids (IFB) for  
Transitional Housing Services  
Amendment #1**

**RFx #: 3160007102**

**Issue Date: January 3, 2025**

**Bid Submission Deadline:**

**10:00 AM CST**

**January 21, 2025**

**Bid Submission Location:**

**Mississippi Department of Corrections**

**301 North Lamar Street**

**Jackson, Mississippi 39201**

**Public Bid Opening:**

**10:00 AM CST**

**January 21, 2025**

**at the address listed above**

**Bid Coordinator:**

**Princess R. Hayes**

(601) 359-5304  
procurement@mdoc.state.ms.us

## Section 1. Solicitation Information

### 1.1 Authority

The Office of Personal Service Contract Review (“OPSCR”) at the Mississippi Department of Finance and Administration (“DFA”) set the rules and regulations govern the procurement of non-IT personal and professional services and all contract workers, including contract workers who work in an Agency IT department.

The Mississippi Department of Corrections (“MDOC”) may solicit competitive sealed bids for Transitional Housing Services in accordance with the OPSCR and Public Procurement Review Board (PPRB) guidelines which can be found in the Procurement Manual.

### 1.2 Purpose

MDOC invites bids from qualified and interested Contractors for Transitional Housing Services. The MDOC seeks to provide housing for paroled and individuals recently released from the care and custody of MDOC. The contract will be awarded to the lowest and best responsible and responsive Contractor whose bid meets the requirements and criteria set forth in this IFB.

### 1.3 Definitions

For purposes of this IFB, the following words shall have the meaning defined herein whether or not such words be capitalized.

**1.3.1 Agency:** Mississippi Department of Corrections (MDOC)

**1.3.2 MDOC Website:** MDOC’s website, available at the following web address:

<https://www.mdoc.ms.gov/general-public/procurement>

**1.3.3 Procurement Manual:** The rules and regulations governing this IFB are available at the web address below. Any Contractor responding to this IFB is deemed to be on notice of all requirements therein.

<https://www.dfa.ms.gov/sites/default/files/Office%20of%20Purchasing%20C%20Travel%20and%20Fleet%20Home/Resources%20Manuals%20Guidelines/procurement-manual.pdf>

**1.3.4 Procurement Portal:** The State of Mississippi’s contract opportunity search portal, available at the following web address:

[https://www.ms.gov/dfa/contract\\_bid\\_search/Bid?autoloadGrid=true](https://www.ms.gov/dfa/contract_bid_search/Bid?autoloadGrid=true)

**1.3.5 State:** The State of Mississippi and/or MDOC as a statutory agency of the State, whichever is indicated by the circumstances

### 1.4 Timeline

MDOC will make every effort to adhere to the following deadlines and schedule:

Invitation for Bid Issue Date	12/23/24
Questions Due from Contractors	1/7/25
Anticipated Date MDOC to Provide Answers	1/14/25
Bid Package Submission Deadline	1/21/25
Bid Opening	1/21/25
Anticipated Notice of Intent to Award	1/24/25
Anticipated Approval by PPRB:	3/5/25

MDOC reserves the right to alter or amend this schedule by issuing an amendment to this IFB. Any date listed as “anticipated” may be changed at the sole discretion of MDOC without amendment to the IFB.

This IFB, questions and answers concerning this IFB, amendments to the IFB, and the Notice of Intent to Award will be posted on the MDOC website and Procurement Portal.

### 1.5 Questions or Requests for Clarification

**1.5.1.** All questions and requests for clarification must be directed by email to Princess Hayes at [Procurement@mdoc.state.ms.us](mailto:Procurement@mdoc.state.ms.us) . Contractors should enter “IFB RFx Number 3160007102 - Questions” as the subject for the email. Question submittals should include a reference to the applicable IFB section and be submitted in the format shown below:

	<b>IFB Section, Page Number</b>	<b>Contractor Question/Request for Clarification</b>
1.		

**1.5.2** Bidders must submit all questions and requests for clarification by email on or before **January 7, 2025, at 10:00 am CST**. The bidder bears all risk of delivery and all responsibility for submitting questions timely. MDOC may not answer questions received after the above-stated date and time.

**1.5.3** MDOC is committed to transparency. MDOC will publish all questions, requests for clarification, and answers on the MDOC website and the Procurement Portal as an amendment to this IFB.

**1.5.4** MDOC will not be bound by any verbal or written information not contained within this IFB unless a written amendment to the IFB is issued.

**1.6 Acknowledgment of Amendments**

Should an amendment to the IFB be issued, it will be posted on the MDOC website and the Procurement Portal in a manner that all Contractors will be able to view. Further, Contractors shall acknowledge receipt of any amendment to the solicitation by signing and returning the amendment with the bid package, identifying the amendment number and date in the space provided on the bid form, or by email or letter. MDOC must receive the acknowledgment by the time and at the place specified as the bid package submission deadline. Contractors are responsible for monitoring the MDOC website for amendments to the IFB.

**1.7 Attachments to the IFB**

The Attachments to this IFB are incorporated into the IFB as if fully restated herein.

**1.8 Restrictions on Communication with MDOC Staff**

At no time shall any Contractor or its personnel contact, or attempt to contact, any MDOC staff regarding this IFB other than the contact person listed on the cover page of this IFB.

## **Section 2. Scope of Services and Requirements**

MDOC is seeking bids for transitional housing. MDOC has facilities located throughout the state and any paroled or recently released individuals from an MDOC facility or paroled individual may require transitional housing services until the individual can secure a job and dwelling. Therefore, the transitional housing services may be located anywhere in the State of Mississippi.

### **2.1 Location of Proposed Facilities for Transitional Housing**

- 2.1.1** Provide a list of all locations including facility name, if different from Contractor and address where transitional housing services will be offered.
- 2.1.2** Indicate whether or not the facility meets the American with Disabilities Act (ADA) guidelines or not.
- 2.1.3** Contractor shall provide legible architectural, blueprints, indoor and outdoor photos as well as specifications of the facility to MDOC with its proposal.
- 2.1.4** Indicate on your submission if you plan to allow transitional housing services for registered sex offenders. If so the housing unit shall abide by MS Code Ann. § 45-33-25 in that the facility shall not be located within three thousand (3,000) feet of the real property comprising a public or nonpublic elementary or secondary school, a child care facility, a residential child-caring MDOC, a children's group care home or any playground, ballpark or other recreational facility utilized by persons under the age of eighteen (18) years.
- 2.1.5** Indicate the number of beds available at each proposed location.

### **2.2 Minimum Requirements**

- 2.2.1** Must be in compliance with Mississippi Code Annotated § 79-4-15 regarding authorization to transact business in Mississippi.
- 2.2.2** Must have staff dedicated for the sole purpose of providing transitional housing services.
- 2.2.3** Must identify any subcontractor that will be involved in the development, implementation, training, and operation of transitional housing services.
- 2.2.4** Must provide references as outlined in Section 3.1.3.
- 2.2.5** Must have all services outlined in this IFB completely implemented and operational within thirty (30) days from the contract date unless otherwise agreed to by the MDOC.
- 2.2.6** The Contractor shall provide all licensable substance abuse services in accordance

with the applicable requirements of Title 42 Code of Federal Regulations Part 2; the Health Insurance Portability and Accountability Act of 1996 HIPAA; Standards for Privacy of Individually Identifiable Health Information.

- 2.2.7 The Contractor facility shall meet all state, county, and city zoning, permitting, and licensing requirements necessary to operate the facility and shall provide documentation of compliance with such requirements, at the time of submission of their bid and upon anytime thereafter during the contract period. The Contractor shall notify the MDOC of any zoning changes, notices, or challenges from zoning bodies, complaints from citizens or other entities regarding operation of the facility within 72 hours of receipt or knowledge of the charge, notice, challenge or complaint.
- 2.2.8 The Contractor shall ensure background checks are conducted prior to any new or existing staff being hired or assigned to work under the contract. The Contractor shall not offer employment to any individual or assign any individual work under the contract who has not had a background check conducted.
- 2.2.9 Within thirty (30) days of award, Contractor must supply a copy of the following:
  - 2.2.9.1 Building inspection by required city, county official
  - 2.2.9.2 State Health inspection
  - 2.2.9.3 State Fire Marshall inspection
  - 2.2.9.4 Pest Control inspection by a certified pest control Contractor.

### **2.3 Scope of Service**

The goal of MDOC is to assist recently paroled or released individuals in securing employment and a more permanent place to live within a four-to-six month period to reduce recidivism. Contractor shall provide services, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

- 2.3.1 Provide transitional housing services. The length of stay is a minimum of four months and maximum of 6 months. However, MDOC shall not be responsible for compensating contractors for offenders who find alternative housing before such time.
- 2.3.2 Provide transitional housing services for a minimum of 10 male and/or female parolees or recently released individuals from an MDOC facility.
- 2.3.3 Provide qualified and trained paid employees on the facility premises to provide twenty-four hour supervision, seven days per week and shall have a sufficient number of employees who are awake, fully dressed and present to meet all contractual requirements as well as to ensure facility control, security, and participant safety.
- 2.3.4 Must provide Alcohol and/or Drug education/support services/treatment upon

entry.

- 2.3.5** Contractor shall neither require nor request program participants to turn over, transfer money or anything of value for any reason.
- 2.3.6** Contractor shall not fine, monetarily charge, or apply fees to participants in any way.
- 2.3.7** Contractor may not search participants or their property.
- 2.3.8** Provide or offer transportation to support services, to include, but not limited to the following:
- Employment skills training and placement
  - Financial management training to include basic money management such as opening a personal savings account and/or personal checking account and how to manage/budget.
- 2.3.9** The Contractor will provide the following:
- Educational assistance.
  - Individual and group therapy.
  - Opportunity to reconnect with family members.
  - Reasonable access to public transportation.
  - Assistance in locating attainable permanent housing.
  - Legal resource center.
  - Parental courses.
  - Faith based support programs/groups
  - Family counseling to help rebuild connections.
- 2.3.10** Provide participants with referral information for the above mentioned and other local resources including:
- Contractor shall provide detailed evacuation plans in place and provide them to Probation and Parole Agent in case of any emergency or natural disaster upon acceptance of contract.
  - Any changes to assigned locations will need to be approved in writing by the assigned MDOC's Probation and Parole Agent at least 30 days in advance of transfer.
- 2.3.11 Contractor-Furnished Property/Equipment/Furnishings etc.:**  
Contractor must acknowledge that the housing unit is appropriately maintained and meet below requirements:
- Housing that includes electricity, working heating and air conditioning, adequate lighting, running water (both hot and cold), and access to on-site local telephone service. If on-site telephone services consist of pay telephone, the Contractor shall ensure that indigent participants are provided with telephone service at no cost, in order to arrange employment or in an emergency situation.



- Contractor shall provide emergency power in place.
- Adequate heat, air conditioning, light and ventilation shall be provided in all rooms including hallways, bathroom, bedrooms, dining rooms and activity rooms.
- Adequate space to accommodate living and program activities such as furniture and household supplies, indoor recreation activities, visiting, etc.
- Contractor shall furnish the facility with the appropriate furniture for the number of participants at the facility.
- A fully equipped kitchen and dining area in which food may be prepared, served, and consumed.
- A sleeping area which includes a bed, pillow and mattress, bed linens, towels, appropriate drawer space and clothing storage area for each participant.
- An adequate amount of fully functioning and operable toilets, sinks, and bathing facilities for program participants.
- A procedure for pest control program for prevention of vermin, insects, and other pests that is serviced at least every four months.
- Laundry equipment (washer, dryer, and detergent vending) for participants use. Alternatively, access and transportation to laundromat at least once per week every other week.
- The facility size shall meet the needs of the program and comfortably accommodate the number of individuals it serves.
- The facility shall be kept clean and in good repair.
- Extension cords shall not be used as a substitute for fixed wiring.
- Contractor shall, at its own expense at a minimum of once per month inspect the property to maintain the physical structure of the facility and all tangible personal property contained therein, including all maintenance related to structural conditions or defects as well as ordinary routine maintenance, and shall in so doing maintain, preserve, and keep the facility in good repair, working order and condition, subject to normal wear and tear, and shall from time to time make or cause to be made all necessary and proper repairs, replacements and renewals.
- Contractor shall meet all standards applicable to sanitation and shall operate the facility in accordance with the Proposer and Mississippi Department of Health requirements.
- The Contractor shall provide, to the maximum extent possible, a facility that is located in close proximity to public transportation, community resources and employment opportunities and provide a list of community treatment facilities, such as mental health, alcohol and drug treatment centers, and other supportive resources available to participants
- If necessary, Contractor must ensure that participants are provided transportation to and from court and other probation related activities.

- Must pass regular Health, Fire, Safety and any building code inspections by Authorized State Fire Marshall and certified inspectors. Rooms shall include smoke, carbon monoxide detectors, and fire extinguishers as required.
- Must pass and comply with all local and state building codes.

### **2.3.20 Conduct and Safety Requirements**

The Contractor shall ensure all staff adheres to the following requirements at all times while performing services under the Contract resulting from this IFB:

- The Contractor's staff shall not display favoritism to, or preferential treatment of, one participant or group of participants over another.
- The Contractor's staff shall not deal with any participant except in a relationship that supports services under this contract. Specifically, staff members must never accept for themselves or any member of their family, any personal (tangible or intangible) gift, favor, or service from a participant or a participant's family or close associate, no matter how trivial the gift or service may seem. In addition, no staff member shall give any gifts, favors or services to program participants, their family or close associates.
- The Contractor's staff shall not enter into any business relationship with participants or their families (example – selling, buying or trading personal property), or personally employ them in any capacity.
- Contractor's staff shall not have outside contact (other than incidental contact) with a participant being served or their family or close associates, except for those activities that are to be rendered under the Contract.
- The Contractor's staff shall not engage in any conduct which is criminal in nature, or which would bring discredit upon the Contractor or the State.
- Pursuant to this Contract, the Contractor shall ensure that its employees avoid both misconduct and the appearance of misconduct with participants.
- No person who has been barred from any MDOC, institution or facility shall provide services under this Contract.
- The Contractor shall not permit any individual to provide services under this Contract who is under supervision or jurisdiction of any parole, probation or correctional authority. Persons under any such supervision may work for other elements of the Contractor's business that are independent of the contracted services.
- The Contractor shall disclose any business or personal relationship a Contractor staff person, officer, agent or potential hiree may have with anyone presently incarcerated or under the supervision of the MDOC.
- The Contractor shall ensure that background checks are conducted prior to any new or existing staff being hired or assigned to work under the contract. The Contractor shall not offer employment to any individual or assign any individual work under the contract who has not had a

background check conducted.

- Participant's behavior that requires addressing are to be reported to the assigned MDOC Probation and Parole Agent.

#### **2.3.21 Quality Assurance:**

- Provide monthly reports via email to the MDOC Probation and Parole Agent assigned by the fifth of each month and shall include:
  - Classes/courses or programs attended or enrolled.
  - Employment status with the number of hours worked daily/weekly.
  - Certification of completions received.
  - Summary of performance since entrance into Transitional Housing.
  - Provide detailed monthly invoicing including payment, cumulative data depicting the arrival and departure date of each individual.

##### **2.3.21.1 Site Visits:**

- After contract award, MDOC reserves the right to have its Probation and Parole Agents/employees conduct random visits to Contractor's site:
  - To determine if drug and alcohol activity is taking place on the premises, this includes any parties or special occasions where drugs and alcohol may be present, used and/or served.
  - To determine if weapons are accessible to participants on the premises.
  - To determine if the facility has substandard living conditions.
  - To briefly survey participants regarding supportive service activities they are/or have participated in, to determine employment status, transportation needs, etc.
  - To determine the transitional housing operation meets included requirements.
  - MDOC Probation and Parole Agents will utilize a checklist to monitor participant's activities and Contractor's compliance with the terms and conditions of the awarded contract.

##### **2.3.21.2 The Contractor shall:**

- Abide by all portions of the IFB.
- Assign an Account Representative to work directly with the MDOC Probation and Parole Agent assigned.
- Ensure all personnel are well-groomed and have visible identification at all times. Uniforms and/or dress code shall be inclusive of, but not limited to, neat and clean.
- Abide by all State ordinances and/or laws pertaining to transitional housing services at all times, including, but not limited to, the items

listed above. Deviations from these ordinances and/or laws by Contractor or its personnel will not be tolerated and will be considered grounds for contract termination.

- Perform all services provided in the contract between the Contractor and the MDOC in accordance with customary and reasonable industry standards as well as in strict conformance to all laws, statutes, and ordinances and the applicable rules, regulations, methods and procedures of all government boards, bureaus, offices, and other agents. The Contractor shall be responsible for the complete 5, of all services; for the methods, means, and equipment used; and for furnishing all materials, tools, apparatus, and property of every description used in connection therewith. No statement within this IFB shall negate compliance with any applicable governing regulation. The absence of detail specifications or the omission of detail description shall be recognized as meaning that only the best commercial practices are to prevail and that only first quality services are to be provided.
- The Contractor's employees should refrain from using foul, abusive, or profane language.
- The Contracting MDOC reserves the right to inspect and search all Contractor personnel, property and/or vehicles anytime while on facility grounds.

**2.3.21.3 Contractor shall also:**

- Administer and maintain all employment and payroll records, payroll processing, and payment of payroll checks and taxes, including the deductions required by state, federal, and local laws such as social security and withholding taxes for their business and employees;
- Make all unemployment compensation contributions as required by federal and state law(s) and process claims as required for their business and employees;
- Be required to complete any desired background checks on employees at the discretion of the MDOC Probation and Parole Agents and or personnel.
- Replace immediately, at no additional expense to the MDOC, any employee not performing satisfactorily.

**2.3.21.4 Minimum Contractor Qualifications:**

The Contractor must have:

- Prior Experience: Contractor must have been in business and provided services similar in requirements and scale to those described in this IFB for a minimum of one year.
- Required Certification, Accreditation, and/or Licenses: Contractor shall provide notarized copies of all valid licenses and certificates required for performance of services. The notarized copies shall be delivered to the MDOC no later than ten days after the Contractor receives the Notice of Intent to Award from the MDOC. Current notarized copies of

licenses and certificates shall be provided to the MDOC within twenty-four hours of demand at any time during the contract term. Contractor must possess and maintain the minimum Contractor certifications, accreditations, and/or licensures described in this IFB, by way of illustration and not limitation, the following:

1. A business license valid in Mississippi.
  2. Passing Mississippi MDOC of Health Certificate.
  3. Passing building code safety inspection Certificate.
  4. Passing State Fire Marshall inspection Certificate.
  5. Statement from certified Pest Control Service inspection and service in place.
- Financial Stability or Solvency: Contractor must be financially stable or solvent, **if required**. Each Contractor shall submit copies of the most recent years independently audited financial statements as well as financial statements for the preceding three years, if they exist.
  - The Contractor may be required before the award of any contract to show to the complete satisfaction of the MDOC that it has the necessary facilities, ability, and financial resources to provide the service specified therein in a satisfactory manner. The Contractor may also be required to give a past history and references in order to satisfy the MDOC in regard to the Contractor's qualifications. The MDOC may make reasonable investigations deemed necessary and proper to determine the ability of the Contractor to perform the work, and the Contractor shall furnish to the MDOC all information for this purpose that may be requested. The MDOC reserves the right to reject any bid if the evidence submitted by, or investigation of, the Contractor fails to satisfy the MDOC that the Contractor is properly qualified to carry out the obligations of the contract and to complete the work described therein. Evaluation of the Contractor's qualifications shall include:
    1. the ability, capacity, skill, and financial resources to perform the work or provide the service required;
    2. the ability of the Contractor to perform the work or provide the service promptly or within the time specified, without delay or interference;
    3. the character, integrity, reputation, judgment, experience, and efficiency of the Contractor; and,
    4. the quality of performance of previous contracts or services.

#### **2.4 Duration**

The estimated period of performance of any contract resulting from this IFB is tentatively scheduled to begin on or about March 31, 2025 and to end on March 30, 2028. A period of three years.

##### **2.4.1 Renewal of Contract:**

Upon written agreement of both parties at least ninety days in advance prior to the contract anniversary date, the contract may be renewed by the MDOC for a period of two successive one-

year period under the same prices, terms and conditions as in the original contract. The total number or renewal years permitted shall not exceed two.

## **2.5 Requirements**

Each successful Contractor shall, at its own expense, obtain and maintain insurance which shall include the following types and coverage limits:

- 2.5.1 Workers Compensation** coverage as required by the State of Mississippi. The policy shall provide coverage for all states of operation that apply to the performance of scope of work.
- 2.5.2 Comprehensive General or Commercial Liability** – at least \$1,000,000.00 each occurrence for bodily injury, personal injury, accidental death, and property damage.
- 2.5.3 Comprehensive General Liability or Professional Liability** insurance, with minimum limits of \$1,000,000.00 per occurrence.
- 2.5.4 Commercial General Liability** insurance covers bodily injury, death, and property damage, including personal injury liability, products and completed operations.
  - **Bodily Injury/Death:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - **Property Damage:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
- 2.5.5 Motor Vehicle Liability** In the event that services delivered pursuant to this contract involve the use of vehicles, whether owned, non-owned, or hired by the Contractor, Motor Vehicle insurance shall be required. Motor Vehicle insurance covers all owned, non-owned, or hired vehicles.
  - **Motor Vehicle Liability** insurance covering all vehicles, owned or otherwise, used in the contract work with limits of at least \$1,000,000.00 per occurrence for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - **Motor Vehicle Property Damage** insurance covering all property damage by motor vehicle with limits of at least \$1,000,000.00 per occurrence limit for any single claimant; and \$1,000,000.00 per occurrence limit for multiple claimants.
- 2.5.6** The Contractor is responsible for ensuring it has any other insurance deemed appropriate and that any subcontractors provide adequate insurance coverage for the activities arising out of subcontracts.
- 2.5.7** In no event shall the requirement for an insurance be waived.
- 2.5.8** All insurance policies will list the State of Mississippi as an additional insured.
- 2.5.9** All insurance policies shall be issued by companies authorized to do business under the laws of the State of Mississippi, meaning insurance carriers must be licensed or hold a Certificate of Authority from the Mississippi Department of Insurance.
- 2.5.10** Contractor shall submit to MDOC within 30 days of notification of intent to award, a certificate of insurance which outlines the coverage and limits defined in the procurement and contract. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within 30 day period may be cause for your bid to be declared non-responsive or for your contract to be cancelled.
- 2.5.11** Contractor shall obtain at Contractor's expense the insurance requirements specified in the procurement and contract prior to performing under this Contract, and

Contractor shall maintain the required insurance coverage throughout the duration of this Contract and all warranty periods. There are no provisions for exceptions to this requirement.

- 2.5.12** Contractor shall not commence work under this contract until it obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the MDOC. After work commences, the Contractor will keep in force all required insurance until the contract is terminated or expires.
- 2.5.13** Contractor shall submit renewal certificates as appropriate during the term of the contract.
- 2.5.14** Contractor shall instruct the insurers to provide the MDOC 60 days advance notice of any insurance cancellation.
- 2.5.15** Contractor shall ensure that should any of the above described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of aggregate limits or intent not to renew insurance coverage(s), that written notice will be delivered to the MDOC Chief Procurement Officer.
- 2.5.16** There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) to MDOC. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of Contract and shall be grounds for immediate termination of this Contract by MDOC.

## **2.6 Contractor Investigations**

Before submitting a bid, each Contractor shall make all investigations and examinations necessary to ascertain all site conditions and requirements affecting the full performance of the contract and to verify any representations made by the MDOC upon which the Contractor will rely. If the Contractor receives an award as a result of its bid submission, failure to have made such investigations and examinations will in no way relieve the Contractor from its obligation to comply in every detail with all provisions and requirements of the contract documents, nor will a plea of ignorance of such conditions and requirements be accepted as a basis for any claim whatsoever for additional compensation.

## **Section 3. Bid Submission and Bid Opening**

### **3.1 Bid Submission Format**

All bids must be submitted in writing and include all documentation requested in the Invitation for Bids. Bids submitted without such documentation may not be considered. Only information in the attached Bid Form and accompanying required documentation will be considered when evaluating bids.

The bid package must contain the following:

- 3.1.1 Bid Cover Sheet (Attachment A).**
- 3.1.2 Bid Form (Attachment B).** All pricing must be submitted on the bid form. The Bid Form must be signed by a person with authority to execute contracts for the Bidder. The signature must be manual in ink.
- 3.1.3 References (Attachment E).** Each Bidder must furnish a listing of at least three for whom they have provided services similar to those solicited in this IFB in the prior five years. Each reference must include, at minimum, a contact person with an email address and/or telephone number. It is the responsibility of the Bidder to ensure that the reference contact information is legible, correct, and current. MDOC must be able to reach two references within two business days of the bid opening. If two references cannot be reached within two business days, MDOC may deem the Bidder non-responsive. To be considered a responsible bidder, the Bidder must score a minimum average of six points on two Reference Score Sheets (Attachment F) for a total minimum scoring requirement of 12 points. The references submitted must be familiar with the Bidder's abilities in the areas involved with this solicitation. Bidders may submit as many references as desired. MDOC will contact the references in the order presented.
- 3.1.4 The Certifications and Assurances (Attachment C)** shall be signed by a person with authority to execute contracts for the Bidder and submitted with the bid. The signature must be manual in ink.
- 3.1.5** The Bidder must include a signed Acknowledgement of each Amendment issued to this IFB with the bid. See **Section 1.6**.
- 3.1.6** In addition to the complete unredacted version of the bid, the bidder shall also submit a copy of the bid with information the bidder deems confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1 redacted in black. Bidder must submit a completed and signed Acknowledgement (Attachment D) that the redacted version is a public record which MDOC may produce to any person at any time without notice to Bidder, or if a redacted version



is not submitted, Bidder agrees that the complete, unredacted version of its bid may be produced as a public record without notice to bidder.

### **3.2 Bid Submission Requirements**

**3.2.1 Bids must be submitted by January 21, 2025, at 10:00 am CST.** Bids submitted after this time will not be considered for an award.

**3.2.2** Bids must be submitted in the manner discussed below.

#### **3.2.2.1 Submission of Physical Bid (Mandatory)**

Two physical copies of the original signed bid package and one copy of the signed bid package shall be submitted in a sealed envelope or package to:

Mississippi Department of Corrections  
Attention: Procurement and Contracts  
RFX: 3160007102  
Legal Department  
301 North Lamar Street  
Jackson, MS 39201  
SEALED BID – DO NOT OPEN – DELIVER IMMEDIATELY

The time and date of receipt will be indicated on the envelope or package by MDOC. It is the sole responsibility of the Bidder to ensure that MDOC receives the package and that the date and time of receipt are indicated on the package.

**3.2.3** Timely submission of the bid package is the sole responsibility of the Bidder. Bids received after the specified time will be rejected. The Bidder assumes all risks regarding the delivery of the bid. MDOC will not be responsible for delivery delays, packages lost in the delivery process, or other delivery errors.

**3.2.4** Failure to submit a bid on the bid form provided may be considered a cause for rejection of the bid. Modifications or additions to any portion of the bid document may be cause for rejection of the bid. MDOC reserves the right to decide, on a case-by-case basis, whether to reject a bid with modifications or additions as non-responsive. As a precondition to bid acceptance, MDOC may request the Bidder to withdraw or modify portions deemed non-responsive that do not affect the service's quality, quantity, price, or delivery.

**3.2.5** The Agency may cancel the solicitation or reject any bid submitted if the Agency determines it is in the Agency's best interest to do so.

### **3.3 Expenses Incurred In the Procurement Process**

All parties participating in the procurement process with regard to this solicitation shall bear their own costs of participation, pursuant to Section 1.4.4 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*.

### **3.4 Independent Price Determination**

By submitting a bid, the Bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other Bidder or competitor for the purpose of restricting competition.

### **3.5 Withdrawal of a Bid**

A bidder may withdraw a bid before the time set for opening bids by making a written request to MDOC. No explanation is required.

### **3.6 Bid Opening**

The bid opening will be held:

Mississippi Department of Corrections, 1/21/25, at 10:00 am CST  
Robert Clark Building  
301 North Lamar Street  
Jackson, Mississippi 39201

The bid opening will be open to the public and will involve opening, reading, and listing the bid price for each bid. No discussions will be entered into with any Bidder, and no award will be made, either stated or implied, at the bid opening.

### **3.7 Debarment**

By submitting a bid, the Bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government.

### **3.8 Registration with Mississippi Secretary of State**

By submitting a bid, the Contractor certifies that it is registered to do business in the State of Mississippi as prescribed by Mississippi law and the Mississippi Secretary of State or, if not already registered, that it will do so within seven (7) business days of being notified by the MDOC that it has been selected for contract award.

### **3.9 Minor Informalities**

MDOC reserves the right to waive or allow Bidders to correct any minor informalities in the submitted bid package, to the extent such waiver or correction does not prejudice other bidders; meaning the waiver or correction's effect on price, quantity, quality, delivery, or contractual conditions is negligible. MDOC, at its sole discretion, may waive such informalities or allow bidders to correct them.

### **3.10 No Contract or Property Rights**

Consistent with existing State law, no Bidder shall infer or be construed to have any rights or interest to a contract issued under this IFB until final approval is received from all necessary entities and until both the Bidder and MDOC have executed a valid contract. No property rights inure to any Bidders except for compensation for work performed under a valid, executed contract.

### **3.11 Required Contract Terms and Conditions**

Any contract entered into with the MDOC pursuant to this IFB shall have the required clauses found in Attachment G and those required by the Public Procurement Review Board (*PPRB*) *Office of Personal Service Contract Review (OPSCR) Rules and Regulations* as updated and replaced by PPRB. The MDOC discourages exceptions from these required clauses. Such exceptions may cause a bid to be rejected as non-responsive. Bids which condition the bid based upon the State/MDOC accepting other terms and conditions not found in the IFB, or which take exception to the State/MDOC's terms and conditions, may be found non-responsive, and no further consideration of the bid will be given.

### **3.12 Optional Contract Terms and Conditions**

Any contract entered into with the MDOC pursuant this IFB may have, at the discretion of the MDOC, the optional clauses found in Attachment H and those within the Public Procurement Review Board (PPRB), Office of Personal Service Contract Review (OPSCR) Rules and Regulations as updated and replaced by PPRB. The MDOC discourages exceptions from these optional clauses. Such exceptions may cause a bid to be rejected as non-responsive. Bids which condition the bid based upon the State/MDOC accepting other terms and conditions not found in the IFB, or which take exception to the State/MDOC's terms and conditions, may be found non-responsive, and no further consideration of the bid will be given.

### **3.13 Bid Samples**

Bid samples or descriptive literature should not be submitted unless expressly requested and will not alter the terms of this IFB. Samples shall not be returned to the bidder and are submitted at bidder's sole and exclusive risk.

## **Section 4. Bid Evaluation and Award**

### **4.1 Bid Evaluation and Basis for Award**

**4.1.1** MDOC will evaluate bids based on the requirements set forth in this IFB. No criteria will be used in an evaluation that is not outlined in this Invitation for Bids.

**4.1.2** Only Bidders who are found responsive and responsible will have their bids considered.

#### **4.1.2.1 Responsive Bidder**

Bidder must submit its bid, including the Bid Form and all required Attachments and other documents, in a manner that conforms in all material respects to this Invitation for Bids as determined by MDOC.

#### **4.1.2.2 Nonconforming Terms and Conditions**

A bid that includes terms and conditions which do not conform to the terms and conditions in the IFB is subject to rejection as non-responsive. MDOC reserves the right to permit the offeror to withdraw nonconforming terms and conditions prior to a determination of non-responsiveness.

#### **4.2 Minimum Bidder Qualifications to be Deemed Responsible**

A bidder must meet each of the following minimum qualifications to be deemed responsible:

- 4.2.1** Bidder must have been in business and providing services similar in requirements and scale to those described in this IFB for a minimum of one (1) year.
- 4.2.2** Bidder must receive a minimum average of six points on two Reference Score Sheets for a total minimum scoring requirement of 12 points discussed in Section 3.1.3.
- 4.2.3** Bidder must qualified to do business in Mississippi by registering with the Secretary of State. Any Bidder who is not registered to do business in the state on the bid submission deadline must agree to complete any necessary registration within five business days of the Notice of Intent to Award if the Bidder is named the intended awardee.

#### **4.3 Basis for Award:**

- 4.3.1** All bids will be reviewed first to determine whether a Contractor is responsive, responsible, and/or acceptable. Requirements are not assigned a point percentage and/or score, but are instead simply recorded as PASS or FAIL. Bids with errors that do not alter the substance of the bid can be accepted, and the MDOC Chief Procurement Officer may allow the Contractor to correct the problem prior to review as long as the irregularities are insignificant mistakes that can be waived or corrected without prejudice to other Contractors.
- 4.3.2** The MDOC has the right to waive minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance time of the services being procured. If insufficient information is submitted by a Contractor with the bid for the MDOC to properly evaluate the bid, the MDOC has the right to require such additional information as it may deem necessary after the time set for receipt of bids, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured.
- 4.3.3** All bids which are determined to be responsive, responsible, and/or acceptable will continue on to the price bid or cost evaluation. The lowest cost bid will receive the maximum 100 points allocated to cost. The point allocations for cost on the other bids will be evaluated according to the following formula: Price of the lowest responsive and responsible bid divided by the price of the responsive and

responsible bid being rated times the maximum 100 points allocated for cost equal the awarded points.

- 4.3.4** MDOC intends to award multiple contracts to provide the services described in this IFB to the lowest responsible and responsive Contractors. Multiple awards may be made if an award to two or more Contractors for similar services is necessary for adequate delivery. Any such awards shall be limited to the least number necessary to meet the valid requirements of the MDOC. The number of awards is at the sole discretion of the MDOC.

#### **4.4 Lowest and Best**

The contract will be awarded to the lowest and best responsible/responsive bidder whose bid meets the requirements and criteria set forth in this IFB.

Where more than one responsive and responsible bidder submitted identical prices which are the lowest overall bid prices and meet all the requirements set forth in the IFB:

- Resident vendors shall be given preference over non-resident vendors, pursuant to Mississippi Code Annotated § 31-7-47;
- If, after evaluation of this criterion, there continue to be low tie bids, each of the low tie bidders may be informed of their status as a low tie bidder and a Best and Final Offer (“BAFO”) may be requested;
- If, after receiving responses to the request for a BAFO, there continue to be low tie bids, an award may be made, in the discretion of the MDOC Head, in any permissible manner that will discourage tie bids; and
- If no permissible method will be effective in discouraging tie bids, and a written determination is made so stating, award may be made by drawing lots. In such case, those bidders involved shall be invited to attend the procedure.

#### **4.5 Award Notification**

After reviewing the bids, MDOC will post its Notice of Intent to Award on the MDOC website and the Procurement Portal and will notify all bidders by email. Such notification does not confer contract rights on the intended awardee. Any contract awarded from this IFB requires approval by the Public Procurement Review Board.

#### **4.6 Debriefing**

A bidder may request a debriefing. Send a request for debriefing via email to [Procurement@mdoc.state.ms.us](mailto:Procurement@mdoc.state.ms.us) on or before 3:00 p.m. CST on January 27, 2025).

#### **4.7. Reconsideration**

Any potential bidder can request that MDOC reconsider the terms of the solicitation. The potential bidder shall file any such request within three business days following the date of public notice of the solicitation. The potential bidder must submit the request by email to **both** of the following individual:

- Princess Hayes, Project Management Team Leader, [Procurement@mdoc.state.ms.us](mailto:Procurement@mdoc.state.ms.us)
- Amelia Gamble, OPSCR Director, [Amelia.Gamble@dfa.ms.gov](mailto:Amelia.Gamble@dfa.ms.gov)

It shall be the sole responsibility of the requesting vendor to ensure the request is *received* in a timely manner by all required parties. Failure to request reconsideration in compliance with this Section in a timely manner results in the waiver of any claim regarding the terms of the solicitation.

The request shall contain the requesting Vendor's name, a single contact person, all contact information for the contact person, the RFX number of the solicitation, and the date the IFB was issued. The request shall identify which of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations* the requesting vendor believes to have been violated by the solicitation, as written. The request may not be based on anything other than the solicitation document and these rules and regulations. The vendor shall not include exhibits with the request. Instead, the requesting Vendor shall clearly identify the section(s) of the solicitation document at issue in its request. The request shall not be supplemented.

#### **4.8 Contractor Certification**

The Contractor agrees that submission of a signed bid form is certification that the Contractor will accept an award made to it as a result of the submission.

#### **4.9 Contract Execution**

By executing a Contract that results from this IFB, the Contractor expressly agrees to the imposition of liquidated damages. The Contractor hereby acknowledges and agrees that its performance under the Contract shall meet the requirements set forth in this IFB. If the Contractor fails to meet any item, service, deliverable or other duty of this IFB, the MDOC will impose Liquidated Damages of (\$250.00) for every month the Contractor is not in compliance. The MDOC's Probation and Parole Agent may inspect the facility at any time and will provide written notice to the Contractor's Representative of all liquidated damages assessed, accompanied by details sufficient for justification of assessment. The MDOC shall deduct the liquidated damages from the next monthly invoice following the imposed damages. Documentation of the amount of damages imposed shall be included with the invoice.

When issues of non-compliance are identified in the inspection, the Contractor shall be required to submit a written Corrective Action Plan (CAP) that will include a deadline for completion/resolution of the identified issues to the Probation and Parole Agent or designee within thirty calendar days, depending on the seriousness of the non-compliance issue. If necessary, a follow-up visit will be scheduled by the Probation and Parole Agent or designee, at which time full Contract compliance must be met. Failure to correct deficiencies may result in a determination of Breach of Contract and termination of services.

#### **5.0 Attachments**

The attachments to this IFB are made a part of this IFB as if copied herein in words and figures.

**ATTACHMENT A**

**BID COVER SHEET**

Bids are to be submitted as listed below, on or before 10:00 AM CST, January 21, 2025

PLEASE MARK YOUR ENVELOPE:

IFB for Transitional Housing Services  
IFB RFx Number 3160007102  
Opening Date: 10:00 AM CST, January 21, 2025  
Mississippi MDOC of Corrections  
Office of Procurement & Contracts  
Attention: Princess R. Hayes, Project Management Team Lead  
301 North Lamar Street, 3<sup>rd</sup> Floor  
Jackson, Mississippi 39201  
SEALED BID – DO NOT OPEN

**Name of Company:**

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**Quoted By:**

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**Signature:**

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**Address:**

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**City/State/Zip:**

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**Telephone:**

---

**Fax Number:**

---

**E-Mail Address:**

---

**Name and phone number of Company Representative to be contacted by the MDOC seeking to contract for services pursuant to this IFB:**

---

**In addition to providing the above contact information, please answer the following questions regarding your company:**

What year was your company started? \_\_\_\_\_

How many years has the company been in business of performing the services called for in this IFB?

---

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. \_\_\_\_\_

---

If your company is not physically located within the vicinity, how will you supply required services to MDOC? \_\_\_\_\_

---

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms. \_\_\_\_\_

---

Is your company licensed and/or certified to provide the services as required by any and all applicable Federal and State law(s)? \_\_\_\_\_

List all licenses or permits your company possesses that are applicable to performing the services required in this IFB. \_\_\_\_\_

---

For how many customers has your company provided Transitional Housing Services in the past two years?

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What is the largest customer your company has provided Transitional Housing Services for in the past two years?

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Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff.

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**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)

Maximum Rate Per Bed Per Day is \$20.00

Bid calculation = Total Beds x Rate per Bed x 365

\*Offerors may offer an amount less than \$20.00 per day per bed.

$$\begin{array}{r}
 \text{_____} \\
 \times \text{_____}^* \\
 \hline
 = \text{\$ _____}
 \end{array}$$

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:**

---

**Printed Name of Representative:**

---

**Date:**

---

**Signature:**

---

**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

## ATTACHMENT C

### CERTIFICATIONS AND ASSURANCES

As an authorized signatory for \_\_\_\_\_,  
I make the following certifications and assurances as a required element of the bid to which it is attached and the understanding that the truthfulness of the facts affirmed here and the continued compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

**1. REPRESENTATION REGARDING CONTINGENT FEES**

Bidder represents that it *has not* retained a person to solicit or secure a State contract or purchase upon an agreement or understanding for a commission, percentage, brokerage, or other contingent fee, except as disclosed in the Bidder's bid.

**2. REPRESENTATION REGARDING GRATUITIES**

Bidder represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of Mississippi Department of Corrections a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Bidder further represents that no employee or former employee of Mississippi Department of Corrections has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by bidder. Bidder further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

**3. NON-DEBARMENT**

Bidder certifies that it has not been and is not currently debarred, suspended, or otherwise ineligible for a contract award from the United States government, any State government, any County or City government, or any other public entity. This certification is a material representation of fact relied upon by the Mississippi Department of Corrections. If it is later determined that the Contractor did not comply with 2 C.F.R. part 180, subpart C, and 2 C.F.R. part 3000, subpart C, in addition to remedies available to MDOC, the federal government may pursue available remedies, including but not limited to suspension and/or debarment.

**4. INDEPENDENT PRICE DETERMINATION**

The bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to

those prices, the intention to submit a bid, or the methods or factors used to calculate the prices bid/offered.

5. The Bidder and/or authorized representative of the Bidder further certifies that he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto.
6. The Bidder and/or authorized representative of the Bidder further certifies that the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and attachments thereto.
7. The Bidder and/or authorized representative of the Bidder further certifies the company agrees to all provisions of the Invitation for Bids and Attachments thereto.
8. The Bidder and/or authorized representative of the Bidder further certifies that the company will provide the services required at the prices quoted above.
9. The Bidder and/or authorized representative of the Bidder further certifies that its workers are licensed, certified and possess the requisite credentials to provide the requested service.

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Modifications or additions to any portion of this document may be cause for rejection of the bid.

**ATTACHMENT D**  
**BIDDERS' ACKNOWLEDGMENT OF BID AS PUBLIC RECORD**

The redacted version of the bid – or if no redacted version is produced, the full bid document – will be released at the Agency's sole discretion, without notice to the bidder and will be produced as a public record exactly as submitted.

Bidders shall acknowledge which of the following statements is applicable regarding release of its bid document as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged. Choose one:

\_\_\_ Along with a complete copy of its bid, bidder has submitted a second copy of the bid document in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder has not made redactions in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that The Mississippi Department of Corrections may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

\_\_\_ Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by the Mississippi Department of Corrections at any time without notice to bidder. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Mississippi Code Annotated § 25-61-9(1)(a). The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

**Company Name:** \_\_\_\_\_

**Printed Name of Representative:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Note:** Failure to sign this acknowledgement or making any modification to this acknowledgment may result in the bid being rejected as non-responsive.

**ATTACHMENT E  
REFERENCES**

Contractor may submit as many references as desired by submitting as many additional copies of Appendix C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, Contractors are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**REFERENCE 1**

**Name of Company:**

---

**Dates of Service:**

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**Contact Person:**

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**Address:**

---

**City/State/Zip:**

---

**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

---

**Alternative Contact Person (optional):**

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**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

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**REFERENCE 2**

**Name of Company:** \_\_\_\_\_

**Dates of Service:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Cell Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Alternative Contact Person (optional):** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Cell Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

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**REFERENCE 3**

**Name of Company:** \_\_\_\_\_

**Dates of Service:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

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**City/State/Zip:**

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**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

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**Alternative Contact Person (optional):**

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**Telephone Number:**

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**Cell Number:**

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**E-mail:**

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**REFERENCE 4**

**Name of Company:**

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**Dates of Service:**

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**Contact Person:**

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**Address:**

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**City/State/Zip:**

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**Telephone Number:**

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**Cell Number:**

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**E-mail:**

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**Alternative Contact Person (optional):**

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**Telephone Number:**

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**Cell Number:**

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**E-mail:**

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**REFERENCE 5**

**Name of Company:**

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**Dates of Service:**

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**Contact Person:**

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**Address:**

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**City/State/Zip:**

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**Telephone Number:**

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**Cell Number:**

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**E-mail:**

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**Alternative Contact Person (optional):**

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**Telephone Number:**

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**Cell Number:**

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**E-mail:**

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**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

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**Reference Name:**

---

**Person Contacted, Title/Position:**

---

**Date/Time Contacted:**

---

**Service From/To Dates:**

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Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score: Pass/Fail**

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called by:**

<hr/>	<hr/>	<hr/>
Signature	Title	Date

## ATTACHMENT G

### REQUIRED CLAUSES FOR SERVICE CONTRACTS RESULTING FROM THIS IFB

1. Acknowledgement of Amendments: Contractors shall acknowledge receipt of any amendment to the IFB in writing. The acknowledgement shall be submitted to MDOC by signing and returning the provided signature form via email to the email address listed on the form. Each Contractor shall submit a written acknowledgement of every amendment to the MDOC on or before the submission deadline.
2. Applicable Law: The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of the Mississippi.
3. Approval: It is understood that if the contract requires approval by the Public Procurement Review Board ("PPRB" and/or the Department of Finance and Administration of Personal Service Contract Review ("OPSCR")), and the contract is not approved by the PPRB and/or OPSCR, it is void and no payment shall be made hereunder.
4. Availability of Funds: It is expressly understood and agreed that the obligation of the MDOC to proceed under the agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, the MDOC shall have the right upon 10 business days written notice to Contractor, to terminate the agreement without damage, penalty, cost or expenses to the MDOC of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.
5. Certification of Independent Price Determination: By submitting a bid, the Contractor, certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other Contractor, or competitor for the purpose of restricting competition.
6. Compliance with Equal Opportunity in Employment Policy: Contractors understand that the MDOC is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.
7. Compliance with Laws: Contractor shall comply with, and all activities under the agreement shall be subject to, all applicable federal, State, and local laws and regulations, as now existing and as may be amended or modified.
8. Contract Rights: Contract rights do not vest in any party until a contract is legally executed.

The MDOC is under no obligation to award a contract following issuance of this solicitation.

9. **E-Payment:** Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301 *et seq.*
10. **E-Verification:** If applicable, Contractor represents and warrants that it will ensure its compliance with the *Mississippi Employment Protection Act* and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of the MDOC subject to approval by any agencies of the United States Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following:

- a. termination of the contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*;
  - b. the loss of any license, permit, certification or other document granted to Contractor by an agency, department or governmental entity for the right to do business in Mississippi; or,
  - c. both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.
11. **Expenses Incurred In the Procurement Process:** All parties participating in the procurement process with regard to this solicitation shall bear their own costs of participation, pursuant to Section 1.4.4 of the *Public Procurement Review Board of Personal Service Contract Review Rules and Regulations*.
  12. **Insurance:** Contractor requirement of the procurement should be the same in the contract as set in the IFB. The MDOC cannot waive or lower any of the insurance requirements. Contractor represents that it will, at its own expense, obtain and maintain insurance which shall include at a minimum, the following types and coverage limits:
    - a. **Workers Compensation** coverage as required by the State of Mississippi. The policy shall provide coverage for all states of operation that apply to the performance of scope of work.
    - b. **Comprehensive General or Commercial Liability** – at least \$1,000,000.00 each occurrence for bodily injury, personal injury, accidental death, and property damage.
    - c. **Comprehensive General Liability or Professional Liability** insurance, with minimum limits of \$1,000,000.00 per occurrence.
    - d. **Commercial General Liability** insurance covers bodily injury, death, and property damage, including personal injury liability, products and completed operations.
      - i. **Bodily Injury/Death:** \$1,000,000.00 per occurrence limit for any single claimant; and

- \$2,000,000.00 per occurrence limit for multiple claimants.
- ii. **Property Damage:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - e. **Professional Liability** insurance covers any damages caused by an error, omission or any negligent acts related to the services to be provided under this Contract. \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - f. **Motor Vehicle Liability** may be written in combination with the Commercial General Liability Insurance or with separate limits specified.) In the event that services delivered pursuant to the contract involve the use of vehicles, whether owned, non-owned, or hired by the Contractor, Motor Vehicle insurance shall be required. Motor Vehicle insurance covers all owned, non-owned, or hired vehicles.
    - iii. **Motor Vehicle Liability** insurance covering all vehicles, owned or otherwise, used in the contract work with limits of at least \$1,000,000.00 per occurrence for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
    - iv. **Motor Vehicle Property Damage** insurance covering all property damage by motor vehicle with limits of at least \$1,000,000.00 per occurrence limit for any single claimant; and \$1,000,000.00 per occurrence limit for multiple claimants.

The Contractor is responsible for ensuring that any subcontractors provide adequate insurance coverage for the activities arising out of subcontracts.

Additionally:

- In no event shall the requirement for an insurance be waived.
- All insurance policies will list the State of Mississippi as an additional insured.
- All insurance policies shall be issued by companies authorized to do business under the laws of the State of Mississippi, meaning insurance carriers must be licensed or hold a Certificate of Authority from the Mississippi MDOC of Insurance.
- Contractor shall submit to MDOC within seven (7) days of notification of intent to award, a certificate of insurance which outlines the coverage and limits defined in the procurement and contract. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within seven (7) day period may be cause for the bid to be declared non-responsive or for the contract to be cancelled.
- Contractor shall obtain at Contractor's expense the insurance requirements specified in the procurement and contract prior to performing under the contract, and Contractor shall maintain the required insurance coverage throughout the duration of the contract and all warranty periods. There are no provisions for exceptions to this requirement.
- Contractor shall not commence work under the contract until it obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. After work commences, the Contractor will keep in force all required insurance and until the contract is terminated or expires.
- Contractor shall submit renewal certificates as appropriate during the term of the contract.
- Contractor shall instruct the insurers to provide the MDOC thirty (30) days advance notice of any insurance cancellation.
- Contractor shall ensure that should any of the above described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of



aggregate limits or intent not to renew insurance coverage(s), that written notice will be delivered to the MDOC Chief Procurement Officer.

- There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) to MDOC. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of contract and shall be grounds for immediate termination of the contract by MDOC.

13. Minor Informalities and Irregularities: The MDOC has the right to wave minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance of the services being procured and if doing so does not create an unfair advantage for any Contractor,. If insufficient information is submitted by a Contractor for the MDOC to properly evaluate the offer the MDOC has the right to require such additional information as it may deem necessary after the submission deadline, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured and such a request does not create an unfair advantage for any Contractor. (*Information requested may include, for example, a copy of business or professional licenses, or a work schedule.*)
14. Contractor's Representation Regarding Contingent Fees: By responding to the solicitation, the contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contract cannot make such a representation, a full and complete explanation shall be submitted in writing to the MDOC prior to contract execution.
15. Paymode: Payments by MDOC using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. The MDOC may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of the Agreement. Contractor understands and agrees that Agency is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.
16. Procurement Regulations: This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website ([www.dfa.ms.gov](http://www.dfa.ms.gov)). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.
17. Property Rights: Property rights do not inure to any Bidder until such time as services have been provided under a legally executed contract. No party responding to this IFB has a legitimate claim of entitlement to be awarded a contract or to the provision of work thereunder. The MDOC is under no obligation to award a contract and may terminate a legally executed contract at any time.
18. Renewal of Contract: Upon written agreement of both parties at least ninety (90) days prior to each contract anniversary date, the contract may be renewed by the MDOC for a period of two

(2) successive one-year period(s) under the same prices, terms, and conditions as in the original contract. The total number of renewal years permitted shall not exceed two.

19. Representation Regarding Gratuities: The Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MDOC a gratuity or offer of employment in connect with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MDOC has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
  
20. Required Public Records and Transparency: Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unity prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated §§ 25-61-9(7). The contract shall be posted publicly on [www.transparency.ms.gov](http://www.transparency.ms.gov) and shall be available for at the Agency for examination, inspection, or reproduction by the public. The Contractor acknowledges and agrees that the MDOC and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the Mississippi Accountability and Transparency Act of 2008, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*
  
21. Stop Work Order: The MDOC may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contact. This order shall be for a period of time specified by the MDOC. Upon receipt of such an order, Contract shall forthwith comply with its terms and take all reasonable steps to minimize any further cost to the MDOC. Upon expiration of the stop work order, Contractor shall resume providing the services which were subject to the stop work order, unless the MDOC has terminated that part of the agreement or terminated the agreement in its entirety. The MDOC is not liable for payment for services which were not rendered due to the stop work order.
  
22. Termination:
  - a. *Termination for Convenience.* The MDOC may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. The MDOC shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

b. *Termination for Default.* If the MDOC gives the Contractor a notice that the personal or professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, the MDOC may terminate the contract for default and the Contractor will be liable for the additional cost to the MDOC to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

## ATTACHMENT H

### OPTIONAL CLAUSES FOR USE IN SERVICE CONTRACTS RESULTING FROM THIS IFB

1. Anti-Assignment/Subcontracting: Contractor acknowledges that it was selected by the State to perform the services required hereunder based, in part, upon Contractor's special skills and expertise. Contractor shall not assign, subcontract, or otherwise transfer the agreement, in whole or in part, without the prior written consent of the State, which the State may, in its sole discretion, approve or deny without reason. Any attempted assignment or transfer of its obligations without such consent shall be null and void. No such approval by the State of any subcontract shall be deemed in any way to provide for the incurrence of any obligation of the State in addition to the total fixed price agreed upon in the agreement. Subcontracts shall be subject to the terms and conditions of the agreement and to any conditions of approval that the State may deem necessary. Subject to the foregoing, the agreement shall be binding upon the respective successors and assigns of the parties.
2. Antitrust: By entering into a contract, Contractor conveys, sells, assigns, and transfers to the MDOC all rights, titles, and interest it may now have, or hereafter acquire, under the antitrust laws of the United States and the State that relate to the particular services purchased or acquired by the MDOC under said contract.
3. Attorney's Fees and Expenses: Subject to other terms and conditions of the agreement, in the event Contractor defaults in any obligations under the agreement, Contractor shall pay to the State all costs and expenses (including, without limitation, investigative fees, court costs, and attorney's fees) incurred by the State in enforcing the agreement or otherwise reasonably related thereto. Contractor agrees that under no circumstances shall the MDOC be obligated to pay any attorney's fees or costs of legal action to Contractor.
4. Authority to Contract: Contractor warrants: (a) that it is a validly organized business with valid authority to enter into the agreement; (b) that it is qualified to do business and in good standing in the State of Mississippi; (c) that entry into and performance under the agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind; and, (d) notwithstanding any other provision of the agreement to the contrary, that there are no existing legal proceedings or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under the agreement.
5. Change in Scope of Work: The MDOC may order changes in the work consisting of additions, deletions, or other revisions within the general scope of the contract. No claims may be made by Contractor that the scope of the project or of Contractor's services has been changed, requiring changes to the amount of compensation to Contractor or other adjustments to the contract, unless such changes or adjustments have been made by written amendment to the contract signed by the MDOC and Contractor.  
If Contractor believes that any particular work is not within the scope of the project, is a material change, or will otherwise require more compensation to Contractor, Contractor must immediately notify the MDOC in writing of this belief. If the MDOC believes that the

particular work is within the scope of the contract as written, Contractor will be ordered to and shall continue with the work as changed and at the cost stated for the work within the contract.

6. Claims Based on a Procurement Officer's Actions or Omissions:

a. *Notice of Claim.* If any action or omission on the part of a Chief Procurement Officer or designee of such officer requiring performance changes within the scope of the contract constitutes the basis for a claim by Contractor for additional compensation, damages, or an extension of time for completion, Contractor shall continue with performance of the contract in compliance with the directions or orders of such officials, but by so doing, Contractor shall not be deemed to have prejudiced any claim for additional compensation, damages, or an extension of time for completion; provided:

i. Contractor shall have given written notice to the Chief Procurement Officer or designee of such officer:

(1) prior to the commencement of the work involved, if at that time Contractor knows of the occurrence of such action or omission;

(2) within 30 days after Contractor knows of the occurrence of such action or omission, if Contractor did not have such knowledge prior to the commencement of the work; or,

(3) within such further time as may be allowed by the Chief Procurement Officer in writing.

This notice shall state that Contractor regards the act or omission as a reason which may entitle Contractor to additional compensation, damages, or an extension of time. The Chief Procurement Officer or designee of such officer, upon receipt of such notice, may rescind such action, remedy such omission, or take such other steps as may be deemed advisable in the discretion of the Chief Procurement Officer or designee of such officer;

ii. The notice required by subparagraph (a) of this paragraph describes, as clearly as practicable at the time, the reasons why Contractor believes that additional compensation, damages, or an extension of time may be remedies to which Contractor is entitled; and,

iii. Contractor maintains and, upon request, makes available to the Chief Procurement Officer within a reasonable time, detailed records to the extent practicable, of the claimed additional costs or basis for an extension of time in connection with such changes.

b. *Limitation of Clause.* Nothing contained herein shall excuse Contractor from compliance with any rules of law precluding state officers and Contractors from acting in collusion or bad faith in issuing or performing change orders which are clearly not within the scope of the contract.

7. Information Designated by Contractor as Confidential: Any disclosure of those materials, documents, data, and other information which Contractor has designated in writing as proprietary and confidential shall be subject to the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1. As provided in the contract, the personal services to be provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret, or confidential commercial or financial information.

Any liability resulting from the wrongful disclosure of confidential information on the part of Contractor or its subcontractor shall rest with Contractor. Disclosure of any confidential information by Contractor or its subcontractor without the express written approval of the MDOC shall result in the immediate termination of the agreement.

8. **Confidentiality:** Notwithstanding any provision to the contrary contained herein, it is recognized that the MDOC is a public MDOC of the State of Mississippi and is subject to the Mississippi Public Records Act. Mississippi Code Annotated §§ 25-61-1 *et seq.* If a public records request is made for any information provided to MDOC pursuant to the agreement and designated by the Contractor in writing as trade secrets or other proprietary confidential information, MDOC shall follow the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1 before disclosing such information. The MDOC shall not be liable to the Contractor for disclosure of information required by court order or required by law.
9. **Contractor Personnel:** The MDOC shall, throughout the life of the contract, have the right of reasonable rejection and approval of staff or subcontractors assigned to the work by Contractor. If the MDOC reasonably rejects staff or subcontractors, Contractor must provide replacement staff or subcontractors satisfactory to the MDOC in a timely manner and at no additional cost to the MDOC. The day-to-day supervision and control of Contractor's employees and subcontractors is the sole responsibility of Contractor.
10. **Copyrights:** Contractor agrees that MDOC shall determine the disposition of the title to and the rights under any copyright by Contractor or employees on copyrightable material first produced or composed under the agreement. Further, Contractor hereby grants to MDOC a royalty-free, nonexclusive, irrevocable license to reproduce, translate, publish, use and dispose of, and to authorize others to do so, all copyrighted (or copyrightable) work not first produced or composed by Contractor in the performance of the agreement, but which is incorporated in the material furnished under the agreement. This grant is provided that such license shall be only to the extent Contractor now has, or prior to the completion of full final settlements of agreement may acquire, the right to grant such license without becoming liable to pay compensation to others solely because of such grant.
11. **Debarment and Suspension:** Contractor certifies to the best of its knowledge and belief, that it:
  - a. *is not* presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any federal MDOC or MDOC or any political subdivision or MDOC of the State of Mississippi;
  - b. *has not*, within a three year period preceding this bid, been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction;
  - c. *has not*, within a three year period preceding this proposal, been convicted of or had a civil judgment rendered against it for a violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - d. is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of these offenses enumerated in

- paragraphs two (b) and (c) of this certification; and,
- e. *has not*, within a three year period preceding this proposal, had one or more public transactions (federal, state, or local) terminated for cause or default.
12. Disclosure of Confidential Information: In the event that either party to the agreement receives notice that a third party requests divulgence of confidential or otherwise protected information and/or has served upon it a subpoena or other validly issued administrative or judicial process ordering divulgence of confidential or otherwise protected information that party shall promptly inform the other party and thereafter respond in conformity with such subpoena to the extent mandated by law. This section shall survive the termination or completion of the agreement. The parties agree that this section is subject to and superseded by Mississippi Code Annotated §§ 25-61-1 *et seq.*
13. Exceptions to Confidential Information: Contractor and the State shall not be obligated to treat as confidential and proprietary any information disclosed by the other party (“disclosing party”) which:
- is rightfully known to the recipient prior to negotiations leading to the agreement, other than information obtained in confidence under prior engagements;
  - is generally known or easily ascertainable by nonparties of ordinary skill in the business of the customer;
  - is released by the disclosing party to any other person, firm, or entity (including governmental agencies or bureaus) without restriction;
  - is independently developed by the recipient without any reliance on confidential information;
  - is or later becomes part of the public domain or may be lawfully obtained by the State or Contractor from any nonparty; or,
  - is disclosed with the disclosing party’s prior written consent.
14. Errors in Extension: If the unit price and the extension price are at variance, the unit price shall prevail.
15. Failure to Deliver: In the event of failure of Contractor to deliver services in accordance with the contract terms and conditions, the MDOC, after due oral or written notice, may procure the services from other sources and hold Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the MDOC may have.
16. Failure to Enforce: Failure by the MDOC at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the MDOC to enforce any provision at any time in accordance with its terms.
17. Final Payment: Upon satisfactory completion of the work performed under the contract, as a condition before final payment under the contract, or as a termination settlement under the contract, Contractor shall execute and deliver to the MDOC a release of all claims against the State/MDOC arising under, or by virtue of, the contract, except claims which are specifically

exempted by Contractor to be set forth therein. Unless otherwise provided in the contract, by state law, or otherwise expressly agreed to by the parties in the contract, final payment under the contract or settlement upon termination of the contract shall not constitute waiver of the State's claims against Contractor under the contract.

18. **Force Majeure:** Each party shall be excused from performance for any period and to the extent that it is prevented from performing any obligation or service, in whole or in part, as a result of causes beyond the reasonable control and without the fault or negligence of such party and/or its subcontractors. Such acts shall include without limitation acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters ("force majeure events"). When such a cause arises, Contractor shall notify the MDOC immediately in writing of the cause of its inability to perform, how it affects its performance, and the anticipated duration of the inability to perform. Delays in delivery or in meeting completion dates due to force majeure events shall automatically extend such dates for a period equal to the duration of the delay caused by such events, unless the State determines it to be in its best interest to terminate the agreement.
19. **HIPAA Compliance:** Contractor agrees to comply with the "Administrative Simplification" provisions of the Health Insurance Portability and Accountability Act of 1996, including electronic data interchange, code sets, identifiers, security, and privacy provisions, as may be applicable to the services under the contract.
20. **Indemnification:** To the fullest extent allowed by law, Contractor shall indemnify, defend, save and hold harmless, protect, and exonerate the MDOC, its commissioners, board members, officers, employees, agents, and representatives, and the State of Mississippi from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever including, without limitation, court costs, investigative fees and expenses, and attorney's fees, arising out of or caused by Contractor and/or its partners, principals, agents, employees and/or subcontractors in the performance of or failure to perform the agreement. In the MDOC's sole discretion upon approval of the Office of the Mississippi Attorney General, Contractor may be allowed to control the defense of any such claim, suit, etc. In the event Contractor defends said claim, suit, etc., Contractor shall use legal counsel acceptable to the Office of the Mississippi Attorney General. Contractor shall be solely responsible for all costs and/or expenses associated with such defense, and the MDOC shall be entitled to participate in said defense. Contractor shall not settle any claim, suit, etc. without the concurrence of the Office of the Mississippi Attorney General, which shall not be unreasonably withheld.
21. **Independent Contractor Status:** Contractor shall, at all times, be regarded as and shall be legally considered an independent Contractor and shall at no time act as an agent for the State/MDOC. Nothing contained herein shall be deemed or construed by the State, Contractor, or any third party as creating the relationship of principal and agent, master and servant, partners, joint ventures, employer and employee, or any similar such relationship between the State and Contractor. Neither the method of computation of fees or other charges, nor any other provision contained herein, nor any acts of the State or Contractor hereunder creates, or shall be deemed to create a relationship other than the independent relationship of the State and Contractor.



Contractor's personnel shall not be deemed in any way, directly or indirectly, expressly or by implication, to be employees of the State. Neither Contractor nor its employees shall, under any circumstances, be considered servants, agents, or employees of the MDOC, and the MDOC shall be at no time legally responsible for any negligence or other wrongdoing by Contractor, its servants, agents, or employees. The MDOC shall not withhold from the contract payments to Contractor any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to Contractor. Further, the MDOC shall not provide to Contractor any insurance coverage or other benefits, including Worker's Compensation, normally provided by the State for its employees.

22. Infringement Indemnification: Contractor warrants that the materials and deliverables provided to the customer under this agreement, and their use by the customer, will not infringe or constitute an infringement of any copyright, patent, trademark, or other proprietary right. Should any such items become the subject of an infringement claim or suit, Contractor shall defend the infringement action and/or obtain for the customer the right to continue using such items. Should Contractor fail to obtain for the customer the right to use such items, Contractor shall suitably modify them to make them non-infringing or substitute equivalent software or other items at Contractor's expense. In the event the above remedial measures cannot possibly be accomplished, and only in that event, Contractor may require the customer to discontinue using such items, in which case Contractor will refund to the customer the fees previously paid by the customer for the items the customer may no longer use, and shall compensate the customer for the lost value of the infringing part to the phase in which it was used, up to and including the contract price for said phase. Said refund shall be paid within ten (10) business days of notice to the customer to discontinue said use.

Scope of Indemnification: Provided that the State promptly notifies Contractor in writing of any alleged infringement claim of which it has knowledge, Contractor shall defend, at its own expense, the MDOC against, and pay all costs, damages and attorney fees that a court finally awards for infringement based on the programs and deliverables provided under this agreement.

23. Integrated Agreement/Merger: This agreement, including all contract documents, represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations or agreements, irrespective of whether written or oral. This agreement may be altered, amended, or modified only by a written document executed by the MDOC and Contractor. Contractor acknowledges that it has thoroughly read all contract documents and has had the opportunity to receive competent advice and counsel necessary for it to form a full and complete understanding of all rights and obligations herein. Accordingly, this agreement shall not be construed or interpreted in favor of or against the MDOC or Contractor on the basis of draftsmanship or preparation hereof.
24. Liquidated Damages: When Contractor is given notice of delay or nonperformance as specified in Paragraph (1) (Default) of the Termination for Default clause of this contract and fails to cure in the time specified, Contractor shall be liable for damages for delay in the amount of \$250.00 per calendar day from date set for cure until either the State reasonably obtains similar services if Contractor is terminated for default, or until Contractor provides the services if

Contractor is not terminated for default. To the extent that Contractor's delay or nonperformance is excused under Paragraph (4) (Excuse for Nonperformance or Delayed Performance) of the Termination for Default clause of this contract, liquidated damages shall not be due the State. Contractor remains liable for damages caused other than by delay.

- 25. Modification or Renegotiation: This agreement may be modified only by written agreement signed by the parties hereto. The parties agree to renegotiate the agreement if federal and/or state revisions of any applicable laws or regulations make changes in this agreement necessary.
- 26. No Limitation of Liability: Nothing in this agreement shall be interpreted as excluding or limiting any tort liability of Contractor for harm caused by the intentional or reckless conduct of Contractor or for damages incurred through the negligent performance of duties by Contractor or the delivery of products that are defective due to negligent construction.
- 27. Notices: All notices required or permitted to be given under this agreement must be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For the MDOC:	For Contractor:
Burl Cain, Commissioner	[Name, Title]
Mississippi MDOC of Corrections	[Contractor Name]
301 North Lamar Street	[Address]
Jackson, MS 39201	[City, State, Zip]

- 28. Non-solicitation of Employees: Each party to this agreement agrees not to employ or to solicit for employment, directly or indirectly, any persons in the full-time or part-time employment of the other party until at least six (6) months after this agreement terminates unless mutually agreed to in writing by the State and Contractor.
- 29. Oral Statements: No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this contract. All modifications to the contract must be made in writing by the MDOC and agreed to by Contractor.
- 30. Ownership of Documents and Work Papers: MDOC shall own all documents, files, reports, work papers and working documentation, electronic or otherwise, created in connection with the project which is the subject of this agreement, except for Contractor's internal administrative and quality assurance files and internal project correspondence. Contractor shall deliver such documents and work papers to MDOC upon termination or completion of the agreement. The foregoing notwithstanding, Contractor shall be entitled to retain a set of such work papers for its files. Contractor shall be entitled to use such work papers only after receiving written permission from MDOC and subject to any copyright protections.
- 31. Patents and Royalties: Contractor covenants to save, defend, keep harmless, and indemnify the MDOC and all of its officers, MDOCs, agencies, agents, and employees from and against all

claims, loss, damage, injury, fines, penalties, and cost--including court costs and attorney's fees, charges, liability, and exposure, however caused--for or on account of any copyright or patented or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the MDOC. If Contractor uses any design, device, or material covered by patent or copyright, it is mutually agreed and understood without exception that the contract price includes all royalties or costs arising from the use of such design, device, or materials in any way in the work.

32. **Priority:** The contract consists of this agreement with exhibits, the IFB RFx 3160007102 (hereinafter referred to as "IFB" and all attached, and the bid(s) submitted (hereinafter referred to as "Bid" and attached. Any ambiguities, conflicts or questions of interpretation of this contract shall be resolved by first, reference to this agreement with exhibits and, if still unresolved, by reference to the IFB and, if still unresolved, by reference to the Bid. Omission of any term or obligation from this agreement or attached shall not be deemed an omission from this contract if such term or obligation is provided for elsewhere in this contract.
33. **Quality Control:** Contractor shall institute and maintain throughout the contract period a properly documented quality control program designed to ensure that the services are provided at all times and in all respects in accordance with the contract. The program shall include providing daily supervision and conducting frequent inspections of Contractor's staff and ensuring that accurate records are maintained describing the disposition of all complaints. The records so created shall be open to inspection by the MDOC.
34. **Record Retention and Access to Records:** Contractor shall maintain such financial records and other records as may be prescribed by the MDOC or by applicable federal and state laws, rules, and regulations. Provided contractor is given reasonable advance written notice and such inspection is made during normal business hours of Contractor, the State or any duly authorized representatives shall have unimpeded, prompt access to any of Contractor's books, documents, papers, and/or records which are maintained or produced as a result of the project for the purpose of making audits, examinations, excerpts, and transcriptions. All records related to this agreement shall be retained by Contractor for three years after final payment is made under this agreement and all pending matters are closed; however, if any audit, litigation or other action arising out of or related in any way to this project is commenced before the end of the three years period, the records shall be retained for one year after all issues arising out of the action are finally resolved or until the end of the three years period, whichever is later.
35. **Recovery of Money:** Whenever, under the contract, any sum of money shall be recoverable from or payable by Contractor to the MDOC, the same amount may be deducted from any sum due to Contractor under the contract or under any other contract between Contractor and the MDOC. The rights of the MDOC are in addition and without prejudice to any other right the MDOC may have to claim the amount of any loss or damage suffered by the MDOC on account of the acts or omissions of Contractor.
36. **Right to Audit:** Contractor shall maintain such financial records and other records as may be prescribed by the MDOC or by applicable federal and state laws, rules, and regulations. Contractor shall retain these records for a period of three years after final payment, or until

they are audited by the MDOC, whichever event occurs first. These records shall be made available during the term of the contract and the subsequent three-year period for examination, transcription, and audit by the Mississippi State Auditor's Office, its designees, or other authorized bodies.

37. Right to Inspect Facility: The State may, at reasonable times, inspect the place of business of a Contractor or any subcontractor which is related to the performance of any contract awarded by the State.
38. Severability: If any part of this agreement is declared to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision of the agreement that can be given effect without the invalid or unenforceable provision, and to this end the provisions hereof are severable. In such event, the parties shall amend the agreement as necessary to reflect the original intent of the parties and to bring any invalid or unenforceable provisions in compliance with applicable law.
39. State Property: Contractor will be responsible for the proper custody and care of any state-owned property furnished for Contractor's use in connection with the performance of this agreement. Contractor will reimburse the State for any loss or damage, normal wear and tear excepted.
40. Third Party Action Notification: Contractor shall give the customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Contractor by any entity that may result in litigation related in any way to this agreement.
41. Unsatisfactory Work: If, at any time during the contract term, the service performed or work done by Contractor is considered by the MDOC to create a condition that threatens the health, safety, or welfare of the citizens and/or employees of the State of Mississippi, Contractor shall, on being notified by the MDOC, immediately correct such deficient service or work. In the event Contractor fails, after notice, to correct the deficient service or work immediately, the MDOC shall have the right to order the correction of the deficiency by separate contract or with its own resources at the expense of Contractor.
42. Waiver: No delay or omission by either party to this agreement in exercising any right, power, or remedy hereunder or otherwise afforded by contract, at law, or in equity shall constitute an acquiescence therein, impair any other right, power or remedy hereunder or otherwise afforded by any means, or operate as a waiver of such right, power, or remedy. No waiver by either party to this agreement shall be valid unless set forth in writing by the party making said waiver. No waiver of or modification to any term or condition of this agreement will void, waive, or change any other term or condition. No waiver by one party to this agreement of a default by the other party will imply, be construed as or require waiver of future or other defaults.

**ATTACHMENT I**

IFB RFx: 3160007102  
IFB for Transitional Housing Services  
**IFB Exception(s)**

Contractor taking exception to any part or section of the solicitation shall indicate such exceptions on the table below. If no exceptions are taken, then the Contractor shall state in this section "No Exceptions Taken." Failure to indicate any exception will be interpreted as the Contractor's intent to comply fully with the requirements as written. Conditional or qualified bids, unless specifically allowed, shall be subject to rejection in whole or in part.

<b>Procurement Section and Page Number</b>	<b>Original Language</b>	<b>Requested Change/Exception</b>	<b>MDOC Decision</b>
1.			
2.			
3.			
4.			
5.			

**Transitional Housing Services  
Amendment #2: Revision to the Calendar of Events  
RFx3160007102**

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

**Receipt for Amendment #2 Acknowledged: (signature) \_\_\_\_\_**

**Name (Print): \_\_\_\_\_ Date: \_\_\_\_\_**

**Company: \_\_\_\_\_ Title: \_\_\_\_\_**

File Message Acrobat Tell me what you want to do...

Ignore Delete Reply Reply All Forward Meeting More +

Junk +

Move to: ? To Manager Done Create New

Reply & Delete

Rules -

Actions +

Move

Mark Unread Categorize Follow Up -

Translate -

Related + Select -

Find

Zoom

Mark as Spam

Mark as Not Spam

Delete Respond Quick Steps Move Tag Editing Zoom Benetecra Networks

hayes, Princesa <Princess.Hayes@mdoc.state.ms.us>  
MDOC Transitional Housing 3160007102 - Amendment

3160007102 Transitional Housing IFB Amendment 2 - Calendar of Events Revision.pdf  
143 KB

Good afternoon,  
Please find the attached Amendment. This Amendment will also be posted on our website.  
Thank you,

Princess R. Hayes  
Project Management Team Leader  
Legal Department  
Mississippi Department of Corrections  
301 North Lamar Street  
Jackson, MS 39201  
Phone: 601-359-5304  
[Princess.Hayes@mdoc.state.ms.us](mailto:Princess.Hayes@mdoc.state.ms.us)





Hayes, Princess  
RE: MDOC Transitional Housing 316007102 - Amendment

4:38 PM

Good afternoon,

The cut off time was extended to 1:00 PM on tomorrow, January 22, 2025.

Sincerely,  
Princess

**Princess R. Hayes**  
*Project Management Team Leader*  
**Legal Department**  
**Mississippi Department of Corrections**  
301 North Lamar Street  
Jackson, MS 39201  
Phone: 601-359-5304  
[Princess.Hayes@mdoc.state.ms.us](mailto:Princess.Hayes@mdoc.state.ms.us)



From: luther martin <[info@luthermartin.org](mailto:info@luthermartin.org)>  
Sent: Tuesday, January 21, 2025 4:12 PM  
To: Hayes, Princess <[Princess.Hayes@mdoc.state.ms.us](mailto:Princess.Hayes@mdoc.state.ms.us)>  
Subject: Re: MDOC Transitional Housing 316007102 - Amendment

Greetings, is the cut off time for tomorrow's submission at 10? thanks



5:03 PM  
1/21/2025



MDOC Transitional Housing 3160007102 - Amendment - Message (HTML)

File Message Acrobat Tell me what you want to do...

Ignore X Delete Reply Reply All Forward More... Meeting

Move to: Team Email To Manager Done Reply & Delete Create New

Rules - Move Actions - Mark Unread Categorize Follow Up Translate Related - Select - Zoom Mark as Spam Mark as Not Spam

Hayes, Princess | info@princessr.com

MDOC Transitional Housing 3160007102 - Amendment


3160007102 Transitional Housing IFR Amendment 2 - Calendar of Events Revision.pdf  
43 KB

Good afternoon,

Please find the attached Amendment. This Amendment will also be posted on our website.

Thank you,

**Princess R. Hayes**  
*Project Management Team Leader*  
Legal Department  
Mississippi Department of Corrections  
301 North Lamar Street  
Jackson, MS 39201  
Phone: 601-359-5304  
[Princess.Hayes@mdoc.state.ms.us](mailto:Princess.Hayes@mdoc.state.ms.us)



5:47 PM  
1/17/2025

MDOC Transitional Housing 316007102 - Amendment - Message (HTML)

File Message Acrobat Tell me what you want to do...

Ignore Delete Reply Reply All Forward Meeting Move to Manager Done Create New Reply & Delete

Rules Actions Move Mark Unread Categorize Follow Up Translate Find Related Select Zoom Mark as Spam Mark as Not Spam

Hayes, Princess <prgreen@soberkingprj.com>  
MDOC Transitional Housing 316007102 - Amendment


PDF 316007102 Transitional Housing IFB Amendment 2 - Calendar of Events Revision.pdf  
143 KB

Good afternoon,

Please find the attached Amendment. This Amendment will also be posted on our website.

Thank you,

**Princess R. Hayes**  
*Project Management Team Leader*  
Legal Department  
Mississippi Department of Corrections  
301 North Lamar Street  
Jackson, MS 39201  
Phone: 601-359-5304  
[Princess.Hayes@mdoc.state.ms.us](mailto:Princess.Hayes@mdoc.state.ms.us)



5:46 PM  
1/17/2025

MDOC Transitional Housing 316007102 - Amendment - Message (HTML)

Message toolbar: Ignore, Delete, Reply, Forward, Meeting, Team Email, Done, Create New, Reply & Delete, Move, Actions, Mark Unread, Categorize, Follow Up, Translate, Find, Related, Select, Zoom, Mark as Spam, Mark as Not Spam.

From: Hayes, Princess <princess.hayes@mdoc.ms.gov>  
Subject: MDOC Transitional Housing 316007102 - Amendment


316007102 Transitional Housing IFB Amendment 2 - Calendar of Events Revision.pdf  
141 KB

Good afternoon,

Please find the attached Amendment. This Amendment will also be posted on our website.

Thank you,

**Princess R. Hayes**  
*Project Management Team Leader*  
Legal Department  
Mississippi Department of Corrections  
301 North Lamar Street  
Jackson, MS 39201  
Phone: 601-359-5304  
[Princess.Hayes@mdoc.state.ms.us](mailto:Princess.Hayes@mdoc.state.ms.us)



Windows taskbar: 5:43 PM, 1/17/2025

3160007102 Transitional Housing IFB Amendment #2 - Message (HTML)

File Message Acrobat Tell me what you want to do...

Ignore X Delete Reply Reply Forward Meeting Move to? To Manager Team Email Done Reply & Delete Create New

Rules Actions Mark Unread Categorize Follow Up Translate Related Select Zoom Mark as Spam Mark as Not Spam

Princess R. Hayes 3160007102 Transitional Housing IFB Amendment #2

This message was sent with High importance.


3160007102 Transitional Housing IFB Amendment 2 - Calendar of Events Revision.pdf 143 KB

Good afternoon,

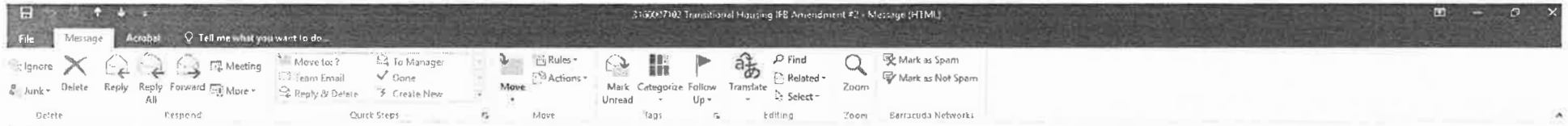
Please find the attached Amendment. This Amendment will also be posted on our website.

Thank you,

**Princess R. Hayes**  
*Project Management Team Leader*  
Legal Department  
Mississippi Department of Corrections  
301 North Lamar Street  
Jackson, MS 39201  
Phone: 601-359-5304  
[Princess.Hayes@mdoc.state.ms.us](mailto:Princess.Hayes@mdoc.state.ms.us)



5:26 PM 1/17/2025



Princess R. Hayes  
3160007102 Transitional Housing IFB Amendment #2  
This message was sent with High importance.  
3160007102 Transitional Housing IFB Amendment 2 - Calendar of Events Revision.pdf

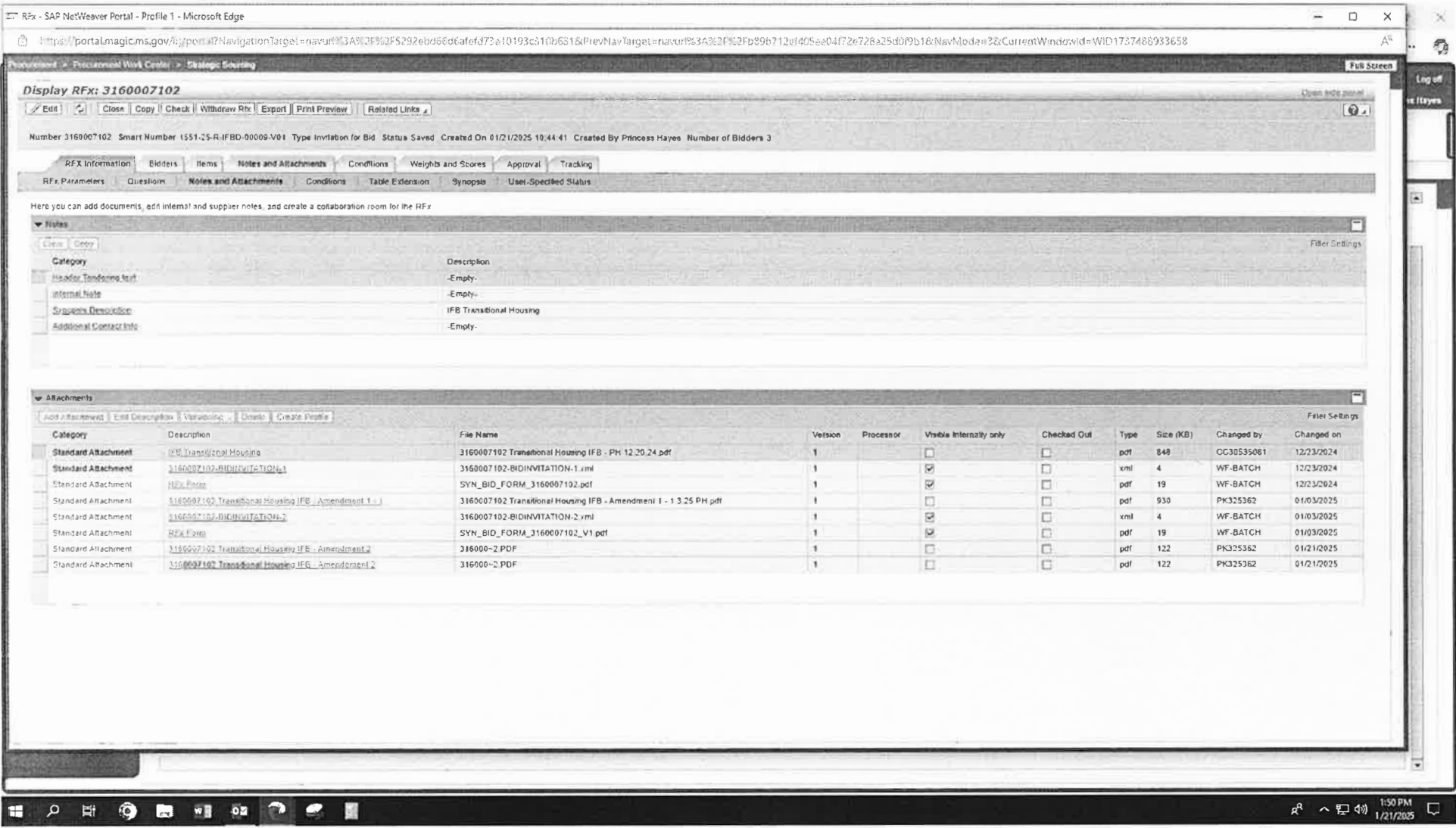
Good afternoon,

Please find the attached Amendment. This Amendment will also be posted on our website.

Thank you,

**Princess R. Hayes**  
*Project Management Team Leader*  
**Legal Department**  
**Mississippi Department of Corrections**  
301 North Lamar Street  
Jackson, MS 39201  
Phone: 601-359-5304  
[Princess.Hayes@mdoc.state.ms.us](mailto:Princess.Hayes@mdoc.state.ms.us)





Display RFX: 3160007102

Number 3160007102 Smart Number 1551-25-R-IFB-00009-V01 Type Invitation for Bid Status Saved Created On 01/21/2025 10:44:41 Created By Princess Hayes Number of Bidders 3

- RFX Information
- Bidders
- Items
- Notes and Attachments
- Conditions
- Weights and Scores
- Approval
- Tracking

Here you can add documents, edit internal and supplier notes, and create a collaboration room for the RFX

Notes

Category	Description
Header Transactions	-Empty-
Internal Note	-Empty-
Synopsis Description	IFB Transitional Housing
Additional Contact Info	-Empty-

Attachments

Category	Description	File Name	Version	Processor	Visible Internally only	Checked Out	Type	Size (KB)	Changed by	Changed on
Standard Attachment	IFB Transitional Housing	3160007102 Transitional Housing IFB - PH 12.20.24.pdf	1		<input type="checkbox"/>	<input type="checkbox"/>	pdf	848	CG30535061	12/23/2024
Standard Attachment	3160007102-BIDINVITATION-1	3160007102-BIDINVITATION-1.xml	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	xml	4	WF-BATCH	12/23/2024
Standard Attachment	RFX Form	SYN_BID_FORM_3160007102.pdf	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	pdf	19	WF-BATCH	12/23/2024
Standard Attachment	3160007102 Transitional Housing IFB - Amendment 1 - 1	3160007102 Transitional Housing IFB - Amendment 1 - 1 3.25 PH.pdf	1		<input type="checkbox"/>	<input type="checkbox"/>	pdf	930	PK325362	01/03/2025
Standard Attachment	3160007102-BIDINVITATION-2	3160007102-BIDINVITATION-2.xml	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	xml	4	WF-BATCH	01/03/2025
Standard Attachment	RFX Form	SYN_BID_FORM_3160007102_V1.pdf	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	pdf	19	WF-BATCH	01/03/2025
Standard Attachment	3160007102 Transitional Housing IFB - Amendment 2	316000-2.PDF	1		<input type="checkbox"/>	<input type="checkbox"/>	pdf	122	PK325362	01/21/2025
Standard Attachment	3160007102 Transitional Housing IFB - Amendment 2	316000-2.PDF	1		<input type="checkbox"/>	<input type="checkbox"/>	pdf	122	PK325362	01/21/2025

Work Center Overview

Procurement Work Center Overview

- Requesting
- Participating
- Approved Parties
- Workflows Initialization
- Contract Management
- Strategic Sourcing
- Workflows
- Visitors
- Settings
- Create Documents
- Purchase Order
- Cancel Functions
- Cancel Out Sourcing
- Document Editor
- Registered Shopping Carts
- Purchase Order Details Report
- Remove QR Indicators

## GENERAL PUBLIC

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[Related Legislation](#)

[Procurement](#)

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[Criminal Justice Reform Reports](#)

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[Death Row](#)

[Current Death Row Demographics](#)

[Death Penalty and Executions](#)

[Death Penalty in Mississippi](#)

[Death Row Inmates](#)

## PROCUREMENT

Request for Quotes Formal (RFQF)

Invitation for Bid (IFB)

- [IFB 3160007102 Transitional Housing Services](#)
  - [3160007102 Transitional Housing IFB - Amendment 1](#)
  - [3160007102 Transitional Housing IFB Amendment 2 - Calendar of Events Revision](#)
- [IFB 3160006069 Commercial Washers and Dryers](#)
  - [IFB 3160006069-Intent to Award](#)
  - [IFB 316006069-Notice to Bidders and Withdrawal](#)
- [IFB 3160005845 Cold Storage System](#)
  - [IFB 3160005845-Intent to Award](#)
- [IFB 3160005735 Cold Storage System](#)
  - [IFB 3160005735-Intent to Award](#)
  - [IFB 3160005735-Notice of Cancellation](#)
- [IFB 3160005516 Co-Occuring Disorder Treatment and Recovery Support Services](#)
  - [Notice of Intent to Award IFB 3160005516](#)
- [IFB 3160005668 Workers Compensation TPA](#)
  - [Amendment 1 \(Questions Answers\) - RFX 3160005668 Workers Compenstation TPA](#)
  - [Notice of Intent to Award Workers Comp MDOC signed](#)
- [IFB 3160005585 Curriculum Software for Instruction Remediation and Enrichment \(K-12\)](#)
  - [IFB 3160005585 - Questions and Answers](#)
  - [Amendment 1 - RFX3160005585](#)
  - [Notice of Intent to Award - 3160005585](#)



# RECEIPT AND REGISTER OF BIDS



RECEIVED LOG

TO BE COMPLETED BY MDOC STAFF ONLY

INVITATION FOR BIDS  
Transitional Housing Services

RFx#: 3160007102

#	Date Received	Company's Name	Mail / Hand-Delivered	Time Received
1.	1/15/25	Cecil Johnson Sobey Living Residential LLC	Mail - Delivered by UPS	2:45 PM
2.	1/17/25	New Way MS - Phyllis Roberts	Hand Delivered	11:02 AM
3.	1/21/25	Crossroads - Vickie Demoney	Hand Delivered	10:22 AM
4.	1/22/25	Luther Martin That Souls Be Saved	Hand Delivered	11:45 AM
5.				
6.				
7.				
8.				
9.				
10.				
11.				

Received  
1/21/25 @ 10:22 AM  
Legal Department

**IFB for Transitional Housing Services**

**IFB RFX Number 3160007102**

**Opening Date: 10:00 AM CST, January 21, 2025**

**Mississippi MDOC of Corrections**

**Office of Procurement & Contracts**

**Attention: Princess R. Hayes, Project Management  
Team Lead**

**301 North Lamar Street, 3<sup>rd</sup> Floor**

**Jackson, MS 39201**

**SEALED BID – DO NOT OPEN**

Received  
01/21/25 @ 16:27 AM  
Legal Department

IFB for Transitional Housing Services

IFB RFx Number 3160007102

Opening Date: 10:00 AM CST, January 21, 2025

Mississippi MDOC of Corrections

Office of Procurement & Contracts

Attention: Princess R. Hayes, Project Management  
Team Lead

301 North Lamar Street, 3<sup>rd</sup> Floor

Jackson, MS 39201

**SEALED BID – DO NOT OPEN**

~~Received~~  
Legal Department

Received  
1/21/25 @ 10:22 AM  
Legal Department

IFB for Transitional Housing Services

IFB RfX Number 3160007102

Opening Date: 10:00 AM CST, January 21, 2025

Mississippi MDOC of Corrections

Office of Procurement & Contracts

Attention: Princess R. Hayes, Project Management  
Team Lead

301 North Lamar Street, 3<sup>rd</sup> Floor  
Jackson, MS 39201

**SEALED BID – DO NOT OPEN**

Received  
1/23/25 11:57 AM  
Legal Department

IFB For transitional housing service

IFB RFx # 3160001102

Drawing date 10:00 AM CST, January 21, 2025  
Mississippi MDC Construction

Office of Procurement and contracts

Attn: Director R. Haged, Project Management for Le

301 North Lamar St. 3rd Floor

Tulsa, OK 74103

**Luther Martin**  
EVANGELIST

601.502.3065  
luther@thatsoulsbesaved.org  
www.luthermartin.org

114 Office Park Plaza, Suite 3  
Jackson, MS 39206



WEBSITE

Received  
1/22/25  
Legal Department

IFB For Transitional Housing Services

IFB RFx Number 3160007102

Opening Date: 10:00 a.m., CST, January 21, 2025

Mississippi MDOC of Corrections

Office of Procurement and Contracts

**Attention:**

**Princess R. Hayes, Project Management Team Lead**

301 North Lamar Street, 3rd Floor

Jackson, MS 39201

**SEALED BID - DO NOT OPEN**

**Luther Martin**  
EVANGELIST

601.502.3065  
luther@thatsoulsbesaved.org  
www.luthermartin.org

114 Office Park Plaza, Suite 3  
Jackson, MS 39206



WEBSITE

Received  
1/22/25 @ 11:45  
Legal Department

IFB For Transitional Housing Services

IFB RFX Number 3160007102

Opening Date: 10:00 a.m., CST, January 21, 2025

Mississippi MDOC of Corrections

Office of Procurement and Contracts

**Attention:**

**Princess R. Hayes, Project Management Team Lead**

301 North Lamar Street, 3rd Floor

Jackson, MS 39201

**SEALED BID - DO NOT OPEN**





**that souls**  
BE SAVED

114 Office Park Plaza, Suite 3  
Jackson, MS 39206

A Billion Souls to Win  
Luther Chip Martin, Evangelist

Received  
1/21/25 @ 11:45 AM  
Legal Department

IFB For Transitional Housing Services

IFB RFx Number 3160007102

Opening Date: 10:00 a.m., CST, January 21, 2025

Mississippi MDOC of Corrections

Office of Procurement and Contracts

**Attention:**

**Princess R. Hayes, Project Management Team Lead**

301 North Lamar Street, 3rd Floor

Jackson, MS 39201

**SEALED BID - DO NOT OPEN**

MISSISSIPPI DEPARTMENT OF CORRECTIONS  
Mississippi MDOC of Corrections  
Office of Procurement & Contracts  
Attention: Princess R. Hayes, Project Management Team Lead  
301 North Lamar Street, 3<sup>rd</sup> Floor  
Jackson, Mississippi 39201  
SEALED BID – DO NOT OPEN

*Make the decision to trust Christ*

Received  
1/23/25 @ 8:42 AM  
Legal Department

New Way Mississippi, Inc.  
PO Box 24044  
Jackson, MS 39225

Received  
2/3/25 @ 9:32 AM  
Legal Department

Mississippi Department of Corrections  
Attention: Procurement and Contracts  
RFX: 3160007102  
Legal Department  
301 North Lamar Street  
Jackson, MS 39201  
SEALED BID - DO NOT OPEN - DELIVER IMMEDIATELY



**UNITED STATES**  
**POSTAL SERVICE**®

**PRIORITY**®  
**MAIL**

*Received  
6/17/25  
11:12 AM  
Legal Department*

*Received  
6/17/25 @ 11:02 AM  
From: Phyllis Rhodes*

New Way Mississippi, Inc.  
PO Box 24404  
Jackson, MS 39225

**MAILING EN**  
**DOMESTIC AND IN**

Schedule free Package Pick  
scan the QR code.



Mississippi Department of Corrections  
Attention: Procurement and Contracts  
RFX: 3160007102  
Legal Department  
301 North Lamar Street  
Jackson, MS 39201  
SEALED BID - DO NOT OPEN - DELIVER IMMEDIATELY

# REUSABLE Express

my Urgent

Sober Living Residential

Quoted By: Tearrah Conery

Signature: *Tearrah Conery*

Address: 2401 State Blvd

City/State/Zip: Meridian MS 39307

Telephone: 601-527-9119

Number: 601-453-2900

Received  
01/15/25 @ 2:45 PM  
Legal Department

Received  
1/15/25 @ 2:45 PM  
→ was delivered by UPS  
to front desk.

OFFICE OF PROCUREMENT & CONTRAC  
301 N LAMAR ST  
FL 3  
JACKSON MS 39201  
P: BOX S: TRED  
61C-5814 I: L20  
1ZA05740035824 7601  
MS 3921 PSJACUDC JAN 15 01:30:03 2025  
BY TSL/BJ 214118

171604

CECIL JOHNSON  
(601) 227-0579  
THE UPS STORE #6138  
4820 N POPLAR SPRINGS DRIVE  
MERIDIAN MS 39307-2678

SHIP PRINCESS R HAYES, & PMTL  
TO: OFFICE OF PROCUREMENT & C  
3RD FLOOR  
301 NORTH LAMAR STREET

JACKSON MS 39201



UPS GROUND

TRACKING #: 1Z AG5 746 03 5324




BILLING: P/P

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MH1023981EAD 19H

Sealed Bid DO NOT OPEN  
Urgent Missing Documents  
For Transitional Housing Service  
IFB RFX#: 3160007102

Received  
1/25/15 @ 3:00 PM  
Legal Department

 SOBER LIVING RESIDENTIAL  
2401 State Blvd  
Meridian MS 39307

**Bid Opening Non-Substantive Evaluation**

Name/Number of IFB: 316000712

Name of Vendor: LUTHER MARTIN EVANGELISTIC Association

Date/Time Received: 01/22/2025 @ 11:45 a.m.

Date/Time of Bid Opening: 01/22/2025 @ 2 p.m.

Pass or Fail: \_\_\_\_\_

<b>Requirement</b>	<b>Yes/No</b>	<b>Comments</b>
Was the bid received by the deadline?	yes	
Are there two original bids and one copy of the bid?	yes	
Is the bid cover sheet (Attachment A) included and filled out completely?	No	Missing signature didn't answer one question
Is the bid form (Attachment B) included, filled out completely with the pricing, and a wet signature?	No	Did not acknowledge Amendments 1 and 2
Are there at least three (3) legible references included on Attachment E?	yes	
Is the Certifications and Assurances (Attachment C) included and completed with a wet signature?	yes	
Are all amendment acknowledgments included and completed?	No	Missing acknowledgment #1; provided 2 copies of Amendment #2
Is Acknowledgment of bid as public record (Attachment D) included and completed? If applicable, is there a redacted copy of the bid?	No	Need to select an option
Has bidder been in business and providing services similar in requirements and scale for a minimum of one (1) year?	yes	
Is bidder qualified to do business in Mississippi as evidenced by registration with the MS SOS?	yes	Pending submission of corrections by deadline
Is bidder responsive (paragraph 4.1.2.1 of IFB)?	yes	
Is bidder responsible (paragraph 4.2 of IFB)?	yes	pending reference checks

**Bid Opening Non-Substantive Evaluation**

Name/Number of IFB: 3160007102

Name of Vendor: New Way Mississippi Inc.

Date/Time Received: 01/17/2025 @ 11:02 a.m.

Date/Time of Bid Opening: January 22, 2025 @ 2 p.m.

Pass or Fail: Pass

<b>Requirement</b>	<b>Yes/No</b>	<b>Comments</b>
Was the bid received by the deadline?	Yes	
Are there two original bids and one copy of the bid?	Yes	
Is the bid cover sheet (Attachment A) included and filled out completely?	Yes	
Is the bid form (Attachment B) included, filled out completely with the pricing, and a wet signature?	No	Missing Amendment #2 Bid was submitted prior to issued Amendment
Are there at least three (3) legible references included on Attachment E?	No	3rd ref. missing date of service
Is the Certifications and Assurances (Attachment C) included and completed with a wet signature?	Yes	
Are all amendment acknowledgments included and completed?	No	Missing Amendment #2
Is Acknowledgment of bid as public record (Attachment D) included and completed? If applicable, is there a redacted copy of the bid?	Yes	
Has bidder been in business and providing services similar in requirements and scale for a minimum of one (1) year?	Yes	
Is bidder qualified to do business in Mississippi as evidenced by registration with the MS SOS?	Yes	
Is bidder responsive (paragraph 4.1.2.1 of IFB)?	Yes	
Is bidder responsible (paragraph 4.2 of IFB)?	Yes	pending reference checks



**Bid Opening Non-Substantive Evaluation**

Name/Number of IFB: Transitional Housing Services 3160007102

Name of Vendor: Crossroads Outreach Ministries

Date/Time Received: 01/21/2025 @ 10:22 a.m.

Date/Time of Bid Opening: January 22, 2025 @ 2 p.m.

Pass or Fail: Pass

<b>Requirement</b>	<b>Yes/No</b>	<b>Comments</b>
Was the bid received by the deadline?	yes	
Are there two original bids and one copy of the bid?	yes	
Is the bid cover sheet (Attachment A) included and filled out completely?	yes	
Is the bid form (Attachment B) included, filled out completely with the pricing, and a wet signature?	No	missing Acknowledgment #1
Are there at least three (3) legible references included on Attachment E?	yes	
Is the Certifications and Assurances (Attachment C) included and completed with a wet signature?	yes	
Are all amendment acknowledgments included and completed?	No	missing signed Acknowledgment of Amendment #1
Is Acknowledgment of bid as public record (Attachment D) included and completed? If applicable, is there a redacted copy of the bid?	No	Need to select an option
Has bidder been in business and providing services similar in requirements and scale for a minimum of one (1) year?	yes	
Is bidder qualified to do business in Mississippi as evidenced by registration with the MS SOS?	yes	
Is bidder responsive (paragraph 4.1.2.1 of IFB)?	yes	
Is bidder responsible (paragraph 4.2 of IFB)?	yes *	pending reference checks

**Bid Opening Non-Substantive Evaluation**

Name/Number of IFB: 3160007102

Name of Vendor: Sober Living Residential, LLC

Date/Time Received: 01/15/2025 @ 2:45 p.m.

Date/Time of Bid Opening: January 22, 2025 @ 2 p.m.

Pass or Fail: \_\_\_\_\_

Requirement	Yes/No	Comments
Was the bid received by the deadline?	yes	
Are there two original bids and one copy of the bid?	No	One original, one copy
Is the bid cover sheet (Attachment A) included and filled out completely?	yes	
Is the bid form (Attachment B) included, filled out completely with the pricing, and a wet signature?	No	Missing Acknowledgment of Amendments (2)
Are there at least three (3) legible references included on Attachment E?	yes	
Is the Certifications and Assurances (Attachment C) included and completed with a wet signature?	yes	
Are all amendment acknowledgments included and completed?	No	Missing both Acknowledgments
Is Acknowledgment of bid as public record (Attachment D) included and completed? If applicable, is there a redacted copy of the bid?	No	Selected both answers and did not sign
Has bidder been in business and providing services similar in requirements and scale for a minimum of one (1) year?	yes	
Is bidder qualified to do business in Mississippi as evidenced by registration with the MS SOS?	yes	
Is bidder responsive (paragraph 4.1.2.1 of IFB)?	No	
Is bidder responsible (paragraph 4.2 of IFB)?	yes*	Pending reference checks

ALL BIDS RECEIVED

**Bid Opening Non-Substantive Evaluation**

Name/Number of IFB: 316000712

Name of Vendor: LUTHER MARTIN EVANGELISTIC ASSOCIATION

Date/Time Received: 01/22/2025 @ 11:45 a.m.

Date/Time of Bid Opening: 01/22/2025 @ 2 p.m.

Pass or Fail: \_\_\_\_\_

<b>Requirement</b>	<b>Yes/No</b>	<b>Comments</b>
Was the bid received by the deadline?	yes	
Are there two original bids and one copy of the bid?	yes	
Is the bid cover sheet (Attachment A) included and filled out completely?	No	Missing signature didn't answer one question
Is the bid form (Attachment B) included, filled out completely with the pricing, and a wet signature?	No	Did not acknowledge Amendments 1 and 2
Are there at least three (3) legible references included on Attachment E?	yes	
Is the Certifications and Assurances (Attachment C) included and completed with a wet signature?	yes	
Are all amendment acknowledgments included and completed?	No	Missing acknowledgment #1; provided 2 copies of Amendment #2
Is Acknowledgment of bid as public record (Attachment D) included and completed? If applicable, is there a redacted copy of the bid?	No	Need to select an option
Has bidder been in business and providing services similar in requirements and scale for a minimum of one (1) year?	yes	
Is bidder qualified to do business in Mississippi as evidenced by registration with the MS SOS?	yes	pending submission of corrections by deadline
Is bidder responsive (paragraph 4.1.2.1 of IFB)?	yes	
Is bidder responsible (paragraph 4.2 of IFB)?	yes	pending reference checks

**ATTACHMENT A**  
**BID COVER SHEET**

Bids are to be submitted as listed below, on or before 10:00 AM CST, January 21, 2025

PLEASE MARK YOUR ENVELOPE:

IFB for Transitional Housing Services  
IFB RFX Number 3160007102  
Opening Date: 10:00 AM CST, January 21, 2025  
Mississippi MDOC of Corrections  
Office of Procurement & Contracts  
Attention: Princess R. Hayes, Project Management Team Lead  
301 North Lamar Street, 3<sup>rd</sup> Floor  
Jackson, Mississippi 39201  
SEALED BID – DO NOT OPEN

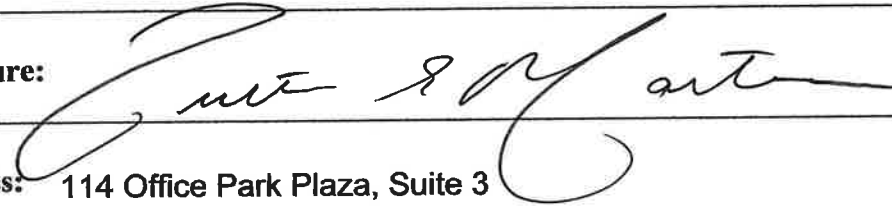
**Name of Company:** Luther Martin Evangelistic Association (Next Step Program)

---

**Quoted By:** Luther Martin

---

**Signature:**



**Address:** 114 Office Park Plaza, Suite 3

---

**City/State/Zip:** Jackson Mississippi, 39206

---

**Telephone:** 601-376-8747 / 601-502-3065

---

**Fax Number:** 1-769-251-5711

---

**E-Mail Address:** info@luthermartin.org

---

**Name and phone number of Company Representative to be contacted by the MDOC seeking to contract for services pursuant to this IFB:**

Luther Martin 601-502-3065

**In addition to providing the above contact information, please answer the following questions regarding your company:**

What year was your company started? 2018

How many years has the company been in business of performing the services called for in this IFB?

4.5

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. 114 Office Park Plaza, Suite 3, Jackson Mississippi 39206  
Jackson Ms - principle place of business, State of Mississippi Incorporated

If your company is not physically located within the vicinity, how will you supply required services to MDOC? N/A - all of our locations are based in Mississippi and will remain for endurance of contract if awarded.

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms. No

Is your company licensed and/or certified to provide the services as required by any and all applicable Federal and State law(s)? Yes

List all licenses or permits your company possesses that are applicable to performing the services required in this IFB. State of Mississippi registered Non-profit  
501(c) 3 Register Organization

For how many customers has your company provided Transitional Housing Services in the past two years?

4.5 years

**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
Luther Martin Evangelistic Asso.	Luther Martin	601-502-3065

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)		120
Maximum Rate Per Bed Per Day is \$20.00	x	<u>18.95</u> *
Bid calculation = Total Beds x Rate per Bed x 365	=	<u>\$ 830,010.00</u>

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
One	January 3, 2025
Two	January 17, 2025

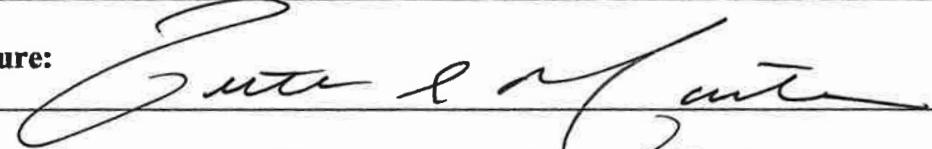
By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:** Luther Martin Evangelistic Association - Men of MORE

Printed Name of Representative: Luther E. Martin

Date: 1-22-2025

Signature: 

**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.



**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature)

*[Handwritten Signature]*

LUTHER E. MARTIN

1-21-2021

Name (Print)

Date

Luther Martin Evam Assn.

President

Company

Title

**ATTACHMENT D**  
**BIDDERS' ACKNOWLEDGMENT OF BID AS PUBLIC RECORD**

The redacted version of the bid – or if no redacted version is produced, the full bid document – will be released at the Agency's sole discretion, without notice to the bidder and will be produced as a public record exactly as submitted.

Bidders shall acknowledge which of the following statements is applicable regarding release of its bid document as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged. Choose one:

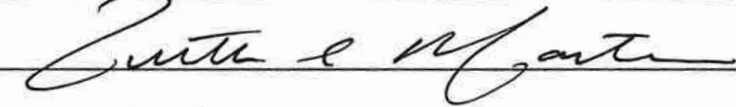
Along with a complete copy of its bid, bidder has submitted a second copy of the bid document in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder has not made redactions in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that The Mississippi Department of Corrections may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by the Mississippi Department of Corrections at any time without notice to bidder. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Mississippi Code Annotated § 25-61-9(1)(a). The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

**Company Name:** Luther Martin Evangelistic Association - Men of MORE

**Printed Name of Representative:** LUTHER E. MARTIN

**Date:** 1-22-2025

**Signature:** 

**Note:** Failure to sign this acknowledgement or making any modification to this acknowledgment may result in the bid being rejected as non-responsive.

**ATTACHMENT A**

**BID COVER SHEET**

Bids are to be submitted as listed below, on or before 10:00 AM CST, January 21, 2025

PLEASE MARK YOUR ENVELOPE:

IFB for Transitional Housing Services  
IFB RFX Number 3160007102  
Opening Date: 10:00 AM CST, January 21, 2025  
Mississippi MDOC of Corrections  
Office of Procurement & Contracts  
Attention: Princess R. Hayes, Project Management Team Lead  
301 North Lamar Street, 3<sup>rd</sup> Floor  
Jackson, Mississippi 39201  
SEALED BID – DO NOT OPEN

**Name of Company:** Luther Martin Evangelistic Association (Next Step Program)  
\_\_\_\_\_

**Quoted By:** Luther Martin  
\_\_\_\_\_

**Signature:**  
\_\_\_\_\_

**Address:** 114 Office Park Plaza, Suite 3  
\_\_\_\_\_

**City/State/Zip:** Jackson Mississippi, 39206  
\_\_\_\_\_

**Telephone:** 601-376-8747 / 601-502-3065  
\_\_\_\_\_

**Fax Number:**  
\_\_\_\_\_

**E-Mail Address:** info@luthermartin.org  
\_\_\_\_\_

**Name and phone number of Company Representative to be contacted by the MDOC seeking to contract for services pursuant to this IFB:**

Luther Martin 601-502-3065

**In addition to providing the above contact information, please answer the following questions regarding your company:**

What year was your company started? 2018

How many years has the company been in business of performing the services called for in this IFB?

4.5

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. 114 Office Park Plaza, Suite 3, Jackson Mississippi 39206

Jackson Ms - principle place of business, State of Mississippi Incorporated

If your company is not physically located within the vicinity, how will you supply required services to MDOC? \_\_\_\_\_

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms. No

Is your company licensed and/or certified to provide the services as required by any and all applicable Federal and State law(s)? Yes

List all licenses or permits your company possesses that are applicable to performing the services required in this IFB. State of Mississippi registered Non-profit

501(c) 3 Register Organization

For how many customers has your company provided Transitional Housing Services in the past two years?

4.5 years

What is the largest customer your company has provided Transitional Housing Services for in the past two years?

Mississippi Department of Corrections

Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff. 1) Job Placement,

2) Financial Management Training, 3) Drug Recovery, 4) CDL Training Opportunity

Staff Certifications: Life Skills/Change Plan, Choice and Change, Employment Ability life skills

**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
Luther Martin Evangelistic Asso.	Luther Martin	601-502-3065

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)		<u>120</u>		
Maximum Rate Per Bed Per Day is \$20.00	x	<u>18.95</u>	*	
Bid calculation = Total Beds x Rate per Bed x 365	=	<u>\$ 830,010.00</u>		

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date

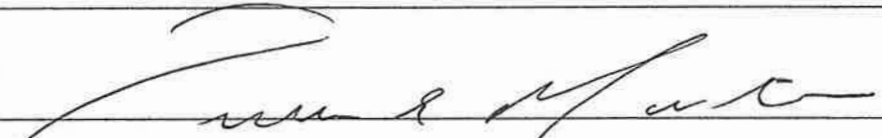
By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:** Luther Martin Evangelistic Association - Men of MORE

Printed Name of Representative: LUTHER E. MARTIN

Date: 1/21/2025

Signature: 

**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

## ATTACHMENT C

### CERTIFICATIONS AND ASSURANCES

As an authorized signatory for Luther Martin Evangelistic Association,  
I make the following certifications and assurances as a required element of the bid to which it is attached and the understanding that the truthfulness of the facts affirmed here and the continued compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

**1. REPRESENTATION REGARDING CONTINGENT FEES**

Bidder represents that it *has not* retained a person to solicit or secure a State contract or purchase upon an agreement or understanding for a commission, percentage, brokerage, or other contingent fee, except as disclosed in the Bidder's bid.

**2. REPRESENTATION REGARDING GRATUITIES**

Bidder represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of Mississippi Department of Corrections a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Bidder further represents that no employee or former employee of Mississippi Department of Corrections has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by bidder. Bidder further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

**3. NON-DEBARMENT**

Bidder certifies that it has not been and is not currently debarred, suspended, or otherwise ineligible for a contract award from the United States government, any State government, any County or City government, or any other public entity. This certification is a material representation of fact relied upon by the Mississippi Department of Corrections. If it is later determined that the Contractor did not comply with 2 C.F.R. part 180, subpart C, and 2 C.F.R. part 3000, subpart C, in addition to remedies available to MDOC, the federal government may pursue available remedies, including but not limited to suspension and/or debarment.

**4. INDEPENDENT PRICE DETERMINATION**

The bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to

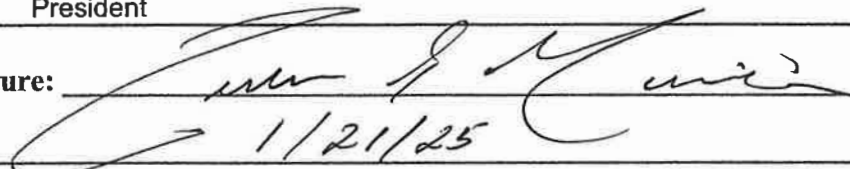


those prices, the intention to submit a bid, or the methods or factors used to calculate the prices bid/offered.

5. The Bidder and/or authorized representative of the Bidder further certifies that he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto.
6. The Bidder and/or authorized representative of the Bidder further certifies that the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and attachments thereto.
7. The Bidder and/or authorized representative of the Bidder further certifies the company agrees to all provisions of the Invitation for Bids and Attachments thereto.
8. The Bidder and/or authorized representative of the Bidder further certifies that the company will provide the services required at the prices quoted above.
9. The Bidder and/or authorized representative of the Bidder further certifies that its workers are licensed, certified and possess the requisite credentials to provide the requested service.

Name: Luther Martin Evangelistic Association

Title: President

Signature: 

Date: 1/21/25

Modifications or additions to any portion of this document may be cause for rejection of the bid.

**ATTACHMENT D**  
**BIDDERS' ACKNOWLEDGMENT OF BID AS PUBLIC RECORD**

The redacted version of the bid – or if no redacted version is produced, the full bid document – will be released at the Agency's sole discretion, without notice to the bidder and will be produced as a public record exactly as submitted.

Bidders shall acknowledge which of the following statements is applicable regarding release of its bid document as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged. Choose one:

\_\_\_\_ Along with a complete copy of its bid, bidder has submitted a second copy of the bid document in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder has not made redactions in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that The Mississippi Department of Corrections may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

\_\_\_\_ Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by the Mississippi Department of Corrections at any time without notice to bidder. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Mississippi Code Annotated § 25-61-9(1)(a). The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

**Company Name:** Luther Martin Evangelistic Association - Men of MORE

**Printed Name of Representative:** Luther E. Martin

**Date:** 1/21/25

**Signature:** 

**Note:** Failure to sign this acknowledgement or making any modification to this acknowledgment may result in the bid being rejected as non-responsive.

**ATTACHMENT E  
REFERENCES**

Contractor may submit as many references as desired by submitting as many additional copies of Appendix C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, Contractors are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**REFERENCE 1**

**Name of Company:** Vital Core Health Strategies

---

**Dates of Service:** 2022-2024

---

**Contact Person:** Lula Hull

---

**Address:** 755 Woodlands PKWY

---

**City/State/Zip:** Ridgeland Mississippi 39157

---

**Telephone Number:** 601-499-5778

---

**Cell Number:** 601-480-0018

---

**E-mail:** LHull@vitalcorehs.com

---

**Alternative Contact Person (optional):**

---

**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

---

**REFERENCE 2**

**Name of Company:** Hinds County Probation and Parole Office

---

**Dates of Service:** 2020-2025

---

**Contact Person:** Agent Joseph Moore

---

**Address:** 421 W. Pascagoula St

---

**City/State/Zip:** Jackson Ms 39203

---

**Telephone Number:** 601-933-2887

---

**Cell Number:** 601-927-3114

---

**E-mail:** JosephMoore@mdoc.state.ms.us

---

**Alternative Contact Person (optional):**

---

**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

---

**REFERENCE 3**

**Name of Company:** Consolidated Catfish

---

**Dates of Service:** 2021-2025

---

**Contact Person:** Billy Boswell

---

**Address:** 229 South St

---

**City/State/Zip:** Isola Mississippi 38754

---

**Telephone Number:** 1-800-228-3474

---

**Cell Number:** 662-721-8614

---

**E-mail:** Bboswell@deltapride.com

---

**Alternative Contact Person (optional):**

---

**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

---

**REFERENCE 4**

**Name of Company:** Carroll County Correctional Facility

---

**Dates of Service:** 2023-2025

---

**Contact Person:** Ashley Kitchens

---

**Address:** 33714 MS HWY 35

---

**City/State/Zip:** Vaiden Mississippi 39176

---

**Telephone Number:** 662-464-5209

---

**Cell Number:**

---

**E-mail:** akitchens@carrollcounty.ms

---

**Alternative Contact Person (optional):**

---

**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

---

**REFERENCE 5**

**Name of Company:** McDonald's

---

**Dates of Service:** 2024-2025

---

**Contact Person:** Francis King

---

**Address:** 595 Beasley Rd

---

**City/State/Zip:** Jackson Ms 39203

---

**Telephone Number:** 601-356-9422

---

**Cell Number:** 601-813-7109

---

**E-mail:** frances\_k@att.net

---

**Alternative Contact Person (optional):**

---

**Telephone Number:**

---

**Cell Number:**

---

**E-mail:**

---

**ATTACHMENT E  
REFERENCES**

Contractor may submit as many references as desired by submitting as many additional copies of Appendix C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, Contractors are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**REFERENCE 1**

#6

Name of Company: Central Mississippi Correctional Center

Dates of Service: 2022 - 2025

Contact Person: Sonya Hand

Address: 3794 Ms Hwy 468

City/State/Zip: Pearl MS 39208

Telephone Number: 601-932-2880

Cell Number: 769-268-5297

E-mail: SPHand@mDOC.state.ms.us

Alternative Contact Person (optional):  
\_\_\_\_\_

Telephone Number:  
\_\_\_\_\_

Cell Number:  
\_\_\_\_\_



**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102**  
**IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

**Reference Name:**

**Person Contacted, Title/Position:**

**Date/Time Contacted:**

**Service From/To Dates:**

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:** Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
---	-----	----

A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

---

---

---

**Called by:**

Signature	Title	Date
-----------	-------	------

**ATTACHMENT I**

IFB RFx: 3160007102  
IFB for Transitional Housing Services  
**IFB Exception(s)**

Contractor taking exception to any part or section of the solicitation shall indicate such exceptions on the table below. If no exceptions are taken, then the Contractor shall state in this section "No Exceptions Taken." Failure to indicate any exception will be interpreted as the Contractor's intent to comply fully with the requirements as written. Conditional or qualified bids, unless specifically allowed, shall be subject to rejection in whole or in part.

<b>Procurement Section and Page Number</b>	<b>Original Language</b>	<b>Requested Change/Exception</b>	<b>MDOC Decision</b>
1.		No Exceptions Taken	
2.			
3.			
4.			
5.			

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

**Receipt for Amendment #2 Acknowledged: (signature) \_\_\_\_\_**

**Name (Print):** LUTHER E. MARTIN **Date:** JAN 21, 25

**Company:** LUTHER MARTIN EVANGELISTIC **Title:** PRESIDENT

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

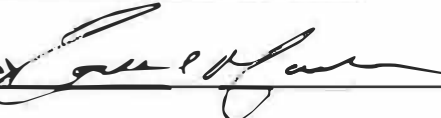
Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

Receipt for Amendment #2 Acknowledged: (signature) 

Name (Print): Luther E. Martin Date: 1-21-2025

Company: Luther Martin Em ASSD (LMEA) Title: President



“Make the one decision...  
to trust Christ”

601.376.8747  
www.luthermartin.org

114 Office Park Plaza, Ste 3  
Jackson, MS 39206

**Overview of locations and services:**

- We presently have five locations.
- Three in the Jackson area and two in the Mississippi Delta at Isola.
- We have two locations that house Sex-offenders

**Martin House Apartments**

3352 Livingston Rd  
Jackson, Ms.

Total of 8, 3-bedroom Apartments, a total of 44 beds  
4 Apartments handicapped accessible

**Downtown Main**

124 E. South St  
Jackson Ms. 39201

50 Beds  
Handicapped Accessible

**Floral St Campus Addiction Recovery**

5982 Floral Drive  
Jackson, Ms. 39206

**The Delta House**

136 Cole Lake Rd  
Isola Ms.

13 beds  
**Sex Offenders Accepted**

**The Delta House 2**

40 Easy Money Rd  
Isola Ms.

13 Beds  
**Sex Offenders Accepted**

Bringing people to Christ through the simple message of the Gospel.

## **Services Offered**

### **Residency:**

We offer a safe atmosphere with three daily meals.

### **Employment:**

- We offer employment and transportation too and forth.
- We presently staff three businesses that hire numbers.

### **Training provided:**

- Employment Readiness
- Financial Management – Community Bank Outreach
- Christian Discipleship Classes
- Self Help – Change Course

### **Drug Treatment:**

- We will offer a comprehensive program dealing with drug addiction located at our Floral Education Campus in Jackson Ms.

We will offer any of the other services requested in the IFB. We take no exceptions.



Sex offenders accepted  
40 Easy Money Rd Belzoni MS 39038





Sex offenders accepted  
40 Easy Money Rd Belzoni MS 39038  
Delta house 2



1936 Lake Lake Road Isola, MS 38754  
Sex Offenders accepted  
Delta house 1



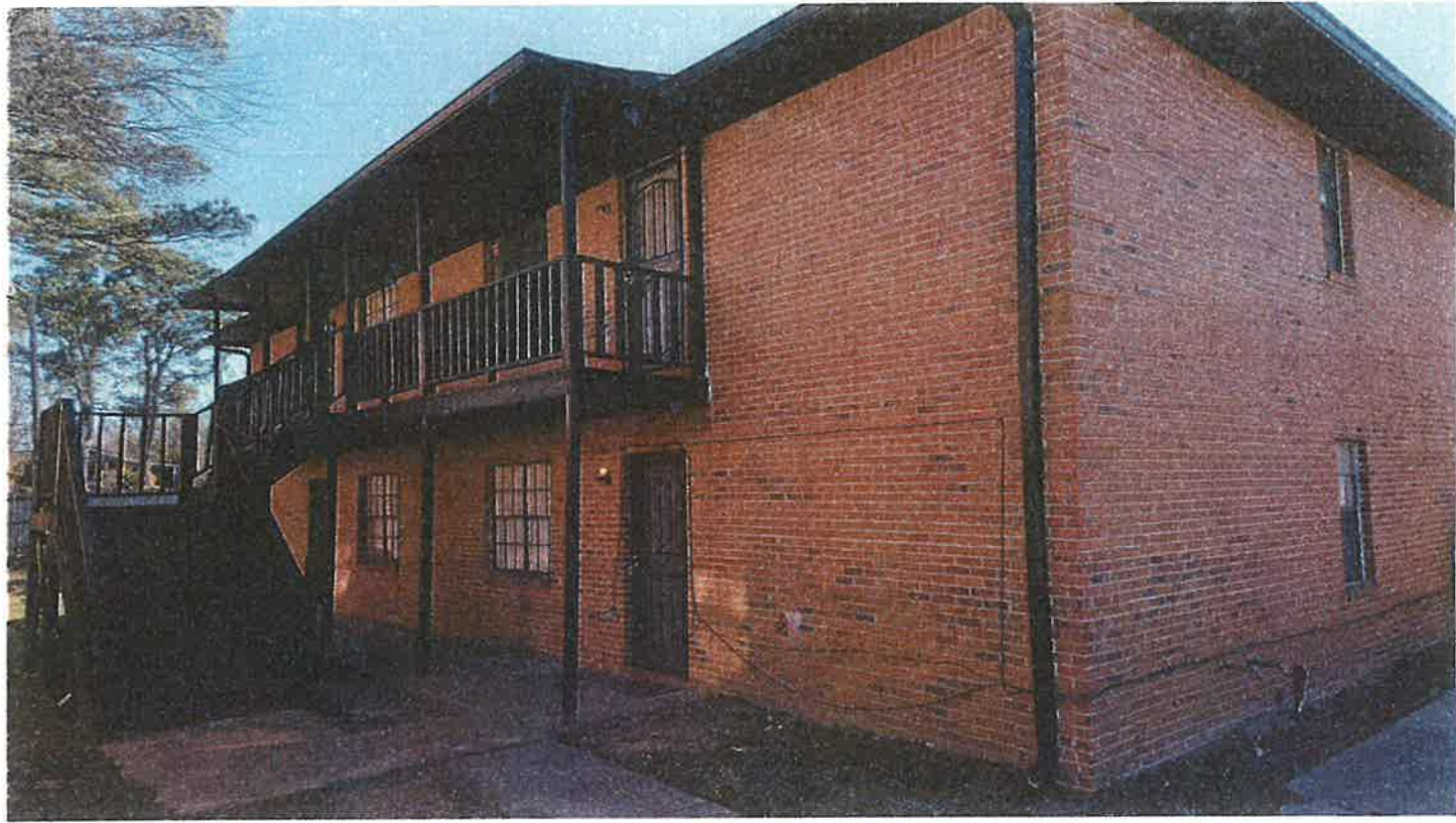


South St downtown main  
124 E. South St Jackson MS 39201





124 South St Downtown Main



Martin house apartments  
3352 Livingston Rd Jackson MS 39213  
8 units 3 bedrooms







Inside Livingston

**F0001**  
**Fee: \$ 50**



**Michael Watson**  
SECRETARY OF STATE

**2020251918**

Business ID: 1219910  
Filed: 06/30/2020 09:03 AM  
Michael Watson  
Secretary of State

P.O. BOX 136  
JACKSON, MS 39205-0136  
TELEPHONE: (601) 359-1633

Articles of Incorporation

**Business Information**

**Business Type:** Non-Profit Corporation  
**Business Name:** Luther Martin Evangelistic Association  
**Business Email:** Luthermartin@evangelistluthermartin.com  
**Period of Duration:** Perpetual  
**Initial planned non-profit activity:** Religious Associations

**NAICS Code/Nature of Business**

813110 - Religious Organizations

**Registered Agent**

**Name:** Tabitha Martin  
**Address:** 112 Harris carter rd  
Pearl, MS 39208

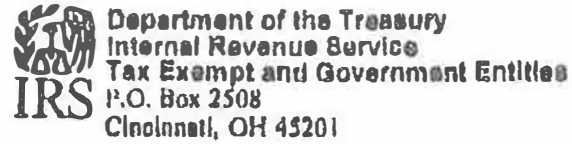
**Signature**

The undersigned certifies that:

- 1) he/she has notified the above-named registered agent of this appointment;
- 2) he/she has provided the agent an address for the company, and;
- 3) the agent has agreed to serve as registered agent for this company

By entering my name in the space provided, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day **06/30/2020**.

<b>Name:</b>	<b>Address:</b>
Luther Martin	112 Harris carter rd
<i>Incorporator</i>	Pearl, MS 39208



LUTHER MARTIN EVANGELISTIC ASSOCIATION  
C/O LUTHER MARTIN  
6014 FLORAL DR  
JACKSON, MS 39206-2406

Date: 12/08/2022  
Employer ID number: 82-4825318  
Person to contact:  
Name: Customer Service  
ID number: 31854  
Telephone: 877-829-5500  
Accounting period ending:  
February 28  
Public charity status:  
170(b)(1)(A)(vi)  
Form 990 / 990-EZ / 990-N required:  
Yes  
Effective date of exemption:  
November 18, 2022  
Contribution deductibility:  
Yes  
Addendum applies:  
No  
DLN:  
26053727007412

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Stephen A. Marjin  
Director, Exempt Organizations  
Rulings and Agreements

Luther Martin Evangelistic Association

Profit and Loss by Month

January - December 2024

	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2024	JUN 2024	JUL 2024
<b>Income</b>							
<b>Total Income</b>							
<b>Expenses</b>							
Advertising & Marketing		20.16	122.48	62.24	57.60	86.46	60.34
Bank Charges & Fees	480.95	516.95	156.95	332.89	253.88	315.91	324.90
Dues & Subscription	103.45	54.45	54.45	145.38	134.33	89.41	195.65
Gas & Fuel	48.33	96.73	344.07	739.77	174.77	368.70	281.26
Insurance	1,118.98	1,118.98	1,159.10	1,969.69	1,945.53	1,761.78	1,854.14
Interest Paid	2.47	6.54	0.50	1.45		0.95	1.69
Job Supplies	630.00	400.00	120.00	4,035.92	7,777.00	9,336.00	4,890.00
Legal & Professional Services		220.00					
Meals & Entertainment	95.74	166.29	393.52	869.50	1,690.51	674.00	203.70
Office Supplies	774.68	471.22	313.59	617.27	1,183.09	3,142.85	2,091.84
Parking & Tolls		61.67					
Rent & Lease	2,918.25	6,302.62	2,950.00	7,800.00	15,319.00	9,240.12	11,250.00
Repairs & Maintenance					621.15	993.82	
Software & Apps	24.61	49.14	29.08	198.24	228.71	273.49	487.11
Travel		3,369.40	440.69	5,601.09	6,771.23	7,694.86	1,674.32
Uncategorized Expense	7,854.83	11,467.24	2,296.94	12,746.96	13,590.35	11,544.53	10,010.00
Uniform	214.92	106.12	95.83	239.60			262.06
Utilities	1,779.25			283.53	631.35		2,046.10
Vehicle	130.00	145.00	1,074.51	1,926.73	2,475.05	1,141.33	983.00
Waste Management						174.89	
<b>Total Expenses</b>	<b>\$16,186.46</b>	<b>\$24,572.51</b>	<b>\$9,551.71</b>	<b>\$37,570.26</b>	<b>\$52,853.55</b>	<b>\$46,839.10</b>	<b>\$36,616.11</b>
<b>NET OPERATING INCOME</b>	<b>\$ -16,186.46</b>	<b>\$ -24,572.51</b>	<b>\$ -9,551.71</b>	<b>\$ -37,570.26</b>	<b>\$ -52,853.55</b>	<b>\$ -46,839.10</b>	<b>\$ -36,616.11</b>
<b>NET INCOME</b>	<b>\$ -16,186.46</b>	<b>\$ -24,572.51</b>	<b>\$ -9,551.71</b>	<b>\$ -37,570.26</b>	<b>\$ -52,853.55</b>	<b>\$ -46,839.10</b>	<b>\$ -36,616.11</b>

Luther Martin Evangelistic Association

Profit and Loss by Month

January - December 2024

	AUG 2024	SEP 2024	OCT 2024	NOV 2024	DEC 2024	TOTAL
Income						
<b>Total Income</b>						<b>\$0.00</b>
Expenses						
Advertising & Marketing	55.78	55.78	84.58	1,327.02	263.44	\$2,195.88
Bank Charges & Fees	1,063.20	1,231.65	1,223.88	653.40	631.29	\$7,185.85
Dues & Subscription	121.73	144.19	255.45	203.48	263.72	\$1,765.69
Gas & Fuel	89.50	52.76	352.14	981.93	450.52	\$3,960.48
Insurance	1,372.43	1,402.02	1,725.17	2,569.32	2,980.22	\$20,977.36
Interest Paid		14.92	8.21		0.07	\$36.80
Job Supplies	1,730.00	3,390.00	802.00	4,410.00	500.00	\$38,020.92
Legal & Professional Services			0.14	62.84	3,108.76	\$3,391.74
Meals & Entertainment	155.57	85.56	910.09	333.56	1,473.55	\$7,051.59
Office Supplies	196.97	422.25	882.15	2,390.38	1,688.28	\$14,174.57
Parking & Tolls						\$61.67
Rent & Lease	14,971.62	6,178.52	8,496.30	18,175.76	12,527.43	\$116,129.62
Repairs & Maintenance		1,156.50				\$2,771.47
Software & Apps	214.48	47.42	469.37	497.48	696.48	\$3,215.61
Travel	2,316.64	1,892.09	600.35	657.62	4,075.42	\$35,093.71
Uncategorized Expense	21,413.20	13,510.25	43,836.28	32,139.48	54,659.73	\$235,079.79
Unifrom	305.46		320.12	156.38	144.84	\$1,845.33
Utilities	6,812.29	5,981.48	3,840.56	7,161.74	4,722.48	\$33,258.78
Vehicle	1,317.72	565.98	2,285.71	5,095.55	2,841.50	\$19,982.08
Waste Management			442.62		923.66	\$1,541.17
<b>Total Expenses</b>	<b>\$52,136.59</b>	<b>\$36,131.37</b>	<b>\$66,535.12</b>	<b>\$76,815.94</b>	<b>\$91,951.39</b>	<b>\$547,760.11</b>
<b>NET OPERATING INCOME</b>	<b>\$ -52,136.59</b>	<b>\$ -36,131.37</b>	<b>\$ -66,535.12</b>	<b>\$ -76,815.94</b>	<b>\$ -91,951.39</b>	<b>\$ -547,760.11</b>
<b>NET INCOME</b>	<b>\$ -52,136.59</b>	<b>\$ -36,131.37</b>	<b>\$ -66,535.12</b>	<b>\$ -76,815.94</b>	<b>\$ -91,951.39</b>	<b>\$ -547,760.11</b>

Mississippi Offender Reentry Experience

Profit and Loss by Tag Group

January - December 2023

	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	TOTAL
<b>Revenue</b>													
Donations		5,000.00	5,000.00										\$10,000.00
State of Mississippi Revenue	16,659.35	2,505.00	74,294.72	10,749.40	3,056.81	1,434.00	4,875.00						\$113,574.28
<b>Total Revenue</b>	<b>\$16,659.35</b>	<b>\$7,505.00</b>	<b>\$79,294.72</b>	<b>\$10,749.40</b>	<b>\$3,056.81</b>	<b>\$1,434.00</b>	<b>\$4,875.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$123,574.28</b>
<b>GROSS PROFIT</b>	<b>\$16,659.35</b>	<b>\$7,505.00</b>	<b>\$79,294.72</b>	<b>\$10,749.40</b>	<b>\$3,056.81</b>	<b>\$1,434.00</b>	<b>\$4,875.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$123,574.28</b>
<b>Expenditures</b>													
Advertising & marketing	560.34	236.26	768.88	2,360.40	260.81		282.20						\$4,468.89
Clothing			31.08										\$31.08
Contract Labor	430.00	850.00											\$1,280.00
dues	39.98	39.98											\$79.96
Early Departure Fees	6,175.36	3,417.16	5,426.43										\$15,018.95
Equipment Rental				161.52									\$161.52
Groceries	1,064.23		142.94										\$1,207.17
Honorarium		442.00	925.00	380.00									\$1,747.00
Insurance	492.30	1,369.90	2,532.99	408.01									\$4,803.20
Liability Insurance	1,175.00	1,175.00	2,350.00	536.67									\$5,236.67
<b>Total Insurance</b>	<b>1,667.30</b>	<b>2,544.90</b>	<b>4,882.99</b>	<b>944.68</b>									<b>\$10,039.87</b>
Interest paid		1.32											\$1.32
Internet	117.00		117.00										\$234.00
Meals		24.11		16.00									\$40.11
Occupancy													\$0.00
Rent	2,000.00		4,100.00	2,000.00									\$8,100.00
Utilities	2,302.80	6,891.68	10,828.96	862.27	3,428.45	255.55	993.73						\$25,563.44
<b>Total Occupancy</b>	<b>4,302.80</b>	<b>6,891.68</b>	<b>14,928.96</b>	<b>2,862.27</b>	<b>3,428.45</b>	<b>255.55</b>	<b>993.73</b>						<b>\$33,663.44</b>
<b>Office expenses</b>													\$0.00
Bank fees & service charges		315.24	43.42	36.37									\$395.03
Office supplies	36.54	150.75	101.44	178.09									\$466.82
Small tools & equipment				109.36									\$109.36
Software & apps	452.96	634.84	492.96	492.96	492.96	87.85	12.96						\$2,667.49
<b>Total Office expenses</b>	<b>489.50</b>	<b>1,100.83</b>	<b>637.82</b>	<b>616.78</b>	<b>492.96</b>	<b>87.85</b>	<b>12.96</b>						<b>\$3,638.70</b>
Outreach				3,650.00	565.00								\$4,215.00
Payroll expenses													\$0.00
Health insurance & accident plans	1,702.88	1,702.88	1,819.28	1,819.26	1,342.21	1,342.21	1,342.21						\$11,070.91
Payroll Wage Expenses	9,549.57	10,736.00	11,638.41	11,592.09	5,796.04								\$49,312.11
<b>Total Payroll expenses</b>	<b>11,252.45</b>	<b>12,438.88</b>	<b>13,457.67</b>	<b>13,411.35</b>	<b>7,138.25</b>	<b>1,342.21</b>	<b>1,342.21</b>						<b>\$60,383.02</b>
Pex Card Residents	7,416.00	12,654.00	5,665.00	1,237.67	582.12								\$27,554.79
Repairs & maintenance	400.00	688.50	203.40										\$1,291.90
Split Reimbursements	362.81	1,667.41	629.85	55.00									\$2,715.07
Supplies	592.84	195.36	659.92	916.07									\$2,364.19
Supplies & materials	260.11	299.74	299.74	1,743.49	300.00								\$2,603.34
<b>Total Supplies</b>	<b>592.84</b>	<b>455.47</b>	<b>959.66</b>	<b>2,859.56</b>	<b>300.00</b>								<b>\$4,667.53</b>
Travel	154.00	247.00	240.20										\$641.20
Vehicle rental					222.44								\$222.44
<b>Total Travel</b>	<b>154.00</b>	<b>247.00</b>	<b>240.20</b>		<b>222.44</b>								<b>\$863.64</b>
Uncategorized Expense					60.00								\$60.00
<b>Total Expenditures</b>	<b>\$35,024.61</b>	<b>\$43,699.50</b>	<b>\$49,016.88</b>	<b>\$28,555.23</b>	<b>\$13,050.03</b>	<b>\$1,685.61</b>	<b>\$2,631.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$173,882.96</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -18,365.26</b>	<b>\$ -36,194.50</b>	<b>\$30,277.84</b>	<b>\$ -17,805.83</b>	<b>\$ -9,993.22</b>	<b>\$ -251.61</b>	<b>\$2,243.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ -50,088.88</b>
<b>Other Expenditures</b>													
Vehicle expenses		638.00	2,545.60										\$3,383.60
Vehicle gas & fuel	541.64	1,554.72	2,374.95	1,059.54									\$5,530.85
Vehicle registration			69.85										\$69.85
Vehicle repairs	1,000.00		4,455.60	1,559.39									\$7,014.99
<b>Total Vehicle expenses</b>	<b>1,541.64</b>	<b>2,392.72</b>	<b>8,446.00</b>	<b>2,618.93</b>									<b>\$15,999.29</b>
<b>Total Other Expenditures</b>	<b>\$1,541.64</b>	<b>\$2,392.72</b>	<b>\$8,446.00</b>	<b>\$2,618.93</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,999.29</b>
<b>NET OTHER REVENUE</b>	<b>\$ -1,541.64</b>	<b>\$ -2,392.72</b>	<b>\$ -8,446.00</b>	<b>\$ -2,618.93</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ -15,999.29</b>
<b>NET REVENUE</b>	<b>\$ -19,906.90</b>	<b>\$ -38,587.22</b>	<b>\$20,831.84</b>	<b>\$ -20,424.76</b>	<b>\$ -9,993.22</b>	<b>\$ -251.61</b>	<b>\$2,243.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ -66,087.97</b>

# Mississippi Offender Reentry Experience

## Statement of Financial Position

As of December 1, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
FREE BUSINESS CKING (0888) - 1	9.68
FREE BUSINESS CKING (5863) - 1	3,163.43
QuickBooks Checking Account	530.83
VALUEPLUS BUSINESS (3599) - 1	2,629.45
VALUEPLUS BUSINESS (7622) - 1	3,929.78
<b>Total Bank Accounts</b>	<b>\$10,263.17</b>
Accounts Receivable	
Accounts Receivable (A/R)	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
Payments to deposit	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$10,263.17</b>
Fixed Assets	
Bus	5,000.00
Bus 2	25,000.00
Fixed Asset - Phones	2,705.65
Van 3	3,500.00
<b>Total Fixed Assets</b>	<b>\$36,205.65</b>
<b>TOTAL ASSETS</b>	<b>\$46,468.82</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Resident Payable	227,445.69
<b>Total Other Current Liabilities</b>	<b>\$227,445.69</b>
<b>Total Current Liabilities</b>	<b>\$227,445.69</b>
<b>Total Liabilities</b>	<b>\$227,445.69</b>
Equity	
Reconciliation Adjustments	21,331.97
Retained Earnings	-136,220.87
Net Revenue	-66,087.97
<b>Total Equity</b>	<b>\$ -180,976.87</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$46,468.82</b>

**Bid Opening Non-Substantive Evaluation**

Name/Number of IFB: 3160007102

Name of Vendor: New Way Mississippi Inc.

Date/Time Received: 01/17/2025 @ 11:02 a.m.

Date/Time of Bid Opening: January 22, 2025 @ 2 p.m.

Pass or Fail: Pass

Requirement	Yes/No	Comments
Was the bid received by the deadline?	Yes	
Are there two original bids and one copy of the bid?	Yes	
Is the bid cover sheet (Attachment A) included and filled out completely?	Yes	
Is the bid form (Attachment B) included, filled out completely with the pricing, and a wet signature?	No	Missing Amendment #2 Bid was submitted prior to issued Amendment
Are there at least three (3) legible references included on Attachment E?	No	3rd ref. missing date of service
Is the Certifications and Assurances (Attachment C) included and completed with a wet signature?	Yes	
Are all amendment acknowledgments included and completed?	No	Missing Amendment #2
Is Acknowledgment of bid as public record (Attachment D) included and completed? If applicable, is there a redacted copy of the bid?	Yes	
Has bidder been in business and providing services similar in requirements and scale for a minimum of one (1) year?	Yes	
Is bidder qualified to do business in Mississippi as evidenced by registration with the MS SOS?	Yes	
Is bidder responsive (paragraph 4.1.2.1 of IFB)?	Yes	
Is bidder responsible (paragraph 4.2 of IFB)?	Yes	pending reference checks



**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
New Way Mississippi, Inc	Larry Perry Phyllis Rhodes	601-506-4271 601-946-0484

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)                     80  
Maximum Rate Per Bed Per Day is \$20.00                                     x     \$20.00 \*

Bid calculation = Total Beds x Rate per Bed x 365                     = **\$584,000.00**

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
1	1-3-2025
2	1-22-2025

By signing below, the bidder Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate complete, and current as of the submission date.

Company Name:

New Way Mississippi, Inc.

Printed Name of Representative:

Larry Perry

Date:

January 22, 2025

Signature:

Larry Perry

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

Receipt for Amendment #2 Acknowledged: (signature) Larry Perry

Name (Print): Larry Perry Date: 1-23-2025

Company: New Way Mississippi Title: CEO

**ATTACHMENT E**

**REFERENCES**

Bidder may submit as many references as desired by submitting as many additional copies of Attachment C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, bidders are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**REFERENCE 1:**

Name of company: Gateway Rescue Mission, Inc  
Dates of Service: 2004-present  
Contact Person: Rex Baker Title: Executive Director  
Address: 328 S Gallatin St, Jackson, MS 39203  
Telephone Number: 601-353-5864  
Cell Phone: 601-594-3730  
Email: info@gatewaymission.org  
Alternative Contact Person (optional):  
Telephone Number  
Cell Number:  
E-mail:

**REFERENCE 2:**

Name of Company: Central Mississippi Continuum of Care  
Date of Service: 2022-Present  
Contact Person: Melvin Stamps Title: Dir of Planning  
Address: 1230 Raymond Rd, Jackson, MS 39204  
Telephone Number: 601-969-1895  
Cell Phone: 601-699-7326  
Email: mstamps@centralmscoc.org  
Alternative Contact Person (optional):  
Telephone Number  
Cell Number:  
E-mail:

**REFERENCE 3:**

Name of Company: Marvelous Works  
Date of Service: 2010-Present  
Contact Person: Betty Tyler Title: Executive Director  
Address: 531 W Capitol St Jackson, MS 39203  
Telephone Number: 601-927-2961  
Cell Phone: 601 949-9955  
Email: btyler@bellsouth.net  
Alternative Contact Person (optional):

ATTACHMENT A  
BID COVER SHEET

IFB for Transitional Housing Services  
IFB RFX Number 3160007102  
Opening Date: 10:00 AM CST, January 21, 2025  
Mississippi MDOC of Corrections  
Office of Procurement & Contracts  
Attention: Princess R. Hayes, Bid Coordinator  
301 North Lamar Street, 3rd Floor  
Jackson, Mississippi 39201  
SEALED BID – DO NOT OPEN

Name of Company: New Way Mississippi, Inc.

Quoted By: Larry Perry

Signature: 

Address: PO Box 24404

City/State/Zip: Jackson, MS 39225

Telephone: 601-506-4271

Fax Number: 769-257-6638

E-Mail Address: prhodes@newwaymiss.com

**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature) Larry Perry

LARRY PERRY  
Name (Print)

1-17-2025  
Date

New Way US  
Company

CEO  
Title

Name and phone number of Company Representative to be contacted by the MDOC seeking to contract for services pursuant to this IFB: Larry Perry 601506-4271

In addition to providing the above contact information, please answer the following questions regarding your company:

What year was your company started? 1998

How many years has the company been in business of performing the services called for in this IFB?

New Way Mississippi has been in business for 25 years. We have provided transitional housing and supportive services in partnership with the Mississippi Department of Corrections since 2014 which will be 10 years by the time this IFB becomes effective in 2024.

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation.

Home Office: 6510 Cole Rd, Ridgeland MS 39157  
Principle place of business: 916 Inge Street, Jackson MS 39203  
Mailing Address: PO Box 24404, Jackson MS 39225  
Place of Incorporation: 1896 North Frontage Rd, Clinton MS 39056

If your company is not physically located within the vicinity, how will you supply required services to MDOC? We are physically located within the vicinity.

The facility addresses are as follows:

916 Inge Street Jackson MS 39203 (26 beds)  
836 Medical Plaza Jackson MS 39204 (16 beds)  
4450 Bullard St Jackson MS 39209 (7beds)  
1218 Macon St Jackson MS 39203 (3 beds)  
1711 Saint Charles St Jackson MS 39203 (8 beds)  
1072 Simpson HWY 149 Magee MS 39114 (20).

We do not have housing for registered sex offenders. \_\_\_\_\_

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms.

NO the company is not for sale

Is your company licensed and/or certified to provide the services as required by any and all applicable Federal and State law(s)? YES

List all licenses or permits your company possesses that are applicable to performing the services required in this IFB. Annual Secretary of State Certification, Internal Revenue Tax Exempt Status.

For how many customers has your company provided Transitional Housing Services in the past two years?

In 2023 we served 240 Transitional Housing clients and in 2024 we served 231 Transitional housing clients.

What is the largest customer your company has provided Transitional Housing Services for in the past two years? Mississippi Department of Corrections

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**Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff.**

When started in 1998, New Way Mississippi (NWM) provided transitional housing to the homeless who were recovering substance abusers and/or ex-offenders. At that time, it operated only one house with five male participants. Since that time, it has expanded to housing capacity of 80 beds. Thus, its facilities as well as the services have expanded beyond weekly group meetings to include employment assistance, financial management, spiritual counseling, education assistance, homebuyer education, and other life skills training. It has a strong and diverse board of directors that includes pastors, former educators, community developers, homeless providers, mass media and business professionals.

Although NWM has been active since 1998, its founder, Larry Perry, President/CEO has been providing services to the homeless and recovering substance abusers for more than 23 years. He got his initial start as director of a drug rehab program, New Day Drug Rehab Ministry, (Program of New Horizon Ministries, Inc.) which received national recognition by US-HUD for its innovative approach to housing and serving recovering alcohol/drug population. This program housed over 30 men and women (separate housing) and received support from private corporations, foundations, banks, state and local government.

Prior to operating NWM full-time, Larry Perry worked with Gateway Rescue Mission for over 8 years as program director and deputy director. Gateway is the largest homeless shelter in the Metro Jackson area and operates an alcohol/drug rehab center with over 70 bed capacity (2 sites). Mr. Perry was instrumental in restructuring the shelter and alcohol/drug rehab program which enhanced Gateway's capacity and their overall program effectiveness. He enhanced the program's effectiveness by developing comprehensive supportive services – personal life skill training, counseling, healthcare, money management, family reunification sessions, GED classes, employment preparation and employment placement. He also assisted in securing funding for a new men's facility that housed an additional 52 men. This project received regional recognition by the Federal Home Loan Board of Dallas (Southwest Region) in their quarterly magazine.

Additional key team members include: Mrs. Brandy Davis who has a degree in Social Services, Gregory Glass who has a degree in Business Administration, Dr. Phyllis Rhodes who has a PhD in Finance and has continued to worked as the Chief Financial Officer for New Way Mississippi for slightly over 12 years.



The primary focus of NWM's transitional housing program is to rehabilitate the participating ex-offenders and transform them into employable, healthy and productive individuals by: 1) Providing a stable, safe and structured housing environment to rehabilitate; 2) Preparing participants to reintegrate into society with interdependent support systems; and 3) Developing external relationships with family, community and service providers. The success of the program will be indicated by the number of participants who effectively reintegrated into mainstream society with employment.

Our goal is to provide transitional housing services to returning citizens who are Male Non-Registered Sex Offenders. We do not provide housing that meet requirements as stated in MS Code Ann. 45-33-25 regarding facilities housing Registered Sex Offenders. Program participants will enroll in the Transitional Program for a minimum of 4 months and a maximum of 6 months stay.

We see housing as a necessary and basic need during the transition process. It is the foundation of our supportive services which ensure that participants are closer to becoming self-reliant. It is difficult to provide supportive services without the housing component; and the housing service without the supportive services usually lead to long term dependency. So, to enhance our housing services, we provide the following supportive services:

- a. Employment Skills Training and Placement – Many ex-offenders have employable skills but may not know how to market themselves. We teach them how to market themselves with confidence and excitement by updating their resume, tips on an effective interviewing, “how to make a good first impression”, “how to keep the job once you get it”, appropriate dress and hair grooming and connecting them to appropriate employers.
- b. Referral to qualified Substance Abuse Programs - It is important that the participants who experience substance abuse and addiction receive the therapy required to manage their addictions. Participants will be referred to other agencies within the Jackson Mississippi area for support and therapy.
- c. Educational Assistance – We bring GED providers to the site for the participants. All they need to do is show up for class and do the work. For those who are a bit more advanced, we connect them to local community programs i.e. Community Colleges and Vocational Ed. Schools.
- d. Individual and Group Therapy – The director and program manager allow time to meet one-on-one with participants; however, any issue beyond their level of training, is referred to MS Mental Health, MS Dept of Human Services and local faith-based leaders. Group sessions are conducted weekly and often time outside speakers volunteer to meet with the groups to discuss issues within our curriculum.
- e. Opportunity to Reconnect with Family Members- When it is conducive, we encourage and make an effort to reconnect ex-offenders with their families. This makes a difference in how the ex-offender sees their future, especially when children are involved.

- f. Transportation – This service is important because many participants do not have vehicles and their work site may not be on a bus line. It makes the difference in allowing them to keep a job. Although they may have the skill and education, without transportation it just doesn't connect.

**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
New Way Mississippi, Inc	Larry Perry Phyllis Rhodes	601-506-4271 601-946-0484

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

$$\begin{array}{r} \text{Total Beds Currently Available (minimum is 10 beds)} \\ \text{Maximum Rate Per Bed Per Day is } \$20.00 \end{array} \quad \times \quad \begin{array}{r} 80 \\ \hline \$20.00 * \end{array}$$

$$\text{Bid calculation} = \text{Total Beds} \times \text{Rate per Bed} \times 365 = \underline{\underline{\$584,000.00}}$$

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
1	1-3-2025

By signing below, the bidder Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate complete, and current as of the submission date.

Company Name:

New Way Mississippi, Inc.

Printed Name of Representative:

LARRY PERRY

Date:

January 17, 2025

Signature:

Larry Perry

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**ATTACHMENT C**

**CERTIFICATIONS AND ASSURANCES**

As an authorized signatory for New Way Mississippi, Inc., I make the following certifications and assurances as a required element of the bid to which it is attached and the understanding that the truthfulness of the facts affirmed here and the continued compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

**1. REPRESENTATION REGARDING CONTINGENT FEES**

Bidder represents that it *has not* retained a person to solicit or secure a State contract or purchase upon an agreement or understanding for a commission, percentage, brokerage, or other contingent fee, except as disclosed in the Bidder's bid.

**2. REPRESENTATION REGARDING GRATUITIES**

Bidder represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of Mississippi Department of Corrections a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Bidder further represents that no employee or former employee of Mississippi Department of Corrections has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by bidder. Bidder further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

**3. NON-DEBARMENT**

Bidder certifies that it has not been and is not currently debarred, suspended, or otherwise ineligible for a contract award from the United States government, any State government, any County or City government, or any other public entity. This certification is a material representation of fact relied upon by the Mississippi Department of Corrections. If it is later determined that the Contractor did not comply with 2 C.F.R. part 180, subpart C, and 2C.F.R. part 3000, subpart C, in addition to remedies available to MDOC, the federal government may pursue available remedies, including but not limited to suspension and/or debarment.

**4. INDEPENDENT PRICE DETERMINATION**

The bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to those prices, the intention to submit a bid, or the methods or factors used to calculate the prices bid/offered.

5. The Bidder and/or authorized representative of the Bidder further certifies that he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto.
6. The Bidder and/or authorized representative of the Bidder further certifies that the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and attachments thereto.
7. The Bidder and/or authorized representative of the Bidder further certifies the company agrees to all provisions of the Invitation for Bids and Attachments thereto.
8. The Bidder and/or authorized representative of the Bidder further certifies that the company will provide the services required at the prices quoted above.
9. The Bidder and/or authorized representative of the Bidder further certifies that its workers are licensed, certified and possess the requisite credentials to provide the requested service.

Name: Larry D. Perry

Title: Chief Executive Officer

Signature: *Larry Perry*

Date: 1-17-2025

Modifications or additions to any portion of this document may be cause for rejection of the bid.

**ATTACHMENT D**

**BIDDERS' ACKNOWLEDGMENT OF BID AS PUBLIC RECORD**

The redacted version of the bid – or if no redacted version is produced, the full bid document – will be released at the Agency's sole discretion, without notice to the bidder and will be produced as a public record exactly as submitted.

Bidders shall acknowledge which of the following statements is applicable regarding release of its bid document as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged. Choose one:

     Along with a complete copy of its bid, bidder has submitted a second copy of the bid document in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder has not made redactions in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that The Mississippi Department of Corrections may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

  X   Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by the Mississippi Department of Corrections at any time without notice to bidder. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Mississippi Code Annotated § 25-61-9(1)(a). The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

Company Name: New Way Mississippi, Inc.

Printed Name of Representative: Larry Perry

Date: January 17, 2025

Signature: 

Note: Failure to sign this acknowledgement or making any modification to this acknowledgment may result in the bid being rejected as non-responsive.

**ATTACHMENT E**

**REFERENCES**

Bidder may submit as many references as desired by submitting as many additional copies of Attachment C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, bidders are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**REFERENCE 1:**

Name of company: Gateway Rescue Mission, Inc  
Dates of Service: 2004-present  
Contact Person: Rex Baker Title: Executive Director  
Address: 328 S Gallatin St, Jackson, MS 39203  
Telephone Number: 601-353-5864  
Cell Phone: 601-594-3730  
Email: info@gatewaymission.org  
Alternative Contact Person (optional):  
Telephone Number  
Cell Number:  
E-mail:

**REFERENCE 2:**

Name of Company: Central Mississippi Continuum of Care  
Date of Service: 2022-Present  
Contact Person: Melvin Stamps Title: Dir of Planning  
Address: 1230 Raymond Rd, Jackson, MS 39204  
Telephone Number: 601-969-1895  
Cell Phone: 601-699-7326  
Email: mstamps@centralmscoc.org  
Alternative Contact Person (optional):  
Telephone Number  
Cell Number:  
E-mail:

**REFERENCE 3:**

Name of Company: Marvelous Works  
Date of Service:  
Contact Person: Betty Tyler Title: Executive Director  
Address: 531 W Capitol St Jackson, MS 39203  
Telephone Number: 601-927-2961  
Cell Phone: 601 949-9955  
Email: bityler@bellsouth.net  
Alternative Contact Person (optional):



ATTACHMENT F

References Score Sheet

IFB RFX: 3160007102  
IFB for Transitional Housing Services

TO BE COMPLETED BY MDOC STAFF ONLY

Company Name:

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Reference Name:

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Person Contacted, Title/Position:

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Date/Time Contacted:

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Service From/To Dates:

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Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

Score: Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called by:**

<hr/>	<hr/>	<hr/>
Signature	Title	Date

## ATTACHMENT G

### REQUIRED CLAUSES FOR SERVICE CONTRACTS RESULTING FROM THIS IFB

1. Acknowledgement of Amendments: Contractors shall acknowledge receipt of any amendment to the IFB in writing. The acknowledgement shall be submitted to MDOC by signing and returning the provided signature form via email to the email address listed on the form. Each Contractor shall submit a written acknowledgement of every amendment to the MDOC on or before the submission deadline.
2. Applicable Law: The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of the Mississippi.
3. Approval: It is understood that if the contract requires approval by the Public Procurement Review Board ("PPRB" and/or the Department of Finance and Administration of Personal Service Contract Review ("OPSCR"), and the contract is not approved by the PPRB and/or OPSCR, it is void and no payment shall be made hereunder.
4. Availability of Funds: It is expressly understood and agreed that the obligation of the MDOC to proceed under the agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, the MDOC shall have the right upon 10 business days written notice to Contractor, to terminate the agreement without damage, penalty, cost or expenses to the MDOC of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.
5. Certification of Independent Price Determination: By submitting a bid, the Contractor, certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other Contractor, or competitor for the purpose of restricting competition.
6. Compliance with Equal Opportunity in Employment Policy: Contractors understand that the MDOC is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.
7. Compliance with Laws: Contractor shall comply with, and all activities under the agreement shall be subject to, all applicable federal, State, and local laws and regulations, as now existing and as may be amended or modified.
8. Contract Rights: Contract rights do not vest in any party until a contract is legally executed.

The MDOC is under no obligation to award a contract following issuance of this solicitation.

9. E-Payment: Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301 *et seq.*
10. E-Verification: If applicable, Contractor represents and warrants that it will ensure its compliance with the *Mississippi Employment Protection Act* and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of the MDOC subject to approval by any agencies of the United States Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following:

- a. termination of the contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*;
  - b. the loss of any license, permit, certification or other document granted to Contractor by an agency, department or governmental entity for the right to do business in Mississippi; or,
  - c. both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.
11. Expenses Incurred In the Procurement Process: All parties participating in the procurement process with regard to this solicitation shall bear their own costs of participation, pursuant to Section 1.4.4 of the *Public Procurement Review Board of Personal Service Contract Review Rules and Regulations*.
  12. Insurance: Contractor requirement of the procurement should be the same in the contract as set in the IFB. The MDOC cannot waive or lower any of the insurance requirements. Contractor represents that it will, at its own expense, obtain and maintain insurance which shall include at a minimum, the following types and coverage limits:
    - a. **Workers Compensation** coverage as required by the State of Mississippi. The policy shall provide coverage for all states of operation that apply to the performance of scope of work.
    - b. **Comprehensive General or Commercial Liability** – at least \$1,000,000.00 each occurrence for bodily injury, personal injury, accidental death, and property damage.
    - c. **Comprehensive General Liability or Professional Liability** insurance, with minimum limits of \$1,000,000.00 per occurrence.
    - d. **Commercial General Liability** insurance covers bodily injury, death, and property damage, including personal injury liability, products and completed operations.
      - i. **Bodily Injury/Death**: \$1,000,000.00 per occurrence limit for any single claimant; and

- \$2,000,000.00 per occurrence limit for multiple claimants.
- ii. **Property Damage:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - e. **Professional Liability** insurance covers any damages caused by an error, omission or any negligent acts related to the services to be provided under this Contract. \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - f. **Motor Vehicle Liability** may be written in combination with the Commercial General Liability Insurance or with separate limits specified.) In the event that services delivered pursuant to the contract involve the use of vehicles, whether owned, non-owned, or hired by the Contractor, Motor Vehicle insurance shall be required. Motor Vehicle insurance covers all owned, non-owned, or hired vehicles.
    - iii. **Motor Vehicle Liability** insurance covering all vehicles, owned or otherwise, used in the contract work with limits of at least \$1,000,000.00 per occurrence for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
    - iv. **Motor Vehicle Property Damage** insurance covering all property damage by motor vehicle with limits of at least \$1,000,000.00 per occurrence limit for any single claimant; and \$1,000,000.00 per occurrence limit for multiple claimants.

The Contractor is responsible for ensuring that any subcontractors provide adequate insurance coverage for the activities arising out of subcontracts.

Additionally:

- In no event shall the requirement for an insurance be waived.
- All insurance policies will list the State of Mississippi as an additional insured.
- All insurance policies shall be issued by companies authorized to do business under the laws of the State of Mississippi, meaning insurance carriers must be licensed or hold a Certificate of Authority from the Mississippi MDOC of Insurance.
- Contractor shall submit to MDOC within seven (7) days of notification of intent to award, a certificate of insurance which outlines the coverage and limits defined in the procurement and contract. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within seven (7) day period may be cause for the bid to be declared non-responsive or for the contract to be cancelled.
- Contractor shall obtain at Contractor's expense the insurance requirements specified in the procurement and contract prior to performing under the contract, and Contractor shall maintain the required insurance coverage throughout the duration of the contract and all warranty periods. There are no provisions for exceptions to this requirement.
- Contractor shall not commence work under the contract until it obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. After work commences, the Contractor will keep in force all required insurance and until the contract is terminated or expires.
- Contractor shall submit renewal certificates as appropriate during the term of the contract.
- Contractor shall instruct the insurers to provide the MDOC thirty (30) days advance notice of any insurance cancellation.
- Contractor shall ensure that should any of the above described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of

aggregate limits or intent not to renew insurance coverage(s), that written notice will be delivered to the MDOC Chief Procurement Officer.

- There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) to MDOC. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of contract and shall be grounds for immediate termination of the contract by MDOC.

13. Minor Informalities and Irregularities: The MDOC has the right to wave minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance of the services being procured and if doing so does not create an unfair advantage for any Contractor. If insufficient information is submitted by a Contractor for the MDOC to properly evaluate the offer the MDOC has the right to require such additional information as it may deem necessary after the submission deadline, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured and such a request does not create an unfair advantage for any Contractor. *(Information requested may include, for example, a copy of business or professional licenses, or a work schedule.)*
14. Contractor's Representation Regarding Contingent Fees: By responding to the solicitation, the contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contractor cannot make such a representation, a full and complete explanation shall be submitted in writing to the MDOC prior to contract execution.
15. Paymode: Payments by MDOC using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. The MDOC may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of the Agreement. Contractor understands and agrees that Agency is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.
16. Procurement Regulations: This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website ([www.dfa.ms.gov](http://www.dfa.ms.gov)). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.
17. Property Rights: Property rights do not inure to any Bidder until such time as services have been provided under a legally executed contract. No party responding to this IFB has a legitimate claim of entitlement to be awarded a contract or to the provision of work thereunder. The MDOC is under no obligation to award a contract and may terminate a legally executed contract at any time.
18. Renewal of Contract: Upon written agreement of both parties at least ninety (90) days prior to each contract anniversary date, the contract may be renewed by the MDOC for a period of two

(2) successive one-year period(s) under the same prices, terms, and conditions as in the original contract. The total number of renewal years permitted shall not exceed two.

19. Representation Regarding Gratuities: The Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MDOC a gratuity or offer of employment in connect with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MDOC has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
20. Required Public Records and Transparency: Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unity prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated §§ 25-61-9(7). The contract shall be posted publicly on [www.transparency.ms.gov](http://www.transparency.ms.gov) and shall be available for at the Agency for examination, inspection, or reproduction by the public. The Contractor acknowledges and agrees that the MDOC and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the Mississippi Accountability and Transparency Act of 2008, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*
21. Stop Work Order: The MDOC may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contact. This order shall be for a period of time specified by the MDOC. Upon receipt of such an order, Contract shall forthwith comply with its terms and take all reasonable steps to minimize any further cost to the MDOC. Upon expiration of the stop work order, Contractor shall resume providing the services which were subject to the stop work order, unless the MDOC has terminated that part of the agreement or terminated the agreement in its entirety. The MDOC is not liable for payment for services which were not rendered due to the stop work order.
22. Termination:
- a. *Termination for Convenience.* The MDOC may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. The MDOC shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

b. *Termination for Default.* If the MDOC gives the Contractor a notice that the personal or professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, the MDOC may terminate the contract for default and the Contractor will be liable for the additional cost to the MDOC to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.



## ATTACHMENT H

### OPTIONAL CLAUSES FOR USE IN SERVICE CONTRACTS RESULTING FROM THIS IFB

1. Anti-Assignment/Subcontracting: Contractor acknowledges that it was selected by the State to perform the services required hereunder based, in part, upon Contractor's special skills and expertise. Contractor shall not assign, subcontract, or otherwise transfer the agreement, in whole or in part, without the prior written consent of the State, which the State may, in its sole discretion, approve or deny without reason. Any attempted assignment or transfer of its obligations without such consent shall be null and void. No such approval by the State of any subcontract shall be deemed in any way to provide for the incurrence of any obligation of the State in addition to the total fixed price agreed upon in the agreement. Subcontracts shall be subject to the terms and conditions of the agreement and to any conditions of approval that the State may deem necessary. Subject to the foregoing, the agreement shall be binding upon the respective successors and assigns of the parties.
2. Antitrust: By entering into a contract, Contractor conveys, sells, assigns, and transfers to the MDOC all rights, titles, and interest it may now have, or hereafter acquire, under the antitrust laws of the United States and the State that relate to the particular services purchased or acquired by the MDOC under said contract.
3. Attorney's Fees and Expenses: Subject to other terms and conditions of the agreement, in the event Contractor defaults in any obligations under the agreement, Contractor shall pay to the State all costs and expenses (including, without limitation, investigative fees, court costs, and attorney's fees) incurred by the State in enforcing the agreement or otherwise reasonably related thereto. Contractor agrees that under no circumstances shall the MDOC be obligated to pay any attorney's fees or costs of legal action to Contractor.
4. Authority to Contract: Contractor warrants: (a) that it is a validly organized business with valid authority to enter into the agreement; (b) that it is qualified to do business and in good standing in the State of Mississippi; (c) that entry into and performance under the agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind; and, (d) notwithstanding any other provision of the agreement to the contrary, that there are no existing legal proceedings or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under the agreement.
5. Change in Scope of Work: The MDOC may order changes in the work consisting of additions, deletions, or other revisions within the general scope of the contract. No claims may be made by Contractor that the scope of the project or of Contractor's services has been changed, requiring changes to the amount of compensation to Contractor or other adjustments to the contract, unless such changes or adjustments have been made by written amendment to the contract signed by the MDOC and Contractor.  
If Contractor believes that any particular work is not within the scope of the project, is a material change, or will otherwise require more compensation to Contractor, Contractor must immediately notify the MDOC in writing of this belief. If the MDOC believes that the

particular work is within the scope of the contract as written, Contractor will be ordered to and shall continue with the work as changed and at the cost stated for the work within the contract.

6. Claims Based on a Procurement Officer's Actions or Omissions:

a. *Notice of Claim.* If any action or omission on the part of a Chief Procurement Officer or designee of such officer requiring performance changes within the scope of the contract constitutes the basis for a claim by Contractor for additional compensation, damages, or an extension of time for completion, Contractor shall continue with performance of the contract in compliance with the directions or orders of such officials, but by so doing, Contractor shall not be deemed to have prejudiced any claim for additional compensation, damages, or an extension of time for completion; provided:

- i. Contractor shall have given written notice to the Chief Procurement Officer or designee of such officer:
  - (1) prior to the commencement of the work involved, if at that time Contractor knows of the occurrence of such action or omission;
  - (2) within 30 days after Contractor knows of the occurrence of such action or omission, if Contractor did not have such knowledge prior to the commencement of the work;
  - or,
  - (3) within such further time as may be allowed by the Chief Procurement Officer in writing.

This notice shall state that Contractor regards the act or omission as a reason which may entitle Contractor to additional compensation, damages, or an extension of time. The Chief Procurement Officer or designee of such officer, upon receipt of such notice, may rescind such action, remedy such omission, or take such other steps as may be deemed advisable in the discretion of the Chief Procurement Officer or designee of such officer;

- ii. The notice required by subparagraph (a) of this paragraph describes, as clearly as practicable at the time, the reasons why Contractor believes that additional compensation, damages, or an extension of time may be remedies to which Contractor is entitled; and,
- iii. Contractor maintains and, upon request, makes available to the Chief Procurement Officer within a reasonable time, detailed records to the extent practicable, of the claimed additional costs or basis for an extension of time in connection with such changes.

b. *Limitation of Clause.* Nothing contained herein shall excuse Contractor from compliance with any rules of law precluding state officers and Contractors from acting in collusion or bad faith in issuing or performing change orders which are clearly not within the scope of the contract.

7. Information Designated by Contractor as Confidential: Any disclosure of those materials, documents, data, and other information which Contractor has designated in writing as proprietary and confidential shall be subject to the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1. As provided in the contract, the personal services to be provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret, or confidential commercial or financial information.

Any liability resulting from the wrongful disclosure of confidential information on the part of Contractor or its subcontractor shall rest with Contractor. Disclosure of any confidential information by Contractor or its subcontractor without the express written approval of the MDOC shall result in the immediate termination of the agreement.

8. Confidentiality: Notwithstanding any provision to the contrary contained herein, it is recognized that the MDOC is a public MDOC of the State of Mississippi and is subject to the Mississippi Public Records Act. Mississippi Code Annotated §§ 25-61-1 *et seq.* If a public records request is made for any information provided to MDOC pursuant to the agreement and designated by the Contractor in writing as trade secrets or other proprietary confidential information, MDOC shall follow the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1 before disclosing such information. The MDOC shall not be liable to the Contractor for disclosure of information required by court order or required by law.
9. Contractor Personnel: The MDOC shall, throughout the life of the contract, have the right of reasonable rejection and approval of staff or subcontractors assigned to the work by Contractor. If the MDOC reasonably rejects staff or subcontractors, Contractor must provide replacement staff or subcontractors satisfactory to the MDOC in a timely manner and at no additional cost to the MDOC. The day-to-day supervision and control of Contractor's employees and subcontractors is the sole responsibility of Contractor.
10. Copyrights: Contractor agrees that MDOC shall determine the disposition of the title to and the rights under any copyright by Contractor or employees on copyrightable material first produced or composed under the agreement. Further, Contractor hereby grants to MDOC a royalty-free, nonexclusive, irrevocable license to reproduce, translate, publish, use and dispose of, and to authorize others to do so, all copyrighted (or copyrightable) work not first produced or composed by Contractor in the performance of the agreement, but which is incorporated in the material furnished under the agreement. This grant is provided that such license shall be only to the extent Contractor now has, or prior to the completion of full final settlements of agreement may acquire, the right to grant such license without becoming liable to pay compensation to others solely because of such grant.
11. Debarment and Suspension: Contractor certifies to the best of its knowledge and belief, that it:
  - a. *is not* presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any federal MDOC or MDOC or any political subdivision or MDOC of the State of Mississippi;
  - b. *has not*, within a three year period preceding this bid, been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction;
  - c. *has not*, within a three year period preceding this proposal, been convicted of or had a civil judgment rendered against it for a violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - d. is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of these offenses enumerated in

paragraphs two (b) and (c) of this certification; and,

- e. *has not*, within a three year period preceding this proposal, had one or more public transactions (federal, state, or local) terminated for cause or default.
12. **Disclosure of Confidential Information:** In the event that either party to the agreement receives notice that a third party requests divulgence of confidential or otherwise protected information and/or has served upon it a subpoena or other validly issued administrative or judicial process ordering divulgence of confidential or otherwise protected information that party shall promptly inform the other party and thereafter respond in conformity with such subpoena to the extent mandated by law. This section shall survive the termination or completion of the agreement. The parties agree that this section is subject to and superseded by Mississippi Code Annotated §§ 25-61-1 *et seq.*
  13. **Exceptions to Confidential Information:** Contractor and the State shall not be obligated to treat as confidential and proprietary any information disclosed by the other party ("disclosing party") which:
    - a. is rightfully known to the recipient prior to negotiations leading to the agreement, other than information obtained in confidence under prior engagements;
    - b. is generally known or easily ascertainable by nonparties of ordinary skill in the business of the customer;
    - c. is released by the disclosing party to any other person, firm, or entity (including governmental agencies or bureaus) without restriction;
    - d. is independently developed by the recipient without any reliance on confidential information;
    - e. is or later becomes part of the public domain or may be lawfully obtained by the State or Contractor from any nonparty; or,
    - f. is disclosed with the disclosing party's prior written consent.
  14. **Errors in Extension:** If the unit price and the extension price are at variance, the unit price shall prevail.
  15. **Failure to Deliver:** In the event of failure of Contractor to deliver services in accordance with the contract terms and conditions, the MDOC, after due oral or written notice, may procure the services from other sources and hold Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the MDOC may have.
  16. **Failure to Enforce:** Failure by the MDOC at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the MDOC to enforce any provision at any time in accordance with its terms.
  17. **Final Payment:** Upon satisfactory completion of the work performed under the contract, as a condition before final payment under the contract, or as a termination settlement under the contract, Contractor shall execute and deliver to the MDOC a release of all claims against the State/MDOC arising under, or by virtue of, the contract, except claims which are specifically

exempted by Contractor to be set forth therein. Unless otherwise provided in the contract, by state law, or otherwise expressly agreed to by the parties in the contract, final payment under the contract or settlement upon termination of the contract shall not constitute waiver of the State's claims against Contractor under the contract.

18. Force Majeure: Each party shall be excused from performance for any period and to the extent that it is prevented from performing any obligation or service, in whole or in part, as a result of causes beyond the reasonable control and without the fault or negligence of such party and/or its subcontractors. Such acts shall include without limitation acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters ("force majeure events"). When such a cause arises, Contractor shall notify the MDOC immediately in writing of the cause of its inability to perform, how it affects its performance, and the anticipated duration of the inability to perform. Delays in delivery or in meeting completion dates due to force majeure events shall automatically extend such dates for a period equal to the duration of the delay caused by such events, unless the State determines it to be in its best interest to terminate the agreement.
19. HIPAA Compliance: Contractor agrees to comply with the "Administrative Simplification" provisions of the Health Insurance Portability and Accountability Act of 1996, including electronic data interchange, code sets, identifiers, security, and privacy provisions, as may be applicable to the services under the contract.
20. Indemnification: To the fullest extent allowed by law, Contractor shall indemnify, defend, save and hold harmless, protect, and exonerate the MDOC, its commissioners, board members, officers, employees, agents, and representatives, and the State of Mississippi from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever including, without limitation, court costs, investigative fees and expenses, and attorney's fees, arising out of or caused by Contractor and/or its partners, principals, agents, employees and/or subcontractors in the performance of or failure to perform the agreement. In the MDOC's sole discretion upon approval of the Office of the Mississippi Attorney General, Contractor may be allowed to control the defense of any such claim, suit, etc. In the event Contractor defends said claim, suit, etc., Contractor shall use legal counsel acceptable to the Office of the Mississippi Attorney General. Contractor shall be solely responsible for all costs and/or expenses associated with such defense, and the MDOC shall be entitled to participate in said defense. Contractor shall not settle any claim, suit, etc. without the concurrence of the Office of the Mississippi Attorney General, which shall not be unreasonably withheld.
21. Independent Contractor Status: Contractor shall, at all times, be regarded as and shall be legally considered an independent Contractor and shall at no time act as an agent for the State/MDOC. Nothing contained herein shall be deemed or construed by the State, Contractor, or any third party as creating the relationship of principal and agent, master and servant, partners, joint ventures, employer and employee, or any similar such relationship between the State and Contractor. Neither the method of computation of fees or other charges, nor any other provision contained herein, nor any acts of the State or Contractor hereunder creates, or shall be deemed to create a relationship other than the independent relationship of the State and Contractor.

Contractor's personnel shall not be deemed in any way, directly or indirectly, expressly or by implication, to be employees of the State. Neither Contractor nor its employees shall, under any circumstances, be considered servants, agents, or employees of the MDOC, and the MDOC shall be at no time legally responsible for any negligence or other wrongdoing by Contractor, its servants, agents, or employees. The MDOC shall not withhold from the contract payments to Contractor any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to Contractor. Further, the MDOC shall not provide to Contractor any insurance coverage or other benefits, including Worker's Compensation, normally provided by the State for its employees.

22. Infringement Indemnification: Contractor warrants that the materials and deliverables provided to the customer under this agreement, and their use by the customer, will not infringe or constitute an infringement of any copyright, patent, trademark, or other proprietary right. Should any such items become the subject of an infringement claim or suit, Contractor shall defend the infringement action and/or obtain for the customer the right to continue using such items. Should Contractor fail to obtain for the customer the right to use such items, Contractor shall suitably modify them to make them non-infringing or substitute equivalent software or other items at Contractor's expense. In the event the above remedial measures cannot possibly be accomplished, and only in that event, Contractor may require the customer to discontinue using such items, in which case Contractor will refund to the customer the fees previously paid by the customer for the items the customer may no longer use, and shall compensate the customer for the lost value of the infringing part to the phase in which it was used, up to and including the contract price for said phase. Said refund shall be paid within ten (10) business days of notice to the customer to discontinue said use.

Scope of Indemnification: Provided that the State promptly notifies Contractor in writing of any alleged infringement claim of which it has knowledge, Contractor shall defend, at its own expense, the MDOC against, and pay all costs, damages and attorney fees that a court finally awards for infringement based on the programs and deliverables provided under this agreement.

23. Integrated Agreement/Merger: This agreement, including all contract documents, represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations or agreements, irrespective of whether written or oral. This agreement may be altered, amended, or modified only by a written document executed by the MDOC and Contractor. Contractor acknowledges that it has thoroughly read all contract documents and has had the opportunity to receive competent advice and counsel necessary for it to form a full and complete understanding of all rights and obligations herein. Accordingly, this agreement shall not be construed or interpreted in favor of or against the MDOC or Contractor on the basis of draftsmanship or preparation hereof.
24. Liquidated Damages: When Contractor is given notice of delay or nonperformance as specified in Paragraph (1) (Default) of the Termination for Default clause of this contract and fails to cure in the time specified, Contractor shall be liable for damages for delay in the amount of \$250.00 per calendar day from date set for cure until either the State reasonably obtains similar services if Contractor is terminated for default, or until Contractor provides the services if

Contractor is not terminated for default. To the extent that Contractor's delay or nonperformance is excused under Paragraph (4) (Excuse for Nonperformance or Delayed Performance) of the Termination for Default clause of this contract, liquidated damages shall not be due the State. Contractor remains liable for damages caused other than by delay.

- 25. Modification or Renegotiation: This agreement may be modified only by written agreement signed by the parties hereto. The parties agree to renegotiate the agreement if federal and/or state revisions of any applicable laws or regulations make changes in this agreement necessary.
- 26. No Limitation of Liability: Nothing in this agreement shall be interpreted as excluding or limiting any tort liability of Contractor for harm caused by the intentional or reckless conduct of Contractor or for damages incurred through the negligent performance of duties by Contractor or the delivery of products that are defective due to negligent construction.
- 27. Notices: All notices required or permitted to be given under this agreement must be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For the MDOC:	For Contractor:
Burl Cain, Commissioner	[Name, Title]
Mississippi MDOC of Corrections	[Contractor Name]
301 North Lamar Street	[Address]
Jackson, MS 39201	[City, State, Zip]

- 28. Non-solicitation of Employees: Each party to this agreement agrees not to employ or to solicit for employment, directly or indirectly, any persons in the full-time or part-time employment of the other party until at least six (6) months after this agreement terminates unless mutually agreed to in writing by the State and Contractor.
- 29. Oral Statements: No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this contract. All modifications to the contract must be made in writing by the MDOC and agreed to by Contractor.
- 30. Ownership of Documents and Work Papers: MDOC shall own all documents, files, reports, work papers and working documentation, electronic or otherwise, created in connection with the project which is the subject of this agreement, except for Contractor's internal administrative and quality assurance files and internal project correspondence. Contractor shall deliver such documents and work papers to MDOC upon termination or completion of the agreement. The foregoing notwithstanding, Contractor shall be entitled to retain a set of such work papers for its files. Contractor shall be entitled to use such work papers only after receiving written permission from MDOC and subject to any copyright protections.
- 31. Patents and Royalties: Contractor covenants to save, defend, keep harmless, and indemnify the MDOC and all of its officers, MDOCs, agencies, agents, and employees from and against all

claims, loss, damage, injury, fines, penalties, and cost--including court costs and attorney's fees, charges, liability, and exposure, however caused--for or on account of any copyright or patented or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the MDOC. If Contractor uses any design, device, or material covered by patent or copyright, it is mutually agreed and understood without exception that the contract price includes all royalties or costs arising from the use of such design, device, or materials in any way in the work.

32. Priority: The contract consists of this agreement with exhibits, the IFB RFx 3160007102 (hereinafter referred to as "IFB" and all attached, and the bid(s) submitted (hereinafter referred to as "Bid" and attached. Any ambiguities, conflicts or questions of interpretation of this contract shall be resolved by first, reference to this agreement with exhibits and, if still unresolved, by reference to the IFB and, if still unresolved, by reference to the Bid. Omission of any term or obligation from this agreement or attached shall not be deemed an omission from this contract if such term or obligation is provided for elsewhere in this contract.
33. Quality Control: Contractor shall institute and maintain throughout the contract period a properly documented quality control program designed to ensure that the services are provided at all times and in all respects in accordance with the contract. The program shall include providing daily supervision and conducting frequent inspections of Contractor's staff and ensuring that accurate records are maintained describing the disposition of all complaints. The records so created shall be open to inspection by the MDOC.
34. Record Retention and Access to Records: Contractor shall maintain such financial records and other records as may be prescribed by the MDOC or by applicable federal and state laws, rules, and regulations. Provided contractor is given reasonable advance written notice and such inspection is made during normal business hours of Contractor, the State or any duly authorized representatives shall have unimpeded, prompt access to any of Contractor's books, documents, papers, and/or records which are maintained or produced as a result of the project for the purpose of making audits, examinations, excerpts, and transcriptions. All records related to this agreement shall be retained by Contractor for three years after final payment is made under this agreement and all pending matters are closed; however, if any audit, litigation or other action arising out of or related in any way to this project is commenced before the end of the three years period, the records shall be retained for one year after all issues arising out of the action are finally resolved or until the end of the three years period, whichever is later.
35. Recovery of Money: Whenever, under the contract, any sum of money shall be recoverable from or payable by Contractor to the MDOC, the same amount may be deducted from any sum due to Contractor under the contract or under any other contract between Contractor and the MDOC. The rights of the MDOC are in addition and without prejudice to any other right the MDOC may have to claim the amount of any loss or damage suffered by the MDOC on account of the acts or omissions of Contractor.
36. Right to Audit: Contractor shall maintain such financial records and other records as may be prescribed by the MDOC or by applicable federal and state laws, rules, and regulations. Contractor shall retain these records for a period of three years after final payment, or until



they are audited by the MDOC, whichever event occurs first. These records shall be made available during the term of the contract and the subsequent three-year period for examination, transcription, and audit by the Mississippi State Auditor's Office, its designees, or other authorized bodies.

37. Right to Inspect Facility: The State may, at reasonable times, inspect the place of business of a Contractor or any subcontractor which is related to the performance of any contract awarded by the State.
38. Severability: If any part of this agreement is declared to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision of the agreement that can be given effect without the invalid or unenforceable provision, and to this end the provisions hereof are severable. In such event, the parties shall amend the agreement as necessary to reflect the original intent of the parties and to bring any invalid or unenforceable provisions in compliance with applicable law.
39. State Property: Contractor will be responsible for the proper custody and care of any state-owned property furnished for Contractor's use in connection with the performance of this agreement. Contractor will reimburse the State for any loss or damage, normal wear and tear excepted.
40. Third Party Action Notification: Contractor shall give the customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Contractor by any entity that may result in litigation related in any way to this agreement.
41. Unsatisfactory Work: If, at any time during the contract term, the service performed or work done by Contractor is considered by the MDOC to create a condition that threatens the health, safety, or welfare of the citizens and/or employees of the State of Mississippi, Contractor shall, on being notified by the MDOC, immediately correct such deficient service or work. In the event Contractor fails, after notice, to correct the deficient service or work immediately, the MDOC shall have the right to order the correction of the deficiency by separate contract or with its own resources at the expense of Contractor.
42. Waiver: No delay or omission by either party to this agreement in exercising any right, power, or remedy hereunder or otherwise afforded by contract, at law, or in equity shall constitute an acquiescence therein, impair any other right, power or remedy hereunder or otherwise afforded by any means, or operate as a waiver of such right, power, or remedy. No waiver by either party to this agreement shall be valid unless set forth in writing by the party making said waiver. No waiver of or modification to any term or condition of this agreement will void, waive, or change any other term or condition. No waiver by one party to this agreement of a default by the other party will imply, be construed as or require waiver of future or other defaults.

**ATTACHMENT I**

IFB RFx: 3160007102  
IFB for Transitional Housing Services  
**IFB Exception(s)**

Contractor taking exception to any part or section of the solicitation shall indicate such exceptions on the table below. If no exceptions are taken, then the Contractor shall state in this section "No Exceptions Taken." Failure to indicate any exception will be interpreted as the Contractor's intent to comply fully with the requirements as written. Conditional or qualified bids, unless specifically allowed, shall be subject to rejection in whole or in part.

<b>Procurement Section and Page Number</b>	<b>Original Language</b>	<b>Requested Change/Exception</b>	<b>MDOC Decision</b>
1.			
2.			
3.			
4.			
5.			

**Facility Locations**  
**Vendor: New Way Mississippi, Inc.**

<b>Vendor</b>	<b>Housing location/address</b>	<b># of beds</b>
New Way MS Inc.	916 Inge St. Jackson, MS 39203	26
New Way MS Inc.	1711 St. Charles Street Jackson, MS 39209	8
New Way MS Inc.	4450 Bullard St. Jackson, MS 30204	7
New Way MS Inc.	1072 Simpson Hwy 149 Mendenhall MS 39114	20
New Way MS Inc.	1218 Macon Street Jackson, MS 39203	3
New Way MS Inc.	836 Medical Plaza Jackson, MS 39204	16

**Total number of beds listed for this project: 80**

Corporate office address and phone numbers: 6510 Cole Rd, Ridgeland MS 39157.

Primary point of contact: CEO – Larry D. Perry 601-506-4271 or 601-354-4002  
Chief Financial Officer – Dr. Phyllis Rhodes 601-946-0484

**PICTURES & FACILITY LOCATIONS**



916 Inge St  
Jackson, MS 39203  
Facility Location (26 beds)



916 Inge St  
Jackson, MS 39203  
Bedroom



1072 Simpson HWY 49  
Magee, MS 39114  
Facility Location (20beds)



4450 Bullard St  
Jackson, MS 39209

Facility Location (7beds)



1711 Saint Charles St  
Jackson, MS 39203

Facility Location (8 beds)



836 Medical Plaza  
Jackson, MS 39204

Facility Location (16 beds)

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: 2/20/03

NEW WAY MISSISSIPPI INC  
C/O A HARPER  
1904 FRONTAGE RD  
CLINTON, MS 39056-0000

Employer Identification Number:  
73-1631055  
DLN:  
17053295733025  
Contact Person:  
KENNETH W SCHMITT ID# 31226  
Contact Telephone Number:  
(877) 829-5500  
Public Charity Status:  
509(a)(2)

Dear Applicant:

Our letter dated FEBRUARY 20, 2003, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at [www.irs.gov](http://www.irs.gov).

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours

Lois G. Lerner  
Director, Exempt Organizations  
Rulings and Agreements

Letter 1050 (DO/CG)



**Michael Watson**  
SECRETARY OF STATE

## STATE OF MISSISSIPPI

### CERTIFICATE OF REGISTRATION

I, Michael Watson, Secretary of State of the State of Mississippi, in accordance with the provisions of the laws of the State of Mississippi, do hereby certify:

**NEW WAY MISSISSIPPI, INC.**

**File Number: 100016843**

has registered with this Office as a charitable organization under the Mississippi Charitable Solicitations Act.

**This Certificate of Registration expires on 05/15/2025.**

REGISTRATION BY THE SECRETARY OF STATE DOES NOT IMPLY  
ENDORSEMENT. THE SECRETARY OF STATE DOES NOT ENDORSE THIS OR  
ANY OTHER CHARITABLE ORGANIZATION.

Given under my hand and seal of office  
this 25th day of October, 2024

*Michael Watson*

**Bid Opening Non-Substantive Evaluation**

Name/Number of IFB: Transitional Housing Services 3160007102

Name of Vendor: Crossroads Outreach Ministries

Date/Time Received: 01/21/2025 @ 10:22 a.m.

Date/Time of Bid Opening: January 22, 2025 @ 2 p.m.

Pass or Fail: Pass

Requirement	Yes/No	Comments
Was the bid received by the deadline?	yes	
Are there two original bids and one copy of the bid?	yes	
Is the bid cover sheet (Attachment A) included and filled out completely?	yes	
Is the bid form (Attachment B) included, filled out completely with the pricing, and a wet signature?	No	missing Acknowledgment #1
Are there at least three (3) legible references included on Attachment E?	yes	
Is the Certifications and Assurances (Attachment C) included and completed with a wet signature?	yes	
Are all amendment acknowledgments included and completed?	No	missing signed Acknowledgment of Amendment #1
Is Acknowledgment of bid as public record (Attachment D) included and completed? If applicable, is there a redacted copy of the bid?	No	Need to select an option
Has bidder been in business and providing services similar in requirements and scale for a minimum of one (1) year?	yes	
Is bidder qualified to do business in Mississippi as evidenced by registration with the MS SOS?	yes	
Is bidder responsive (paragraph 4.1.2.1 of IFB)?	yes	
Is bidder responsible (paragraph 4.2 of IFB)?	yes <sup>66</sup>	pending reference checks



**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

Crossroads

**Reference Name:**

Mississippi Department of Corrections

**Person Contacted, Title/Position:**

Officer Cecil Lott / Associate Director - Community Corrections

**Date/Time Contacted:**

1/23/25 @ 12:29pm

**Service From/To Dates:**

2016 - present

Was Contractor able to provide Transitional Housing Services?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Was Contractor easy to work with in scheduling Transitional Housing Services?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Was Contractor easy to work with in scheduling Transitional Housing Services?	<input type="radio"/> Yes	<input type="radio"/> No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here <input checked="" type="checkbox"/> )	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Would you enter into a contract with them again?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Would you recommend them?	<input checked="" type="radio"/> Yes	<input type="radio"/> No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:**  Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	<input type="radio"/> Yes	<input checked="" type="radio"/> No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

Notes:

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Called by:

Francis R. Hoyle  
Signature

Project Management Team Leader  
Title

1/23/25  
Date

**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**  
Cross Roads

**Reference Name:**  
Vital Core HS

**Person Contacted, Title/Position:**  
Lula Hull

**Date/Time Contacted:**  
1/23/25 @ 12:41 PM

**Service From/To Dates:**  
2017 to present

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:** Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called by:**

<hr/>	<hr/>	<hr/>
Signature	Title	Date

**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

Crossroads

**Reference Name:**

The Net Date of Service / The Net Counseling and mentoring

**Person Contacted, Title/Position:**

Cathy Walters / President - She is one of her subcontractors

**Date/Time Contacted:**

1/23/25 @ 12:33 pm

**Service From/To Dates:**

2019 to present

Was Contractor able to provide Transitional Housing Services?	Yes	<input checked="" type="radio"/> No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:** Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	<input checked="" type="radio"/> Yes	No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

They are a great Organization.  
\_\_\_\_\_  
\_\_\_\_\_

**Called by:**

Princess R. Hayes                      \_\_\_\_\_                      1/23/25  
Signature                                      Title                                      Date

**ATTACHMENT F**

**References Score Sheet**

**IFB RFX: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**  
Crossroads

**Reference Name:**  
Mississippi Department of Corrections

**Person Contacted, Title/Position:**  
Gwen McClinton - left message

**Date/Time Contacted:**  
1/23/25 @ 12:22 pm

**Service From/To Dates:**  
2015 - Present

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

Score: ~~Pass/Fail~~ PRH

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called by:**

_____	_____	_____
Signature	Title	Date



**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**  
Crossroads

**Reference Name:**  
Mississippi Department of Corrections

**Person Contacted, Title/Position:**  
Kadisha Clark / Community Corrections Program Specialist I

**Date/Time Contacted:**  
11/23/25 @ 12:24 pm - left message

**Service From/To Dates:**  
2015 - Present

Was Contractor able to provide Transitional Housing Services?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Was Contractor easy to work with in scheduling Transitional Housing Services?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Was Contractor easy to work with in scheduling Transitional Housing Services?	<input type="radio"/> Yes	<input type="radio"/> No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here <input checked="" type="checkbox"/> .)	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Would you enter into a contract with them again?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Would you recommend them?	<input checked="" type="radio"/> Yes	<input type="radio"/> No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:**  Pass /  Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	<input type="radio"/> Yes	<input checked="" type="radio"/> No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

Notes:

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Called by:

Princess R. Hayes  
Signature

\_\_\_\_\_  
Title

1/25/25  
Date

**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
Crossroads Ministries	Vicki O'Malley	601-940-5417

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)		25
Maximum Rate Per Bed Per Day is \$20.00	x	<u>20</u> *
Bid calculation = Total Beds x Rate per Bed x 365	=	\$182,500

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
1 #RFx 316 000 7102	1-22-25
#2 #RFx 316 000 7102	1-17-25

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:** Crossroads Ministries

Printed Name of Representative:

Vicki DeMoney

Date:

1-22-25

Signature:

Vicki DeMoney

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff.**

Crossroads Outreach Ministry is a 501c3 Christian Faith Based Recovery organization for women coming from prison and other individuals under MDOC supervision. Crossroads runs three types of group homes (**Primary Care (1), After Care (1), Independent Care(3)**). **Primary Care** is a required 4 month commitment, which can last up to 6 months. Their time here is designed to be a recovery and transition time back into society. They attend weekly classes that provide relapse prevention, financial training, computer skills, conflict resolution, group therapy, and several faith based classes that help the women overcome, angry, grief and shame. It is a place where women can interact with each other, and the myriad teachers, volunteers and staff of Crossroads Ministries. Primary Care is meant to be a "retreat" from the regular pressures of living independently. We work toward helping each woman restore their documentation, family ties and help them to have a safe exit plan to their next address. Each women is given an opportunity to move to our **After Care** Program (months 4-12 with Crossroads). In this phase we assist the women with getting a job and providing transportation to that job. (Within our scope of our transportation range.) This time is designed to help them save money, pay fines and hopefully purchase a car. These ladies are still in a recovery program, with emphasis on their emotional and spiritual growth. We have three **Independent Care** facilities, where we provide independent living but with accountability. We continue to endeavor to keep each on women on a safe path to achieve their personal goals. For the Group Living homes the women are evaluated and are allowed to stay in one of these facilities on a semi-permanent basis. They generally become eligible for these homes after staying with Crossroads for a minimum of 6 months (but usually after 9-12 months). In these group homes, we still test for drugs on a routine basis. The women are required to have a job, and work in an independent manner.

Both primary and After Care the women are provided a mentor and counselor to meet with weekly.

Before admission, we do require each woman to acknowledge:

1. Crossroads is a Christian Faith Based Recovery organization.
2. She is committing to stay at Crossroads for the entire prescribed treatment period 120 days. (With the option to stay in our After Care as needed.)
3. She will abide by the House Guidelines of Crossroads Ministries.
4. She will attend and actively participate in all curriculum courses offered by Crossroads Ministries, including weekly Church services.

We do not discriminate against applicants based on religion, race, ethnicity, etc. and there is no "litmus test" to enter our Program as demonstrated by our history.

We have a proven intake process, that we use that has been refined over the past few years. Due to the locations of our homes and their proximity to churches, day cares, and schools, we are not able to take registered sex offenders.

**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature) Vicki DeMoney

Vicki DeMoney  
Name (Print)

1-22-23  
Date

Crossroads Ministries  
Company

Executive Director  
Title

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections ("MDOC"), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services ("IFB"), has elected to revise the "Calendar of Events" set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

**Receipt for Amendment #2 Acknowledged:** (signature) Vicki DeMoney

**Name (Print):** Vicki DeMoney **Date:** 1-22-25

**Company:** Crossroads Outreach **Title:** Executive Director  
Mumetrio, Inc

**ATTACHMENT D**  
**BIDDERS' ACKNOWLEDGMENT OF BID AS PUBLIC RECORD**

The redacted version of the bid – or if no redacted version is produced, the full bid document – will be released at the Agency's sole discretion, without notice to the bidder and will be produced as a public record exactly as submitted.

Bidders shall acknowledge which of the following statements is applicable regarding release of its bid document as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged. Choose one:

\_\_\_ Along with a complete copy of its bid, bidder has submitted a second copy of the bid document in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder has not made redactions in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that The Mississippi Department of Corrections may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by the Mississippi Department of Corrections at any time without notice to bidder. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Mississippi Code Annotated § 25-61-9(1)(a). The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

Company Name: Crossroads Outreach Ministries, Inc

Printed Name of Representative: Vicki DeMoney

Date: 1-22-25

Signature: Vicki DeMoney

Note: Failure to sign this acknowledgement or making any modification to this acknowledgment may result in the bid being rejected as non-responsive.



# CROSSROADS

EST. 2008

## Ministries

P O BOX 3075, RIDGELAND, MS 39158  
www.crossroadsms.org

Dear Sirs,

Crossroads Ministries, is a Mississippi non-profit corporation that has provided a structured transition home for women since 2008. Women very often are trying to leave prison but have no address to submit. They are homeless and need help in order to return to society and their family. With God's help and so many generous donors, church partners and a vast number of volunteers we continue to press forward to what God has called our ministry to do. With our existing partnership with MDOC, we have expanded our capacity to help women transition from prisoners to successful re-entry.

Our Ministry is having a real impact on the women who we are blessed to serve. Since our founding we have helped over 500 women. Since our first contract with MDOC in 2015, we have served 403 women, with 319 who successfully graduated the four month program, 219 stayed in our After Care with 95 of those staying past 6 months.

We recognize that the longer women stay in the program the greater their chances are to succeed. In November 2024 we opened our 5<sup>th</sup> house for women to have a safe place to live. In these homes they have the ability to remain sober, work, save money, and press toward their goals to restore their life. I hope that given our proven track record of success and our long history in serving the women of our state, the Mississippi Department of Corrections will see the value of extending the maximum term from 6 months to a maximum of 8 months. This extra 2 months, regardless of what phase they are in would be of great benefit for the ladies and our ministry.

I serve as Executive Director, our mailing address is P. O. Box 3075. Ridgeland, MS 39158. I have been authorized to transact all business with regard to this IFB by our Board of Directors. Our non-profit organization Tax EIN is 26-4700099.

As founder and Executive Director for the past 16 years it has been my joy to serve these ladies and the state of Mississippi. I look forward to answering any question about our ministry. Please do not hesitate to contact me by phone at 601-940-5417 or email me at [vicki@crossroadsms.org](mailto:vicki@crossroadsms.org).

Sincerely,



Vicki DeMoney  
Executive Director

**ATTACHMENT A**

**BID COVER SHEET**

Bids are to be submitted as listed below, on or before 10:00 AM CST, January 21, 2025

PLEASE MARK YOUR ENVELOPE:

IFB for Transitional Housing Services  
IFB RFx Number 3160007102  
Opening Date: 10:00 AM CST, January 21, 2025  
Mississippi MDOC of Corrections  
Office of Procurement & Contracts  
Attention: Princess R. Hayes, Project Management Team Lead  
301 North Lamar Street, 3<sup>rd</sup> Floor  
Jackson, Mississippi 39201  
SEALED BID - DO NOT OPEN

**Name of Company:** Crossroads Outreach Ministries

**Quoted By:** Vicki Demoney, Executive Director; Perry H. Cliburn President, Board of Directors

**Signature:** Vicki Demoney

**Address:** Mailing- Crossroads Ministries, P. O. Box 3075, Ridgeland MS 39158

**Address:** Home Office Administration – Crossroads Ministries, 123 Watford Parkway, Canton MS 39046

**Telephone:** 601-940-5417

**Fax Number:** N/A

**E-Mail Address:** vicki@crossroadsms.org

**Name and phone number of Company Representative to be contacted by the MDOC seeking to contract for services pursuant to this IFB:**

Vicki DeMoney, Executive Director, 601-940-5417

**In addition to providing the above contact information, please answer the following questions regarding your company:**

What year was your company started? 2008

**How many years has the company been in business of performing the services called for in this IFB?**

16 Years. For the first 7 years, we had no financial support from MDOC, and were supported 100% by churches, individuals and others that love Jesus Christ. We have never charged a dime to any of our participants in the Remediation program since our inception. Everything is literally free of charge to our ladies, while in the initial 6 month remediation program.

**Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation.**

See above addresses for Home Office and Administration. See attached table of locations for our other locations. All our homes where our ladies live were originally residential homes, and are either in the city of Canton, or just outside Canton in Madison County.

**If your company is not physically located within the vicinity, how will you supply required services to MDOC?**

N/A

**Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms.**

N/A

**Is your company licensed and/or certified to provide the services as required by any and all applicable Federal and State law(s)?**

Yes, see attached Mississippi Registration Certificate.

**List all licenses or permits your company possesses that are applicable to performing the services required in this IFB.**

N/A

**For how many customers has your company provided Transitional Housing Services in the past two years?**

Since our inception, we have focused exclusively on helping women coming from the Mississippi Department of Corrections, most of whom have addiction problems. We have since our beginning helped over 450 women. See attached worksheet for a summary status of all the ladies we have helped since 2015, the first year of our relationship with MDOC.

**What is the largest customer your company has provided Transitional Housing Services for in the past two years?**

We are able to work with any incarceration facility in Mississippi. In the past, most of our ladies have come from CMCF, Delta Correctional and the Flowood Satellite facilities.

**Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff.**

Crossroads Outreach Ministry is a 501c3 Christian Faith Based Recovery organization for women coming from prison and other individuals under MDOC supervision. Crossroads runs three types of group homes (**Primary Care (1), After Care (1), Independent Care(3)**), **Primary Care** is a required 4 month commitment, which can last up to 6 months. Their time here is designed to be a recovery and transition time back into society. They attend weekly classes that provide relapse prevention, financial training, computer skills, conflict resolution, group therapy, and several faith based classes that help the women overcome, angry, grief and shame. It is a place where women can interact with each other, and the myriad teachers, volunteers and staff of Crossroads Ministries. Primary Care is meant to be a "retreat" from the regular pressures of living independently. We work toward helping each woman restore their documentation, family ties and help them to have a safe exit plan to their next address. Each woman is given an opportunity to move to our **After Care** Program (months 4-12 with Crossroads). In this phase we assist the women with getting a job and providing transportation to that job. (Within our scope of our transportation range.) This time is designed to help them save money, pay fines and hopefully purchase a car. These ladies are still in a recovery program, with emphasis on their emotional and spiritual growth. We have three **Independent Care** facilities, where we provide independent living but with accountability. We continue to endeavor to keep each on women on a safe path to achieve their personal goals. For the Group Living homes the women are evaluated and are allowed to stay in one of these facilities on a semi-permanent basis. They generally become eligible for these homes after staying with Crossroads for a minimum of 6 months (but usually after 9-12 months). In these group homes, we still test for drugs on a routine basis. The women are required to have a job, and work in an independent manner.

Both primary and After Care the women are provided a mentor and counselor to meet with weekly.

Before admission, we do require each woman to acknowledge:

1. Crossroads is a Christian Faith Based Recovery organization.
2. She is committing to stay at Crossroads for the entire prescribed treatment period 120 days. (With the option to stay in our After Care as needed.)
3. She will abide by the House Guidelines of Crossroads Ministries.
4. She will attend and actively participate in all curriculum courses offered by Crossroads Ministries, including weekly Church services.

We do not discriminate against applicants based on religion, race, ethnicity, etc. and there is no "litmus test" to enter our Program as demonstrated by our history.

We have a proven intake process, that we use that has been refined over the past few years. Due to the locations of our homes and their proximity to churches, day cares, and schools, we are not able to take registered sex offenders.

While each participant is unique and their particular curriculum will be specific to their needs, all our ladies follow a general program in their recovery and rehabilitation process.

- a. During the first 1-4 months (Phase 1- Primary Care) our ladies:
  - Are NOT ALLOWED TO HAVE A JOB. This allows them time to decompress and participate in our multitude of classes, curriculum and counseling detailed below on Monday through Thursday (including evenings). **In summary, each participant may receive up to 30 hours of classroom/counseling time per week.** This consists of Life Skill classes, Bible Studies, Recovery Classes, and Church/Service Projects.
  - Thursday, Friday and Saturday is reserved for visits with doctors, legal, and other “off site services that may be needed
  - Sunday – All our women attend church services on a rotating basis with our various sponsoring Churches (we have 7 sponsoring churches).
- b. All of our ladies through on job training work at Crossroads Treasures and our Distribution Center., open from 10 am to 4 pm on Thursday, Friday, and Saturday, or other project specific tasks.
- c. Our women may stay longer than 6 months with us (even if we are not billing MDOC for the individual) in our Independent Care homes. **In fact, over 30% of all women coming from MDOC from 2015 to the present, who have graduated from our Primary Care Program, stay longer than 6 months!**

Our goal is not to churn and burn the women through a rigid “6 months and you are out” regimen. Our goal is to restore them to a productive independent life, and sometimes this takes longer than the 6 months period that MDOC specifies. We anticipate continuing these services in the future, as we see this as a fulfillment of our ministry to these women.

Our Curriculum at our Primary Care home has grown and adapted based on the needs of the women, and has been refined over the past few years. As we move forward Crossroads may change, augment, modify this curriculum as future needs arise. The current course content averages over 30 hours per week, and includes the following:

***Life Skills (approximately 8 hours per week)***

1. Career counseling/ life skills
2. Job Preparation
3. Think (Logic course)
4. Financial Management
5. Computer Fundamentals – Basic Computer operations, Word Processing, Spreadsheets.  
For selected students, advanced training is available in Presentations, or other specific software.

***Bible Studies (approximately 9 hours per week)***

1. Numerous Bible Studies that vary over time, by multiple Teachers.
2. Pastoral Care by several Community Pastor including individual counseling.

***Recovery Classes (approximately 8 hours per week)***

1. Christian Sobriety
2. Relapse Prevention 12 Step Program
3. Recidivism and inner growth
4. Art Therapy as able
5. Conflict Resolution
6. One on one counseling (by Professional Counselors as well as Pastors)
7. Group therapy
8. Celebrate Recovery (Weekly)

***Church / Service Projects (approximately 2 hours per week)***

1. Weekly attendance at supporting churches on a rotating basis.
- 2.. Other community service projects on an “as needed” basis.

Major obligations of the women include Prohibitions against:

1. Illegal drugs, alcohol, and any self administered over the counter medicines. (All Prescription Medicines are under control of Crossroads Staff)
2. Violence.
3. Unsupervised visits by friends and family.
4. Communication devices including Cell Phones, or other Internet Connected Devices (Primary Care only)
5. Threatening or abusive behavior.

We work to ensure that all of their medical needs are met. We help with appointments and transportation to Doctor appointments. We provide help with any legal appointments that need attention before they leave.

The entire purpose of our ministry is to transition women into a fully productive functioning member of Society, with an emphasis on sustained self-support through their own work. As such, we will maintain our practice that we have had over our 16 year history and continue to employ women that have graduated and moved past their initial six months period who we believe can help our program, regardless of their history with MDOC. The women that are eligible for various job/ employment opportunities with us have built up trust, and have been vetted for abilities and aptitude, and are under supervision as specified by our Executive Director. We have multiple opportunities for our women to work. These include:

1. We operate a resale store “Crossroads Treasures” that is currently open on Thursdays, Fridays, and Saturday. Our Women while in Primary Care after they have been vetted may be eligible to work in the store as a reward for making progress in our Primary Care program. This allows the women to earn confidence in dealing with people, and gives them valuable experience for future employment.
2. We operate Crossroads Temp Services. Crossroads Ministries can be hired to do specialized job lot work for small manufacturers, or we can be asked to do cleaning, from general office cleaning to Move In/Move Out deep cleaning for residential or commercial property. Again, all women are under supervision. The women are paid an hourly wage for their services by Crossroads Ministries for these jobs.
3. Other part time, or full time staff positions as the Ministry has needs.

The women that are placed in the above jobs have demonstrated over extended periods of time their actions, and we have deemed them responsible to handle whatever duties we give to them. Furthermore, these practices are integral to the success Crossroads has demonstrated over the past 16 years in keeping women from returning to prisons. We do not recognize any conflict of interest, and in fact see this as a fulfillment of our responsibilities to helping the women, as *they serve as living examples to newer women entering the program that they too can recover and live a God filled life, including earning a living to support themselves and their family.*

Crossroads Ministries reserves the right to make all employment decisions with regards to our Ministry.

Below is a short Bio of our Executive Director.

#### **Executive Director Vicki DeMoney**

##### **Bio**

Born in Greenville, MS December 14, 1951. Married to Bobby DeMoney for 43 years they have three children and seven grandchildren. Has lived and worked in Madison County for 40 years. Bobby and Vicki have owned and operated a large Tile Company in this area for over 30 years. She devoted the first 10 years of her marriage to raising her children and then began work at her church in 1983.

##### **Education**

- Callaway High School
- Certified in Basic training in Moral Reconciliation Therapy (MRT) conducted by Correctional Counseling, Inc. (CCI) of Memphis, TN (2013).

##### **Experience**

1983-1995

- Weekday Director for First Baptist Church, Ridgeland, MS she served there for 12 years.
- 1995 Worked with her husband as bookkeeper and office manager
- 1996-1999 First Baptist Church Madison, as Youth Director and then Women's Director
- 2002 Church of the Highlands, Ridgeland, MS as Women's Director and Volunteer Ministry Coordinator.
- 2006 she became involved with Kairos ministry and served as a volunteer Chaplin inside the prison
- 2008 Founder of Crossroads Outreach ministry and Executive Director which has served as a transitional and A&D program for women coming from prison.

One of the key advantages for Crossroads Ministries is that *all our Teachers are volunteers* with multiple years teaching/mentoring. We believe we have a phenomenal group of talented, educated, God inspired, servant hearted volunteers who minister to our participants. We do not anticipate changing this model. Crossroads reserves the right to change, modify, add, delete any class at any time, and reserves to

right to assign, remove, or change Teaching / Mentoring staff at any time, for any reason. Listed below are 18 selected biographical sketches on our Teaching / Mentoring / Counseling Staff from the past 3 years.

- **Father Ryan Streett** - Holy Trinity Anglican Church, Madison, MS - Pastoral Care
- **Pastor Dan Blacksher** (Board Member) - Associate Pastor of Hope Fellowship Church in Brandon MS - Current Chairman of Board of Directors for Center for Pregnancy Choices – Jackson, MS. - Pastoral Care
- **Chaplain Judy Bryant** – Word of Life of the Highlands, Ridgeland MS – Grief Counseling
- **Perry Cliburn** (Board Member) - Former Chief Information and Chief Technology Officer, for various Corporations. 9+ years ministry experience dealing with men and women in prisons. BS in Chemical Engineering, and a MBA from Mississippi State University.
- **Shannon Moncrief**-(Board Member) Masters in Social Work., Pinelake Baptist Church, Emotional Recovery
- **Catherine Hagwood** (Board Member) - B.A. Communications and M.S. Mental Health Consulting from Mississippi College. Counselor at Turning Point Counseling. Sponsor of weekly Celebrate Recovery meetings.
- **Kristi Horne** - Realtor with McIntosh & Associates. B.S. In Distributive Education from Mississippi State University. Multiple years experience teaching and leading various small groups.
- **Pastor Joel Richardson** - Senior Pastor of Highland Colony Baptist Church in Ridgeland, MS. Pastoral Care
- **JoAnn Watson** (Board Member) - Masters of Community Counseling, Licensed Professional Counselor - employed in the field of mental health for twenty-seven years. Private Practice Therapist for EAP services, and United Healthcare (as a presenter/trainer) and Crisis Care Network
- **Wiley Webb** - Retired Assistant District Attorney for the 13<sup>th</sup> Circuit Court (33 years). 10+ years experience teaching Bible Studies.
- **Boopie Winstead** She leads out in prayer and bringing in speakers to give testimonies how life can begin again.
- **Christina Brossettee** (Board Member) Spiritual Warfare training in dealing with every day struggles
- **Cathey Plunket**-volunteer teaching on successful relationships.
- **Goodwill Industries (Jeannine Johnston and various teachers)**, Computer Legalistic
- **Chelia Thompson**, Smart Start, Holmes Community College
- **Jan Martin**, Broadmoor Baptist Church, Bible Study
- **Mark Sandridge**, Madison County Sheriffs office, Effects of Drug



**ATTACHMENT B BID FORM**

<b>Company</b>	<b>Contact Person</b>	<b>Telephone Number</b>
Crossroads Outreach Ministries	Vicki DeMoney, Executive Dir.	601-940-5417

**Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff.**

Please see above Description in Attachment A.

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The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

Total Beds Currently Available	25
Maximum Rate Per Bed Per Day	\$20
Bid Calculation = Total Beds x Rate per Bed x 365	\$182,500

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
#2 RFX3160007102	Jan 17, 2025

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name: Crossroads Outreach Ministries.**

**Printed Name of Representative: Vicki DeMoney**

**Date:** 1-20-2025

**Signature:** Vicki DeMoney

**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**ATTACHMENT C**

**CERTIFICATIONS AND ASSURANCES**

As an authorized signatory for, Crossroads Outreach Ministries, I make the following certifications and assurances as a required element of the bid to which it is attached and the understanding that the truthfulness of the facts affirmed here and the continued compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

**1. REPRESENTATION REGARDING CONTINGENT FEES**

Bidder represents that it *has not* retained a person to solicit or secure a State contract or purchase upon an agreement or understanding for a commission, percentage, brokerage, or other contingent fee, except as disclosed in the Bidder's bid.

**2. REPRESENTATION REGARDING GRATUITIES**

Bidder represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of Mississippi Department of Corrections a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Bidder further represents that no employee or former employee of Mississippi Department of Corrections has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by bidder. Bidder further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

**3. NON-DEBARMENT**

Bidder certifies that it has not been and is not currently debarred, suspended, or otherwise ineligible for a contract award from the United States government, any State government, any County or City government, or any other public entity. This certification is a material representation of fact relied upon by the Mississippi Department of Corrections. If it is later determined that the Contractor did not comply with 2 C.F.R. part 180, subpart C, and 2 C.F.R. part 3000, subpart C, in addition to remedies available to MDOC, the federal government may pursue available remedies, including but not limited to suspension and/or debarment.

**4. INDEPENDENT PRICE DETERMINATION**

The bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to those prices, the intention to submit a bid, or the methods or factors used to calculate the prices bid/offered.

- 5. The Bidder and/or authorized representative of the Bidder further certifies that he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto.
- 6. The Bidder and/or authorized representative of the Bidder further certifies that the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and attachments thereto.
- 7. The Bidder and/or authorized representative of the Bidder further certifies the company agrees to all provisions of the Invitation for Bids and Attachments thereto.
- 8. The Bidder and/or authorized representative of the Bidder further certifies that the company will provide the services required at the prices quoted above.
- 9. The Bidder and/or authorized representative of the Bidder further certifies that its workers are licensed, certified and possess the requisite credentials to provide the requested service.

**Name:** Vicki DeMoney

**Title:** Executive Director

**Signature:** Vicki DeMoney

**Date:** 1-20-2025

Modifications or additions to any portion of this document may be cause for rejection of the bid.

**ATTACHMENT D  
BIDDERS' ACKNOWLEDGMENT OF BID AS PUBLIC RECORD**

The redacted version of the bid - or if no redacted version is produced, the full bid document - will be released at the Agency's sole discretion, without notice to the bidder and will be produced as a public record exactly as submitted.

Bidders shall acknowledge which of the following statements is applicable regarding release of its bid document as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged. Choose one:

Along with a complete copy of its bid, bidder has submitted a second copy of the bid document in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder has not made redactions in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that The Mississippi Department of Corrections may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by the Mississippi Department of Corrections at any time without notice to bidder. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Mississippi Code Annotated § 25-61-9(1)(a). The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

**Company Name:** Crossroads Outreach Ministries

**Printed Name of Representative:** Vicki DeMoney

**Date:** 1-20-2025

**Signature:** Vicki DeMoney

**Note:** Failure to sign this acknowledgement or making any modification to this acknowledgment may result in the bid being rejected as non-responsive.

**ATTACHMENT E  
REFERENCES**

Contractor may submit as many references as desired by submitting as many additional copies of Appendix C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, Contractors are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**Reference 1**

Name of Company: Mississippi Department of Correction  
Date of Service: November 2015 to present  
Contact Person: Gwen McClinton  
Address: 3794 MS-468 City/State/Zip: Pearl, MS 39208  
Telephone Number: 601-936-7216  
Cell Number: 601-421-1611  
E-Mail [GMcClinton@mdoc.state.ms.us](mailto:GMcClinton@mdoc.state.ms.us)  
Alternative Contact Person (optional) Telephone Number:  
Cell Number:  
E-Mail:

**Reference 2**

Name of Company: Mississippi Department of Correction  
Date of Service: November 2015 to Current  
Contact: Kadisha Clark  
Address: 3390 North Liberty Street City/State/Zip: Canton, MS 39046  
Telephone Number: 601-859-7106  
Cell Number: 662-739-9008  
E-Mail [KClark@mdoc.state.ms.us](mailto:KClark@mdoc.state.ms.us) Alternative Contact Person (optional)  
Telephone Number: Cell Number:  
E-Mail:

**Reference 3**

Name of Company: Mississippi Department of Correction  
Date of Service: 2016 to currently  
Contact: Officer Cecil Lott  
Address: 660 North State Street, Suite 109 City/State/Zip: Jackson, MS 39208  
Telephone Number: 769-798-3520  
Cell Number: 769-798-8429  
E-Mail [CLott@mdoc.state.ms.us](mailto:CLott@mdoc.state.ms.us)

Alternative Contact Person (optional) Telephone Number:  
Cell Number:  
E-Mail\_

**Reference 4**

Name of Company: The Net Date of Service: 2019 to Current  
Contact Name: Cathy Walters  
Address: 113 Suncrest Place  
City/State/Zip: Brandon, MS 39047  
Telephone Number:  
Cell Number: 601-201-3935 E-Mail: [cathy@thenetms.org](mailto:cathy@thenetms.org)  
Alternative Contact Person (optional)  
Telephone Number:  
Cell Number: E-Mail\_

**Reference 5**

Name of Company: VitalCore HS  
Date of Service: 2017 to present  
Contact Name: Lula Hull  
Address: 803 South Wheatley Street City/State/Zip: Ridgeland, MS 39157  
Telephone Number: 601-499-5660  
Cell Number: 601-480-0018  
E-Mail: [lhull@vitalcorehs.com](mailto:lhull@vitalcorehs.com)  
Alternative Contact Person (optional) Telephone Number:\_  
Cell Number: E-Mail\_

**ATTACHMENT F**

**References Score Sheet**

**IFB RfX: 3160007102**  
**IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

**Reference Name:**

**Person Contacted, Title/Position:**

**Date/Time Contacted:**

**Service From/To Dates:**

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:** Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.      Yes No



A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called**

<b>by:</b>	_____	_____	_____
	Signatur e	Titl e	Dat e

## ATTACHMENT G

### REQUIRED CLAUSES FOR SERVICE CONTRACTS RESULTING FROM THIS IFB

1. Acknowledgement of Amendments: Contractors shall acknowledge receipt of any amendment to the IFB in writing. The acknowledgement shall be submitted to MDOC by signing and returning the provided signature form via email to the email address listed on the form. Each Contractor shall submit a written acknowledgement of every amendment to the MDOC on or before the submission deadline.
2. Applicable Law: The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of the Mississippi.
3. Approval: It is understood that if the contract requires approval by the Public Procurement Review Board ("PPRB" and/or the Department of Finance and Administration of Personal Service Contract Review ("OPSCR"), and the contract is not approved by the PPRB and/or OPSCR, it is void and no payment shall be made hereunder.
4. Availability of Funds: It is expressly understood and agreed that the obligation of the MDOC to proceed under the agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, the MDOC shall have the right upon 10 business days written notice to Contractor, to terminate the agreement without damage, penalty, cost or expenses to the MDOC of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.
5. Certification of Independent Price Determination: By submitting a bid, the Contractor, certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other Contractor, or competitor for the purpose of restricting competition.  
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6. Compliance with Equal Opportunity in Employment Policy: Contractors understand that the MDOC is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.
7. Compliance with Laws: Contractor shall comply with, and all activities under the agreement shall be subject to, all applicable federal, State, and local laws and

regulations, as now existing and as may be amended or modified".

8. Contract Rights: Contract rights do not vest in any party until a contract is legally executed. The MDOC is under no obligation to award a contract following issuance of this solicitation.
9. E-Payment: Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 days of receipt of invoice. Mississippi Code Annotated § 31-7-301 *et seq.*
10. E-Verification: If applicable, Contractor represents and warrants that it will ensure its compliance with the *Mississippi Employment Protection Act* and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of the MDOC subject to approval by any agencies of the United States Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following:

- a. termination of the contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*.
  - b. the loss of any license, permit, certification or other document granted to Contractor by an agency, department or governmental entity for the right to do business in Mississippi; or,
  - c. both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.
11. Expenses Incurred In the Procurement Process: All parties participating in the procurement process with regard to this solicitation shall bear their own costs of participation, pursuant to Section 1.4.4 of the *Public Procurement Review Board of Personal Service Contract Review Rules and Regulations*.
  12. Insurance: Contractor requirement of the procurement should be the same in the contract as set in the IFB. The MDOC cannot waive or lower any of the insurance requirements. Contractor represents that it will, at its own expense, obtain and maintain insurance which shall include at a minimum, the following types and coverage limits:
    - a. **Workers Compensation** coverage as required by the State of Mississippi. The policy shall provide coverage for all states of operation that apply to the

performance of scope of work.

- b. **Comprehensive General or Commercial Liability** - at least \$1,000,000.00 each occurrence for bodily injury, personal injury, accidental death, and property damage.
- c. **Comprehensive General Liability or Professional Liability** insurance, with minimum limits of \$1,000,000.00 per occurrence.
- d. **Commercial General Liability** insurance covers bodily injury, death, and property damage, including personal injury liability, products and completed operations.
  - i. **Bodily Injury/Death:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - ii. **Property Damage:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
- e. **Professional Liability** insurance covers any damages caused by an error, omission or any negligent acts related to the services to be provided under this Contract. \$ 1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
- f. **Motor Vehicle Liability** may be written in combination with the Commercial General Liability Insurance or with separate limits specified.) In the event that services delivered pursuant to the contract involve the use of vehicles, whether owned, non-owned, or hired by the Contractor, Motor Vehicle insurance shall be required. Motor Vehicle insurance covers all owned, non-owned, or hired vehicles.
  - iii. **Motor Vehicle Liability** insurance covering all vehicles, owned or otherwise, used in the contract work with limits of at least \$1,000,000.00 per occurrence for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - iv. **Motor Vehicle Property Damage** insurance covering all property damage by motor vehicle with limits of at least \$1,000,000.00 per occurrence limit for any single claimant; and \$1,000,000.00 per occurrence limit for multiple claimants.

The Contractor is responsible for ensuring that any subcontractors provide adequate insurance coverage for the activities arising out of subcontracts.

Additionally:

- In no event shall the requirement for an insurance be waived.
- All insurance policies will list the State of Mississippi as an additional insured.
- All insurance policies shall be issued by companies authorized to do business under the laws of the State of Mississippi, meaning insurance carriers must be licensed or hold a Certificate of Authority from the Mississippi MDOC of Insurance.
- Contractor shall submit to MDOC within seven (7) days of notification of intent to award, a certificate of insurance which outlines the coverage and limits defined in the procurement and contract. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within seven (7) day period may be cause for the bid to be declared non-responsive or for the contract to be cancelled.
- Contractor shall obtain at Contractor's expense the insurance requirements specified in the procurement and contract prior to performing under the contract, and Contractor

shall maintain the required insurance coverage throughout the duration of the contract and all warranty periods. There are no provisions for exceptions to this requirement.

- Contractor shall not commence work under the contract until it obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. After work commences, the Contractor will keep in force all required insurance and until the contract is terminated or expires.
- Contractor shall submit renewal certificates as appropriate during the term of the contract.
- Contractor shall instruct the insurers to provide the MDOC thirty (30) days advance notice of any insurance cancellation.
- Contractor shall ensure that should any of the above described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of aggregate limits or intent not to renew insurance coverage(s), that written notice will be delivered to the MDOC Chief Procurement Officer.
- There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) to MDOC. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of contract and shall be grounds for immediate termination of the contract by MDOC.

13. Minor Informalities and Irregularities: The MDOC has the right to wave minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance of the services being procured and if doing so does not create an unfair advantage for any Contractor,. If insufficient information is submitted by a Contractor for the MDOC to properly evaluate the offer the MDOC has the right to require such additional information as it may deem necessary after the submission deadline, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured and such a request does not create an unfair advantage for any Contractor. *(Information requested may include, for example, a copy of business or professional licenses, or a work schedule.)*

14. Contractor's Representation Regarding Contingent Fees : By responding to the solicitation, the contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contract cannot make such a representation, a full and complete explanation shall be submitted in writing to the MDOC prior to contract execution.

15. Paymode: Payments by MDOC using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. The MDOC may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of the Agreement. Contractor understands and agrees that Agency is exempt from the payment of Mississippi taxes. All payments shall be in

United States currency.

16. Procurement Regulations: This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website ([www.dfa.ms.gov](http://www.dfa.ms.gov)). Any Contractor responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.
17. Property Rights: Property rights do not inure to any Contractor until such time as services have been provided under a legally executed contract. No party responding to this IFB has a legitimate claim of entitlement to be awarded a contract or to the provision of work thereunder. The MDOC is under no obligation to award a contract and may terminate a legally executed contract at any time.
18. Renewal of Contract: Upon written agreement of both parties at least ninety (90) days prior to each contract anniversary date, the contract may be renewed by the MDOC for a period of two (2) successive one-year period(s) under the same prices, terms, and conditions as in the original contract. The total number of renewal years permitted shall not exceed two.
19. Representation Regarding Contingent Fees: Contractor represents that it *has not* retained a person to solicit or secure a state contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except as disclosed in Contractor's bid.
20. Representation Regarding Gratuities: The Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MDOC a gratuity or offer of employment in connect with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MDOC has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
21. Required Public Records and Transparency: Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided,

the unity prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated §§ 25-61-9(7). The contract shall be posted publicly on [www.transparency.ms.gov](http://www.transparency.ms.gov) and shall be available for at the Agency for examination, inspection, or reproduction by the public. The Contractor acknowledges and agrees that the MDOC and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the Mississippi Accountability and Transparency Act of 2008, codified at Mississippi Code Annotated §§ 27- 104-151, *et seq.*

22. Stop Work Order: The MDOC may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by the MDOC. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take all reasonable steps to minimize any further cost to the MDOC. Upon expiration of the stop work order, Contractor shall resume providing the services which were subject to the stop work order, unless the MDOC has terminated that part of the agreement or terminated the agreement in its entirety. The MDOC is not liable for payment for services which were not rendered due to the stop work order.
23. Termination for Default: If the MDOC gives the Contractor a notice that the personal or professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, the MDOC may terminate the contract for default and the Contractor will be liable for the additional cost to the MDOC to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.
24. Termination Upon Bankruptcy: The contract may be terminated in whole or in part by MDOC upon written notice to Contractor, if Contractor should become the subject of bankruptcy or receivership proceedings, whether voluntary or involuntary, or upon the execution by Contractor of an assignment for the benefit of its creditors. In the event of such termination, Contractor shall be entitled to recover just and equitable compensation for satisfactory work performed under the contract, but in no case shall said compensation exceed the total contract price.
25. Trade Secrets, Commercial and Financial Information: It is expressly understood that Mississippi law requires that the provisions of the contract which contain the personal or services provided, the price to be paid, and the term of the contract shall not be

deemed to be a trade secret or confidential commercial or financial information and shall be available for examination, copying, or reproduction.

26. Transparency: The contract, including any accompanying exhibits, attachments, and appendices, is subject to the "Mississippi Public Records Act of 1983," and its exceptions. See Mississippi Code Annotated §§ 25-61-1 *et seq.* and Mississippi Code Annotated § 79-23-1. In addition, the contract is subject to the provisions of the Mississippi Accountability and Transparency Act of 2008. Mississippi Code Annotated §§ 27-104-151 *et seq.* Unless exempted from disclosure due to a court-issued protective order, a copy of the executed contract is required to be posted to the Mississippi MDOC of Finance and Administration's independent MDOC contract website for public access at <http://www.transparency.mississippi.gov>. Information identified\* by Contractor as trade secrets, or other proprietary information, including confidential vendor information or any other information which is required confidential by state or federal law or outside the applicable freedom of information statutes, will be redacted.



## ATTACHMENT H

### OPTIONAL CLAUSES FOR USE IN SERVICE CONTRACTS RESULTING FROM THIS IFB

1. Anti-Assignment/Subcontracting: Contractor acknowledges that it was selected by the State to perform the services required hereunder based, in part, upon Contractor's special skills and expertise. Contractor shall not assign, subcontract, or otherwise transfer the agreement, in whole or in part, without the prior written consent of the State, which the State may, in its sole discretion, approve or deny without reason. Any attempted assignment or transfer of its obligations without such consent shall be null and void. No such approval by the State of any subcontract shall be deemed in any way to provide for the incurrence of any obligation of the State in addition to the total fixed price agreed upon in the agreement. Subcontracts shall be subject to the terms and conditions of the agreement and to any conditions of approval that the State may deem necessary. Subject to the foregoing, the agreement shall be binding upon the respective successors and assigns of the parties.
2. Antitrust: By entering into a contract, Contractor conveys, sells, assigns, and transfers to the MDOC all rights, titles, and interest it may now have, or hereafter acquire, under the antitrust laws of the United States and the State that relate to the particular services purchased or acquired by the MDOC under said contract.
3. Attorney's Fees and Expenses: Subject to other terms and conditions of the agreement, in the event Contractor defaults in any obligations under the agreement, Contractor shall pay to the State all costs and expenses (including, without limitation, investigative fees, court costs, and attorney's fees) incurred by the State in enforcing the agreement or otherwise reasonably related thereto. Contractor agrees that under no circumstances shall the MDOC be obligated to pay any attorney's fees or costs of legal action to Contractor.
4. Authority to Contract: Contractor warrants: (a) that it is a validly organized business with valid authority to enter into the agreement; (b) that it is qualified to do business and in good standing in the State of Mississippi; (c) that entry into and performance under the agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind; and, (d) notwithstanding any other provision of the agreement to the contrary, that there are no existing legal proceedings or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under the agreement.
5. Change in Scope of Work: The MDOC may order changes in the work consisting of additions, deletions, or other revisions within the general scope of the contract. No claims may be made by Contractor that the scope of the project or of Contractor's services has been changed, requiring changes to the amount of compensation to Contractor or other adjustments to the contract, unless such changes or adjustments have been made by written amendment to the contract signed by the MDOC and Contractor.  
If Contractor believes that any particular work is not within the scope of the project, is a material change, or will otherwise require more compensation to Contractor, Contractor must immediately notify the MDOC in writing of this belief. If the MDOC believes that the particular work is within the scope of the contract as written, Contractor will be ordered

to and shall continue with the work as changed and at the cost stated for the work within the contract.

6. Claims Based on a Procurement Officer's Actions or Omissions:

a. *Notice of Claim.* If any action or omission on the part of a Chief Procurement Officer or designee of such officer requiring performance changes within the scope of the contract constitutes the basis for a claim by Contractor for additional compensation, damages, or an extension of time for completion, Contractor shall continue with performance of the contract in compliance with the directions or orders of such officials, but by so doing, Contractor shall not be deemed to have prejudiced any claim for additional compensation, damages, or an extension of time for completion; provided:

i. Contractor shall have given written notice to the Chief Procurement Officer or designee of such officer:

(1) prior to the commencement of the work involved, if at that time Contractor knows of the occurrence of such action or omission;

(2) within 30 days after Contractor knows of the occurrence of such action or omission, if Contractor did not have such knowledge prior to the commencement of the work; or,

(3) within such further time as may be allowed by the Chief Procurement Officer in writing.

This notice shall state that Contractor regards the act or omission as a reason which may entitle Contractor to additional compensation, damages, or an extension of time. The Chief Procurement Officer or designee of such officer, upon receipt of such notice, may rescind such action, remedy such omission, or take such other steps as may be deemed advisable in the discretion of the Chief Procurement Officer or designee of such officer;

ii. The notice required by subparagraph (a) of this paragraph describes, as clearly as practicable at the time, the reasons why Contractor believes that additional compensation, damages, or an extension of time may be remedies to which Contractor is entitled; and,

iii. Contractor maintains and, upon request, makes available to the Chief Procurement Officer within a reasonable time, detailed records to the extent practicable, of the claimed additional costs or basis for an extension of time in connection with such changes.

b. *Limitation of Clause.* Nothing contained herein shall excuse Contractor from compliance with any rules of law precluding state officers and Contractors from acting in collusion or bad faith in issuing or performing change orders which are clearly not within the scope of the contract.

7. Information Designated by Contractor as Confidential: Any disclosure of those materials, documents, data, and other information which Contractor has designated in writing as proprietary and confidential shall be subject to the provisions of Mississippi Code Annotated

§§ 25-61-9 and 79-23-1. As provided in the contract, the personal services to be provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret, or confidential commercial or financial information. Any liability resulting from the wrongful disclosure of confidential information on the part of Contractor or its subcontractor shall rest

with Contractor. Disclosure of any confidential information by Contractor or its subcontractor without the express written approval of the MDOC shall result in the immediate termination of the agreement.

8. Confidentiality: Notwithstanding any provision to the contrary contained herein, it is recognized that the MDOC is a public MDOC of the State of Mississippi and is subject to the Mississippi Public Records Act. Mississippi Code Annotated §§ 25-61-1 *et seq.* If a public records request is made for any information provided to MDOC pursuant to the agreement and designated by the Contractor in writing as trade secrets or other proprietary confidential information, MDOC shall follow the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1 before disclosing such information. The MDOC shall not be liable to the Contractor for disclosure of information required by court order or required by law.
9. Contractor Personnel: The MDOC shall, throughout the life of the contract, have the right of reasonable rejection and approval of staff or subcontractors assigned to the work by Contractor. If the MDOC reasonably rejects staff or subcontractors, Contractor must provide replacement staff or subcontractors satisfactory to the MDOC in a timely manner and at no additional cost to the MDOC. The day-to-day supervision and control of Contractor's employees and subcontractors is the sole responsibility of Contractor.
10. Copyrights: Contractor agrees that MDOC shall determine the disposition of the title to and the rights under any copyright by Contractor or employees on copyrightable material first produced or composed under the agreement. Further, Contractor hereby grants to MDOC a royalty-free, nonexclusive, irrevocable license to reproduce, translate, publish, use and dispose of, and to authorize others to do so, all copyrighted (or copyrightable) work not first produced or composed by Contractor in the performance of the agreement, but which is incorporated in the material furnished under the agreement. This grant is provided that such license shall be only to the extent Contractor now has, or prior to the completion of full final settlements of agreement may acquire, the right to grant such license without becoming liable to pay compensation to others solely because of such grant.
11. Debarment and Suspension: Contractor certifies to the best of its knowledge and belief, that it:
  - a. *is not* presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any federal MDOC or MDOC or any political subdivision or MDOC of the State of Mississippi;
  - b. *has not*, within a three year period preceding this bid, been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction;
  - c. *has not*, within a three year period preceding this proposal, been convicted of or had a civil judgment rendered against it for a violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - d. is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of these offenses enumerated in paragraphs two (b) and (c) of this certification; and,
  - e. *has not*, within a three year period preceding this proposal, had one or more public transactions (federal, state, or local) terminated for cause or default.

12. Disclosure of Confidential Information: In the event that either party to the agreement receives notice that a third party requests divulgence of confidential or otherwise protected information and/or has served upon it a subpoena or other validly issued administrative or judicial process ordering divulgence of confidential or otherwise protected information that party shall promptly inform the other party and thereafter respond in conformity with such subpoena to the extent mandated by law. This section shall survive the termination or completion of the agreement. The parties agree that this section is subject to and superseded by Mississippi Code Annotated §§ 25-61-1 *et seq.*

13. Exceptions to Confidential Information: Contractor and the State shall not be obligated to treat as confidential and proprietary any information disclosed by the other party ("disclosing party") which:

- a. is rightfully known to the recipient prior to negotiations leading to the agreement, other than information obtained in confidence under prior engagements;
- b. is generally known or easily ascertainable by nonparties of ordinary skill in the business of the customer;
- c. is released by the disclosing party to any other person, firm, or entity (including governmental agencies or bureaus) without restriction;
- d. is independently developed by the recipient without any reliance on confidential information;
- e. is or later becomes part of the public domain or may be lawfully obtained by the State or Contractor from any nonparty; or,
- f. is disclosed with the disclosing party's prior written consent.

14. Errors in Extension: If the unit price and the extension price are at variance, the unit price shall prevail.

15. Failure to Deliver: In the event of failure of Contractor to deliver services in accordance with the contract terms and conditions, the MDOC, after due oral or written notice, may procure the services from other sources and hold Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the MDOC may have.

16. Failure to Enforce: Failure by the MDOC at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the MDOC to enforce any provision at any time in accordance with its terms.

17. Final Payment: Upon satisfactory completion of the work performed under the contract, as a condition before final payment under the contract, or as a termination settlement under the contract, Contractor shall execute and deliver to the MDOC a release of all claims against the State/MDOC arising under, or by virtue of, the contract, except claims which are specifically exempted by Contractor to be set forth therein. Unless otherwise provided in the contract, by state law, or otherwise expressly agreed to by the parties in the contract, final payment under the contract or settlement upon termination of the contract shall not constitute waiver of the State's claims against Contractor under the contract.

18. Force Majeure: Each party shall be excused from performance for any period and to the extent that it is prevented from performing any obligation or service, in whole or in part, as a result of causes beyond the reasonable control and without the fault or negligence of such party and/or its subcontractors. Such acts shall include without limitation acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters ("force majeure events"). When such a cause arises, Contractor shall notify the MDOC immediately in writing of the cause of its inability to perform, how it affects its performance, and the anticipated duration of the inability to perform. Delays in delivery or in meeting completion dates due to force majeure events shall automatically extend such dates for a period equal to the duration of the delay caused by such events, unless the State determines it to be in its best interest to terminate the agreement.

19. HIPAA Compliance: Contractor agrees to comply with the "Administrative Simplification" provisions of the Health Insurance Portability and Accountability Act of 1996, including electronic data interchange, code sets, identifiers, security, and privacy provisions, as may be applicable to the services under the contract.

20. Indemnification: To the fullest extent allowed by law, Contractor shall indemnify, defend, save and hold harmless, protect, and exonerate the MDOC, its commissioners, board members, officers, employees, agents, and representatives, and the State of Mississippi from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever including, without limitation, court costs, investigative fees and expenses, and attorney's fees, arising out of or caused by Contractor and/or its partners, principals, agents, employees and/or subcontractors in the performance of or failure to perform the agreement. In the MDOC's sole discretion upon approval of the Office of the Mississippi Attorney General, Contractor may be allowed to control the defense of any such claim, suit, etc. In the event Contractor defends said claim, suit, etc., Contractor shall use legal counsel acceptable to the Office of the Mississippi Attorney General. Contractor shall be solely responsible for all costs and/or expenses associated with such defense, and the MDOC shall be entitled to participate in said defense. Contractor shall not settle any claim, suit, etc. without the concurrence of the Office of the Mississippi Attorney General, which shall not be unreasonably withheld.

21. Independent Contractor Status: Contractor shall, at all times, be regarded as and shall be legally considered an independent Contractor and shall at no time act as an agent for the State/MDOC. Nothing contained herein shall be deemed or construed by the State, Contractor, or any third party as creating the relationship of principal and agent, master and servant, partners, joint ventures, employer and employee, or any similar such relationship between the State and Contractor. Neither the method of computation of fees or other charges, nor any other provision contained herein, nor any acts of the State or Contractor hereunder creates, or shall be deemed to create a relationship other than the independent relationship of the State and Contractor. Contractor's personnel shall not be deemed in any way, directly or indirectly, expressly or by implication, to be employees of the State. Neither Contractor nor its employees shall, under any circumstances, be considered servants, agents, or employees of the MDOC, and the MDOC shall be at no time legally responsible for any negligence or other wrongdoing by Contractor, its servants, agents, or employees. The MDOC shall not withhold from the contract payments to Contractor any federal or state unemployment

taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to Contractor. Further, the MDOC shall not provide to Contractor any insurance coverage or other benefits, including Worker's Compensation, normally provided by the State for its employees.

22. Infringement Indemnification: Contractor warrants that the materials and deliverables provided to the customer under this agreement, and their use by the customer, will not infringe or constitute an infringement of any copyright, patent, trademark, or other proprietary right. Should any such items become the subject of an infringement claim or suit, Contractor shall defend the infringement action and/or obtain for the customer the right to continue using such items. Should Contractor fail to obtain for the customer the right to use such items, Contractor shall suitably modify them to make them non-infringing or substitute equivalent software or other items at Contractor's expense. In the event the above remedial measures cannot possibly be accomplished, and only in that event, Contractor may require the customer to discontinue using such items, in which case Contractor will refund to the customer the fees previously paid by the customer for the items the customer may no longer use, and shall compensate the customer for the lost value of the infringing part to the phase in which it was used, up to and including the contract price for said phase. Said refund shall be paid within ten (10) business days of notice to the customer to discontinue said use.

Scope of Indemnification: Provided that the State promptly notifies Contractor in writing of any alleged infringement claim of which it has knowledge, Contractor shall defend, at its own expense, the MDOC against, and pay all costs, damages and attorney fees that a court finally awards for infringement based on the programs and deliverables provided under this agreement.

23. Integrated Agreement/Merger: This agreement, including all contract documents, represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations or agreements, irrespective of whether written or oral. This agreement may be altered, amended, or modified only by a written document executed by the MDOC and Contractor. Contractor acknowledges that it has thoroughly read all contract documents and has had the opportunity to receive competent advice and counsel necessary for it to form a full and complete understanding of all rights and obligations herein. Accordingly, this agreement shall not be construed or interpreted in favor of or against the MDOC or Contractor on the basis of draftsmanship or preparation hereof.
24. Liquidated Damages: When Contractor is given notice of delay or nonperformance as specified in Paragraph (1) (Default) of the Termination for Default clause of this contract and fails to cure in the time specified, Contractor shall be liable for damages for delay in the amount of \$250.00 per calendar day from date set for cure until either the State reasonably obtains similar services if Contractor is terminated for default, or until Contractor provides the services if Contractor is not terminated for default. To the extent that Contractor's delay or nonperformance is excused under Paragraph (4) (Excuse for Nonperformance or Delayed Performance) of the Termination for Default clause of this contract, liquidated damages shall not be due the State. Contractor remains liable for damages caused other than by delay.

25. Modification or Renegotiation: This agreement may be modified only by written agreement signed by the parties hereto. The parties agree to renegotiate the agreement if federal and/or state revisions of any applicable laws or regulations make changes in this agreement necessary.
26. No Limitation of Liability: Nothing in this agreement shall be interpreted as excluding or limiting any tort liability of Contractor for harm caused by the intentional or reckless conduct of Contractor or for damages incurred through the negligent performance of duties by Contractor or the delivery of products that are defective due to negligent construction.
27. Notices: All notices required or permitted to be given under this agreement must be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For the MDOC:	For Contractor:
Burl Cain, Commissioner	Vicki DeMoney, Executive Director
Mississippi MDOC of Corrections	Crossroads Outreach Ministries
301 North Lamar Street	P.O. Box 3075
Jackson, MS 39201	Ridgeland, MS 39158

28. Non-solicitation of Employees: Each party to this agreement agrees not to employ or to solicit for employment, directly or indirectly, any persons in the full-time or part-time employment of the other party until at least six (6) months after this agreement terminates unless mutually agreed to in writing by the State and Contractor.
29. Oral Statements: No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this contract. All modifications to the contract must be made in writing by the MDOC and agreed to by Contractor.
30. Ownership of Documents and Work Papers: MDOC shall own all documents, files, reports, work papers and working documentation, electronic or otherwise, created in connection with the project which is the subject of this agreement, except for Contractor's internal administrative and quality assurance files and internal project correspondence. Contractor shall deliver such documents and work papers to MDOC upon termination or completion of the agreement. The foregoing notwithstanding, Contractor shall be entitled to retain a set of such work papers for its files. Contractor shall be entitled to use such work papers only after receiving written permission from MDOC and subject to any copyright protections.
31. Patents and Royalties: Contractor covenants to save, defend, keep harmless, and indemnify the MDOC and all of its officers, MDOCs, agencies, agents, and employees from and against all

claims, loss, damage, injury, fines, penalties, and cost—including court costs and attorney's fees, charges, liability, and exposure, however caused—for or on account of any copyright or patented or unpatented invention, process, or article manufactured or used in the

performance of the contract, including its use by the MDOC. If Contractor uses any design, device, or material covered by patent or copyright, it is mutually agreed and understood without exception that the contract price includes all royalties or costs arising from the use of such design, device, or materials in any way in the work.

32. Priority: The contract consists of this agreement with exhibits, the IFB RFx 3160007102 (hereinafter referred to as "IFB" and all attached, and the bid(s) submitted (hereinafter referred to as "Bid" and attached. Any ambiguities, conflicts or questions of interpretation of this contract shall be resolved by first, reference to this agreement with exhibits and, if still unresolved, by reference to the IFB and, if still unresolved, by reference to the Bid. Omission of any term or obligation from this agreement or attached shall not be deemed an omission from this contract if such term or obligation is provided for elsewhere in this contract.
33. Quality Control: Contractor shall institute and maintain throughout the contract period a properly documented quality control program designed to ensure that the services are provided at all times and in all respects in accordance with the contract. The program shall include providing daily supervision and conducting frequent inspections of Contractor's staff and ensuring that accurate records are maintained describing the disposition of all complaints. The records so created shall be open to inspection by the MDOC.
34. Record Retention and Access to Records: Contractor shall maintain such financial records and other records as may be prescribed by the MDOC or by applicable federal and state laws, rules, and regulations. Provided contractor is given reasonable advance written notice and such inspection is made during normal business hours of Contractor, the State or any duly authorized representatives shall have unimpeded, prompt access to any of Contractor's books, documents, papers, and/or records which are maintained or produced as a result of the project for the purpose of making audits, examinations, excerpts, and transcriptions. All records related to this agreement shall be retained by Contractor for three years after final payment is made under this agreement and all pending matters are closed; however, if any audit, litigation or other action arising out of or related in any way to this project is commenced before the end of the three years period, the records shall be retained for one year after all issues arising out of the action are finally resolved or until the end of the three years period, whichever is later.
35. Recovery of Money: Whenever, under the contract, any sum of money shall be recoverable from or payable by Contractor to the MDOC, the same amount may be deducted from any sum due to Contractor under the contract or under any other contract between Contractor and the MDOC. The rights of the MDOC are in addition and without prejudice to any other right the MDOC may have to claim the amount of any loss or damage suffered by the MDOC on account of the acts or omissions of Contractor.
36. Right to Audit: Contractor shall maintain such financial records and other records as may be prescribed by the MDOC or by applicable federal and state laws, rules, and regulations. Contractor shall retain these records for a period of three years after final payment, or until they are audited by the MDOC, whichever event occurs first. These records shall be made available during the term of the contract and the subsequent three-year period for examination, transcription, and audit by the Mississippi State Auditor's Office, its designees, or other authorized bodies.



37. Right to Inspect Facility: The State may, at reasonable times, inspect the place of business of a Contractor or any subcontractor which is related to the performance of any contract awarded by the State.
38. Severability: If any part of this agreement is declared to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision of the agreement that can be given effect without the invalid or unenforceable provision, and to this end the provisions hereof are severable. In such event, the parties shall amend the agreement as necessary to reflect the original intent of the parties and to bring any invalid or unenforceable provisions in compliance with applicable law.
39. State Property: Contractor will be responsible for the proper custody and care of any state- owned property furnished for Contractor's use in connection with the performance of this agreement. Contractor will reimburse the State for any loss or damage, normal wear and tear excepted.
40. Third Party Action Notification: Contractor shall give the customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Contractor by any entity that may result in litigation related in any way to this agreement.
41. Unsatisfactory Work: If, at any time during the contract term, the service performed or work done by Contractor is considered by the MDOC to create a condition that threatens the health, safety, or welfare of the citizens and/or employees of the State of Mississippi, Contractor shall, on being notified by the MDOC, immediately correct such deficient service or work. In the event Contractor fails, after notice, to correct the deficient service or work immediately, the MDOC shall have the right to order the correction of the deficiency by separate contract or with its own resources at the expense of Contractor.
42. Waiver: No delay or omission by either party to this agreement in exercising any right, power, or remedy hereunder or otherwise afforded by contract, at law, or in equity shall constitute an acquiescence therein, impair any other right, power or remedy hereunder or otherwise afforded by any means, or operate as a waiver of such right, power, or remedy. No waiver by either party to this agreement shall be valid unless set forth in writing by the party making said waiver. No waiver of or modification to any term or condition of this agreement will void, waive, or change any other term or condition. No waiver by one party to this agreement of a default by the other party will imply, be construed as or require waiver of future or other defaults.

**ATTACHMENT I**

IFB RFx: 3160007102  
 IFB for Transitional Housing Services  
**IFB Exception(s)**

Contractor taking exception to any part or section of the solicitation shall indicate such exceptions on the table below. If no exceptions are taken, then the Contractor shall state in this section "No Exceptions Taken." Failure to indicate any exception will be interpreted as the Contractor's intent to comply fully with the requirements as written. Conditional or qualified bids, unless specifically allowed, shall be subject to rejection in whole or in part.

*Please note, that exceptions 1-5 are repeats from our existing exceptions under our existing agreement. Exception 6 is new, because the specificity of the requested motor vehicle liability insurance limits have been materially raised in the current IFB.*

Procurement Section and Page Number	Original Language	Requested Change/Exception	MDOC Decision
1. 2.3.3 Page 6	Provide qualified and trained paid employees on the facility premises to provide twenty-four (24) hour supervision, seven (7) days per week and shall have a sufficient number of employees who are awake, fully dressed and present to meet all contractual requirements as well as to ensure facility control, security, and participant safety.	We run transition homes, not institutions. As such we have House monitors for each of our homes. Their responsibilities include monitoring of our participants, resolving issues, and reporting to management any issues they can not resolve. Additionally, we have alarm systems that are activated every evening, to protect against intrusions, etc. We have been successfully operating in this mode for 16 years, and have seen no need,(much less the funding) to change these practices.	
2. 2.3.5 page6	Bidder shall neither require nor request program participants to turn over, transfer money or anything of value for any reason.	Participants in our programs store their cash and other valuables in a safe, under the care of Crossroads management. Participants may access their property, but it is not left out, as it would be an easy enticement for others to steal.	
3. 2.3.11 Page 8	Contractor shall provide emergency power in place.	As stated above, we run homes, not institutions. We do have emergency lighting, flashlights, candles etc. in case of	

			emergencies, but have no plans to install backup electrical generating capabilities at our homes.	
4.	2.3.7 page 7	Contractor may not search participants or their property.	<p>Since all our participants are addicts, we routinely do drug tests, as well as searches of clothing (jackets, outerwear). All property, bags, purses, mail, shipped packages, etc., are subject to search on an as needed basis without notice. Furthermore, all visitors bags, supplies, gifts, etc. are subject to full searches for drugs. Notwithstanding the above, we do not search physical bodies.</p> <p>Without this capability, it would be impossible to run a safe, secure, drug rehab and transitional home for our participants, as the home would be constantly flooded with illegal drugs.</p>	
5.	2.3.20 page 9	The Contractor shall not permit any individual to provide services under this Contract who is under supervision or jurisdiction of any parole, probation or correctional authority. Persons under any such supervision may work for other elements of the Bidder's business that are independent of the contracted services	<p>The entire purpose of our ministry is to transition women into a fully productive functioning members of Society, with an emphasis on sustained self-support through their own work. As such, we will maintain our practice that we have had over our 16 year history and continue to employ women who we believe can help our program, regardless of their history with MDOC. <b><i>The women with some type compensation are all post their initial 4-6 month stay, and are not counted in our billing to MDOC.</i></b> The women that are eligible for various job/employment opportunities with us have built up trust, and have been vetted for abilities and aptitude, and are under supervision as specified by our Executive Director.. We have multiple opportunities for our women to work. These include:</p> <ol style="list-style-type: none"> <li>1. We operate a resale store "Vintage Treasures" that is currently open on Thursdays,</li> </ol>	

			<p>Fridays, and Saturday. Our Women while in Primary Care after they have been vetted may be eligible to work in the store as a reward for making progress in our Primary Care program. This allows the women to earn confidence in dealing with people, and gives them valuable experience for future employment.</p> <ol style="list-style-type: none"> <li>2. We operate Crossroads Temp Services. Crossroads Ministries can be hired to do specialized job lot work for small manufacturers, or we can be asked to do cleaning, from general office cleaning to Move In/Move Out deep cleaning for residential or commercial property. Again, all women are under supervision. The women are paid an hourly wage for their services by Crossroads Ministries for these jobs.</li> <li>3. Non payroll/compensation positions (House Monitor)</li> <li>4. Other part time, or full time staff positions as the Ministry has needs.</li> </ol> <p>The women that are placed in the above jobs have demonstrated over extended periods of time their actions, and we have deemed them responsible to handle whatever duties we give to them. Furthermore, these practices are integral to the success Crossroads has demonstrated over the past 14 years in keeping women from returning to prisons. We do not recognize any conflict of interest, and in fact see this as a fulfillment of our responsibilities to helping the women, as <i>they serve as living examples to newer women entering the program that they too can recover and live a God filled life, including earning a living to support themselves and their</i></p>
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6.		<p>2.5.5. <b>Motor Vehicle Liability</b> insurance covering all vehicles, owned or otherwise, used in the contract work with limits of at least \$1,000,000 per occurrence for any single claimant, and \$2,000,000 per occurrence limit for multiple claimants.</p> <p><b>Motor Vehicle Property Damage</b> insurance covering all property damage by motor vehicle with limits of at least \$1,000,000.00 per occurrence limit for any single claimant; and \$1,000,000.00 per occurrence limit for multiple claimants.</p>	<p><i>family.</i></p> <p>We meet all Insurance requirements in the Bid, except Motor Liability. Our current limit is \$500,000. <b>Our total current insurance cost for our ministry for all coverages is \$35,000 for 2025.</b> The initial estimates to increase to \$1,000,000 in motor vehicle liability would be an additional \$6,000 per year; to increase to \$2,000,000 would increase insurance an additional \$10,000. Management views these as cost prohibitive. Furthermore the Board has approved our 2025 budget and believes the current insurance plan and limits are more than adequate for our ministry.</p>	
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**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections ("MDOC"), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services ("IFB"), has elected to revise the "Calendar of Events" set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025  
Anticipated Bid Opening Date.....January 22, 2025  
Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

Receipt for Amendment #2 Acknowledged: (signature) Vicki DeMoney

Name (Print): Vicki DeMoney Date: 1-20-2025

Company: Crossroads Ministries Title: Executive Director



**Michael Watson**  
SECRETARY OF STATE

**STATE OF MISSISSIPPI**

**CERTIFICATE OF REGISTRATION**

I, Michael Watson, Secretary of State of the State of Mississippi, in accordance with the provisions of the laws of the State of Mississippi, do hereby certify:

**CROSSROADS OUTREACH MINISTRIES, INC.**

**File Number: 100017977**

has registered with this Office as a charitable organization under the Mississippi Charitable Solicitations Act.

**This Certificate of Registration expires on 05/15/2025.**

REGISTRATION BY THE SECRETARY OF STATE DOES NOT IMPLY  
ENDORSEMENT. THE SECRETARY OF STATE DOES NOT ENDORSE THIS OR  
ANY OTHER CHARITABLE ORGANIZATION.

Given under my hand and seal of office  
this 19th day of November, 2024

*Michael Watson*



# Michael Watson

SECRETARY OF STATE

## Crossroads Outreach Ministries, Inc.

### Purpose

Provides a shelter for women who find themselves in a time of transition. Includes women who have come from prisons, treatment centers and broken homes in need of healing and renewal to a place of wholeness.

### Filing Information

Filing Number: 100017977

Filing Status: Current - Registered

Initial Date Filed:

Expiration Date: 05/15/2025

### Address

Post Office Box 3075

Ridgeland, MS 39158

### Contact Information

Registered Name: Crossroads Outreach Ministries, Inc.

Business Phone: 1-601-940-5417

Web Address: [www.crossroadsms.org](http://www.crossroadsms.org)

## Financial Information

### Fiscal Year: 12/31/2023

	Amount:	Percent:
Total Revenue	\$ 621,581.00	
Total Expenses	\$ 483,455.00	
Program Services Expenses	\$ 375,443.00	78%
Fund Raising Expenses	\$ 6,082.00	1%
Administrative Expenses	\$ 101,930.00	21%
Other Expenses	\$ 0.00	

### Fiscal Year: 12/31/2022

	Amount:	Percent:
Total Revenue	\$ 385,844.00	
Total Expenses	\$ 400,956.00	
Program Services Expenses	\$ 301,859.00	75%
Fund Raising Expenses	\$ 2,340.00	1%
Administrative Expenses	\$ 96,757.00	24%
Other Expenses	\$ 0.00	



**Fiscal Year: 12/31/2021**

	Amount:	Percent:
Total Revenue	\$ 447,720.00	
Total Expenses	\$ 335,365.00	
Program Services Expenses	\$ 256,331.00	76%
Fund Raising Expenses	\$ 0.00	0%
Administrative Expenses	\$ 79,034.00	24%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2020**

	Amount:	Percent:
Total Revenue	\$ 361,090.00	
Total Expenses	\$ 287,324.00	
Program Services Expenses	\$ 205,862.00	72%
Fund Raising Expenses	\$ 6,402.00	2%
Administrative Expenses	\$ 75,060.00	26%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2019**

	Amount:	Percent:
Total Revenue	\$ 321,155.00	
Total Expenses	\$ 254,586.00	
Program Services Expenses	\$ 191,228.00	75%
Fund Raising Expenses	\$ 5,366.00	2%
Administrative Expenses	\$ 57,992.00	23%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2018**

	Amount:	Percent:
Total Revenue	\$ 247,976.00	
Total Expenses	\$ 243,312.00	
Program Services Expenses	\$ 185,677.00	76%
Fund Raising Expenses	\$ 5,107.00	2%
Administrative Expenses	\$ 52,528.00	22%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2017**

	Amount:	Percent:
Total Revenue	\$ 229,244.00	
Total Expenses	\$ 202,828.00	
Program Services Expenses	\$ 163,060.00	80%
Fund Raising Expenses	\$ 2,352.00	1%
Administrative Expenses	\$ 37,416.00	18%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2016**

	Amount:	Percent:
Total Revenue	\$ 173,876.00	
Total Expenses	\$ 157,841.00	
Program Services Expenses	\$ 152,437.00	97%
Fund Raising Expenses	\$ 2,204.00	1%
Administrative Expenses	\$ 3,200.00	2%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2015**

	Amount:	Percent:
Total Revenue	\$ 128,396.00	
Total Expenses	\$ 112,952.00	
Program Services Expenses	\$ 75,925.00	67%
Fund Raising Expenses	\$ 33,872.00	30%
Administrative Expenses	\$ 3,155.00	3%
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2014**

	Amount:	Percent:
Total Revenue	\$ 61,750.00	
Total Expenses	\$ 49,814.00	
Program Services Expenses	\$ 0.00	
Fund Raising Expenses	\$ 1,845.00	
Administrative Expenses	\$ 47,969.00	
Other Expenses	\$ 0.00	

**Fiscal Year: 12/31/2013**

	Amount:	Percent:
Total Revenue	\$ 41,732.00	
Total Expenses	\$ 45,323.00	
Program Services Expenses	\$ 6,364.00	14%
Fund Raising Expenses	\$ 0.00	0%
Administrative Expenses	\$ 34,529.00	76%
Other Expenses	\$ 4,430.00	9%

**Fiscal Year: 12/31/2012**

	Amount:	Percent:
Total Revenue	\$ 42,204.00	
Total Expenses	\$ 32,641.00	
Program Services Expenses	\$ 2,134.00	6%
Fund Raising Expenses	\$ 0.00	0%
Administrative Expenses	\$ 30,507.00	93%
Other Expenses	\$ 0.00	0%

**Fiscal Year: 12/31/2011**

	Amount:	Percent:
Total Revenue	\$ 29,591.00	
Total Expenses	\$ 29,237.00	
Program Services Expenses	\$ 0.00	0%
Fund Raising Expenses	\$ 1,814.00	6%
Administrative Expenses	\$ 27,423.00	93%
Other Expenses	\$ 0.00	0%

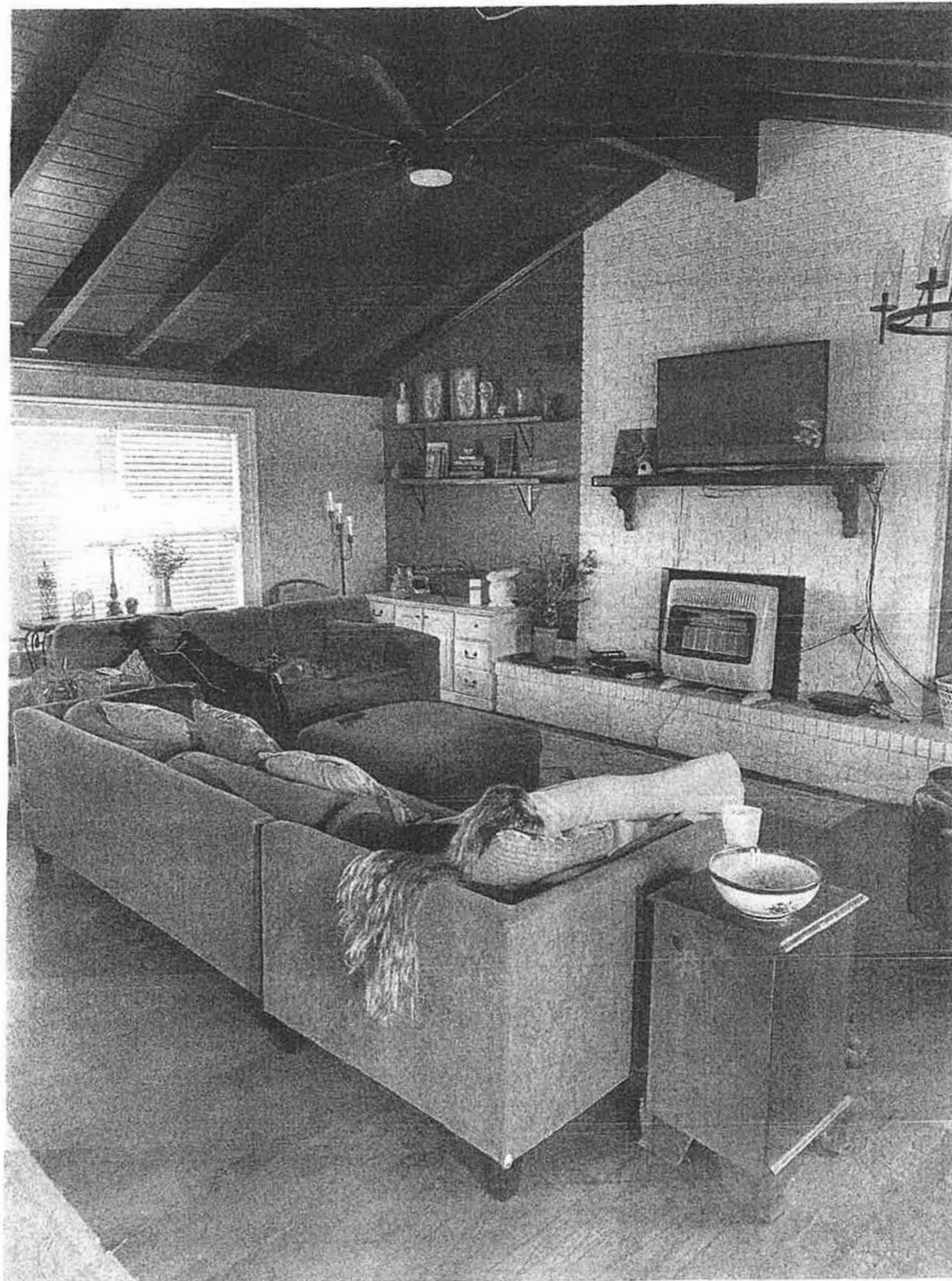
**Fiscal Year: 12/31/2010**

	Amount:	Percent:
Total Revenue	\$ 29,894.00	
Total Expenses	\$ 28,292.00	
Program Services Expenses	\$ 3,217.00	11%
Fund Raising Expenses	\$ 0.00	0%
Administrative Expenses	\$ 25,075.00	88%
Other Expenses	\$ 0.00	0%

Crossroads Outreach Ministries properties with pictures:

1. Primary Care (established 2008)  
2353 Highway 51  
Madison, MS 39110
2. After Care (established 2015)  
3250 South Liberty Street  
Canton, MS 39046
3. Independent Living (established 2021)  
522 East Dinkins  
Canton, MS 39046
4. Independent Living (established 2021)  
238 Mimosa Street  
Canton, MS 39046
5. Independent Living (established 2024)  
624 East Dinkins Street  
Canton, MS 39046





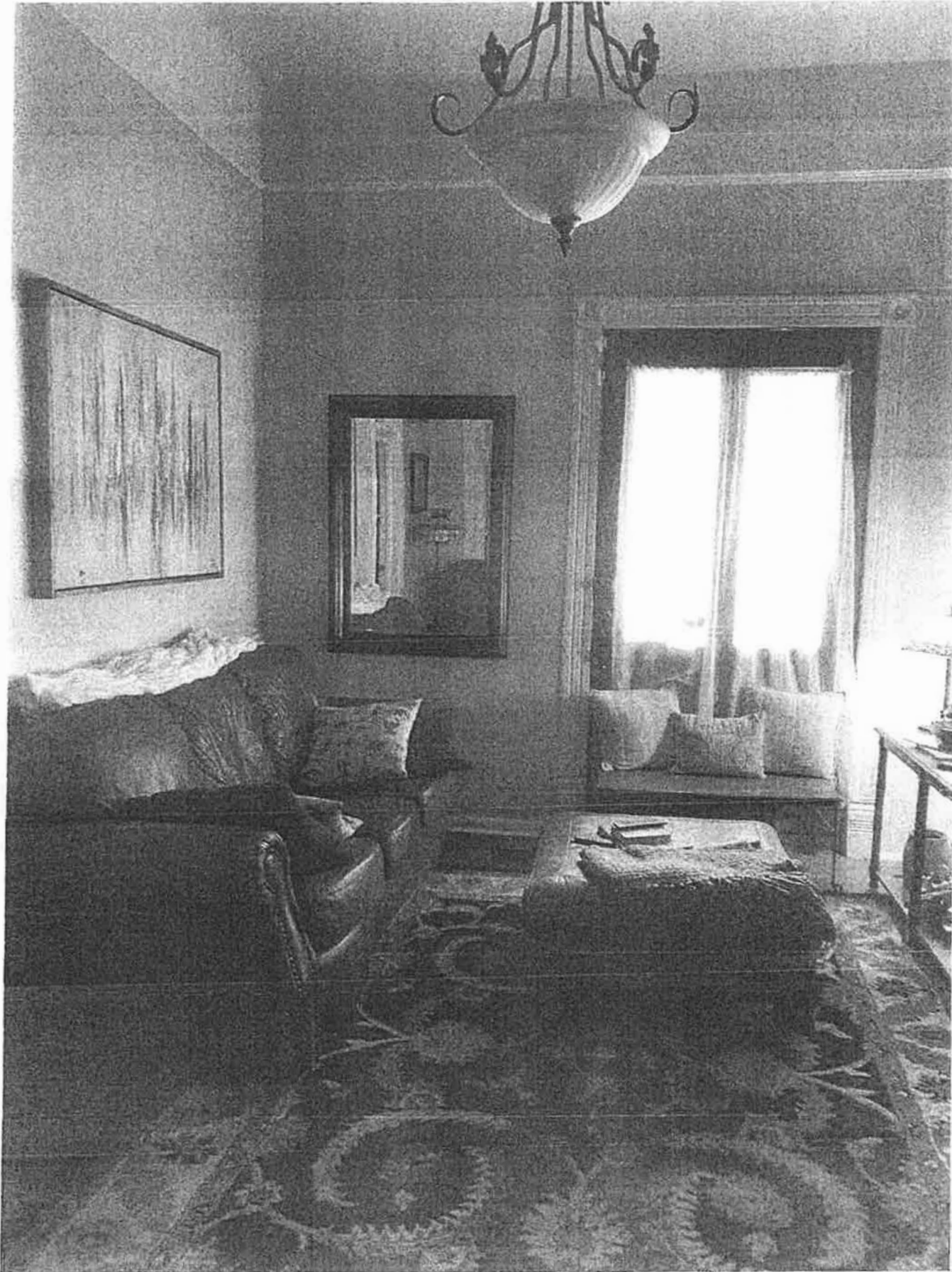


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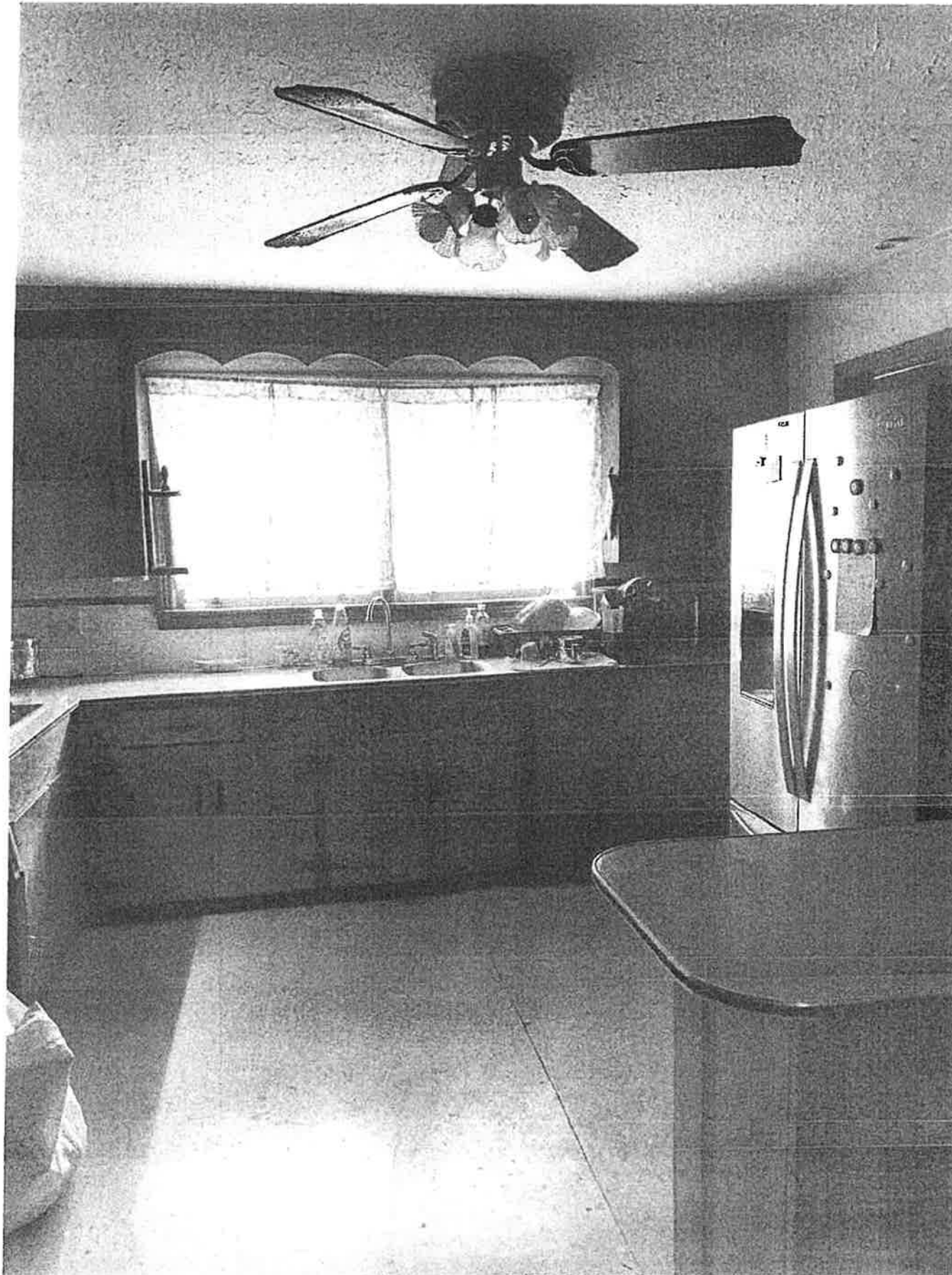






HOPE LIVES is our new 3<sup>rd</sup> home in Canton, designed for independent living. The 5 women who live here have proven they are ready to be on their own after completing both previous phases but either can't yet afford to be or is unable to find suitable housing. All bills are paid by the residents, and they enjoy freedom with only a few rules.



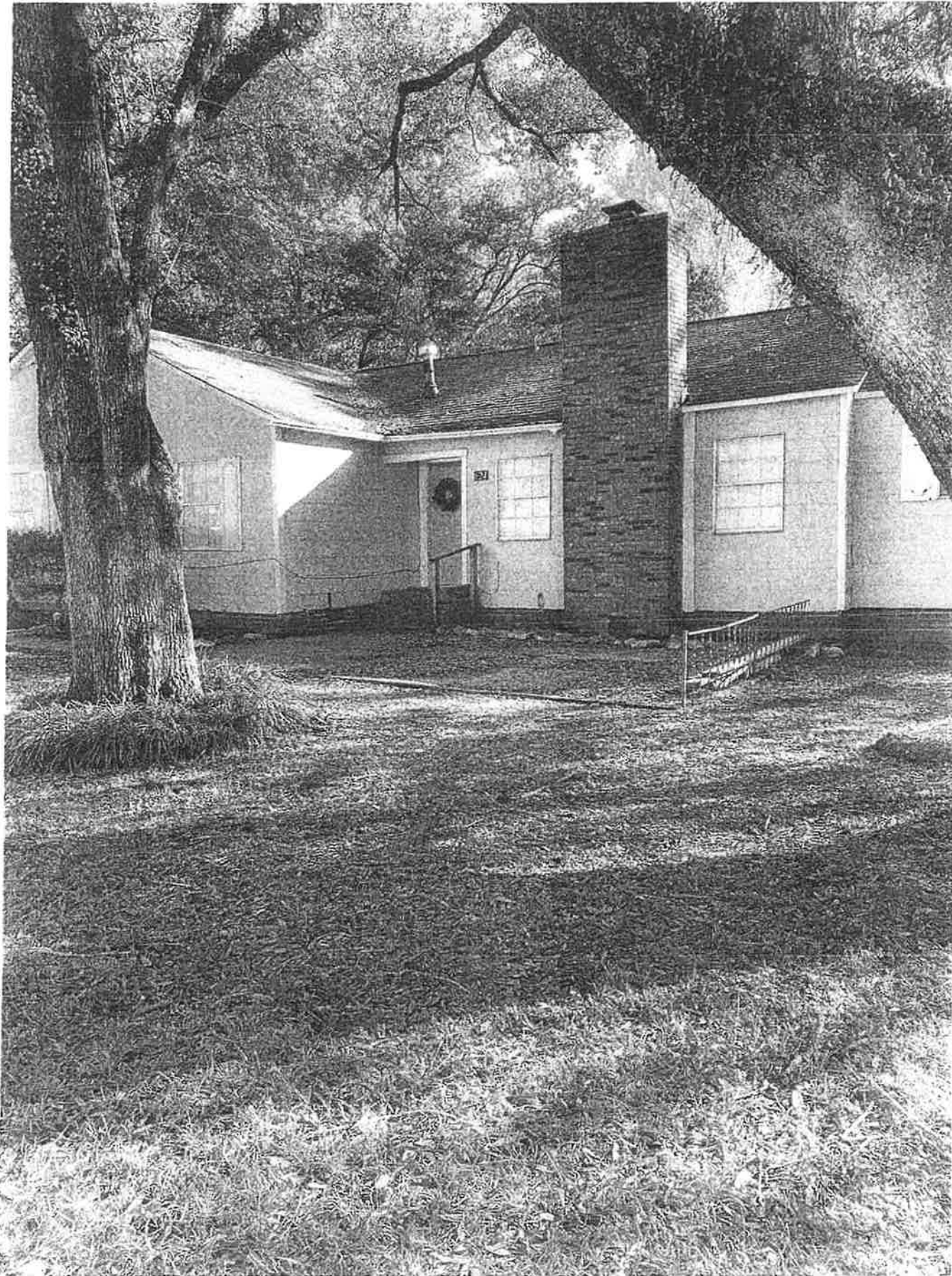


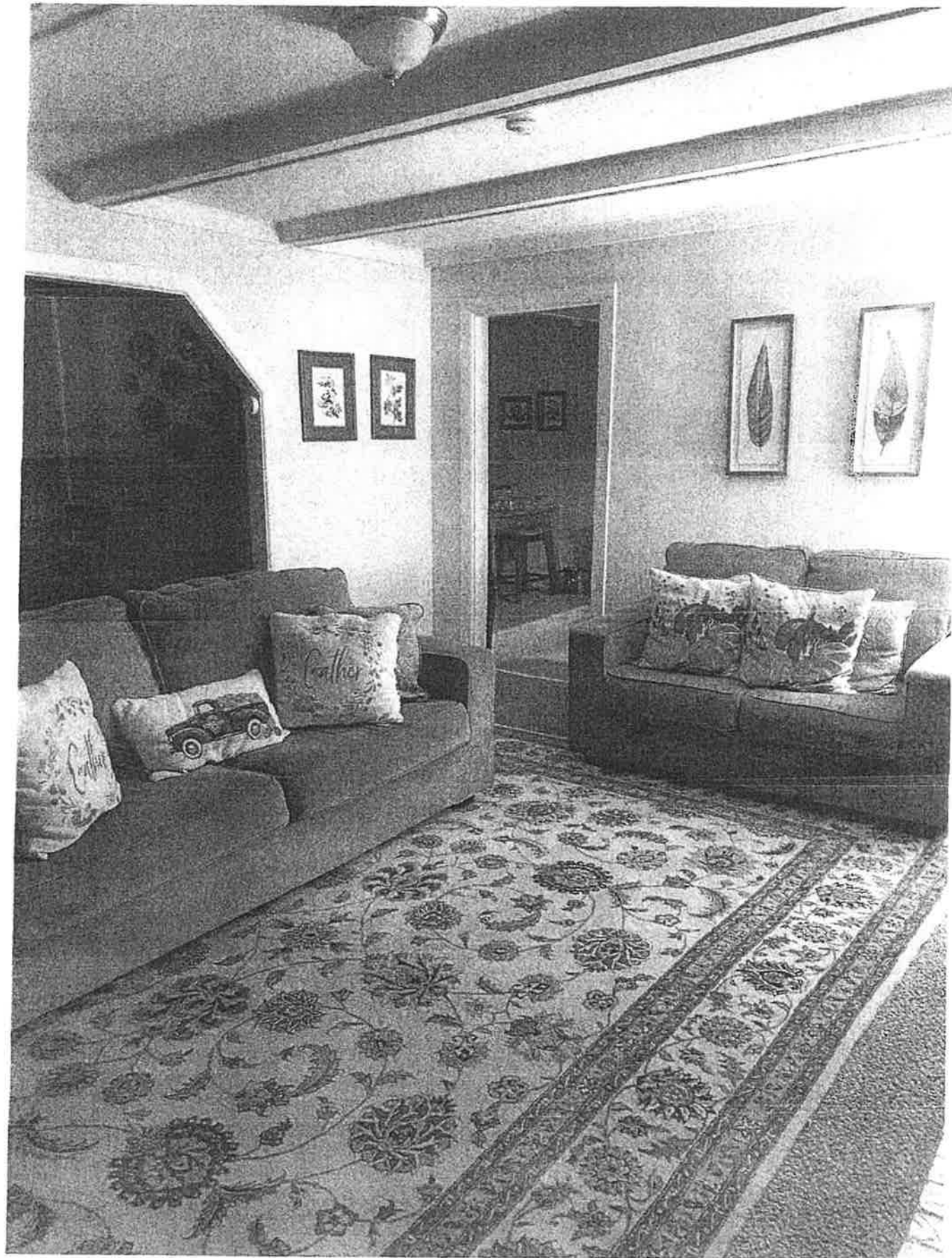












Crossroads Ministries Location Table

House Type	Address	# of Beds	ADA Compliant	Sex Offender Compliance	Emergency Power
Primary Care	2353 Highway 51, Madison, MS 39110	17	No	No	No
After Care	3250 S. Liberty, Canton MS 39046	9	No	No	No
Independent Care	522 E. Dinkins, Canton MS 39046	5	No	No	No
Independent Care	238 Mimosa St., Canton MS 39046	5	No	No	No
Independent Care	624 E. Dinkins, Canton MS 3946	8	No	No	No
<b>Total Beds Available</b>		<b>44</b>			



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Tabatha Dunn	11/1/2015	4/1/2017	X	G	X	-	B	-
Aleisha Diaz	11/14/2015	05/04/2016	X	G	X	-	-	P
Jennifer Damper	11/14/2015	3/21/2016	X	G	X	-	B	-
Lilly Fixico	11/14/2015	5/6/2016	X	G	X	-	-	P
Constance Courtney	12/9/2015	2/2/2017	X	G	X	-	-	P
Ashely Smith	1/12/2016	5/9/2016	X	G	-	-	-	-
Julie Crutcher	2/15/2016	11/1/2017	X	G	X	-	-	P
Amy Odom	3/3/2016	3/24/2016	-	-	X	-	-	-
Brandi Hamilton	3/4/2016	4/14/2016	X	NG	-	-	-	-
Amelia Taylor	3/23/2016	7/1/2017	X	G	X	-	-	P
Windy Cape	3/31/2016	10/07/2016	X	G	X	-	-	P
Jennifer Brumley	4/7/2016	7/24/2016	X	G	X	-	-	P
Amber Lambert	4/8/2016	9/19/2016	X	G	X	-	-	P
Rosanna Dokos	4/15/2016	7/28/2016	X	G	-	-	-	-
Katie Williamson	4/20/2016	4/6/2017	X	G	X	-	B	P
Carin Foster	4/28/2016	1/19/2017	X	G	X	-	-	P
Kimberly Barlow	4/28/2016	10/10/2016	X	G	X	-	-	P
Nicole Romano	5/28/2016	11/28/2016	X	G	X	-	-	-
Heather Young	6/3/2016	12/6/2016	X	G	X	-	-	P
Bobbi Jo Colson	6/17/2016	10/11/2016	X	G	-	-	-	-
Dana Faulkner	7/15/2016	10/27/2016	X	G	-	-	-	-
Sharon Harris	7/26/2016	10/11/2016	X	G	-	-	-	-
Jollen Jason	8/15/2016	9/26/2016	X	NG	-	-	B	-
Ashley Rodgers	9/16/2016	11/9/2016	X	NG	-	-	-	-
Angela Tanner	9/19/2016	2/2/2017	X	G	-	-	-	-
Sabrina Gaham	9/27/2016	4/1/2017	X	G	X	-	B	-
Vanessa Pickler	9/27/2016	3/20/2017	X	G	-	-	-	-
Kimberly Hertz	9/30/2016	9/3/2017	X	G	X	-	-	-
Lauren Moody	10/11/2016	4/6/2017	X	G	-	-	-	-
Rachel Srickland	10/18/2016	2/6/2017	X	G	-	-	B	P
Mary Ann Redmond	10/19/2016	4/18/2017	X	G	X	-	-	P
Robin Sweat	10/24/2016	11/7/2016	X	NG	-	-	-	-
Anita Smith	11/10/2016	3/10/2017	X	G	-	-	-	-
Mary Beth Gannon	11/10/2016	3/10/2017	X	G	-	-	-	-
Sharon Stone	11/10/2016	3/4/2017	X	G	X	-	-	-
Alison Homes	11/17/2016	6/1/2018	X	G	X	-	B	-
Maura Gerald	12/1/2016	5/31/2017	X	G	X	-	B	P



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Tiffany Bounds	12/12/2016	6/1/2017	X	G	X	-	-	P
Jennie Rowe	12/19/2016	5/16/2017	X	G	-	-	-	-
Mary Prescott	12/19/2016	4/15/2017	X	G	X	-	B	-
Ashleigh Hanberry	1/20/2017	5/16/2017	X	G	-	-	-	-
Jennifer Brady	2/2/2017	6/2/2017	X	G	-	-	B	-
Courtney Stonehard	2/17/2017	6/16/2017	X	G	X	-	-	-
Erin Alford	2/21/2017	4/10/2017	X	G	-	-	B	-
Laura Hethcox	2/27/2017	8/31/2017	X	G	X	-	-	P
Johanna Dillon	3/20/2017	7/20/2017	X	G	X	-	-	-
April Williams	3/23/2017	5/1/2017	X	G	-	-	-	-
Cheryl Barber	4/5/2017	8/2/2017	X	G	-	-	-	-
Kimberly Hill	4/18/2017	10/18/2017	X	G	-	-	-	-
Margaret Chambers	4/25/2017	10/31/2017	X	G	X	-	-	P
Holly Rorie	5/3/2017	6/1/2018	X	G	X	-	-	P
Amanda Marshall	5/9/2017	9/1/2017	X	G	-	-	-	-
Kristie Keith	5/30/2017	11/30/2017	X	G	X	-	B	-
Tiffany Crabtree	6/8/2017	5/1/2018	X	G	X	-	-	P
Melissa Dykgraaf	6/10/2017	5/11/2018	X	G	X	-	-	P
Ashley Thompson	6/14/2017	3/19/2019	X	G	X	-	-	P
Julie Wadkins	6/14/2017	12/16/2017	X	G	-	-	-	-
Tiffany Halversen	7/6/2017	12/19/2017	X	G	-	-	-	-
Gwendolyn Nicholas	8/9/2017	8/15/2019	X	G	X	-	-	P
Jessica Devers	8/9/2017	12/19/2017	X	G	X	-	-	-
Ashley Sunday	8/22/2017	11/5/2017	X	NG	-	-	B	P
Kandi Brown	9/21/2017	1/18/2017	X	G	-	-	-	-
Diane Robinson	9/28/2017	2/14/2018	X	G	X	-	-	-
April Richardson	10/4/2017	1/31/2018	X	G	-	-	B	P
Reba Haga	10/10/2017	2/6/2018	X	G	-	-	-	-
Shirley Baier	10/10/2017	2/3/2018	X	G	-	-	-	-
Toshia Baswell	10/10/2017	11/5/2017	X	NG	-	-	-	P
Chelesea Parmenter	10/17/2017	2/11/2018	X	G	-	-	-	-
Amber Ard	10/25/2017	2/20/2018	X	G	-	-	-	-
Misty Cato	10/25/2017	1/30/2019	X	G	X	-	-	P
Feleisha Gallard	11/1/2017	2/25/2018	X	G	-	-	-	-
Kansas Taeschner	11/2/2017	5/2/2017	X	G	X	-	B	P
Kelly Morgan	12/13/2017	6/8/2018	X	G	X	-	-	-



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Shekila McAlister	1/11/2018	5/10/2018	X	G	-	-	-	-
Theresa Jones	1/11/2018	6/29/2018	X	G	-	-	-	P
Samatha Herrington	1/25/2018	5/20/2018	X	G	-	-	B	P
Katie Williamson	2/11/2018	9/15/2018	X	G	X	-	B	P
Chrissy Poindexter	2/12/2018	8/10/2018	X	G	X	-	-	-
Jolona Lambert	3/5/2018	8/28/2018	X	G	X	-	-	-
Layla Adams	3/8/2018	9/3/2018	X	G	X	-	-	-
Feleica Jones	3/14/2018	9/11/2018	X	G	X	-	B	P
Lisa Davdison	3/21/2018	9/2/2018	X	G	X	-	-	-
Jessica Nix	3/26/2018	8/11/2018	X	NG	-	-	B	P
Jill Miller	3/28/2018	7/23/2018	X	G	-	-	-	-
Jessica Hester	4/9/2018	8/13/2018	X	NG	-	-	-	-
Mindy Davis	4/26/2018	8/23/2018	X	G	-	-	-	-
Kennetha Winston	5/8/2018	7/11/2018	X	NG	-	-	-	-
Emily Hurd	5/11/2018	4/25/2019	X	G	X	-	-	P
Jessica Hodges	5/14/2018	8/13/2018	X	NG	-	-	-	-
Ashley Amos	5/15/2018	9/16/2018	X	G	-	-	-	-
Sandra Travis	5/15/2018	9/16/2018	X	G	-	-	-	-
Courtney Smith	5/16/2018	7/3/2018	X	NG	-	-	B	-
Shanice Waller	5/16/2018	4/24/2019	X	G	X	-	-	-
Holly Moore	6/1/2018	6/13/2018	X	NG	-	-	-	-
Tyeshia Gibson	6/1/2018	7/27/2018	X	NG	-	-	-	-
Angela Presson	6/6/2018	1/31/2019	X	G	-	-	-	P
Rebecca Emler	6/28/2018	6/28/2018	X	G	-	-	-	-
Kendra Scruggs	7/12/2018	1/7/2019	X	G	X	-	-	-
Tiffany Burrell	7/12/2018	8/9/2018	X	G	-	-	-	-
Allison Engle	7/16/2018	1/6/2019	X	G	X	-	-	-
Stacy Hill	7/23/2018	12/19/2018	X	G	X	-	-	-
Pamela Sims	7/27/2018	12/19/2018	X	G	X	-	-	-
Deanna Dickerson	8/7/2018	9/30/2019	X	G	X	-	-	P
Victoria Jasch	8/7/2018	9/26/2018	X	NG	-	-	B	-
Joy Corrinan	8/14/2018	1/23/2019	X	G	X	-	-	-
Sarah Shapiro	8/14/2018	11/28/2018	X	G	-	-	-	-
Mary Morgan Powell	8/15/2018	9/21/2018	X	G	-	-	-	-
Rebecca White	8/16/2018	9/6/2018	X	G	-	-	-	-
Lori Cox	8/20/2018	1/20/2019	X	G	-	-	-	-



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Ashley Ferguson	9/5/2018	1/9/2019	X	G	-	-	-	-
Jessica Wright	9/6/2018	3/2/2019	X	NG	-	-	-	-
Shonnon Carlson	9/7/2018	11/20/2019	X	G	X	-	-	-
Kimberely Files	9/11/2018	3/4/2019	X	G	X	-	-	-
Sherry Tomes	9/21/2018	3/24/2019	X	G	X	-	-	-
Andrea Strange	9/24/2018	3/15/2019	X	G	X	-	-	-
Kesha Lewellen	9/24/2018	1/20/2019	X	G	X	-	-	-
Krystal Teston	10/4/2018	4/3/2019	X	NG	X	-	-	P
Angela Williams	10/9/2018	1/8/2019	X	NG	-	-	-	-
Donna Ford	10/18/2018	9/25/2019	X	NG	X	-	-	-
Samatha Hill	10/30/2018	11/18/2018	X	NG	-	-	B	-
Cassidy Gurley	11/5/2018	5/3/2019	X	NG	X	-	-	-
Malorie Gallagher	11/8/2018	3/27/2019	X	NG	X	-	-	-
Susan Bumpous	12/5/2018	6/2/2019	X	G	X	-	-	-
Erin Alford	12/11/2018	2/22/2020	X	G	X	-	-	-
Laken Cox	12/23/2018	5/21/2019	X	G	X	-	B	-
Lisa Prince	12/26/2018	1/11/2019	X	NG	-	-	-	-
Amy Moore	1/7/2019	5/5/2019	X	G	X	-	-	-
Heather Brown	1/10/2019	3/14/2019	X	NG	-	-	-	-
Kelly Crowe	1/14/2019	7/12/2019	X	G	X	-	B	-
Morgan Fisher	1/22/2019	7/22/2019	X	G	X	-	-	-
Pamela Harvey	2/5/2019	5/28/2019	X	G	-	-	-	-
Pamela Reynolds	2/5/2019	8/16/2019	X	G	X	-	B	-
Christina Baxter	2/14/2019	2/6/2020	X	G	-	-	-	-
Sharon Tyson	3/5/2019		X	G	Y	-	-	P
Carin Foster	3/12/2019	6/13/2019	X	G	-	-	-	-
April McEwen	3/19/2019	8/2/2019	X	G	X	-	-	-
Magen Nunley	3/22/2019	9/17/2019	X	G	X	-	-	-
Stephanie Huggins	3/22/2019	9/17/2019	X	G	X	-	-	-
Janice Wilcher	3/26/2019	7/25/2019	X	G	-	-	-	-
Angel Carroway	5/1/2019	7/22/2019	X	G	-	-	B	-
Ashley Dilworth	5/13/2019	5/18/2019	X	G	-	-	-	-
Rita Tuberville	5/13/2019	11/10/2019	X	G	X	-	-	-
Erin Grant	5/16/2019	6/3/2020	X	G	X	-	-	P
Toni Herford	5/16/2019	10/28/2019	X	G	X	-	-	-
Anna Kerley	5/20/2019	11/17/2019	X	G	Y	-	-	P





NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Savanna Allen	5/21/2019	3/17/2020	X	G	X	-	-	P
Stephanie Dykes	5/22/2019	11/12/2019	X	G	X	-	-	-
Sarah Richardson	5/28/2019	7/21/2019	X	G	-	-	-	-
Brandi Smith	6/1/2019	10/12/2019	X	G	X	-	-	-
Tasia Johnson	7/3/2019	7/8/2019	X	NG	-	-	-	-
Elizabeth Tennis	7/11/2019	11/22/2019	X	G	-	-	-	-
Kristina Knox	7/11/2019	11/20/2019	X	G	X	-	B	-
Jennifer Ray	7/11/2019	2/5/2020	X	G	X	-	-	-
April Hardin	7/11/2019	1/6/2020	X	G	X	-	-	-
Kristina Klause	7/16/2019	7/18/2019	X	NG	-	-	-	-
Dana Sweeney	7/23/2019	1/17/2020	X	G	X	-	-	-
Janet Ladner	7/23/2019	12/8/2019	X	G	X	-	-	-
Cassandra Tartt	7/31/2019	11/23/2020	X	G	X	-	-	P
Annie Trybulski	8/6/2019	12/17/2019	X	G	-	-	-	-
Amanda Simon	8/13/2019	2/5/2020	X	G	X	-	-	-
Amber Gowan	8/21/2019	2/15/2020	X	G	X	-	-	-
Ashley Amos	8/23/2019	4/16/2021	X	G	X	-	-	P
Hayden Williams	9/10/2019	1/1/2020	X	G	-	-	-	-
Rebecca Eilers	9/11/2019	1/31/2020	X	G	-	-	-	-
Sandra Sumlin	9/18/2019	2/6/2020	X	G	X	-	-	-
June Moore	9/23/2019	1/15/2020	X	G	-	-	-	-
Brandy Barrett	10/14/2019	4/24/2020	X	G	X	-	-	P
Morgan Gray	10/18/2019	2/5/2020	X	G	-	-	-	-
Amber Leech	10/30/2019	3/14/2020	X	G	X	-	-	-
Summer Monroe	11/4/2019	4/7/2020	X	NG	-	-	-	-
Sara Pace	11/6/2019	11/16/2020	X	G	X	-	-	P
Eva-Joslyn Brandenb	11/7/2019	5/16/2019	X	G	X	-	-	P
Christina Mouring	11/12/2019	11/19/23	X	G	X	X	-	P
Nikki Fontenot	11/18/2019	4/3/2020	X	G	X	-	-	-
Tanya Thornton	11/25/2018	3/30/2020	X	G	-	-	-	-
Robin Saxon	12/2/2019	5/27/2019	X	G	-	-	-	-
Cassandra Landon	12/16/2019	4/23/2020	X	G	-	-	-	-
Samantha Naylor	12/17/2019	12/5/2020	X	G	X	-	-	P
Tina Munn	1/21/2020	9/4/2020	X	G	X	-	-	P
Melissa Payne	2/5/2020	3/23/2020	X	NG	-	-	-	-
Sherry Newell	2/6/2020	6/5/2020	X	G	-	-	-	-



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Jessica Upton	2/10/2020	9/25/2020	X	G	-	-	B	-
Brandy Hamilton	2/20/2020	6/22/2020	X	G	-	-	-	-
Christine Creel	2/24/2020	8/28/2020	X	G	X	-	-	-
Heather Parker	2/26/2020	8/21/2020	X	G	X	-	-	-
Sandra Merritt	2/26/2020	7/2/2020	X	G	X	-	-	-
Debra Cagle	3/6/2020	7/2/2020	X	G	-	-	-	-
Jayne Tubbs	3/17/2020	7/10/2020	X	G	-	-	-	-
Elysia Boland	3/20/2020	03/10/2021	X	G	X	-	-	P
Bridgett Tanner	4/1/2020	12/5/2020	X	G	X	-	-	P
Robin Defoor	4/17/2020	8/10/2020	X	G	-	-	-	-
Sara Kerely	4/24/2020	8/21/2020	X	G	-	-	-	-
Dawn Thomas	5/12/2020	11/1/2020	X	G	X	-	B	-
Dorothy Wood	6/2/2020	10/28/2020	X	G	X	-	-	-
Courtney Stonhouse	6/10/2020	8/6/2020	X	NG	-	-	-	-
Elizabeth Pickering	6/24/2020	7/13/2020	X	NG	-	-	-	-
Kelly Crowe	6/25/2020	1/25/2021	X	G	-	-	-	-
Bobbi Carnety	7/2/2020	10/30/2021	X	G	X	-	-	P
Brigitte Lamey	7/7/2020	11/11/2020	X	G	-	-	B	-
Brgitte Lynchard	7/7/2020	9/28/2021	X	G	X	-	-	P
Nancy Stanfield	7/9/2020	11/02/2020	X	G	-	-	-	-
Martha Gilbert	7/15/2020	11/02/2020	X	G	-	-	-	-
Tekeya Robinson	7/24/2020	7/23/2221	X	G	X	-	-	P
Tabitha Graves	7/29/2020	10/30/2021	X	G	X	-	-	P
Barbara Firestone	8/20/2020	12/21/2020	X	G	-	-	-	-
Jenny Romine	8/24/2020	12/21/2020	X	G	-	-	-	-
Kayla Moody	8/26/2020	2/26/2021	X	G	-	-	-	-
Jaime Tidwell	8/28/2020	1/25/2021	X	G	-	-	-	-
Layla Adams	8/30/2020	10/03/21	X	G	X	-	-	P
Samantha Woods	9/8/2020	1/20/2021	X	G	X	-	-	-
Johnnie Guthrie	9/15/2020	02/05/2021	X	G	-	-	-	-
Kathrine Cochran	10/3/2020	2/22/2021	X	G	-	-	-	-
Ashley Brinkman	10/27/2020	2/23/2021	X	G	-	-	-	-
Miranda Romansik	11/10/2020	1/20/2021	X	NG	-	-	B	-
Jessca Devers	11/11/2020	04/01/2021	X	G	X	-	-	P
Candice Dawn	11/24/2020	11/26/2020	X	NG	-	-	-	-
Lindsea Gray	12/1/2020	07/06/2021	X	G	X	-	-	P



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Allison Jourdan	12/2/2020	5/28/2021	X	G	-	-	-	-
Jessica Wilder	12/9/2020	06/25/2021	X	G	-	-	-	-
Rachel Reddit	12/11/2020	4/26/2021	X	G	-	-	-	-
Kansas Taeschner	12/29/2020	4/20/2021	X	G	X	-	-	-
Dorothy Wood	1/16/2021	4/30/2021	X	G	X	-	-	-
Theresa Peterson	1/19/2021	5/16/2021	X	G	-	-	-	-
Griselda Albarran	1/21/2021	10/30/2021	X	G	X	-	-	-
Dixie Mathes	1/25/2021	6/14/2021	X	G	X	-	-	-
Tayrn Fields	2/2/2021	5/24/2021	X	G	X	-	-	-
Vicikie Hartzell	2/21/2021	10/06/2021	X	G	X	-	-	P
Mariah Hutcherson	2/24/2021	3/7/2021	X	NG	-	-	-	-
Kristy Clardy	3/16/2021	09/30/2023	X	G	X	-	-	P
Katie Snyder	3/17/2021	4/20/2021	X	NG	-	-	-	-
Angela Applegate	4/10/2021	08/07/2021	X	G	-	-	-	-
Rebecca Kerrigan	4/12/2021	08/06/2021	X	G	-	-	-	-
Brittany Stewart	4/15/2021	08/27/2021	X	G	-	-	-	-
Madison Dowdy	4/24/2021	08/03/2021	X	NG	-	-	-	-
Aundrea Mitchell	4/30/2021	9/14/2021	X	G	-	-	-	-
Kristen Roberts	5/4/2021	09/05/2021	X	G	-	-	-	-
Rhonda King	5/6/2021	10/20/22	X	G	X	X	-	P
Megan Pickler	5/11/2021	11/25/2021	X	G	X	-	-	-
Memory Beckham	5/18/2021	09/02/2021	X	G	-	-	-	-
Christi Knight	5/22/2021	11/24/22	X	G	X	X	-	P
Trenica Daniels	6/2/2021	6/30/2021	X	NG	-	-	-	-
Alena Weaver	6/3/2021	11/24/22	X	G	X	X	-	P
Cassidy Lynch	6/4/2021	9/29/2021	X	G	-	-	-	-
Regina Hosack	6/16/2021		X	G	X	Y	-	P
Lori Fowler	6/17/2021	10/12/2021	X	G	-	-	-	-
Kesha Bowen	6/27/2021	4/23/23	X	G	X	X	-	P
Robin Beckman	7/1/2021	10/30/2021	X	G	-	-	-	-
Brianna Pierce	7/19/2021	1/14/22	X	G	X	-	-	-
Rykesha Davis	8/10/2021	11/29/2021	X	NG	-	-	-	-
Georgia Sloan	8/20/2021		X	G	X	Y	-	P
Brittany Anderson	8/24/2021	2/11/22	X	G	X	-	-	-
Kimberly Crum	8/24/2021	1/14/2022	X	G	X	-	-	-
Elizabeth Poor	9/29/2021	5/24/23	X	G	X	X	-	P



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Carol Dearman	10/5/2021	1/26/2022	X	G	X	-	-	-
Erin Burton	10/18/2021	12/21/2021	X	NG	-	-	-	-
Haley Bass	10/21/2021	9/16/2022	X	G	X	-	-	P
Keena Adair	10/21/2021	12/10/2021	X	NG	-	-	-	-
Stephani Rodriguez	11/30/2021	01/03/22	X	NG	-	-	-	-
Leah Harvey	12/9/2021	1/24/23	X	G	X	-	-	P
Shantel Jones	12/17/2021	6/25/23	X	G	X	X	-	P
Elizabeth Campeau	12/28/2021	8/3/2022	X	G	X	-	-	-
Peggy Starns	12/30/2021	4/15/22	X	G	-	-	-	-
Trisha Lindsey	01/04/22	7/17/2022	X	G	X	-	-	-
Gillian Wehrle	01/04/22	02/04/22	X	NG	-	-	-	-
Robin Spencer	1/18/22	3/5/22	X	NG	-	-	-	-
Kenida Harris	1/24/22	3/17/22	X	NG	-	-	-	-
Belinda Voyles	1/24/22	5/13/2013	X	G	-	-	-	-
Laronda Nichols	1/24/22	1/26/22	X	NG	-	-	-	-
Sharene Williams	02/07/22	7/17/2022	X	G	-	-	-	-
Malika Hubbard	02/07/22	2/13/22	X	NG	-	-	B	-
Candace Jones	2/10/22	3/17/22	X	NG	-	-	B	-
Brittany Stevens	2/13/22	2/17/22	X	NG	-	-	-	-
Debbie Bishop	3/10/22	9/2/2022	X	G	X	-	-	-
Lasheka Williams	3/30/22	11/7/22	X	G	X	-	-	-
Melissa Ponds	3/30/22	04/05/2022	X	NG	-	-	-	-
DayInn Mason	04/04/2022	8/11/2022	X	G	-	-	-	-
Laura Jamison	4/5/2022	9/8/2022	X	G	-	-	-	-
Crystal James	04/08/2022	11/07/22	X	G	X	-	B	-
Angela Posner	4/12/2022	8/19/2022	X	G	-	-	-	-
Valerie Warren	4/12/2022		X	G	X	Y	-	P
Candra CLark	4/12/22	8/1/2022	X	NG	-	-	-	-
Lilly Fixico	4/18/2022	7/11/2022	X	NG	X	-	-	-
Jessica Devers	05/01/2022		Y	G	X	X	-	P
Holly Bentley	07/01/2022	8/2/2022	X	NG	-	-	-	-
Shaelunda Kirkland	07/08/2022	7/15/2022	X	NG	-	-	-	-
Susan Masey	07/11/2022	11/07/22	X	G	-	-	-	-
Raven Sanders	07/20/2022	1/30/23	X	G	X	-	-	-
Allie McIntyre	07/20/2022	1/30/23	X	G	X	-	-	-
Alexis Hardin	08/01/2022	1/23/23	X	G	X	-	-	-



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Crystal Harveston	08/09/2022	11/07/22	X	G	X	Y	-	P
April Hardin	08/10/2022	6/19/23	X	G	X	-	-	-
Cassidy Gurley	08/17/2022	6/15/23	X	G	X	X	-	-
Addison Conrad	08/24/2022	5/13/23	X	G	X	-	-	-
Melissa Turner	08/29/2022	12/11/22	X	G	-	-	-	-
Jas Montgomery	09/06/2022	9/25/2022	X	NG	-	-	-	-
Amanda Reeves	9/16/2022	9/23/23	X	G	X	X	-	-
Sarah Kwilas	9/16/2022	4/12/23	X	G	X	-	-	-
Jenifer Bates	9/30/2022	8/23/23	X	G	X	-	-	P
Vanessa Pickler	10/05/22	1/15/23	X	G	-	-	-	-
Valerie Black	10/09/22	3/30/23	X	G	X	-	-	-
Brandy Welch	10/11/22	2/12/23	X	G	-	-	-	-
Stephanie Daniels	10/15/22	11/06/23	X	G	X	-	-	P
Victoria Torres	10/18/22	2/12/23	X	G	-	-	-	-
Shaina Morgan	10/24/22	2/21/23	X	G	-	-	-	-
Rachel Little	11/01/22	6/25/23	X	G	X	-	-	-
Starlite Touchton	11/07/22	3/10/23	X	G	-	-	-	-
Angela Williams	11/23/22	3/8/23	X	G	-	-	-	-
Angel Daniels	11/28/22	3/19/23	X	G	-	-	-	-
Catherine Deckard	11/28/22	3/19/23	X	G	-	-	-	-
Shala Brewster	12/01/22	05/05/23	X	G	X	-	-	-
Melissa Elliot	12/01/22	5/23/23	X	G	-	-	-	-
Amanda Morales	12/30/22	2/23/24	X	G	-	X	-	P
Brianna Hall	2/7/22	10/30/23	X	G	X	-	-	-
Sarah Clark	2/13/23	6/14/23	X	G	-	-	-	-
Peggy Sue Courtney	2/17/2023	2/23/24	X	G	-	X	-	P
Matasha Harris	2/28/23	3/31/23	X	NG	-	-	-	-
Mandy Pope	3/8/23		X	G	X	Y	-	P
Yulonda Bankston	3/14/23	7/11/23	X	G	-	-	-	-
Bethany Partridge	3/21/23	08/07/23	X	G	X	-	-	-
Nikki Montgomery	3/22/23	3/22/23	X	NG	-	-	-	-
Kimberly Heathcoe	3/27/23	8/16/23	X	G	X	-	-	-
Jamaika Rutledge	4/4/23	8/24/23	X	G	X	-	-	-
Kaylee Jackson	4/6/23	10/25/23	X	G	X	-	-	-
Nanette Manning	4/6/23	9/13/23	X	G	-	-	-	-
Courtney Collins	4/10/23	8/16/23	X	G	-	-	-	-



NAME	ARRIVED AT CROSSROADS	EXIT CROSSROADS	Ph I X,Y	Graduated G,NG	Ph II X,Y,-	Ind. X,Y,-	Back	Stayed Past
							To Prison B,-	6 months P,-
Denise Williamson	4/10/2023	12/01/23	X	G	X	-	-	P
Carol Mitchell	4/10/23	8/24/23	X	NG	-	-	-	-
Shelia Cleveland	4/26/23	8/24/23	X	NG	-	-	-	-
Tonya Cutrer	5/1/23	10/17/23	X	G	-	-	B	-
Amanda Pruitt	5/9/23	12/09/23	X	G	X	-	B	P
Melissa Delgado	5/10/23	1/23/24	X	G	X	X	-	P
Kelli Lee	6/5/23	9/17/23	X	G	-	-	-	-
Mary Segura	6/13/23	8/23/23	X	NG	-	-	-	-
Barbara Byers	6/27/23	10/15/23	X	G	-	-	-	-
Jessica Cochran	6/27/23	12/09/23	X	G	-	-	B	-
Tomi Fairley	6/27/23	9/20/23	X	NG	-	-	B	-
Amy Dougherty	7/3/23	12/03/23	X	G	X	-	-	-
Stacy Bass	7/5/23	05/08/24	X	G	-	-	-	-
Lisa Patterson	7/25/23		X	G	X	Y	-	P
Latasha Jones	7/28/23	05/04/24	X	G	X	-	-	P
Stephanie Chandler	8/15/23	2/2/24	X	G	X	-	-	-
Kim Herrington	8/22/23	06/01/24	X	G	X	X	-	P
Anna wilkens	9/1/23	01/07/24	X	G	-	-	-	-
Jami Casey	9/6/23	1/6/24	X	G	-	-	-	-
Rianne Russell	9/7/23	01/07/24	X	G	-	-	-	-
Tiffany Richmond	10/4/23	02/04/24	X	G	-	-	-	-
Shamika Terry	10/19/23	1/19/24	X	NG	-	-	B	-
Katie Thompson	10/26/23	05/18/24	X	G	X	-	-	-
Patience Glass	10/30/23	11/24/23	X	NG	-	-	-	-
Anna Banks	11/6/23		X	G	X	Y	-	P
Victoria Torres	11/6/23	02/06/24	X	NG	-	-	-	-
Jessica Goodwin	11/20/23	1/23/24	X	NG	-	-	B	-
Heather Kersey	11/21/23	03/07/24	X	G	-	-	-	-
Judy Lambert	11/28/2023		X	G	X	Y	-	P
Erin Alford	11/26/23	07/30/24	X	G	-	X	-	-
Lynette Harp	12/14/23		Y	G	-	Y	-	p
Cheri Ripp	12/14/23	12/14/2024	X	G	X	-	-	-
Jessica Saunders	12/21/23		X	G	X	Y	-	P
Chassie Smith	01/10/24	10/28/2024	X	G	X	-	-	-
Andi Tucker	1/12/24	05/05/24	X	G	-	-	-	-
Jasmine Thompson	1/19/24	05/10/24	X	NG	-	-	-	-



Back Stayed Past

	ARRIVED AT	EXIT	Ph I	Graduated	Ph II	Ind.	To Prison	6 months
NAME	CROSSROADS	CROSSROADS	X,Y	G,NG	X,Y,-	X,Y,-	B,-	P,-
Ashley Horton	1/19/24		X	G	Y	-	-	P
Samantha Babb	1/26/24	05/09/24	X	NG	-	-	-	-
Hope Cumberland	02/06/24		X	G	Y	-	-	P
Zjahnese Collins	2/14/24	05/10/24	X	NG	-	-	-	-
Amanda Hicks	2/28/24	06/23/24	X	G	-	-	-	-
Chancie Anderson	2/29/24	06/23/24	X	NG	-	-	-	-
Kristen White	3/12/24		X	G	-	Y	-	P
Amber Zuniga	3/18/24	06/10/24	X	NG	-	-	-	-
Stacy Guiltner	3/26/24		X	G	X	Y	-	P
Angel Daniels	03/30/24		X	G	X	Y	-	P
Erin Burnside	04/02/24	12/31/2024	X	G	X	-	-	P
Myrtle McCraney	04/17/24	07/28/24	X	G	-	-	-	-
Amber Lettieri	04/19/24	08/16/24	X	G	-	-	-	-
Manda Daniel	04/23/24		X	G	Y	-	-	P
Jennifer James	04/26/24	08/29/24	X	G	-	-	-	-
Shonda Ivey	05/03/24	06/14/24	X	NG	-	-	-	-
Elizabeth Cain	05/28/24	09/29/24	X	G	-	-	-	-
Rachel Reeves	06/19/24	09/29/24	X	G	-	-	-	-
Malissa Killingsworth	06/20/24	12/05/24	X	G	-	-	-	-
Roberta Jones	06/26/24	12/05/24	X	G	-	-	-	-
Melissa King	06/27/24		X	G	X	Y	-	-
Taylor Henderson	06/28/24		X	G	X	Y	-	-
Brittany Clark	07/09/24	10/22/24	X	G	-	-	-	-
Lauren Lee	07/19/24		X	G	X	Y	-	-
Linda Oswald	08/01/24		X	G	Y	-	-	-
Melissa Deane	08/23/24		X	G	Y	-	-	-
Dana Dodge	09/07/24		Y	NG	-	-	-	-
Alyssa Talamantes	09/10/24	12/31/24	X	G	-	-	-	-
Cynthia Buchner	09/24/24		Y	NG	-	-	-	-
Georgia Dennis	10/01/2024		Y	NG	-	-	-	-
Maggie Conerly	11/01/2024		Y	NG	-	-	-	-
Carrie Reynolds	10/04/2024		Y	NG	-	-	-	-
Belinda Parker	10/19/2024		Y	NG	-	-	-	-
Felicia Richards	10/24/2024		Y	NG	-	-	-	-
Alexandria Batiste	11/22/2024		Y	NG	-	-	-	-
Monica Williams	11/27/2024		Y	NG	-	-	-	-



							Back	Stayed Past
	ARRIVED AT	EXIT	Ph I	Graduated	Ph II	Ind.	To Prison	6 months
NAME	CROSSROADS	CROSSROADS	X,Y	G,NG	X,Y,-	X,Y,-	B,-	P,-
Brandy Crow	12/03/2024		Y	NG	-	-	-	-
Audrey Owen	12/15/2024		Y	NG	-	-	-	-
Felicia Wetzel	12/26/2024		Y	NG	-	-	-	-
Diane Butler	12/30/2024		Y	NG	-	-	-	-
Haley Glasscock	12/31/2024		Y	NG	-	-	-	-
Stefanie West	12/31/2024		Y	NG	-	-	-	-
Ashley Neely	12/31/2024		Y	NG	-	-	-	-
INSERT ROWS ABOVE THE RED LINE!!!! DO NOT INSERT ROWS UNDER THE RED LINE.								
TOTALS	404	366	404	319	188	31	40	95

**NOTES**

- Column B (Arrived At) must have a valid date
- Column C (Exit) must have a valid date, for all who are NO LONGER at Crossroads.
- Columns D (Ph 1) must have either a X or Y in every cell.
- Column E (Grad) must have either a G or NG in every cell.
- Columns F,G (PH 2,PH 3) must have either X,Y, or - in every cell
- Column H (Back in Prison) must have either B or - in every cell
- Column I (Stayed past 6 months) must have either a P or - in every cell

**NUMBER OF GRADUATES**

	Phase 1	Grads	Phase II	Phase III
Total phases out	385	319	181	15
Total still in a Phase	18		7	16
Total In Phase 1 - Not yet Graduated.	16			
Grand Total for a Phase	403		188	31

**Total Current All Houses**

41

Left the Program without Graduating.	68
Left the Program without Grad & back in Prison	12
Left the Program without Grad & NOT back in Prison	56





							Back	Stayed Past
	ARRIVED AT	EXIT	Ph I	Graduated	Ph II	Ind.	To Prison	6 months
NAME	CROSSROADS	CROSSROADS	X,Y	G,NG	X,Y,-	X,Y,-	B,-	P,-

Graduated and Back in Prison 28

**Recidivism for Graduates 8.78%**

**Recidivism for Non Graduates 17.65%**

% Women back in Prison (Grad & Non Grad) 10.39%

**% of All participants (including current) that Stay past 6 months 23.51%**

**% of Graduates that stay past 6 months 29.78%**

**% of Women that Graduate 82.22%**

**GRADUATION RATE**

# of women past 6 months now back in Prison 11

% of women past 6 months now back in Prison 11.58%

# CROSSROADS

EST. 2008

## Ministries

### BOARD OF DIRECTORS 2025

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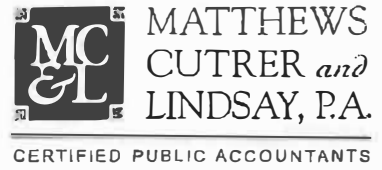
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**CROSSROADS OUTREACH MINISTRIES, INC.  
MADISON, MISSISSIPPI**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
DECEMBER 31, 2021**

*Ridgeland, Clinton, and Yazoo City,  
Mississippi*

CROSSROADS OUTREACH MINISTRIES, INC.

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Certified Public Accountants

Mississippi Society of  
Certified Public Accountants

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MATTHEWS  
CUTRER *and*  
LINDSAY, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

## INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors  
Crossroads Outreach Ministries, Inc.  
Madison, Mississippi

We have reviewed the accompanying financial statements of Crossroads Outreach Ministries Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2021, and the related statement of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Ministry management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Crossroads Outreach Ministries, Inc. and to meet our ethical responsibilities in accordance with relevant ethical requirements related to our review.

Member of

**CPA**America

Member  Crowe Global

**Accountant's Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

*Matthews, Cohen & Lindsey, P.A.*

Ridgeland, Mississippi  
December 9, 2022

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF FINANCIAL POSITION  
DECEMBER 31, 2021

ASSETS

CURRENT ASSETS

Cash	\$ 316,428
Accounts receivable	17,660
Prepaid expenses	<u>4,500</u>

338,588

FURNITURE, EQUIPMENT, AND VEHICLES, net

65,711

OTHER ASSETS

Security deposits	<u>3,980</u>
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\$ 408,279

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	<u>\$ 2,043</u>
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NET ASSETS

Without donor restrictions	301,236
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With restrictions	<u>105,000</u>
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406,236

\$ 408,279

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2021

	Activities without donor restrictions	Activities with donor restrictions	Total
<b>REVENUES AND SUPPORT</b>			
Bargain Boutique, net of direct cost	\$ 16,306	\$ -	\$ 16,306
Contributions	136,753	105,000	241,753
Contract services	117,810	-	117,810
Fundraising	1,398	-	1,398
Grants	52,183	-	52,183
In-kind revenue	19,178	-	19,178
Rental income	18,270	-	18,270
	<u>361,898</u>	<u>105,000</u>	<u>466,898</u>
<b>EXPENSES</b>			
Program	256,331	-	256,331
Management & General	79,033	-	79,033
	<u>335,364</u>	<u>-</u>	<u>335,364</u>
<b>CHANGE IN NET ASSETS</b>	26,534	105,000	131,534
<b>NET ASSETS AT BEGINNING OF YEAR</b>	<u>274,702</u>	<u>-</u>	<u>274,702</u>
<b>NET ASSETS AT END OF YEAR</b>	<u>\$ 301,236</u>	<u>\$ 105,000</u>	<u>\$ 406,236</u>

See Accompanying Notes and Independent Accountants' Review Report.



CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED DECEMBER 31, 2021

	<u>Program</u>	<u>Management &amp; General</u>	<u>Fundraising</u>	<u>Total</u>
Salaries	\$ 88,550	\$ 39,860	\$ -	128,409
Taxes- payroll	6,894	3,103	-	9,997
Total compensation	95,443	42,963	-	138,406
Advertising	-	2,905	-	2,905
Insurance	10,785	1,198	-	11,983
Miscellaneous expenses	-	2,474	-	2,474
Occupancy	37,292	1,554	-	38,846
Office supplies	-	3,658	-	3,658
Professional development	-	1,089	-	1,089
Professional fees	-	13,728	-	13,728
Program supplies	31,230	-	-	31,230
Rent	39,600	4,800	-	44,400
Repairs and maintenance	21,681	2,409	-	24,090
	<u>236,031</u>	<u>76,778</u>	-	<u>312,809</u>
Depreciation	<u>20,300</u>	<u>2,256</u>	-	<u>22,555</u>
	<u>\$ 256,331</u>	<u>\$ 79,033</u>	<u>\$ -</u>	<u>\$ 335,364</u>
Percentage of total expenses	<u>76%</u>	<u>24%</u>	<u>0%</u>	<u>100%</u>

See Accompanying Notes and Independent Accountants' Review Report.

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2021

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Change in net assets	\$ 131,534
Adjustments to reconcile change in net assets to net cash provided by operating activities	
Depreciation	22,555
Donated fixed assets	(14,378)
(Increase) decrease in assets:	
Accounts receivable	30,662
Prepaid expenses	(4,500)
Security deposits	(2,250)
Increase in liabilities:	
Accounts payable	<u>1,693</u>
Net cash provided by operating activities	165,316
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Purchase of fixed assets	<u>(1,570)</u>
<b>NET CHANGE IN CASH</b>	163,746
<b>CASH AT BEGINNING OF YEAR</b>	<u>152,682</u>
<b>CASH AT END OF YEAR</b>	<u>\$ 316,428</u>
<b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</b>	
Donated fixed assets	<u>\$ 14,378</u>

See Accompanying Notes and Independent Accountants' Review Report.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Crossroads Outreach Ministries, Inc. (the Ministry) is organized as a not-for-profit corporation under the laws of the State of Mississippi, which was formed for the purpose of operating a short-term shelter for women who have come from prisons and treatment centers to get them back to a healthy and productive way of life. Each woman is limited to a minimum of one hundred twenty days but can be up to one year with review. The Ministry serves a maximum of twelve women at any one time.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates. In the opinion of management, such differences would not be significant.

Financial Statement Presentation

The financial statements of Crossroads Outreach Ministries, Inc. have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the Ministry to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Ministry's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Ministry or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Cash and Cash Equivalents

The Ministry considers all demand deposits and certificates of deposit with an original maturity of three months or less to be cash and cash equivalents.

Furniture, Equipment, and Vehicles

Furniture, equipment, and vehicles are recorded at cost or, if acquired by gift, at the fair market value at the date of the gift. Depreciation is computed on a straight-line basis over the estimated useful lives of the respective assets.

The range of useful lives used in computing depreciation for financial purposes is as follows:

Land improvements	7 years
Furniture and equipment	5 years
Vehicles	5 years
Leasehold improvements	2 years

Income Taxes

The Ministry is a tax-exempt Ministry as described in Section 501(c)(3) of the Internal Revenue Code as an other than private foundation and is generally exempt from Federal and State income taxes pursuant to Section 501(a) of the Code. The Ministry believes it has no uncertain tax positions. The federal income tax return is subject to examination by the Internal Revenue Service, generally three years after it is filed.

Revenue Recognition

Contributions received are recorded as net assets with or without donor restrictions depending on the existence and/or nature of any donor restrictions.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

All donor-restricted support is reported as an increase in nets with donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restriction and reported in the statement of activities as satisfaction of activity restrictions.

Lease Accounting

The Ministry determines whether to account for its leases as operating, capital or financing leases depending on the underlying terms of the lease agreement. This determination of classification is complex and requires significant judgment about the Ministry's cost of funds, minimum lease payments and other lease terms.

Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among programming, management & general, and fundraising.

Recent Accounting Pronouncements

In February 2016, the FASB issued amended guidance for the treatment of leases. The guidance requires lessees to recognize a right-of-use asset and a corresponding lease liability for all operating and finance leases with lease terms greater than one year. The guidance also requires both qualitative and quantitative disclosures regarding the nature of the Ministry's leasing activities. The guidance will initially be applied using a modified retrospective approach. The amendments in the guidance will be effective for the year ending December 31, 2022. Management is evaluating the impact of the amended lease guidance on the Ministry's financial statements.

In September 2020, the FASB issued amended guidance for contributed nonfinancial assets. The guidance requires the presentation of contributed nonfinancial assets as a separate line item in the statement of activities, disclosure of the disaggregated amount by type and disclosure of qualitative information about whether the contributed nonfinancial assets were monetized or utilized during the reporting period as well as a description of the programs or other activities in which the assets were used. The guidance also requires disclosure of any donor-imposed restrictions and a description of valuation techniques. The amendments in the guidance will be effective for the year ending December 31, 2022.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

2. FURNITURE, EQUIPMENT, AND VEHICLES

A summary of furniture, equipment, and vehicles at December 31, 2021, is as follows:

Furniture and equipment	\$ 18,723
Land Improvements	2,626
Vehicles	78,519
Leasehold improvements	<u>28,991</u>
	128,859
Less: accumulated depreciation	<u>63,148</u>
Total	<u>\$ 65,711</u>

Depreciation expense totaled \$22,555 for the year ended December 31, 2021.

3. VINTAGE TREASURES BARGAIN BOUTIQUE

The Ministry operates a resale store located in Canton, Mississippi. The profits from the store go directly into the ministry to help support the living costs for their residents. The residents also work in the store in which they receive valuable life skills during their transition period.

A summary of revenue and expenditures at December 31, 2021, is as follows:

REVENUES	
Vintage treasurers income	\$ 77,537
EXPENSES	
General expenses	10,386
Payroll expenses	20,040
Rent	22,571
Sales tax	5,067
Utilities	<u>3,167</u>
	61,231
	<u>\$ 16,306</u>

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

4. RELATED PARTY

The Ministry leases its building from B & V properties, which is owned by the executive director and her husband. The current lease agreement was executed for nine years commencing on January 1, 2019 and expiring on December 30, 2028. The lease provides that the Ministry will bear the cost of improvements. During the year ended December 31, 2021, rent incurred and paid under this lease agreement was \$25,200.

5. RENTAL EXPENSE

The Ministry has four lease agreements for program operations in Madison and Canton, Mississippi. The leases generally provide that the Ministry will bear the cost of improvements.

Crossroads Outreach Ministries, Inc. has a current ten-year lease for program operations in Madison, Mississippi. The current lease is set to expire on December 30, 2028. The monthly rental payments for this lease are \$2,100 per month.

The Ministry also has a current two-year lease for program operations in Canton, Mississippi. The lease began March 1, 2019 and expired on April 1, 2022. The monthly rental payments are \$1,200 per month.

During the current year the Ministry entered a lease to operate its thrift store in Canton, Mississippi. The lease has a two-year term which commenced on April 1, 2021 and is set to expire on April 1, 2023. The monthly rental payments are \$1,000 per month. The previous lease for the thrift store location expired on June 1, 2021 and had monthly rental payments of \$825.

Prior to year-end, the Ministry entered into a lease for program operations in Canton, Mississippi. The lease has a two-year term which commenced on January 1, 2022 and will expire on January 1, 2024. The monthly rental payments are \$1,200 per month.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

5. RENTAL EXPENSE – Continued

Minimum future rental payments are as follows:

For Year Ending December 31	
2022	\$ 55,200
2023	42,600
2024	25,200
2025	25,200
Thereafter	<u>75,600</u>
	<u>\$ 223,800</u>

Rent expense for the year ended December 31, 2021 amounted to \$66,971.

6. IN-KIND CONTRIBUTIONS

The financial statements reflect the fair value of donated items that would have been purchased by the Ministry if they had not been donated. The Ministry has recorded in-kind contributions related to vehicles and office space at their estimated fair value of \$19,178 as of December 31, 2021.

7. NET ASSETS WITH DONOR RESTRICTIONS

Prior to year-end, the Ministry received \$105,000 in restricted donations. These donations were restricted by the donor for expansion of the Ministries programs. As of December 31, 2021, none of the donor restricted contributions were spent.



CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021

8. LIQUIDITY

The following reflects the Ministry's financial assets as of December 31, 2021 reduced by amounts not available for general use within one year because of contractual or donor-imposed restrictions.

Financial assets available:	
Cash	\$ 316,428
Accounts receivable	17,660
Prepaid expenses	<u>4,500</u>
	338,588
Less those unavailable for general expenditures within one year due to:	
Subject to expenditure for specified purpose	<u>(105,000)</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 233,588</u>

The Ministry does not maintain an operating reserve account to cover the average monthly operating costs. However, the average monthly costs were approximately \$26,000 for the year ended December 31, 2021. The Ministry had approximately nine months of financial assets available to meet its average monthly operating costs as of December 31, 2021. The Ministry does not have a policy regarding the investment of cash in excess of daily requirements.

9. SUBSEQUENT EVENTS

In accordance with the FASB Accounting Standards Codification Topic 855, Subsequent Events, we have evaluated subsequent events through December 9, 2022, which is the date these financial statements were available to be issued. All subsequent events requiring recognition as of December 9, 2022, have been incorporated into these financial statements.

After year end the Ministry purchased one of its leased properties upon the completion of the lease term. The property was purchased for \$35,000. The funds used for the purchase of the property came from the donor restricted funds that were to be used for program expansion.



MATTHEWS  
CUTRER *and*  
LINDSAY, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

**CROSSROADS OUTREACH MINISTRIES, INC.  
MADISON, MISSISSIPPI**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(WITH COMPARATIVE TOTALS FOR 2021)**

*Ridgeland, Clinton, and Yazoo City,  
Mississippi*

**CROSSROADS OUTREACH MINISTRIES, INC.**

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**MATTHEWS  
CUTRER and  
LINDSAY, P.A.**

CERTIFIED PUBLIC ACCOUNTANTS

## INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors  
Crossroads Outreach Ministries, Inc.  
Madison, Mississippi

We have reviewed the accompanying financial statements of Crossroads Outreach Ministries Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Ministry management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Crossroads Outreach Ministries, Inc. and to meet our ethical responsibilities in accordance with relevant ethical requirements related to our review.

### **Accountant's Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

### **Report on Summarized Comparative Information**

We have previously reviewed Crossroads Outreach Ministries, Inc.'s 2021 financial statements and our conclusion dated December 9, 2022, stated that based on our review we were not aware of any material modifications that should be made to the 2021 financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America. We are not aware of any material modifications that should be made to the summarized comparative information presented herein as of and for the year ended December 31, 2021, for it to be consistent with the reviewed financial statements from which it has been derived.

*Mathews, Cutler & Lindsay, P.A.*

Ridgeland, Mississippi  
November 13, 2023

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF FINANCIAL POSITION  
 DECEMBER 31, 2022  
 (WITH COMPARATIVE TOTALS FOR 2021)

	ASSETS	
	<u>2022</u>	<u>2021</u>
<b>CURRENT ASSETS</b>		
Cash	\$ 262,608	\$ 316,428
Accounts receivable	14,515	17,660
Prepaid expenses	<u>4,600</u>	<u>4,500</u>
	<u>281,723</u>	<u>338,588</u>
FURNITURE, EQUIPMENT, AND VEHICLES, net	<u>110,621</u>	<u>65,711</u>
<b>OTHER ASSETS</b>		
Operating lease right-of-use asset	159,683	-
Security deposits	<u>3,580</u>	<u>3,980</u>
	<u>163,263</u>	<u>3,980</u>
	<u>\$ 555,607</u>	<u>\$ 408,279</u>
	<b>LIABILITIES AND NET ASSETS</b>	
<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ -	\$ 2,043
Operating lease liability	<u>37,395</u>	<u>-</u>
	<u>37,395</u>	<u>2,043</u>
<b>LONG TERM LIABILITIES</b>		
Operating lease liability-net of current portion	<u>122,288</u>	<u>-</u>
<b>NET ASSETS</b>		
Without donor restrictions	351,266	301,236
With donor restrictions	<u>44,658</u>	<u>105,000</u>
	<u>395,924</u>	<u>406,236</u>
	<u>\$ 555,607</u>	<u>\$ 408,279</u>

See Accompanying Notes and Independent Accountants' Review Report.

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(WITH COMPARATIVE TOTALS FOR 2021)

	Activities without donor restrictions	Activities with donor restrictions	2022 Total	2021 Total
<b>REVENUES AND SUPPORT</b>				
Bargain Boutique, net of direct cost	\$ 10,285	\$ -	\$ 10,285	\$ 16,306
Contributions	146,607	15,000	161,607	241,753
Contract services	110,485	-	110,485	117,810
Fundraising	6,105	-	6,105	1,398
Grants	56,472	-	56,472	52,183
In-kind revenue	4,800	-	4,800	19,178
Rental income	40,890	-	40,890	18,270
Net asset released from restrictions	75,342	(75,342)	-	-
	<u>450,986</u>	<u>(60,342)</u>	<u>390,644</u>	<u>466,898</u>
<b>EXPENSES</b>				
Program	301,859	-	301,859	256,331
Management & General	96,756	-	96,756	79,033
Fundraising	2,340	-	2,340	-
	<u>400,956</u>	<u>-</u>	<u>400,956</u>	<u>335,364</u>
CHANGE IN NET ASSETS	50,030	(60,342)	(10,312)	131,534
NET ASSETS AT BEGINNING OF YEAR	<u>301,236</u>	<u>105,000</u>	<u>406,236</u>	<u>274,702</u>
NET ASSETS AT END OF YEAR	<u>\$ 351,266</u>	<u>\$ 44,658</u>	<u>\$ 395,924</u>	<u>\$ 406,236</u>

See Accompanying Notes and Independent Accountants' Review Report.

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(WITH COMPARATIVE TOTALS FOR 2021)

	Program	Management & General	Fundraising	2022 Total	2021 Total
Salaries	\$ 92,489	\$ 42,666	\$ -	\$ 135,155	\$ 128,409
Taxes- payroll	7,290	3,363	-	10,653	9,997
Total compensation	99,779	46,029	-	145,808	138,406
Advertising	-	6,236	-	6,236	2,905
Insurance	22,611	2,512	-	25,123	11,983
Miscellaneous expenses	-	1,284	-	1,284	2,474
Occupancy	50,463	2,103	-	52,566	38,846
Office supplies	-	7,783	-	7,783	3,658
Professional development	-	1,227	-	1,227	1,089
Professional fees	-	20,476	2,340	22,816	13,728
Program supplies	37,527	-	-	37,527	31,230
Rent	52,723	4,800	-	57,523	44,400
Repairs and maintenance	19,455	2,162	-	21,617	24,090
	282,558	94,612	2,340	379,510	312,809
Depreciation	19,301	2,145	-	21,446	22,555
	<u>\$ 301,859</u>	<u>\$ 96,756</u>	<u>\$ 2,340</u>	<u>\$ 400,956</u>	<u>\$ 335,364</u>
Percentage of total expenses	<u>75%</u>	<u>24%</u>	<u>1%</u>	<u>100%</u>	

See Accompanying Notes and Independent Accountants' Review Report.



CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(WITH COMPARATIVE TOTALS FOR 2021)

	<u>2022</u>	<u>2021</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ (10,312)	\$ 131,534
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	21,446	22,555
Donated fixed assets	-	(14,378)
(Increase) decrease in assets:		
Accounts receivable	3,145	30,662
Prepaid expenses	(100)	(4,500)
Security deposits	400	(2,250)
Increase (decrease) in liabilities:		
Accounts payable	<u>(2,043)</u>	<u>1,693</u>
Net cash provided by operating activities	12,536	165,316
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of fixed assets	<u>(66,356)</u>	<u>(1,570)</u>
<b>NET CHANGE IN CASH</b>	(53,820)	163,746
<b>CASH AT BEGINNING OF YEAR</b>	<u>316,428</u>	<u>152,682</u>
<b>CASH AT END OF YEAR</b>	<u>\$ 262,608</u>	<u>\$ 316,428</u>
<b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</b>		
Donated fixed assets	<u>\$ -</u>	<u>\$ 14,378</u>
Right-of-use asset obtained in exchange for new operating lease liabilities	<u>\$ 196,595</u>	<u>\$ -</u>

See Accompanying Notes and Independent Accountants' Review Report.

## CROSSROADS OUTREACH MINISTRIES, INC.

### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

##### Nature of Activities

Crossroads Outreach Ministries, Inc. (the Ministry) is organized as a not-for-profit corporation under the laws of the State of Mississippi, which was formed for the purpose of operating a short-term shelter for women who have come from prisons and treatment centers to get them back to a healthy and productive way of life. Each woman is limited to a minimum of one hundred twenty days but can be up to one year with review.

##### Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis.

##### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates. In the opinion of management, such differences would not be significant.

##### Financial Statement Presentation

The financial statements of Crossroads Outreach Ministries, Inc. have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the Ministry to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Ministry's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Ministry or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(WITH COMPARATIVE TOTALS FOR 2021)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Financial Statement Presentation - continued

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Cash and Cash Equivalents

The Ministry considers all demand deposits and certificates of deposit with an original maturity of three months or less to be cash and cash equivalents.

Receivables

Accounts receivables are carried at the invoiced amount, or the amount of reimbursable costs incurred, less an estimate made for doubtful receivables. Contributions and grants receivable are primarily from organizations or individuals and include pledged amounts. These receivables are reported at the present value of the estimated future cash flows using the discount rate commensurate with the risks involved even if their ultimate use is unrestricted.

Furniture, Equipment, and Vehicles

Furniture, equipment, and vehicles are recorded at cost or, if acquired by gift, at the fair market value at the date of the gift. Depreciation is computed on a straight-line basis over the estimated useful lives of the respective assets.

The range of useful lives used in computing depreciation for financial purposes is as follows:

Buildings	39 years
Land improvements	7 years
Furniture and equipment	5 years
Vehicles	5 years
Leasehold improvements	2 years

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(WITH COMPARATIVE TOTALS FOR 2021)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Income Taxes

The Ministry is a tax-exempt Ministry as described in Section 501(c)(3) of the Internal Revenue Code as an other than private foundation and is generally exempt from Federal and State income taxes pursuant to Section 501(a) of the Code. The Ministry believes it has no uncertain tax positions. The federal income tax return is subject to examination by the Internal Revenue Service, generally three years after it is filed.

Revenue Recognition

Contributions received are recorded as net assets with or without donor restrictions depending on the existence and/or nature of any donor restrictions.

Donor-restricted support is reported as an increase in nets with donor restrictions. When a restriction expires (when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restriction and reported in the statement of activities as satisfaction of activity restrictions.

The sale of donated items at the Vintage Treasures Bargain Boutique is recorded at fair value when sold.

Lease Accounting

The Ministry determines whether to account for its leases as an operating or finance lease depending on the underlying terms of the lease agreement. This determination of classification requires significant judgement related to certain information, including the estimated fair value and remaining economic life of the leased asset, minimum lease payments, and other lease terms.

Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among programing, management & general, and fundraising.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(WITH COMPARATIVE TOTALS FOR 2021)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Concentration of Credit Risk

The Ministry had deposits at a financial institution in excess of federally insured limits of \$3,540 and \$67,195 at December 31, 2022 and 2021, respectively. The Ministry has not experienced any losses in such accounts and believes it is not exposed to significant credit risk.

Recent Adopted Accounting Pronouncements

Leases

In February 2016, the FASB issued the Accounting Standards Update ("ASU") 2016-02, Leases (Topic 842), which requires the recognition of a "right to use" asset and a lease liability, initially measured at the present value of the lease payments, on all of the Center's lease obligations. The guidance will initially be applied using a modified retrospective approach. The amendments in the guidance will be effective for the year ended December 31, 2022.

Gifts In-Kind

In September 2020, the Financial Accounting Standards Board ("FASB") issued ASU 2020-07, Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets (Topic 958), which is effective for fiscal years beginning after June 15, 2021, with early adoption permitted, and is intended to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts in-kind, for not-for-profit Organizations. The ASU requires a not-for-profit Organizations to present contributed nonfinancial assets as a separate line item in the statement of activities, apart from contributions of cash or other financial assets, along with expanded disclosure requirements. The Ministry adopted and implemented this pronouncement on January 1, 2022, using the prospective method of application. The adoption of ASU 2020-07 resulted in no material changes to the recognition of collections.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(WITH COMPARATIVE TOTALS FOR 2021)

2. FURNITURE, EQUIPMENT, AND VEHICLES

A summary of furniture, equipment, and vehicles is as follows:

	<u>2022</u>	<u>2021</u>
Furniture and equipment	\$ 18,723	\$ 18,723
Buildings	34,122	-
Land Improvements	2,626	2,626
Vehicles	78,519	78,519
Leasehold improvements	28,991	28,991
Construction in progress	<u>32,234</u>	<u>-</u>
	195,215	128,859
Less: accumulated depreciation	<u>84,594</u>	<u>63,148</u>
	<u>\$ 110,621</u>	<u>\$ 65,711</u>

Depreciation expense totaled \$21,446 and \$22,555 for the years ended December 31, 2022 and 2021.

3. VINTAGE TREASURES BARGAIN BOUTIQUE

The Ministry operates a resale store located in Canton, Mississippi. The profits from the store go directly into the ministry to help support the living costs for their residents. The residents also work in the store in which they receive valuable life skills during their transition period.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(WITH COMPARATIVE TOTALS FOR 2021)

3. VINTAGE TREASURES BARGAIN BOUTIQUE – CONTINUED

A summary of revenue and expenditures is as follows:

	<u>2022</u>	<u>2021</u>
<b>REVENUES</b>		
Vintage treasurers income	<u>\$ 69,227</u>	<u>\$ 77,537</u>
<b>EXPENSES</b>		
General expenses	12,055	10,386
Payroll expenses	15,617	20,040
Rent	22,261	22,571
Sales tax	3,792	5,067
Utilities	<u>5,217</u>	<u>3,167</u>
	<u>58,942</u>	<u>61,231</u>
	<u>\$ 10,285</u>	<u>\$ 16,306</u>

4. LEASES

The Ministry has four lease agreements for program operations in Madison and Canton, Mississippi. The leases generally provide that the Ministry will bear the cost of improvements.

Crossroads Outreach Ministries, Inc. has a current ten-year lease for program operations in Madison, Mississippi. The current lease is set to expire on December 30, 2028. The monthly rental payments for this lease are \$2,100 per month.

The Ministry also had a two-year lease for program operations in Canton, Mississippi. The lease began March 1, 2019 and expired on April 1, 2022. The monthly rental payments are \$1,200 per month. Upon expiration of these lease, The Ministry purchased this house for programmatic activities.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(WITH COMPARATIVE TOTALS FOR 2021)

4. LEASES – CONTINUED

The Ministry entered a lease to operate its thrift store in Canton, Mississippi. The lease has a two-year term which commenced on April 1, 2021 and is set to expire on April 1, 2023. The monthly rental payments are \$1,000 per month.

The Ministry entered into a lease for program operations in Canton, Mississippi. The lease has a two-year term which commenced on January 1, 2022 and will expire on January 1, 2024. The monthly rental payments are \$1,200 per month.

Total lease costs is as follows:

Lease Expense	
Operating lease expense	\$ 39,600
Short-term lease expense	<u>40,184</u>
	<u>\$ 79,784</u>

Weighted average discount rate:	
Operating leases	1.55%

Weighted average remaining lease term	
Operating leases	5.52

Future minimum lease payments required under the operating leases that have an initial or remaining non-cancelable lease term in excess of one year is as follows:

For Year Ending December 31	
2023	\$ 39,600
2024	26,400
2025	25,200
2026	25,200
2027	25,200
Thereafter	<u>25,200</u>
Total undiscounted cash flows	166,800
Less present value discount	<u>(7,117)</u>
Total lease liabilities	<u>\$ 159,683</u>



CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(WITH COMPARATIVE TOTALS FOR 2021)

5. RELATED PARTY

The Ministry leases its building from B & V properties, which is owned by the executive director and her husband. The current lease agreement was executed for nine years commencing on January 1, 2019 and expiring on December 30, 2028. The lease provides that the Ministry will bear the cost of improvements. During the year ended December 31, 2022 and 2021, rent incurred and paid under this lease agreement was \$25,200.

6. IN-KIND CONTRIBUTIONS

In-kind contributions consisted of the following:

	<u>2022</u>	<u>2021</u>
Office space	\$ 4,800	\$ 4,800
Vehicles	-	14,378
	<u>\$ 4,800</u>	<u>\$ 19,178</u>

7. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are available for the following purposes:

	<u>2022</u>	<u>2021</u>
Program expansion	\$ 33,644	\$ 100,000
Trauma Therapy	11,014	5,000
	<u>\$ 44,658</u>	<u>\$ 105,000</u>

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(WITH COMPARATIVE TOTALS FOR 2021)

8. LIQUIDITY

The following reflects the Ministry's financial assets as of December 31, 2022 reduced by amounts not available for general use within one year because of contractual or donor-imposed restrictions.

Financial assets available:

Cash	\$ 262,608
Accounts receivable	14,515
Prepaid expenses	<u>4,600</u>
	281,723

Less those unavailable for general expenditures  
within one year due to:

Subject to expenditure for specified purpose	<u>(44,658)</u>
--	-----------------

Financial assets available to meet cash needs for general  
expenditures within one year

\$ 237,065

The Ministry does not maintain an operating reserve account to cover the average monthly operating costs. However, the average monthly costs were approximately \$31,000 for the year ended December 31, 2022. The Ministry had approximately eight months of financial assets available to meet its average monthly operating costs as of December 31, 2022. The Ministry does not have a policy regarding the investment of cash in excess of daily requirements.

9. SUBSEQUENT EVENTS

In accordance with the FASB Accounting Standards Codification Topic 855, Subsequent Events, we have evaluated subsequent events through November 13, 2023, which is the date these financial statements were available to be issued. All subsequent events requiring recognition as of November 13, 2023, have been incorporated into these financial statements.

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MATTHEWS  
CUTRER *and*  
LINDSAY, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

**CROSSROADS OUTREACH MINISTRIES, INC.  
MADISON, MISSISSIPPI**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2023  
(WITH COMPARATIVE TOTALS FOR 2022)**

*Ridgeland, Clinton, and Yazoo City,  
Mississippi*

CROSSROADS OUTREACH MINISTRIES, INC.

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## INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors  
Crossroads Outreach Ministries, Inc.  
Madison, Mississippi

We have reviewed the accompanying financial statements of Crossroads Outreach Ministries Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Ministry management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Crossroads Outreach Ministries, Inc. and to meet our ethical responsibilities in accordance with relevant ethical requirements related to our review.

### **Accountant's Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

### **Report on Summarized Comparative Information**

We have previously reviewed Crossroads Outreach Ministries, Inc.'s 2022 financial statements and our conclusion dated November 13, 2023, stated that based on our review we were not aware of any material modifications that should be made to the 2022 financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America. We are not aware of any material modifications that should be made to the summarized comparative information presented herein as of and for the year ended December 31, 2022, for it to be consistent with the reviewed financial statements from which it has been derived.



Ridgeland, Mississippi  
November 15, 2024

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF FINANCIAL POSITION  
 DECEMBER 31, 2023  
 (WITH COMPARATIVE TOTALS FOR 2022)

	ASSETS	
	<u>2023</u>	<u>2022</u>
<b>CURRENT ASSETS</b>		
Cash	\$ 349,572	\$ 262,608
Accounts receivable	35,325	14,515
Prepaid expenses	13,430	4,600
	<u>398,327</u>	<u>281,723</u>
FURNITURE, EQUIPMENT, AND VEHICLES, net	<u>139,815</u>	<u>110,621</u>
<b>OTHER ASSETS</b>		
Operating lease right-of-use asset	144,474	159,683
Security deposits	4,180	3,580
	<u>148,654</u>	<u>163,263</u>
	<u>\$ 686,796</u>	<u>\$ 555,607</u>
	<b>LIABILITIES AND NET ASSETS</b>	
<b>CURRENT LIABILITIES</b>		
Accrued expenses	\$ 7,472	\$ -
Operating lease liability	40,853	37,395
	<u>48,325</u>	<u>37,395</u>
<b>LONG TERM LIABILITIES</b>		
Operating lease liability-net of current portion	<u>103,621</u>	<u>122,288</u>
<b>NET ASSETS</b>		
Without donor restrictions	518,544	351,266
With donor restrictions	16,306	44,658
	<u>534,850</u>	<u>395,924</u>
	<u>\$ 686,796</u>	<u>\$ 555,607</u>

See Accompanying Notes and Independent Accountant's Review Report.



CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2023  
(WITH COMPARATIVE TOTALS FOR 2022)

	Activities without donor restrictions	Activities with donor restrictions	2023 Total	2022 Total
<b>REVENUES AND SUPPORT</b>				
Bargain Boutique, net of direct cost	\$ 13,383	\$ -	\$ 13,383	\$ 10,285
Contributions	259,326	-	259,326	161,607
Contract services	125,762	-	125,762	110,485
Fundraising	10,763	-	10,763	6,105
Grants	163,586	-	163,586	56,472
In-kind revenue	6,134	-	6,134	4,800
Rental income	44,103	-	44,103	40,890
Interest income	3,772	-	3,772	-
Loss on sale of asset	(4,448)	-	(4,448)	-
Net asset released from restrictions	28,352	(28,352)	-	-
	<u>650,733</u>	<u>(28,352)</u>	<u>622,381</u>	<u>390,644</u>
<b>EXPENSES</b>				
Program	375,443	-	375,443	301,859
Management & general	101,930	-	101,930	96,756
Fundraising	6,082	-	6,082	2,340
	<u>483,455</u>	<u>-</u>	<u>483,455</u>	<u>400,956</u>
CHANGE IN NET ASSETS	167,278	(28,352)	138,926	(10,312)
NET ASSETS AT BEGINNING OF YEAR	<u>351,266</u>	<u>44,658</u>	<u>395,924</u>	<u>406,236</u>
NET ASSETS AT END OF YEAR	<u>\$ 518,544</u>	<u>\$ 16,306</u>	<u>\$ 534,850</u>	<u>\$ 395,924</u>

See Accompanying Notes and Independent Accountant's Review Report.

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED DECEMBER 31, 2023  
(WITH COMPARATIVE TOTALS FOR 2022)

	Program	Management & General	Fundraising	2023 Total	2022 Total
Salaries	\$ 114,986	\$ 36,963	\$ 5,674	\$ 157,623	\$ 135,155
Taxes- payroll	8,265	2,657	408	11,330	10,653
Total compensation	<u>123,251</u>	<u>39,620</u>	<u>6,082</u>	<u>168,953</u>	<u>145,808</u>
Advertising	-	11,701	-	11,701	6,236
Insurance	22,302	2,478	-	24,780	25,123
Miscellaneous expenses	-	4,491	-	4,491	1,284
Occupancy	62,611	2,609	-	65,220	52,566
Office supplies	-	13,820	-	13,820	7,783
Professional development	-	201	-	201	1,227
Professional fees	-	19,984	-	19,984	22,816
Program supplies	45,732	-	-	45,732	37,527
Rent	65,514	800	-	66,314	57,523
Repairs and maintenance	36,300	4,033	-	40,333	21,617
	<u>355,710</u>	<u>99,737</u>	<u>6,082</u>	<u>461,529</u>	<u>379,510</u>
Depreciation	<u>19,733</u>	<u>2,193</u>	<u>-</u>	<u>21,926</u>	<u>21,446</u>
	<u>\$ 375,443</u>	<u>\$ 101,930</u>	<u>\$ 6,082</u>	<u>\$ 483,455</u>	<u>\$ 400,956</u>
Percentage of total expenses	<u>78%</u>	<u>21%</u>	<u>1%</u>	<u>100%</u>	

See Accompanying Notes and Independent Accountant's Review Report.

CROSSROADS OUTREACH MINISTRIES, INC.

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2023  
(WITH COMPARATIVE TOTALS FOR 2022)

	<u>2023</u>	<u>2022</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 138,926	\$ (10,312)
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	21,926	21,446
Donated fixed assets	(5,334)	-
Loss from sale of property and equipment	4,448	-
(Increase) decrease in assets:		
Accounts receivable	(20,810)	3,145
Prepaid expenses	(8,830)	(100)
Security deposits	(600)	400
Increase (decrease) in liabilities:		
Accounts payable	<u>7,472</u>	<u>(2,043)</u>
Net cash provided by operating activities	137,198	12,536
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from sale of property and equipment	2,500	-
Purchase of fixed assets	<u>(52,734)</u>	<u>(66,356)</u>
Net cash used in investing activities	(50,234)	(66,356)
<b>NET CHANGE IN CASH</b>	86,964	(53,820)
<b>CASH AT BEGINNING OF YEAR</b>	<u>262,608</u>	<u>316,428</u>
<b>CASH AT END OF YEAR</b>	<u>\$ 349,572</u>	<u>\$ 262,608</u>
<b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</b>		
Donated fixed assets	<u>\$ 5,334</u>	<u>\$ -</u>
Right-of-use asset obtained in exchange for new operating lease liabilities	<u>\$ 33,102</u>	<u>\$ 196,595</u>

See Accompanying Notes and Independent Accountant's Review Report.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2023  
(WITH COMPARATIVE TOTALS FOR 2022)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Crossroads Outreach Ministries, Inc. (the Ministry) is organized as a not-for-profit corporation under the laws of the State of Mississippi, which was formed for the purpose of operating a short-term shelter for women who have come from prisons and treatment centers to get them back to a healthy and productive way of life. Each woman is limited to a minimum of one hundred twenty days but can be up to one year with review.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates. In the opinion of management, such differences would not be significant.

Financial Statement Presentation

The financial statements of Crossroads Outreach Ministries, Inc. have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the Ministry to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Ministry's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Ministry or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2023  
(WITH COMPARATIVE TOTALS FOR 2022)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Financial Statement Presentation - continued

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Cash and Cash Equivalents

The Ministry considers all demand deposits and certificates of deposit with an original maturity of three months or less to be cash and cash equivalents.

Receivables

Accounts receivables are carried at the invoiced amount, or the amount of reimbursable costs incurred, less an estimate made for doubtful receivables. Contributions and grants receivable are primarily from organizations or individuals and include pledged amounts. These receivables are reported at the present value of the estimated future cash flows using the discount rate commensurate with the risks involved even if their ultimate use is unrestricted.

Furniture, Equipment, and Vehicles

Furniture, equipment, and vehicles are recorded at cost or, if acquired by gift, at the fair market value at the date of the gift. Depreciation is computed on a straight-line basis over the estimated useful lives of the respective assets.

The range of useful lives used in computing depreciation for financial purposes is as follows:

Buildings	39 years
Land improvements	7 years
Furniture and equipment	5 years
Vehicles	5 years
Leasehold improvements	2 years

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2023  
(WITH COMPARATIVE TOTALS FOR 2022)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Income Taxes

The Ministry is a tax-exempt Ministry as described in Section 501(c)(3) of the Internal Revenue Code as an other than private foundation and is generally exempt from Federal and State income taxes pursuant to Section 501(a) of the Code. The Ministry believes it has no uncertain tax positions. The federal income tax return is subject to examination by the Internal Revenue Service, generally three years after it is filed.

Revenue Recognition

Contributions received are recorded as net assets with or without donor restrictions depending on the existence and/or nature of any donor restrictions.

Donor-restricted support is reported as an increase in nets with donor restrictions. When a restriction expires (when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restriction and reported in the statement of activities as satisfaction of activity restrictions.

The sale of donated items at the Vintage Treasures Bargain Boutique is recorded at fair value when sold.

Donated goods are recorded at their estimated fair value when received. Contributions of services are recognized if the services received create or enhance nonfinancial assets or require specialized skills, are provided by individuals possessing these skills, and would typically need to be purchased if not provided by donation.

Lease Accounting

The Ministry determines whether to account for its leases as an operating or finance lease depending on the underlying terms of the lease agreement. This determination of classification requires significant judgement related to certain information, including the estimated fair value and remaining economic life of the leased asset, minimum lease payments, and other lease terms.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2023  
(WITH COMPARATIVE TOTALS FOR 2022)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among programing, management & general, and fundraising.

Concentration of Credit Risk

The Ministry had deposits at a financial institution in excess of federally insured limits of \$75,646 and \$3,540 at December 31, 2023 and 2022, respectively. The Ministry has not experienced any losses in such accounts and believes it is not exposed to significant credit risk.

Advertising

Advertising is expensed in the period incurred. Advertising amounted to \$11,701 and \$6,236 for the years ended December 31, 2023 and 2022, respectively.

2. FURNITURE, EQUIPMENT, AND VEHICLES

A summary of furniture, equipment, and vehicles is as follows:

	<u>2023</u>	<u>2022</u>
Furniture and equipment	\$ 18,723	\$ 18,723
Buildings	34,122	34,122
Land Improvements	5,926	2,626
Vehicles	90,043	78,519
Leasehold improvements	31,099	28,991
Construction in progress	<u>64,460</u>	<u>32,234</u>
	244,373	195,215
Less: accumulated depreciation	<u>104,558</u>	<u>84,594</u>
	<u>\$ 139,815</u>	<u>\$ 110,621</u>

Depreciation expense totaled \$21,926 and \$21,446 for the years ended December 31, 2023 and 2022.

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2023  
(WITH COMPARATIVE TOTALS FOR 2022)

3. VINTAGE TREASURES BARGAIN BOUTIQUE

The Ministry operates a resale store located in Canton, Mississippi. The profits from the store go directly into the ministry to help support the living costs for their residents. The residents also work in the store in which they receive valuable life skills during their transition period.

A summary of revenue and expenditures is as follows:

	<u>2023</u>	<u>2022</u>
<b>REVENUES</b>		
Vintage treasurers income	\$ 66,244	\$ 69,227
<b>EXPENSES</b>		
General expenses	7,589	12,055
Payroll expenses	17,152	15,617
Rent	22,354	22,261
Sales tax	2,225	3,792
Utilities	3,541	5,217
	<u>52,861</u>	<u>58,942</u>
	<u>\$ 13,383</u>	<u>\$ 10,285</u>

4. LEASES

The Ministry has five lease agreements for program operations in Madison and Canton, Mississippi. The leases generally provide that the Ministry will bear the cost of improvements.

Crossroads Outreach Ministries, Inc. has a current ten-year lease for program operations in Madison, Mississippi. The current lease is set to expire on December 30, 2028. The monthly rental payments for this lease are \$2,100 per month.

The Ministry also had a two-year lease for program operations in Canton, Mississippi. The lease began March 1, 2019 and expired on April 1, 2022. The monthly rental payments are \$1,200 per month. Upon expiration of this lease, The Ministry purchased this house for programmatic activities.



CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2023  
(WITH COMPARATIVE TOTALS FOR 2022)

4. LEASES – CONTINUED

The Ministry entered a lease to operate its thrift store in Canton, Mississippi. The lease has a two-year term which commenced on April 1, 2021, and is set to expire on April 1, 2023. The monthly rental payments are \$1,000 per month. This lease is on a month-to-month basis after the expiration of lease agreement.

The Ministry entered into a lease for program operations in Canton, Mississippi. The lease has a two-year term which commenced on January 1, 2022 and will expire on January 1, 2024. The monthly rental payments are \$1,200 per month. A new lease was executed that superseded this lease. Commencement of the new lease was May 1, 2023 with expiration on May 1, 2025. The monthly rental payments are \$1,500 per month.

The Ministry entered a lease for office space in Canton, Mississippi. The lease has a two-year term which commenced on March 1, 2023, and is set to expire on March 1, 2024. The monthly rental payments are \$600 per month. This lease is on a month-to-month basis after the expiration of lease agreement.

Total lease costs is as follows:

Lease Expense	
Operating lease expense	\$ 75,600
Short-term lease expense	<u>13,068</u>
	<u>\$ 88,668</u>

Weighted average discount rate:	
Operating leases	2.04%

Weighted average remaining lease term	
Operating leases	4.41

CROSSROADS OUTREACH MINISTRIES, INC.

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2023  
(WITH COMPARATIVE TOTALS FOR 2022)

4. LEASES – CONTINUED

Future minimum lease payments required under the operating leases that have an initial or remaining non-cancelable lease term in excess of one year is as follows:

For Year Ending December 31	
2024	\$ 43,200
2025	31,200
2026	25,200
2027	25,200
2028	<u>25,200</u>
Total undiscounted cash flows	150,000
Less present value discount	<u>(5,526)</u>
Total lease liabilities	<u>\$ 144,474</u>

5. RELATED PARTY

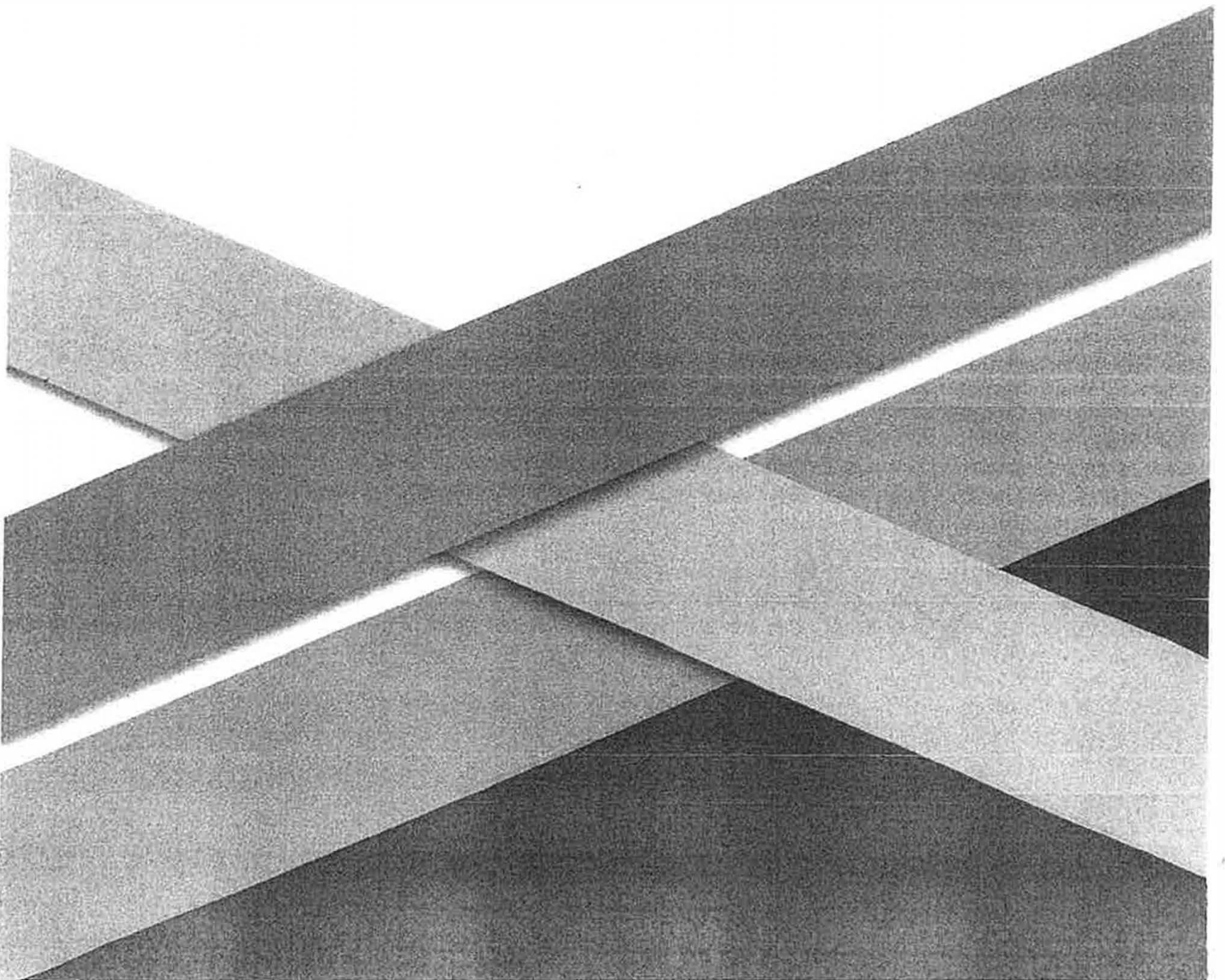
The Ministry leases its building from B & V properties, which is owned by the executive director and her husband. The current lease agreement was executed for nine years commencing on January 1, 2019 and expiring on December 30, 2028. The lease provides that the Ministry will bear the cost of improvements. During the year ended December 31, 2023 and 2022, rent incurred and paid under this lease agreement was \$25,200.

The Ministry engaged the executive director's son and husband to help in renovating and maintaining the property and equipment of the Ministry. During 2023, a total of \$33,775 was paid.

The Ministry sold a vehicle to the executive director's husband during the year-ended December 31, 2023. The vehicle was sold for \$1,500.



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**Bid Opening Non-Substantive Evaluation**

Name/Number of IFB: 3160007102

Name of Vendor: Sober Living Residential, LLC

Date/Time Received: 01/15/2025 @ 2:45 p.m.

Date/Time of Bid Opening: January 22, 2025 @ 2 p.m.

Pass or Fail: \_\_\_\_\_

Requirement	Yes/No	Comments
Was the bid received by the deadline?	yes	
Are there two original bids and one copy of the bid?	NO	One original, one copy
Is the bid cover sheet (Attachment A) included and filled out completely?	Yes	
Is the bid form (Attachment B) included, filled out completely with the pricing, and a wet signature?	No	missing Acknowledgment of Amendments (2)
Are there at least three (3) legible references included on Attachment E?	Yes	
Is the Certifications and Assurances (Attachment C) included and completed with a wet signature?	Yes	
Are all amendment acknowledgments included and completed?	No	Missing both Acknowledgments
Is Acknowledgment of bid as public record (Attachment D) included and completed? If applicable, is there a redacted copy of the bid?	No	Selected both answers and did not sign
Has bidder been in business and providing services similar in requirements and scale for a minimum of one (1) year?	Yes	
Is bidder qualified to do business in Mississippi as evidenced by registration with the MS SOS?	Yes	
Is bidder responsive (paragraph 4.1.2.1 of IFB)?	No	
Is bidder responsible (paragraph 4.2 of IFB)?	Yes*	Pending reference checks

**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

Sober Living Residential, LLC

**Reference Name:**

City of Meridian

**Person Contacted, Title/Position:**

Jimmye Smith / Mayor

/ Craig Hit - Community Development  
601-485-1908 / 601-604-5610  
\* Referred me to contact ↑  
left message:

**Date/Time Contacted:**

1/29/25 @ 10:03 AM

**Service From/To Dates:**

9/2018

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score: Pass/Fail**

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
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→  
notes on back

A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called by:**

Princes R. Hayes  
Signature

Project Management Team Lead  
Title

1/23/25  
Date

**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

Sober Living Residential, LLC

**Reference Name:**

New Leaf Recovery Center (Alliance Health Center)

**Person Contacted, Title/Position:**

Jeremy Bell / *Left message:*

**Date/Time Contacted:**

1/25/25

**Service From/To Dates:**

8/2018 - Present

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:** Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
---	-----	----

A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called by:**

Princes R. Hayes  
Signature

Project Management Team Leader  
Title

1/23/25  
Date



**ATTACHMENT F**

**References Score Sheet**

**IFB RFx: 316007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**  
Sober Living Residential, LLC

**Reference Name:**  
Weems Community mental health center Life Care

**Person Contacted, Title/Position:**  
Tonia Kilpatrick / MS. Dec Huffman @ 10:00 AM

**Date/Time Contacted:**  
1/23/25 @ 9:55 AM

Cell Phone  
mail box  
Full  
661-621-6298

**Service From/To Dates:**  
01/2018 - present

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score:** Pass/Fail

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
---	-----	----

A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

Spoke to ms. D.C. Huffman

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**Called by:**

Princess R. Hayes  
Signature

Projectment Team Leader  
Title

1/23/25  
Date

**ATTACHMENT F**

**References Score Sheet**

**IFB RFX: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

Sober Living

**Reference Name:**

New Leaf Recovery Center (Alliance Health Center)

**Person Contacted, Title/Position:**

Diane Johnson

**Date/Time Contacted:**

1/23/25 @ 1:10 pm

- Left message

**Service From/To Dates:**

1/2018 to present

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here .)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score: Pass/Fail**

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called by:**

Lawrence A. Hayes  
Signature

Project Management Team Leader  
Title

1/23/25  
Date

**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature)

Terrah Conely  
Name (Print)  
Scher Living  
Company

1/20/2025  
Date  
OWNER  
Title

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

Receipt for Amendment #2 Acknowledged: (signature)

Name (Print):

Terrah Conedy

Date:

1/20/2025

Company:

Scher Living

Title:

owner

**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
Sober Residential Living LLC	Viola Greene	601-527-9119

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)

95

Maximum Rate Per Bed Per Day is \$20.00

x

20\*

Bid calculation = Total Beds x Rate per Bed x 365

=

\$ 693,500.00

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
Amend #1 3160007102	1/20/2025
Amend #2 316000702	1/21/2025

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:**

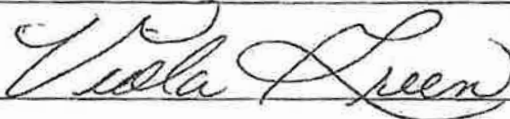
Sober Residential Living LLC

Printed Name of Representative: Viola Greene

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Date: December 30, 2024

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Signature: 

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**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.



**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature)

<u>Terrah Conally</u>	<u>1/20/2025</u>
Name (Print)	Date
<u>Spher Living</u>	<u>OWNER</u>
Company	Title

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

Receipt for Amendment #2 Acknowledged: (signature)

Name (Print):

Teffrahn Conarty

Date:

1/20/2025

Company:

Scher Living

Title:

Owner

**ATTACHMENT D**  
**BIDDERS' ACKNOWLEDGMENT OF BID AS PUBLIC RECORD**

The redacted version of the bid – or if no redacted version is produced, the full bid document – will be released at the Agency's sole discretion, without notice to the bidder and will be produced as a public record exactly as submitted.

Bidders shall acknowledge which of the following statements is applicable regarding release of its bid document as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged. Choose one:

Along with a complete copy of its bid, bidder has submitted a second copy of the bid document in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder has not made redactions in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that The Mississippi Department of Corrections may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by the Mississippi Department of Corrections at any time without notice to bidder. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Mississippi Code Annotated § 25-61-9(1)(a). The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

Company Name: Sober Living Residential, LLC

Printed Name of Representative: Teanna Conerly

Date: 12/30/2024

Signature: 

**Note:** Failure to sign this acknowledgement or making any modification to this acknowledgment may result in the bid being rejected as non-responsive.

**ATTACHMENT A**  
**BID COVER SHEET**

Bids are to be submitted as listed below, on or before 10:00 AM CST, January 21, 2025

PLEASE MARK YOUR ENVELOPE:


IFB for Transitional Housing Services  
IFB RFx Number 3160007102  
Opening Date: 10:00 AM CST, January 21, 2025  
Mississippi MDOC of Corrections  
Office of Procurement & Contracts  
Attention: Princess R. Hayes, Project Management Team Lead  
301 North Lamar Street, 3<sup>rd</sup> Floor  
Jackson, Mississippi 39201  
SEALED BID – DO NOT OPEN

**Name of Company:** Sober Living Residential, LLC

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**Quoted By:** Tearrah Conerly

---

**Signature:** 

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**Address:** 2401 State Blvd

---

**City/State/Zip:** Meridian MS 39307

---

**Telephone:** 601-527-9119

---

**Fax Number:** 601-453-2900

---

**E-Mail Address:** opacj1@aol.com

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It shall be the sole responsibility of the requesting vendor to ensure the request is *received* in a timely manner by all required parties. Failure to request reconsideration in compliance with this Section in a timely manner results in the waiver of any claim regarding the terms of the solicitation.

The request shall contain the requesting Vendor's name, a single contact person, all contact information for the contact person, the RFX number of the solicitation, and the date the IFB was issued. The request shall identify which of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations* the requesting vendor believes to have been violated by the solicitation, as written. The request may not be based on anything other than the solicitation document and these rules and regulations. The vendor shall not include exhibits with the request. Instead, the requesting Vendor shall clearly identify the section(s) of the solicitation document at issue in its request. The request shall not be supplemented.

#### **4.7 Contractor Certification**

The Contractor agrees that submission of a signed bid form is certification that the Contractor will accept an award made to it as a result of the submission.

#### **4.8 Contract Execution**

By executing a Contract that results from this IFB, the Contractor expressly agrees to the imposition of liquidated damages. The Contractor hereby acknowledges and agrees that its performance under the Contract shall meet the requirements set forth in this IFB. If the Contractor fails to meet any item, service, deliverable or other duty of this IFB, the MDOC will impose Liquidated Damages of (\$250.00) for every month the Contractor is not in compliance. The MDOC's Probation and Parole Agent may inspect the facility at any time and will provide written notice to the Contractor's Representative of all liquidated damages assessed, accompanied by details sufficient for justification of assessment. The MDOC shall deduct the liquidated damages from the next monthly invoice following the imposed damages. Documentation of the amount of damages imposed shall be included with the invoice.

When issues of non-compliance are identified in the inspection, the Contractor shall be required to submit a written Corrective Action Plan (CAP) that will include a deadline for completion/resolution of the identified issues to the Probation and Parole Agent or designee within thirty calendar days, depending on the seriousness of the non-compliance issue. If necessary, a follow-up visit will be scheduled by the Probation and Parole Agent or designee, at which time full Contract compliance must be met. Failure to correct deficiencies may result in a determination of Breach of Contract and termination of services.

#### **4.9 Attachments**

The attachments to this IFB are made a part of this IFB as if copied herein in words and figures.

**Name and phone number of Company Representative to be contacted by the MDOC seeking to contract for services pursuant to this IFB:**

Viola Greene, 601-527-9119

**In addition to providing the above contact information, please answer the following questions regarding your company:**

What year was your company started? 2018

How many years has the company been in business of performing the services called for in this IFB? 7 years

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. 2401 State Blvd Meridian, MS 39307

If your company is not physically located within the vicinity, how will you supply required services to MDOC? N/A

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms. No

Is your company licensed and/or certified to provide the services as required by any and all applicable Federal and State law(s)? Yes

List all licenses or permits your company possesses that are applicable to performing the services required in this IFB. MASTER of Science in Nursing  
American Academy of Nurse Practitioners NP-C #F001230  
Certified Addiction Counselor - MAAP

For how many customers has your company provided Transitional Housing Services in the past two years?

150

What is the largest customer your company has provided Transitional Housing Services for in the past two years?

MDOC

Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff.

CASE MANAGEMENT,  
TRANSITIONAL HOUSING to provide permanent housing  
opportunities, AED and post-secondary education opportunities

**ATTACHMENT A**

**BID COVER SHEET**

Bids are to be submitted as listed below, on or before 10:00 AM CST, January 21, 2025

PLEASE MARK YOUR ENVELOPE:


IFB for Transitional Housing Services  
IFB RFX Number 3160007102  
Opening Date: 10:00 AM CST, January 21, 2025  
Mississippi MDOC of Corrections  
Office of Procurement & Contracts  
Attention: Princess R. Hayes, Project Management Team Lead  
301 North Lamar Street, 3<sup>rd</sup> Floor  
Jackson, Mississippi 39201  
SEALED BID – DO NOT OPEN

**Name of Company:** Sober Living Residential, LLC

---

**Quoted By:** Tearrah Conerly

---

**Signature:** 

---

**Address:** 2401 State Blvd

---

**City/State/Zip:** Meridian MS 39307

---

**Telephone:** 601-527-9119

---

**Fax Number:** 601-453-2900

---

**E-Mail Address:** opacj1@aol.com

---



It shall be the sole responsibility of the requesting vendor to ensure the request is *received* in a timely manner by all required parties. Failure to request reconsideration in compliance with this Section in a timely manner results in the waiver of any claim regarding the terms of the solicitation.

The request shall contain the requesting Vendor's name, a single contact person, all contact information for the contact person, the RFX number of the solicitation, and the date the IFB was issued. The request shall identify which of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations* the requesting vendor believes to have been violated by the solicitation, as written. The request may not be based on anything other than the solicitation document and these rules and regulations. The vendor shall not include exhibits with the request. Instead, the requesting Vendor shall clearly identify the section(s) of the solicitation document at issue in its request. The request shall not be supplemented.

#### **4.7 Contractor Certification**

The Contractor agrees that submission of a signed bid form is certification that the Contractor will accept an award made to it as a result of the submission.

#### **4.8 Contract Execution**

By executing a Contract that results from this IFB, the Contractor expressly agrees to the imposition of liquidated damages. The Contractor hereby acknowledges and agrees that its performance under the Contract shall meet the requirements set forth in this IFB. If the Contractor fails to meet any item, service, deliverable or other duty of this IFB, the MDOC will impose Liquidated Damages of (\$250.00) for every month the Contractor is not in compliance. The MDOC's Probation and Parole Agent may inspect the facility at any time and will provide written notice to the Contractor's Representative of all liquidated damages assessed, accompanied by details sufficient for justification of assessment. The MDOC shall deduct the liquidated damages from the next monthly invoice following the imposed damages. Documentation of the amount of damages imposed shall be included with the invoice.

When issues of non-compliance are identified in the inspection, the Contractor shall be required to submit a written Corrective Action Plan (CAP) that will include a deadline for completion/resolution of the identified issues to the Probation and Parole Agent or designee within thirty calendar days, depending on the seriousness of the non-compliance issue. If necessary, a follow-up visit will be scheduled by the Probation and Parole Agent or designee, at which time full Contract compliance must be met. Failure to correct deficiencies may result in a determination of Breach of Contract and termination of services.

#### **4.9 Attachments**

The attachments to this IFB are made a part of this IFB as if copied herein in words and figures.

#### 4.1.2.2 Nonconforming Terms and Conditions

A bid that includes terms and conditions which do not conform to the terms and conditions in the IFB is subject to rejection as non-responsive. MDOC reserves the right to permit the offeror to withdraw nonconforming terms and conditions prior to a determination of non-responsiveness.

#### 4.2 Minimum Bidder Qualifications to be Deemed Responsible

A bidder must meet each of the following minimum qualifications to be deemed responsible:

- 421 Bidder must have been in business and providing services similar in requirements and scale to those described in this IFB for a minimum of one (1) year.
- 422 Bidder must receive a minimum average of six points on two Reference Score Sheets for a total minimum scoring requirement of 12 points discussed in Section 3.1.3.
- 423 Bidder must qualified to do business in Mississippi by registering with the Secretary of State. Any Bidder who is not registered to do business in the state on the bid submission deadline must agree to complete any necessary registration within five business days of the Notice of Intent to Award if the Bidder is named the intended awardee.

#### 4.3 Basis for Award:

- 431 All bids will be reviewed first to determine whether a Contractor is responsive, responsible, and/or acceptable. Requirements are not assigned a point percentage and/or score, but are instead simply recorded as PASS or FAIL. Bids with errors that do not alter the substance of the bid can be accepted, and the MDOC Chief Procurement Officer may allow the Contractor to correct the problem prior to review as long as the irregularities are insignificant mistakes that can be waived or corrected without prejudice to other Contractors.
- 432 The MDOC has the right to waive minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance time of the services being procured. If insufficient information is submitted by a Contractor with the bid for the MDOC to properly evaluate the bid, the MDOC has the right to require such additional information as it may deem necessary after the time set for receipt of bids, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured.
- 433 All bids which are determined to be responsive, responsible, and/or acceptable will continue on to the price bid or cost evaluation. The lowest cost bid will receive the maximum 100 points allocated to cost. The point allocations for cost on the other bids will be evaluated according to the following formula: Price of the lowest responsive and responsible bid divided by the price of the responsive and

## **Section 3. Bid Submission and Bid Opening**

### **3.1 Bid Submission Format**

All bids must be submitted in writing and include all documentation requested in the Invitation for Bids. Bids submitted without such documentation may not be considered. Only information in the attached Bid Form and accompanying required documentation will be considered when evaluating bids.

The bid package must contain the following:

- 3.1.1 Bid Cover Sheet (Attachment A).**
- 3.1.2 Bid Form (Attachment B).** All pricing must be submitted on the bid form. The Bid Form must be signed by a person with authority to execute contracts for the Bidder. The signature must be manual in ink.
- 3.1.3 References (Attachment E).** Each Bidder must furnish a listing of at least three for whom they have provided services similar to those solicited in this IFB in the prior five years. Each reference must include, at minimum, a contact person with an email address and/or telephone number. It is the responsibility of the Bidder to ensure that the reference contact information is legible, correct, and current. MDOC must be able to reach two references within two business days of the bid opening. If two references cannot be reached within two business days, MDOC may deem the Bidder non-responsive. To be considered a responsible bidder, the Bidder must score a minimum average of six points on two Reference Score Sheets (Attachment F) for a total minimum scoring requirement of 12 points. The references submitted must be familiar with the Bidder's abilities in the areas involved with this solicitation. Bidders may submit as many references as desired. MDOC will contact the references in the order presented.
- 3.1.4 The Certifications and Assurances (Attachment C)** shall be signed by a person with authority to execute contracts for the Bidder and submitted with the bid. The signature must be manual in ink.
- 3.1.5 The Bidder must include a signed Acknowledgement of each Amendment issued to this IFB with the bid. See Section 1.6.**
- 3.1.6 In addition to the complete unredacted version of the bid, the bidder shall also submit a copy of the bid with information the bidder deems confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1 redacted in black. Bidder must submit a completed and signed Acknowledgement (Attachment D) that the redacted version is a public record which MDOC may produce to any person at any time without notice to Bidder, or if a redacted version**

### **3.3 Expenses Incurred In the Procurement Process**

All parties participating in the procurement process with regard to this solicitation shall bear their own costs of participation, pursuant to Section 1.4.4 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*.

### **3.4 Independent Price Determination**

By submitting a bid, the Bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other Bidder or competitor for the purpose of restricting competition.

### **3.5 Withdrawal of a Bid**

A bidder may withdraw a bid before the time set for opening bids by making a written request to MDOC. No explanation is required.

### **3.6 Bid Opening**

The bid opening will be held:

Mississippi Department of Corrections, 1/21/25, at 10:00 am CST  
Robert Clark Building  
301 North Lamar Street  
Jackson, Mississippi 39201

The bid opening will be open to the public and will involve opening, reading, and listing the bid price for each bid. No discussions will be entered into with any Bidder, and no award will be made, either stated or implied, at the bid opening.

### **3.7 Debarment**

By submitting a bid, the Bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government.

### **3.8 Registration with Mississippi Secretary of State**

By submitting a bid, the Contractor certifies that it is registered to do business in the State of Mississippi as prescribed by Mississippi law and the Mississippi Secretary of State or, if not already registered, that it will do so within seven (7) business days of being notified by the MDOC that it has been selected for contract award.

### **3.9 Minor Informalities**

MDOC reserves the right to waive or allow Bidders to correct any minor informalities in the submitted bid package, to the extent such waiver or correction does not prejudice other bidders; meaning the waiver or correction's effect on price, quantity, quality, delivery, or contractual conditions is negligible. MDOC, at its sole discretion, may waive such informalities or allow bidders to correct them.

### **3.10 No Contract or Property Rights**

Consistent with existing State law, no Bidder shall infer or be construed to have any rights or interest to a contract issued under this IFB until final approval is received from all necessary entities and until both the Bidder and MDOC have executed a valid contract. No property rights inure to any Bidders except for compensation for work performed under a valid, executed contract.

### **3.11 Required Contract Terms and Conditions**

Any contract entered into with the MDOC pursuant to this IFB shall have the required clauses found in Attachment G and those required by the Public Procurement Review Board (PPRB) Office of Personal Service Contract Review (OPSCR) Rules and Regulations as updated and replaced by PPRB. The MDOC discourages exceptions from these required clauses. Such exceptions may cause a bid to be rejected as non-responsive. Bids which condition the bid based upon the State/MDOC accepting other terms and conditions not found in the IFB, or which take exception to the State/MDOC's terms and conditions, may be found non-responsive, and no further consideration of the bid will be given.

### **3.12 Optional Contract Terms and Conditions**

Any contract entered into with the MDOC pursuant this IFB may have, at the discretion of the MDOC, the optional clauses found in Attachment H and those within the Public Procurement Review Board (PPRB), Office of Personal Service Contract Review (OPSCR) Rules and Regulations as updated and replaced by PPRB. The MDOC discourages exceptions from these optional clauses. Such exceptions may cause a bid to be rejected as non-responsive. Bids which condition the bid based upon the State/MDOC accepting other terms and conditions not found in the IFB, or which take exception to the State/MDOC's terms and conditions, may be found non-responsive, and no further consideration of the bid will be given.

### **3.13 Bid Samples**

Bid samples or descriptive literature should not be submitted unless expressly requested and will not alter the terms of this IFB. Samples shall not be returned to the bidder and are submitted at bidder's sole and exclusive risk.

## **Section 4. Bid Evaluation and Award**

### **4.1 Bid Evaluation and Basis for Award**

**4.1.1** MDOC will evaluate bids based on the requirements set forth in this IFB. No criteria will be used in an evaluation that is not outlined in this Invitation for Bids.

**4.1.2** Only Bidders who are found responsive and responsible will have their bids considered.

#### **4.1.2.1 Responsive Bidder**

Bidder must submit its bid, including the Bid Form and all required Attachments and other documents, in a manner that conforms in all material respects to this Invitation for Bids as determined by MDOC.

#### **4.1.2.2 Nonconforming Terms and Conditions**

A bid that includes terms and conditions which do not conform to the terms and conditions in the IFB is subject to rejection as non-responsive. MDOC reserves the right to permit the offeror to withdraw nonconforming terms and conditions prior to a determination of non-responsiveness.

#### **4.2 Minimum Bidder Qualifications to be Deemed Responsible**

A bidder must meet each of the following minimum qualifications to be deemed responsible:

- 421** Bidder must have been in business and providing services similar in requirements and scale to those described in this IFB for a minimum of one (1) year.
- 422** Bidder must receive a minimum average of six points on two Reference Score Sheets for a total minimum scoring requirement of 12 points discussed in Section 3.1.3.
- 423** Bidder must qualified to do business in Mississippi by registering with the Secretary of State. Any Bidder who is not registered to do business in the state on the bid submission deadline must agree to complete any necessary registration within five business days of the Notice of Intent to Award if the Bidder is named the intended awardee.

#### **4.3 Basis for Award:**

- 431** All bids will be reviewed first to determine whether a Contractor is responsive, responsible, and/or acceptable. Requirements are not assigned a point percentage and/or score, but are instead simply recorded as PASS or FAIL. Bids with errors that do not alter the substance of the bid can be accepted, and the MDOC Chief Procurement Officer may allow the Contractor to correct the problem prior to review as long as the irregularities are insignificant mistakes that can be waived or corrected without prejudice to other Contractors.
- 432** The MDOC has the right to waive minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance time of the services being procured. If insufficient information is submitted by a Contractor with the bid for the MDOC to properly evaluate the bid, the MDOC has the right to require such additional information as it may deem necessary after the time set for receipt of bids, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured.
- 433** All bids which are determined to be responsive, responsible, and/or acceptable will continue on to the price bid or cost evaluation. The lowest cost bid will receive the maximum 100 points allocated to cost. The point allocations for cost on the other bids will be evaluated according to the following formula: Price of the lowest responsive and responsible bid divided by the price of the responsive and

- Contractor shall provide emergency power in place.
- Adequate heat, air conditioning, light and ventilation shall be provided in all rooms including hallways, bathroom, bedrooms, dining rooms and activity rooms.
- Adequate space to accommodate living and program activities such as furniture and household supplies, indoor recreation activities, visiting, etc.
- Contractor shall furnish the facility with the appropriate furniture for the number of participants at the facility.
- A fully equipped kitchen and dining area in which food may be prepared, served, and consumed.
- A sleeping area which includes a bed, pillow and mattress, bed linens, towels, appropriate drawer space and clothing storage area for each participant.
- An adequate amount of fully functioning and operable toilets, sinks, and bathing facilities for program participants.
- A procedure for pest control program for prevention of vermin, insects, and other pests that is serviced at least every four months.
- Laundry equipment (washer, dryer, and detergent vending) for participants use. Alternatively, access and transportation to laundromat at least once per week every other week.
- The facility size shall meet the needs of the program and comfortably accommodate the number of individuals it serves.
- The facility shall be kept clean and in good repair.
- Extension cords shall not be used as a substitute for fixed wiring.
- Contractor shall, at its own expense at a minimum of once per month inspect the property to maintain the physical structure of the facility and all tangible personal property contained therein, including all maintenance related to structural conditions or defects as well as ordinary routine maintenance, and shall in so doing maintain, preserve, and keep the facility in good repair, working order and condition, subject to normal wear and tear, and shall from time to time make or cause to be made all necessary and proper repairs, replacements and renewals.
- Contractor shall meet all standards applicable to sanitation and shall operate the facility in accordance with the Proposer and Mississippi Department of Health requirements.
- The Contractor shall provide, to the maximum extent possible, a facility that is located in close proximity to public transportation, community resources and employment opportunities and provide a list of community treatment facilities, such as mental health, alcohol and drug treatment centers, and other supportive resources available to participants.
- If necessary, Contractor must ensure that participants are provided transportation to and from court and other probation related activities.

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- If necessary, Contractor must ensure that participants are provided transportation to and from court and other probation related activities.



- Must pass regular Health, Fire, Safety and any building code inspections by Authorized State Fire Marshall and certified inspectors. Rooms shall include smoke, carbon monoxide detectors, and fire extinguishers as required.
- Must pass and comply with all local and state building codes.

### **2.3.20 Conduct and Safety Requirements**

The Contractor shall ensure all staff adheres to the following requirements at all times while performing services under the Contract resulting from this IFB:

- The Contractor's staff shall not display favoritism to, or preferential treatment of, one participant or group of participants over another.
- The Contractor's staff shall not deal with any participant except in a relationship that supports services under this contract. Specifically, staff members must never accept for themselves or any member of their family, any personal (tangible or intangible) gift, favor, or service from a participant or a participant's family or close associate, no matter how trivial the gift or service may seem. In addition, no staff member shall give any gifts, favors or services to program participants, their family or close associates.
- The Contractor's staff shall not enter into any business relationship with participants or their families (example – selling, buying or trading personal property), or personally employ them in any capacity.
- Contractor's staff shall not have outside contact (other than incidental contact) with a participant being served or their family or close associates, except for those activities that are to be rendered under the Contract.
- The Contractor's staff shall not engage in any conduct which is criminal in nature, or which would bring discredit upon the Contractor or the State.
- Pursuant to this Contract, the Contractor shall ensure that its employees avoid both misconduct and the appearance of misconduct with participants.
- No person who has been barred from any MDOC, institution or facility shall provide services under this Contract.
- The Contractor shall not permit any individual to provide services under this Contract who is under supervision or jurisdiction of any parole, probation or correctional authority. Persons under any such supervision may work for other elements of the Contractor's business that are independent of the contracted services.
- The Contractor shall disclose any business or personal relationship a Contractor staff person, officer, agent or potential hiree may have with anyone presently incarcerated or under the supervision of the MDOC.
- The Contractor shall ensure that background checks are conducted prior to any new or existing staff being hired or assigned to work under the contract. The Contractor shall not offer employment to any individual or assign any individual work under the contract who has not had a

background check conducted.

- Participant's behavior that requires addressing are to be reported to the assigned MDOC Probation and Parole Agent.

#### **2.3.21 Quality Assurance:**

- Provide monthly reports via email to the MDOC Probation and Parole Agent assigned by the fifth of each month and shall include:
  - Classes/courses or programs attended or enrolled.
  - Employment status with the number of hours worked daily/weekly.
  - Certification of completions received.
  - Summary of performance since entrance into Transitional Housing.
  - Provide detailed monthly invoicing including payment, cumulative data depicting the arrival and departure date of each individual.

##### **2.3.21.1 Site Visits:**

- After contract award, MDOC reserves the right to have its Probation and Parole Agents/employees conduct random visits to Contractor's site:
  - To determine if drug and alcohol activity is taking place on the premises, this includes any parties or special occasions where drugs and alcohol may be present, used and/or served.
  - To determine if weapons are accessible to participants on the premises.
  - To determine if the facility has substandard living conditions.
  - To briefly survey participants regarding supportive service activities they are/or have participated in, to determine employment status, transportation needs, etc.
  - To determine the transitional housing operation meets included requirements.
  - MDOC Probation and Parole Agents will utilize a checklist to monitor participant's activities and Contractor's compliance with the terms and conditions of the awarded contract.

##### **2.3.21.2 The Contractor shall:**

- Abide by all portions of the IFB.
- Assign an Account Representative to work directly with the MDOC Probation and Parole Agent assigned.
- Ensure all personnel are well-groomed and have visible identification at all times. Uniforms and/or dress code shall be inclusive of, but not limited to, neat and clean.
- Abide by all State ordinances and/or laws pertaining to transitional housing services at all times, including, but not limited to, the items

listed above. Deviations from these ordinances and/or laws by Contractor or its personnel will not be tolerated and will be considered grounds for contract termination.

- Perform all services provided in the contract between the Contractor and the MDOC in accordance with customary and reasonable industry standards as well as in strict conformance to all laws, statutes, and ordinances and the applicable rules, regulations, methods and procedures of all government boards, bureaus, offices, and other agents. The Contractor shall be responsible for the complete 5, of all services; for the methods, means, and equipment used; and for furnishing all materials, tools, apparatus, and property of every description used in connection therewith. No statement within this IFB shall negate compliance with any applicable governing regulation. The absence of detail specifications or the omission of detail description shall be recognized as meaning that only the best commercial practices are to prevail and that only first quality services are to be provided.
- The Contractor's employees should refrain from using foul, abusive, or profane language.
- The Contracting MDOC reserves the right to inspect and search all Contractor personnel, property and/or vehicles anytime while on facility grounds.

#### **2.3.21.3 Contractor shall also:**

- Administer and maintain all employment and payroll records, payroll processing, and payment of payroll checks and taxes, including the deductions required by state, federal, and local laws such as social security and withholding taxes for their business and employees;
- Make all unemployment compensation contributions as required by federal and state law(s) and process claims as required for their business and employees;
- Be required to complete any desired background checks on employees at the discretion of the MDOC Probation and Parole Agents and or personnel.
- Replace immediately, at no additional expense to the MDOC, any employee not performing satisfactorily.

#### **2.3.21.4 Minimum Contractor Qualifications:**

The Contractor must have:

- **Prior Experience:** Contractor must have been in business and provided services similar in requirements and scale to those described in this IFB for a minimum of one year.
- **Required Certification, Accreditation, and/or Licenses:** Contractor shall provide notarized copies of all valid licenses and certificates required for performance of services. The notarized copies shall be delivered to the MDOC no later than ten days after the Contractor receives the Notice of Intent to Award from the MDOC. Current notarized copies of

licenses and certificates shall be provided to the MDOC within twenty-four hours of demand at any time during the contract term. Contractor must possess and maintain the minimum Contractor certifications, accreditations, and/or licensures described in this IFB, by way of illustration and not limitation, the following:

1. A business license valid in Mississippi.
  2. Passing Mississippi MDOC of Health Certificate.
  3. Passing building code safety inspection Certificate.
  4. Passing State Fire Marshall inspection Certificate.
  5. Statement from certified Pest Control Service inspection and service in place.
- Financial Stability or Solvency: Contractor must be financially stable or solvent, **if required**. Each Contractor shall submit copies of the most recent years independently audited financial statements as well as financial statements for the preceding three years, if they exist.
  - The Contractor may be required before the award of any contract to show to the complete satisfaction of the MDOC that it has the necessary facilities, ability, and financial resources to provide the service specified therein in a satisfactory manner. The Contractor may also be required to give a past history and references in order to satisfy the MDOC in regard to the Contractor's qualifications. The MDOC may make reasonable investigations deemed necessary and proper to determine the ability of the Contractor to perform the work, and the Contractor shall furnish to the MDOC all information for this purpose that may be requested. The MDOC reserves the right to reject any bid if the evidence submitted by, or investigation of, the Contractor fails to satisfy the MDOC that the Contractor is properly qualified to carry out the obligations of the contract and to complete the work described therein. Evaluation of the Contractor's qualifications shall include:
    1. the ability, capacity, skill, and financial resources to perform the work or provide the service required;
    2. the ability of the Contractor to perform the work or provide the service promptly or within the time specified, without delay or interference;
    3. the character, integrity, reputation, judgment, experience, and efficiency of the Contractor; and,
    4. the quality of performance of previous contracts or services.

#### **2.4 Duration**

The estimated period of performance of any contract resulting from this IFB is tentatively scheduled to begin on or about March 31, 2025 and to end on March 30, 2028. A period of three years.

#### **2.4.1 Renewal of Contract:**

Upon written agreement of both parties at least ninety days in advance prior to the contract anniversary date, the contract may be renewed by the MDOC for a period of two successive one-

year period under the same prices, terms and conditions as in the original contract. The total number of renewal years permitted shall not exceed two.

## 2.5 Requirements

Each successful Contractor shall, at its own expense, obtain and maintain insurance which shall include the following types and coverage limits:

- 251 **Workers Compensation** coverage as required by the State of Mississippi. The policy shall provide coverage for all states of operation that apply to the performance of scope of work.
- 252 **Comprehensive General or Commercial Liability** – at least \$1,000,000.00 each occurrence for bodily injury, personal injury, accidental death, and property damage.
- 253 **Comprehensive General Liability or Professional Liability** insurance, with minimum limits of \$1,000,000.00 per occurrence.
- 254 **Commercial General Liability** insurance covers bodily injury, death, and property damage, including personal injury liability, products and completed operations.
  - **Bodily Injury/Death:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - **Property Damage:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
- 255 **Motor Vehicle Liability** In the event that services delivered pursuant to this contract involve the use of vehicles, whether owned, non-owned, or hired by the Contractor, Motor Vehicle insurance shall be required. Motor Vehicle insurance covers all owned, non-owned, or hired vehicles.
  - **Motor Vehicle Liability** insurance covering all vehicles, owned or otherwise, used in the contract work with limits of at least \$1,000,000.00 per occurrence for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - **Motor Vehicle Property Damage** insurance covering all property damage by motor vehicle with limits of at least \$1,000,000.00 per occurrence limit for any single claimant; and \$1,000,000.00 per occurrence limit for multiple claimants.
- 256 The Contractor is responsible for ensuring it has any other insurance deemed appropriate and that any subcontractors provide adequate insurance coverage for the activities arising out of subcontracts.
- 257 In no event shall the requirement for an insurance be waived.
- 258 All insurance policies will list the State of Mississippi as an additional insured.
- 259 All insurance policies shall be issued by companies authorized to do business under the laws of the State of Mississippi, meaning insurance carriers must be licensed or hold a Certificate of Authority from the Mississippi Department of Insurance.
- 2510 Contractor shall submit to MDOC within 30 days of notification of intent to award, a certificate of insurance which outlines the coverage and limits defined in the procurement and contract. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within 30 day period may be cause for your bid to be declared non-responsive or for your contract to be cancelled.
- 2511 Contractor shall obtain at Contractor's expense the insurance requirements specified in the procurement and contract prior to performing under this Contract, and

Contractor shall maintain the required insurance coverage throughout the duration of this Contract and all warranty periods. There are no provisions for exceptions to this requirement.

- 25.12** Contractor shall not commence work under this contract until it obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the MDOC. After work commences, the Contractor will keep in force all required insurance until the contract is terminated or expires.
- 25.13** Contractor shall submit renewal certificates as appropriate during the term of the contract.
- 25.14** Contractor shall instruct the insurers to provide the MDOC 60 days advance notice of any insurance cancellation.
- 25.15** Contractor shall ensure that should any of the above described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of aggregate limits or intent not to renew insurance coverage(s), that written notice will be delivered to the MDOC Chief Procurement Officer.
- 25.16** There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) to MDOC. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of Contract and shall be grounds for immediate termination of this Contract by MDOC.

#### **2.6 Contractor Investigations**

Before submitting a bid, each Contractor shall make all investigations and examinations necessary to ascertain all site conditions and requirements affecting the full performance of the contract and to verify any representations made by the MDOC upon which the Contractor will rely. If the Contractor receives an award as a result of its bid submission, failure to have made such investigations and examinations will in no way relieve the Contractor from its obligation to comply in every detail with all provisions and requirements of the contract documents, nor will a plea of ignorance of such conditions and requirements be accepted as a basis for any claim whatsoever for additional compensation.

**Name and phone number of Company Representative to be contacted by the MDOC seeking to contract for services pursuant to this IFB:**

Viola Greene, 601-527-9119

**In addition to providing the above contact information, please answer the following questions regarding your company:**

What year was your company started? 2018

How many years has the company been in business of performing the services called for in this IFB? 7 years

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. 2401 State Blvd Meridian, MS 39307

If your company is not physically located within the vicinity, how will you supply required services to MDOC? N/A

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms. No

Is your company licensed and/or certified to provide the services as required by any and all applicable Federal and State law(s)? Yes

List all licenses or permits your company possesses that are applicable to performing the services required in this IFB.

MASTER of Science in Nursing  
American Academy of Nurse Practitioners NP-C #F091230  
Certified Addiction Counselor - MAAP

For how many customers has your company provided Transitional Housing Services in the past two years?

150

What is the largest customer your company has provided Transitional Housing Services for in the past two years?

MDOC

Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff.

CASE MANAGEMENT,  
TRANSITIONAL HOUSING TO PROVIDE PERMANENT HOUSING  
OPPORTUNITIES, GED AND POST-SECONDARY EDUCATION OPPORTUNITIES



**ATTACHMENT B**

**BID FORM**

<b>Company</b>	<b>Contact Person</b>	<b>Telephone Number</b>
Sober Residential Living LLC	Viola Greene	601-527-9119

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)		95	
Maximum Rate Per Bed Per Day is \$20.00	x	20	*
Bid calculation = Total Beds x Rate per Bed x 365	=	\$ 693,500.00	

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

<b>Amendment Number</b>	<b>Date</b>

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:**

Sober Residential Living LLC

**Printed Name of Representative:**

Viola Greene

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**Date:**

December 30, 2024

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**Signature:**

*Viola Green*

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**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

## ATTACHMENT C

### CERTIFICATIONS AND ASSURANCES

As an authorized signatory for Sober Residential Living, LLC,  
I make the following certifications and assurances as a required element of the bid to which it is attached and the understanding that the truthfulness of the facts affirmed here and the continued compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):


1. **REPRESENTATION REGARDING CONTINGENT FEES**  
Bidder represents that it *has not* retained a person to solicit or secure a State contract or purchase upon an agreement or understanding for a commission, percentage, brokerage, or other contingent fee, except as disclosed in the Bidder's bid.
2. **REPRESENTATION REGARDING GRATUITIES**  
Bidder represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of Mississippi Department of Corrections a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Bidder further represents that no employee or former employee of Mississippi Department of Corrections has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by bidder. Bidder further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
3. **NON-DEBARMENT**  
Bidder certifies that it has not been and is not currently debarred, suspended, or otherwise ineligible for a contract award from the United States government, any State government, any County or City government, or any other public entity. This certification is a material representation of fact relied upon by the Mississippi Department of Corrections. If it is later determined that the Contractor did not comply with 2 C.F.R. part 180, subpart C, and 2 C.F.R. part 3000, subpart C, in addition to remedies available to MDOC, the federal government may pursue available remedies, including but not limited to suspension and/or debarment.
4. **INDEPENDENT PRICE DETERMINATION**  
The bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to

those prices, the intention to submit a bid, or the methods or factors used to calculate the prices bid/offered.

5. The Bidder and/or authorized representative of the Bidder further certifies that he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto.
6. The Bidder and/or authorized representative of the Bidder further certifies that the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and attachments thereto.
7. The Bidder and/or authorized representative of the Bidder further certifies the company agrees to all provisions of the Invitation for Bids and Attachments thereto.
8. The Bidder and/or authorized representative of the Bidder further certifies that the company will provide the services required at the prices quoted above.
9. The Bidder and/or authorized representative of the Bidder further certifies that its workers are licensed, certified and possess the requisite credentials to provide the requested service.

Name: Teamrah Conerly

Title: Owner

Signature: 

Date: December 30, 2024

Modifications or additions to any portion of this document may be cause for rejection of the bid.

**ATTACHMENT E  
REFERENCES**

Contractor may submit as many references as desired by submitting as many additional copies of Appendix C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, Contractors are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**REFERENCE 1**

**Name of Company:**

New Leaf Recovery Center Alliance Health Center

**Dates of Service:**

01/2010 to Present

**Contact Person:**

Diane Johnson

**Address:**

5000 Hwy 39

**City/State/Zip:**

Meridian, MS 39301

**Telephone Number:**

601-616-4605 cell

**Cell Number:**

601-483-6211 telephone

**E-mail:**

djxn9730@gmail.com

**Alternative Contact Person (optional):**

**Telephone Number:**

**Cell Number:**

**ATTACHMENT E  
REFERENCES**

Contractor may submit as many references as desired by submitting as many additional copies of Appendix C, References, as deemed necessary. References will be contacted in order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, Contractors are encouraged to submit additional references to ensure that at least two references are available for interview. MDOC staff must be able to contact two references within two (2) business days of bid opening to be considered responsive.

**REFERENCE 1**

**Name of Company:**

New Leaf Recovery Center (Alliance Health Center)

**Dates of Service:**

01/2018 to Present

**Contact Person:**

Diane Johnson

**Address:**

5000 Hwy 39

**City/State/Zip:**

MERIDIAN, MS 39301

**Telephone Number:**

601-616-4605 cell

**Cell Number:**

601-483-6211 telephone

**E-mail:**

djxn9730@gmail.com

**Alternative Contact Person (optional):**

\_\_\_\_\_

**Telephone Number:**

\_\_\_\_\_

**Cell Number:**

\_\_\_\_\_

E-mail:

REFERENCE 2

Name of Company: Weems Community Mental Health Center LifeCare

Dates of Service: 1/2019 - Present

Contact Person:

Tonia Kilpatrick

Address:

1415 College Drive

City/State/Zip:

Meridian, MS 39301

Telephone Number:

601-493-4821

Cell Number:

601-621-6298

E-mail:

life care recovery center.com

Alternative Contact Person (optional):

Telephone Number:

Cell Number:

E-mail:

REFERENCE 3

Name of Company:

8th Judicial Drug Court

Dates of Service:

8/2018 to Present

Contact Person:

Jeremy Belk

Address:

155 MAIN STREET

City/State/Zip:

Walnut Grove, MS 39189

Telephone Number:

601-507-4871

Cell Number:

E-mail:

jbelk@co.leake.ms.us

Alternative Contact Person (optional):

Telephone Number:

Cell Number:

E-mail:

REFERENCE 4

Name of Company:

City of Meridian

Dates of Service:

9/2018

Contact Person:

Jimmie Smith

Address:

601 23<sup>rd</sup> Ave

City/State/Zip:

Meridian, MS 39301

Telephone Number:

601-485-1927



**Cell Number:**

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**E-mail:**

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**Alternative Contact Person (optional):**

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**Telephone Number:**

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**Cell Number:**

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**E-mail:**

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**REFERENCE 5**

**Name of Company:**

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**Dates of Service:**

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**Contact Person:**

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**Address:**

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**City/State/Zip:**

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**Telephone Number:**

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**Cell Number:**

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**E-mail:**

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**Alternative Contact Person (optional):**

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**Telephone Number:**

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**Cell Number:**

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**E-mail:**

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**ATTACHMENT F**

**References Score Sheet**

**IFB RFX: 3160007102  
IFB for Transitional Housing Services**

**TO BE COMPLETED BY MDOC STAFF ONLY**

**Company Name:**

\_\_\_\_\_

**Reference Name:**

\_\_\_\_\_

**Person Contacted, Title/Position:**

\_\_\_\_\_

**Date/Time Contacted:**

\_\_\_\_\_

**Service From/To Dates:**

\_\_\_\_\_

Was Contractor able to provide Transitional Housing Services?	Yes	No
Were you satisfied with the Transitional Housing Services provided? If no, please explain.	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Was Contractor easy to work with in scheduling Transitional Housing Services?	Yes	No
Did Contractor listen when you had an issue and did they readily offer a solution? (If never had an issue, please check here ____.)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Contractor must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

**Score: Pass/Fail**

Do you have any business, professional or personal interest in the Contractor's organization? If yes, please explain.	Yes	No
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A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

**Notes:**

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**Called by:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## ATTACHMENT G

### REQUIRED CLAUSES FOR SERVICE CONTRACTS RESULTING FROM THIS IFB

1. Acknowledgement of Amendments: Contractors shall acknowledge receipt of any amendment to the IFB in writing. The acknowledgement shall be submitted to MDOC by signing and returning the provided signature form via email to the email address listed on the form. Each Contractor shall submit a written acknowledgement of every amendment to the MDOC on or before the submission deadline.
2. Applicable Law: The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of the Mississippi.
3. Approval: It is understood that if the contract requires approval by the Public Procurement Review Board ("PPRB" and/or the Department of Finance and Administration of Personal Service Contract Review ("OPSCR"), and the contract is not approved by the PPRB and/or OPSCR, it is void and no payment shall be made hereunder.
4. Availability of Funds: It is expressly understood and agreed that the obligation of the MDOC to proceed under the agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, the MDOC shall have the right upon 10 business days written notice to Contractor, to terminate the agreement without damage, penalty, cost or expenses to the MDOC of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.
5. Certification of Independent Price Determination: By submitting a bid, the Contractor, certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other Contractor, or competitor for the purpose of restricting competition.  
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6. Compliance with Equal Opportunity in Employment Policy: Contractors understand that the MDOC is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.
7. Compliance with Laws: Contractor shall comply with, and all activities under the agreement shall be subject to, all applicable federal, State, and local laws and regulations, as now existing and as may be amended or modified.
8. Contract Rights: Contract rights do not vest in any party until a contract is legally executed.

The MDOC is under no obligation to award a contract following issuance of this solicitation.

9. **E-Payment:** Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 days of receipt of invoice. Mississippi Code Annotated § 31-7-301 *et seq.*
10. **E-Verification:** If applicable, Contractor represents and warrants that it will ensure its compliance with the *Mississippi Employment Protection Act* and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of the MDOC subject to approval by any agencies of the United States Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following:

- a. termination of the contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*;
  - b. the loss of any license, permit, certification or other document granted to Contractor by an agency, department or governmental entity for the right to do business in Mississippi; or,
  - c. both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.
11. **Expenses Incurred In the Procurement Process:** All parties participating in the procurement process with regard to this solicitation shall bear their own costs of participation, pursuant to Section 1.4.4 of the *Public Procurement Review Board of Personal Service Contract Review Rules and Regulations*.
  12. **Insurance:** Contractor requirement of the procurement should be the same in the contract as set in the IFB. The MDOC cannot waive or lower any of the insurance requirements. Contractor represents that it will, at its own expense, obtain and maintain insurance which shall include at a minimum, the following types and coverage limits:
    - a. **Workers Compensation** coverage as required by the State of Mississippi. The policy shall provide coverage for all states of operation that apply to the performance of scope of work.
    - b. **Comprehensive General or Commercial Liability** – at least \$1,000,000.00 each occurrence for bodily injury, personal injury, accidental death, and property damage.
    - c. **Comprehensive General Liability or Professional Liability** insurance, with minimum limits of \$1,000,000.00 per occurrence.
    - d. **Commercial General Liability** insurance covers bodily injury, death, and property damage, including personal injury liability, products and completed operations.
      - i. **Bodily Injury/Death:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.

- ii. **Property Damage:** \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
- e. **Professional Liability** insurance covers any damages caused by an error, omission or any negligent acts related to the services to be provided under this Contract. \$1,000,000.00 per occurrence limit for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
- f. **Motor Vehicle Liability** may be written in combination with the Commercial General Liability Insurance or with separate limits specified.) In the event that services delivered pursuant to the contract involve the use of vehicles, whether owned, non-owned, or hired by the Contractor, Motor Vehicle insurance shall be required. Motor Vehicle insurance covers all owned, non-owned, or hired vehicles.
  - iii. **Motor Vehicle Liability** insurance covering all vehicles, owned or otherwise, used in the contract work with limits of at least \$1,000,000.00 per occurrence for any single claimant; and \$2,000,000.00 per occurrence limit for multiple claimants.
  - iv. **Motor Vehicle Property Damage** insurance covering all property damage by motor vehicle with limits of at least \$1,000,000.00 per occurrence limit for any single claimant; and \$1,000,000.00 per occurrence limit for multiple claimants.

The Contractor is responsible for ensuring that any subcontractors provide adequate insurance coverage for the activities arising out of subcontracts.

Additionally:

- In no event shall the requirement for an insurance be waived.
- All insurance policies will list the State of Mississippi as an additional insured.
- All insurance policies shall be issued by companies authorized to do business under the laws of the State of Mississippi, meaning insurance carriers must be licensed or hold a Certificate of Authority from the Mississippi MDOC of Insurance.
- Contractor shall submit to MDOC within seven (7) days of notification of intent to award, a certificate of insurance which outlines the coverage and limits defined in the procurement and contract. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within seven (7) day period may be cause for the bid to be declared non-responsive or for the contract to be cancelled.
- Contractor shall obtain at Contractor's expense the insurance requirements specified in the procurement and contract prior to performing under the contract, and Contractor shall maintain the required insurance coverage throughout the duration of the contract and all warranty periods. There are no provisions for exceptions to this requirement.
- Contractor shall not commence work under the contract until it obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. After work commences, the Contractor will keep in force all required insurance and until the contract is terminated or expires.
- Contractor shall submit renewal certificates as appropriate during the term of the contract.
- Contractor shall instruct the insurers to provide the MDOC thirty (30) days advance notice of any insurance cancellation.
- Contractor shall ensure that should any of the above described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of

- aggregate limits or intent not to renew insurance coverage(s), that written notice will be delivered to the MDOC Chief Procurement Officer.
- There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) to MDOC. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of contract and shall be grounds for immediate termination of the contract by MDOC.
13. Minor Informalities and Irregularities: The MDOC has the right to wave minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance of the services being procured and if doing so does not create an unfair advantage for any Contractor. If insufficient information is submitted by a Contractor for the MDOC to properly evaluate the offer the MDOC has the right to require such additional information as it may deem necessary after the submission deadline, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured and such a request does not create an unfair advantage for any Contractor. *(Information requested may include, for example, a copy of business or professional licenses, or a work schedule.)*
  14. Contractor's Representation Regarding Contingent Fees: By responding to the solicitation, the contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contractor cannot make such a representation, a full and complete explanation shall be submitted in writing to the MDOC prior to contract execution.
  15. Paymode: Payments by MDOC using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. The MDOC may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of the Agreement. Contractor understands and agrees that Agency is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.
  16. Procurement Regulations: This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website ([www.dfa.ms.gov](http://www.dfa.ms.gov)). Any Contractor responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.
  17. Property Rights: Property rights do not inure to any Contractor until such time as services have been provided under a legally executed contract. No party responding to this IFB has a legitimate claim of entitlement to be awarded a contract or to the provision of work thereunder. The MDOC is under no obligation to award a contract and may terminate a legally executed contract at any time.
  18. Renewal of Contract: Upon written agreement of both parties at least ninety (90) days prior to each contract anniversary date, the contract may be renewed by the MDOC for a period of two



(2) successive one-year period(s) under the same prices, terms, and conditions as in the original contract. The total number of renewal years permitted shall not exceed two.

19. Representation Regarding Contingent Fees: Contractor represents that it *has not* retained a person to solicit or secure a state contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except as disclosed in Contractor's bid.
20. Representation Regarding Gratuities: The Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MDOC a gratuity or offer of employment in connect with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MDOC has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
21. Required Public Records and Transparency: Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated §§ 25-61-9(7). The contract shall be posted publicly on [www.transparency.ms.gov](http://www.transparency.ms.gov) and shall be available for at the Agency for examination, inspection, or reproduction by the public. The Contractor acknowledges and agrees that the MDOC and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the Mississippi Accountability and Transparency Act of 2008, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*
22. Stop Work Order: The MDOC may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by the MDOC. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take all reasonable steps to minimize any further cost to the MDOC. Upon expiration of the stop work order, Contractor shall resume providing the services which were subject to the stop work order, unless the MDOC has terminated that part of the agreement or terminated the agreement in its entirety. The MDOC is not liable for payment for services which were not rendered due to the stop work order.
23. Termination for Default: If the MDOC gives the Contractor a notice that the personal or professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, the MDOC may terminate the contract for default and the Contractor will be liable for the additional cost to the MDOC to procure the personal and professional services from another source. Termination

under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

24. Termination Upon Bankruptcy: The contract may be terminated in whole or in part by MDOC upon written notice to Contractor, if Contractor should become the subject of bankruptcy or receivership proceedings, whether voluntary or involuntary, or upon the execution by Contractor of an assignment for the benefit of its creditors. In the event of such termination, Contractor shall be entitled to recover just and equitable compensation for satisfactory work performed under the contract, but in no case shall said compensation exceed the total contract price.
25. Trade Secrets, Commercial and Financial Information: It is expressly understood that Mississippi law requires that the provisions of the contract which contain the personal or services provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information and shall be available for examination, copying, or reproduction.
26. Transparency: The contract, including any accompanying exhibits, attachments, and appendices, is subject to the "Mississippi Public Records Act of 1983," and its exceptions. See Mississippi Code Annotated §§ 25-61-1 *et seq.* and Mississippi Code Annotated § 79-23-1. In addition, the contract is subject to the provisions of the Mississippi Accountability and Transparency Act of 2008. Mississippi Code Annotated §§ 27-104-151 *et seq.* Unless exempted from disclosure due to a court-issued protective order, a copy of the executed contract is required to be posted to the Mississippi MDOC of Finance and Administration's independent MDOC contract website for public access at <http://www.transparency.mississippi.gov>. Information identified by Contractor as trade secrets, or other proprietary information, including confidential vendor information or any other information which is required confidential by state or federal law or outside the applicable freedom of information statutes, will be redacted.

## ATTACHMENT H

### OPTIONAL CLAUSES FOR USE IN SERVICE CONTRACTS RESULTING FROM THIS IFB

1. Anti-Assignment/Subcontracting: Contractor acknowledges that it was selected by the State to perform the services required hereunder based, in part, upon Contractor's special skills and expertise. Contractor shall not assign, subcontract, or otherwise transfer the agreement, in whole or in part, without the prior written consent of the State, which the State may, in its sole discretion, approve or deny without reason. Any attempted assignment or transfer of its obligations without such consent shall be null and void. No such approval by the State of any subcontract shall be deemed in any way to provide for the incurrence of any obligation of the State in addition to the total fixed price agreed upon in the agreement. Subcontracts shall be subject to the terms and conditions of the agreement and to any conditions of approval that the State may deem necessary. Subject to the foregoing, the agreement shall be binding upon the respective successors and assigns of the parties.
2. Antitrust: By entering into a contract, Contractor conveys, sells, assigns, and transfers to the MDOC all rights, titles, and interest it may now have, or hereafter acquire, under the antitrust laws of the United States and the State that relate to the particular services purchased or acquired by the MDOC under said contract.
3. Attorney's Fees and Expenses: Subject to other terms and conditions of the agreement, in the event Contractor defaults in any obligations under the agreement, Contractor shall pay to the State all costs and expenses (including, without limitation, investigative fees, court costs, and attorney's fees) incurred by the State in enforcing the agreement or otherwise reasonably related thereto. Contractor agrees that under no circumstances shall the MDOC be obligated to pay any attorney's fees or costs of legal action to Contractor.
4. Authority to Contract: Contractor warrants: (a) that it is a validly organized business with valid authority to enter into the agreement; (b) that it is qualified to do business and in good standing in the State of Mississippi; (c) that entry into and performance under the agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind; and, (d) notwithstanding any other provision of the agreement to the contrary, that there are no existing legal proceedings or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under the agreement.
5. Change in Scope of Work: The MDOC may order changes in the work consisting of additions, deletions, or other revisions within the general scope of the contract. No claims may be made by Contractor that the scope of the project or of Contractor's services has been changed, requiring changes to the amount of compensation to Contractor or other adjustments to the contract, unless such changes or adjustments have been made by written amendment to the contract signed by the MDOC and Contractor.

If Contractor believes that any particular work is not within the scope of the project, is a material change, or will otherwise require more compensation to Contractor, Contractor must immediately notify the MDOC in writing of this belief. If the MDOC believes that the

particular work is within the scope of the contract as written, Contractor will be ordered to and shall continue with the work as changed and at the cost stated for the work within the contract.

6. Claims Based on a Procurement Officer's Actions or Omissions:

a. *Notice of Claim.* If any action or omission on the part of a Chief Procurement Officer or designee of such officer requiring performance changes within the scope of the contract constitutes the basis for a claim by Contractor for additional compensation, damages, or an extension of time for completion, Contractor shall continue with performance of the contract in compliance with the directions or orders of such officials, but by so doing, Contractor shall not be deemed to have prejudiced any claim for additional compensation, damages, or an extension of time for completion; provided:

i. Contractor shall have given written notice to the Chief Procurement Officer or designee of such officer:

(1) prior to the commencement of the work involved, if at that time Contractor knows of the occurrence of such action or omission;

(2) within 30 days after Contractor knows of the occurrence of such action or omission, if Contractor did not have such knowledge prior to the commencement of the work; or,

(3) within such further time as may be allowed by the Chief Procurement Officer in writing.

This notice shall state that Contractor regards the act or omission as a reason which may entitle Contractor to additional compensation, damages, or an extension of time. The Chief Procurement Officer or designee of such officer, upon receipt of such notice, may rescind such action, remedy such omission, or take such other steps as may be deemed advisable in the discretion of the Chief Procurement Officer or designee of such officer;

ii. The notice required by subparagraph (a) of this paragraph describes, as clearly as practicable at the time, the reasons why Contractor believes that additional compensation, damages, or an extension of time may be remedies to which Contractor is entitled; and,

iii. Contractor maintains and, upon request, makes available to the Chief Procurement Officer within a reasonable time, detailed records to the extent practicable, of the claimed additional costs or basis for an extension of time in connection with such changes.

b. *Limitation of Clause.* Nothing contained herein shall excuse Contractor from compliance with any rules of law precluding state officers and Contractors from acting in collusion or bad faith in issuing or performing change orders which are clearly not within the scope of the contract.

7. Information Designated by Contractor as Confidential: Any disclosure of those materials, documents, data, and other information which Contractor has designated in writing as proprietary and confidential shall be subject to the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1. As provided in the contract, the personal services to be provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret, or confidential commercial or financial information.

Any liability resulting from the wrongful disclosure of confidential information on the part of Contractor or its subcontractor shall rest with Contractor. Disclosure of any confidential information by Contractor or its subcontractor without the express written approval of the MDOC shall result in the immediate termination of the agreement.

8. Confidentiality: Notwithstanding any provision to the contrary contained herein, it is recognized that the MDOC is a public MDOC of the State of Mississippi and is subject to the Mississippi Public Records Act, Mississippi Code Annotated §§ 25-61-1 *et seq.* If a public records request is made for any information provided to MDOC pursuant to the agreement and designated by the Contractor in writing as trade secrets or other proprietary confidential information, MDOC shall follow the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1 before disclosing such information. The MDOC shall not be liable to the Contractor for disclosure of information required by court order or required by law.
9. Contractor Personnel: The MDOC shall, throughout the life of the contract, have the right of reasonable rejection and approval of staff or subcontractors assigned to the work by Contractor. If the MDOC reasonably rejects staff or subcontractors, Contractor must provide replacement staff or subcontractors satisfactory to the MDOC in a timely manner and at no additional cost to the MDOC. The day-to-day supervision and control of Contractor's employees and subcontractors is the sole responsibility of Contractor.
10. Copyrights: Contractor agrees that MDOC shall determine the disposition of the title to and the rights under any copyright by Contractor or employees on copyrightable material first produced or composed under the agreement. Further, Contractor hereby grants to MDOC a royalty-free, nonexclusive, irrevocable license to reproduce, translate, publish, use and dispose of, and to authorize others to do so, all copyrighted (or copyrightable) work not first produced or composed by Contractor in the performance of the agreement, but which is incorporated in the material furnished under the agreement. This grant is provided that such license shall be only to the extent Contractor now has, or prior to the completion of full final settlements of agreement may acquire, the right to grant such license without becoming liable to pay compensation to others solely because of such grant.
11. Debarment and Suspension: Contractor certifies to the best of its knowledge and belief, that it:
  - a. *is not* presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any federal MDOC or MDOC or any political subdivision or MDOC of the State of Mississippi;
  - b. *has not*, within a three year period preceding this bid, been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction;
  - c. *has not*, within a three year period preceding this proposal, been convicted of or had a civil judgment rendered against it for a violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - d. is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of these offenses enumerated in

paragraphs two (b) and (c) of this certification; and,

- e. *has not*, within a three year period preceding this proposal, had one or more public transactions (federal, state, or local) terminated for cause or default.

12. Disclosure of Confidential Information: In the event that either party to the agreement receives notice that a third party requests divulgence of confidential or otherwise protected information and/or has served upon it a subpoena or other validly issued administrative or judicial process ordering divulgence of confidential or otherwise protected information that party shall promptly inform the other party and thereafter respond in conformity with such subpoena to the extent mandated by law. This section shall survive the termination or completion of the agreement. The parties agree that this section is subject to and superseded by Mississippi Code Annotated §§ 25-61-1 *et seq.*
13. Exceptions to Confidential Information: Contractor and the State shall not be obligated to treat as confidential and proprietary any information disclosed by the other party ("disclosing party") which:
  - a. is rightfully known to the recipient prior to negotiations leading to the agreement, other than information obtained in confidence under prior engagements;
  - b. is generally known or easily ascertainable by nonparties of ordinary skill in the business of the customer;
  - c. is released by the disclosing party to any other person, firm, or entity (including governmental agencies or bureaus) without restriction;
  - d. is independently developed by the recipient without any reliance on confidential information;
  - e. is or later becomes part of the public domain or may be lawfully obtained by the State or Contractor from any nonparty; or,
  - f. is disclosed with the disclosing party's prior written consent.
14. Errors in Extension: If the unit price and the extension price are at variance, the unit price shall prevail.
15. Failure to Deliver: In the event of failure of Contractor to deliver services in accordance with the contract terms and conditions, the MDOC, after due oral or written notice, may procure the services from other sources and hold Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the MDOC may have.
16. Failure to Enforce: Failure by the MDOC at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the MDOC to enforce any provision at any time in accordance with its terms.
17. Final Payment: Upon satisfactory completion of the work performed under the contract, as a condition before final payment under the contract, or as a termination settlement under the contract, Contractor shall execute and deliver to the MDOC a release of all claims against the State/MDOC arising under, or by virtue of, the contract, except claims which are specifically

exempted by Contractor to be set forth therein. Unless otherwise provided in the contract, by state law, or otherwise expressly agreed to by the parties in the contract, final payment under the contract or settlement upon termination of the contract shall not constitute waiver of the State's claims against Contractor under the contract.

18. **Force Majeure:** Each party shall be excused from performance for any period and to the extent that it is prevented from performing any obligation or service, in whole or in part, as a result of causes beyond the reasonable control and without the fault or negligence of such party and/or its subcontractors. Such acts shall include without limitation acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters ("force majeure events"). When such a cause arises, Contractor shall notify the MDOC immediately in writing of the cause of its inability to perform, how it affects its performance, and the anticipated duration of the inability to perform. Delays in delivery or in meeting completion dates due to force majeure events shall automatically extend such dates for a period equal to the duration of the delay caused by such events, unless the State determines it to be in its best interest to terminate the agreement.
19. **HIPAA Compliance:** Contractor agrees to comply with the "Administrative Simplification" provisions of the Health Insurance Portability and Accountability Act of 1996, including electronic data interchange, code sets, identifiers, security, and privacy provisions, as may be applicable to the services under the contract.
20. **Indemnification:** To the fullest extent allowed by law, Contractor shall indemnify, defend, save and hold harmless, protect, and exonerate the MDOC, its commissioners, board members, officers, employees, agents, and representatives, and the State of Mississippi from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever including, without limitation, court costs, investigative fees and expenses, and attorney's fees, arising out of or caused by Contractor and/or its partners, principals, agents, employees and/or subcontractors in the performance of or failure to perform the agreement. In the MDOC's sole discretion upon approval of the Office of the Mississippi Attorney General, Contractor may be allowed to control the defense of any such claim, suit, etc. In the event Contractor defends said claim, suit, etc., Contractor shall use legal counsel acceptable to the Office of the Mississippi Attorney General. Contractor shall be solely responsible for all costs and/or expenses associated with such defense, and the MDOC shall be entitled to participate in said defense. Contractor shall not settle any claim, suit, etc. without the concurrence of the Office of the Mississippi Attorney General, which shall not be unreasonably withheld.
21. **Independent Contractor Status:** Contractor shall, at all times, be regarded as and shall be legally considered an independent Contractor and shall at no time act as an agent for the State/MDOC. Nothing contained herein shall be deemed or construed by the State, Contractor, or any third party as creating the relationship of principal and agent, master and servant, partners, joint ventures, employer and employee, or any similar such relationship between the State and Contractor. Neither the method of computation of fees or other charges, nor any other provision contained herein, nor any acts of the State or Contractor hereunder creates, or shall be deemed to create a relationship other than the independent relationship of the State and Contractor.

Contractor's personnel shall not be deemed in any way, directly or indirectly, expressly or by implication, to be employees of the State. Neither Contractor nor its employees shall, under any circumstances, be considered servants, agents, or employees of the MDOC, and the MDOC shall be at no time legally responsible for any negligence or other wrongdoing by Contractor, its servants, agents, or employees. The MDOC shall not withhold from the contract payments to Contractor any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to Contractor. Further, the MDOC shall not provide to Contractor any insurance coverage or other benefits, including Worker's Compensation, normally provided by the State for its employees.

22. Infringement Indemnification: Contractor warrants that the materials and deliverables provided to the customer under this agreement, and their use by the customer, will not infringe or constitute an infringement of any copyright, patent, trademark, or other proprietary right. Should any such items become the subject of an infringement claim or suit, Contractor shall defend the infringement action and/or obtain for the customer the right to continue using such items. Should Contractor fail to obtain for the customer the right to use such items, Contractor shall suitably modify them to make them non-infringing or substitute equivalent software or other items at Contractor's expense. In the event the above remedial measures cannot possibly be accomplished, and only in that event, Contractor may require the customer to discontinue using such items, in which case Contractor will refund to the customer the fees previously paid by the customer for the items the customer may no longer use, and shall compensate the customer for the lost value of the infringing part to the phase in which it was used, up to and including the contract price for said phase. Said refund shall be paid within ten (10) business days of notice to the customer to discontinue said use.

Scope of Indemnification: Provided that the State promptly notifies Contractor in writing of any alleged infringement claim of which it has knowledge, Contractor shall defend, at its own expense, the MDOC against, and pay all costs, damages and attorney fees that a court finally awards for infringement based on the programs and deliverables provided under this agreement.

23. Integrated Agreement/Merger: This agreement, including all contract documents, represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations or agreements, irrespective of whether written or oral. This agreement may be altered, amended, or modified only by a written document executed by the MDOC and Contractor. Contractor acknowledges that it has thoroughly read all contract documents and has had the opportunity to receive competent advice and counsel necessary for it to form a full and complete understanding of all rights and obligations herein. Accordingly, this agreement shall not be construed or interpreted in favor of or against the MDOC or Contractor on the basis of draftsmanship or preparation hereof.
24. Liquidated Damages: When Contractor is given notice of delay or nonperformance as specified in Paragraph (1) (Default) of the Termination for Default clause of this contract and fails to cure in the time specified, Contractor shall be liable for damages for delay in the amount of \$250.00 per calendar day from date set for cure until either the State reasonably obtains similar services if Contractor is terminated for default, or until Contractor provides the services if



Contractor is not terminated for default. To the extent that Contractor's delay or nonperformance is excused under Paragraph (4) (Excuse for Nonperformance or Delayed Performance) of the Termination for Default clause of this contract, liquidated damages shall not be due the State. Contractor remains liable for damages caused other than by delay.

- 25. Modification or Renegotiation: This agreement may be modified only by written agreement signed by the parties hereto. The parties agree to renegotiate the agreement if federal and/or state revisions of any applicable laws or regulations make changes in this agreement necessary.
- 26. No Limitation of Liability: Nothing in this agreement shall be interpreted as excluding or limiting any tort liability of Contractor for harm caused by the intentional or reckless conduct of Contractor or for damages incurred through the negligent performance of duties by Contractor or the delivery of products that are defective due to negligent construction.
- 27. Notices: All notices required or permitted to be given under this agreement must be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For the MDOC:	For Contractor: <i>Saber Residential Living, LLC</i>
Burl Cain, Commissioner	[Name, Title] <i>TERRAH Conerly, Owner</i>
Mississippi MDOC of Corrections	[Contractor Name] <i>Saber Residential Living, LLC</i>
301 North Lamar Street	[Address] <i>2401 State Blvd</i>
Jackson, MS 39201	[City, State, Zip] <i>Meridian, MS 39305</i>

- 28. Non-solicitation of Employees: Each party to this agreement agrees not to employ or to solicit for employment, directly or indirectly, any persons in the full-time or part-time employment of the other party until at least six (6) months after this agreement terminates unless mutually agreed to in writing by the State and Contractor.
- 29. Oral Statements: No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this contract. All modifications to the contract must be made in writing by the MDOC and agreed to by Contractor.
- 30. Ownership of Documents and Work Papers: MDOC shall own all documents, files, reports, work papers and working documentation, electronic or otherwise, created in connection with the project which is the subject of this agreement, except for Contractor's internal administrative and quality assurance files and internal project correspondence. Contractor shall deliver such documents and work papers to MDOC upon termination or completion of the agreement. The foregoing notwithstanding, Contractor shall be entitled to retain a set of such work papers for its files. Contractor shall be entitled to use such work papers only after receiving written permission from MDOC and subject to any copyright protections.
- 31. Patents and Royalties: Contractor covenants to save, defend, keep harmless, and indemnify the MDOC and all of its officers, MDOCs, agencies, agents, and employees from and against all

claims, loss, damage, injury, fines, penalties, and cost--including court costs and attorney's fees, charges, liability, and exposure, however caused--for or on account of any copyright or patented or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the MDOC. If Contractor uses any design, device, or material covered by patent or copyright, it is mutually agreed and understood without exception that the contract price includes all royalties or costs arising from the use of such design, device, or materials in any way in the work.

32. Priority: The contract consists of this agreement with exhibits, the IFB RFx 3160007102 (hereinafter referred to as "IFB" and all attached, and the bid(s) submitted (hereinafter referred to as "Bid" and attached. Any ambiguities, conflicts or questions of interpretation of this contract shall be resolved by first, reference to this agreement with exhibits and, if still unresolved, by reference to the IFB and, if still unresolved, by reference to the Bid. Omission of any term or obligation from this agreement or attached shall not be deemed an omission from this contract if such term or obligation is provided for elsewhere in this contract.
33. Quality Control: Contractor shall institute and maintain throughout the contract period a properly documented quality control program designed to ensure that the services are provided at all times and in all respects in accordance with the contract. The program shall include providing daily supervision and conducting frequent inspections of Contractor's staff and ensuring that accurate records are maintained describing the disposition of all complaints. The records so created shall be open to inspection by the MDOC.
34. Record Retention and Access to Records: Contractor shall maintain such financial records and other records as may be prescribed by the MDOC or by applicable federal and state laws, rules, and regulations. Provided contractor is given reasonable advance written notice and such inspection is made during normal business hours of Contractor, the State or any duly authorized representatives shall have unimpeded, prompt access to any of Contractor's books, documents, papers, and/or records which are maintained or produced as a result of the project for the purpose of making audits, examinations, excerpts, and transcriptions. All records related to this agreement shall be retained by Contractor for three years after final payment is made under this agreement and all pending matters are closed; however, if any audit, litigation or other action arising out of or related in any way to this project is commenced before the end of the three years period, the records shall be retained for one year after all issues arising out of the action are finally resolved or until the end of the three years period, whichever is later.
35. Recovery of Money: Whenever, under the contract, any sum of money shall be recoverable from or payable by Contractor to the MDOC, the same amount may be deducted from any sum due to Contractor under the contract or under any other contract between Contractor and the MDOC. The rights of the MDOC are in addition and without prejudice to any other right the MDOC may have to claim the amount of any loss or damage suffered by the MDOC on account of the acts or omissions of Contractor.
36. Right to Audit: Contractor shall maintain such financial records and other records as may be prescribed by the MDOC or by applicable federal and state laws, rules, and regulations. Contractor shall retain these records for a period of three years after final payment, or until

**ATTACHMENT I**

**IFB RFx: 3160007102**  
**IFB for Transitional Housing Services**  
**IFB Exception(s)**

Contractor taking exception to any part or section of the solicitation shall indicate such exceptions on the table below. If no exceptions are taken, then the Contractor shall state in this section "No Exceptions Taken." Failure to indicate any exception will be interpreted as the Contractor's intent to comply fully with the requirements as written. Conditional or qualified bids, unless specifically allowed, shall be subject to rejection in whole or in part.

<b>Procurement Section and Page Number</b>	<b>Original Language</b>	<b>Requested Change/Exception</b>	<b>MDOC Decision</b>
1.			
2.			
3.			
4.			
5.			

# ACKNOWLEDGEMENT OF AMENDMENTS

**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
Sober Residential Living LLC	Viola Greene	601-527-9119

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)

95

Maximum Rate Per Bed Per Day is \$20.00

x	20	*
=	\$ 693,500.00	

Bid calculation = Total Beds x Rate per Bed x 365

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

	Amendment Number	Date
Amend #1	3160007102	1/20/2025
Amend #2	316000702	1/21/2025

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:**

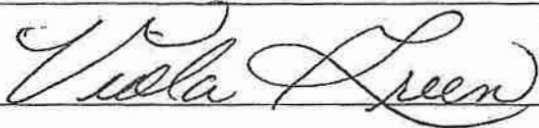
Sober Residential Living LLC

**Printed Name of Representative:** Viola Greene

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**Date:** December 30, 2024

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**Signature:** 

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**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature)

<u>Terrah Conely</u>	<u>1/20/2025</u>
Name (Print)	Date
<u>Sober Living</u>	<u>OWNER</u>
Company	Title

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

Receipt for Amendment #2 Acknowledged: (signature)

Name (Print):

Terrah Conedy

Date:

1/20/2025

Company:

Scher Living

Title:

Owner



**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
New Way Mississippi, Inc	Larry Perry	601-506-4271
	Phyllis Rhodes	601-946-0484

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)		<u>80</u>		
Maximum Rate Per Bed Per Day is \$20.00	x	<u>\$20.00 *</u>		

Bid calculation = Total Beds x Rate per Bed x 365 = \$584,000.00

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
1	1-3-2025
2	1-22-2025

New Way Mississippi, Inc.  
Mississippi Department of Corrections, IFB RFx 3160007102

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By signing below, the bidder Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate complete, and current as of the submission date.

Company Name:

New Way Mississippi, Inc.

Printed Name of Representative:

Larry Perry

Date:

January 22, 2025

Signature:

Larry Perry

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature) Larry Perry  
LARRY Perry Name (Print) 1-17-2025 Date  
New Way MS Company CEO Title

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

Receipt for Amendment #2 Acknowledged: (signature) Garry Perry

Name (Print): Garry Perry Date: 1-23-2025

Company: New Way MS Title: CEO

**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
Luther Martin Evangelistic Asso.	Luther Martin	601-502-3065

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)		120
Maximum Rate Per Bed Per Day is \$20.00	x	<u>18.95</u> *
Bid calculation = Total Beds x Rate per Bed x 365	=	<u>\$ 830,010.00</u>

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
One	January 3, 2025
Two	January 17, 2025

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:** Luther Martin Evangelistic Association - Men of MORE

**Printed Name of Representative:**

LUTHER E. MARTIN

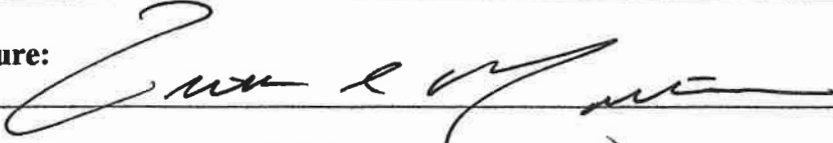
---

**Date:**

1-22-2025

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**Signature:**



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**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature)

Luther E. Martin

Luther E. Martin  
Name (Print)

1-21-2025  
Date

Luther Martin Loan Assn  
Company

President  
Title

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

Anticipated Bid Package Submission Deadline.....January 22, 2025

Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

Receipt for Amendment #2 Acknowledged: (signature)



Name (Print): Luther E. Martin Date: 1-21-2025

Company: Luther Martin Em ASSD (LMEA) Title: President



**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
Crossroads Ministries	Vicki O'Malley	601-940-5417

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)

Maximum Rate Per Bed Per Day is \$20.00

Bid calculation = Total Beds x Rate per Bed x 365

\*Offerors may offer an amount less than \$20.00 per day per bed.

$$\begin{array}{r}
 \phantom{x} \quad 25 \\
 \phantom{x} \quad \underline{20} \quad * \\
 = \quad \$182,500
 \end{array}$$

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
# RF x 316 000 7102	1-22-25
# RF x 316 000 7102	1-17-25

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:** Crossroads Ministries

**Printed Name of Representative:**

Vicki DeMoney

**Date:**

1-22-25

**Signature:**

Vicki DeMoney

**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**Transitional Housing Services  
Amendment #1  
RFx # 3160007102**

To include the revisions to numbering and provisions.

**Signature and Submission of Amendment 1 are required with your IFB.**

Receipt for Amendment #1 Acknowledged: (signature) Vicki DeMoney

Vicki DeMoney  
Name (Print)

1-22-23  
Date

Crossroads Ministries  
Company

Executive Director  
Title

**Transitional Housing Services**  
**Amendment #2: Revision to the Calendar of Events**  
RFx3160007102

To inform the Prospective Bidders of the following:

The Mississippi Department of Corrections (“MDOC”), as part of its continuing performance of its evaluation of responses to its Invitation of Bids (IFB) RFx No. 3160007102, Transitional Housing Services (“IFB”), has elected to revise the “Calendar of Events” set forth in Section 1.4 of the IFB, as follows:

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Anticipated Bid Opening Date.....January 22, 2025

Anticipated Notice of Intent to Award Date MDOC.....January 28, 2025

All other dates set forth in the IFB remain otherwise unchanged. Any questions pertaining to this change should be submitted via email to MDOC Contact Person, Princess R. Hayes as required in IFB Section 1.5.1.

**Signature and Submission of Amendment #2 are required with your proposal.**

Receipt for Amendment #2 Acknowledged: (signature) Vicki DeMoney

Name (Print): Vicki DeMoney Date: 1-22-25

Company: Crossroads Outreach Title: Executive Director  
Munroe, Inc

# EVALUATION OF BIDS

**IFB EVALUATION REPORT**

**Agency:** Mississippi Department of Corrections      **IFB Name/Number:** Transitional Housing  
/3160007102

**Were any IFB amendments/modifications issued, including Question and Answer Document and/or Pre-IFB Conference Summary:**  
**Yes If yes, how many IFB amendments/modifications were issued?** 2 amendments

	Date of Issuance	Acknowledgements Received/Obtained
1.	1/3/25	Yes, Vendors 1,2, and 3
2.	1/17/25	Yes, Vendors 1,2, and 3

**Were any vendor questions received by the deadline specified in the IFB? No If yes, was a Question and Answer Document issued: N/A Acknowledgements Received: N/A**

**If allowed by the IFB, was a Pre-IFB Conference held by the agency? N/A If held, was attendance mandatory to submit a bid? N/A If held, was a Pre-Bid Conference Summary Issued? N/A Acknowledgements Received: N/A**

	Vendor Name	Date/Time Received	Comments
1.	Luther Martin Evangelistic Association	1/22/25 – 11:45am	
2.	Crossroads Outreach Ministries	1/21/25 – 10:22am	
3.	New Way Mississippi, Inc.	1/17/25 – 11:02am	

- 1. Compliance Phase:** Used to determine whether a vendor is **responsive, responsible, and/or acceptable**. Requirements are not assigned a point percentage and/or score. Evaluators simply record PASS or FAIL for each numbered item. In the event that any factor receives a FAIL or for some reason cannot be evaluated, **an explanation of the problem or concern** and the corresponding question must be evaluated and made part of the record, to include **any allowable waivers or resolutions**. Bids with errors that do not alter the substance of the bid can be accepted, and the procurement officer may allow the bidder to correct the problem prior to review as long as the irregularities are insignificant mistakes that can be waived or corrected without prejudice to other

## IFB EVALUATION REPORT

bidders. If any component received a FAIL (a “No” response) on any item or contains an item which for some reason cannot be evaluated, it shall be deemed as non-responsive and/or non-responsible.

- Every statement containing “must,” “shall,” “will,” etc., is a **mandatory requirement**. Failure to respond leads to mandatory bid disqualification. Such mandatory requirements are to be clear and (preferably) standing alone.
- Every statement containing “may,” “can,” “should,” etc., is a **desirable requirement**. Offeror may waive these if they wish.

	IFB Reference (Section/Location)	Compliance Categories	Pass/Fail (+/yes or -/no)				
			Vendor 1	Vendor 2	Vendor 3	Vendor 4	
1.	Section 3.2.1/Pg. 21 (per Amendment 2)	Was the bid submission deadline met?	Pass	Pass	Pass		
2.	Section 3.1.1/Pg. 20	Bid cover sheet included?	Pass	Pass	Pass		
3.	Section 3.1.2/Pg. 20	Bid form included?	Pass	Pass	Pass		
4.	Section 3.1.3/Pg. 20	Was the minimum number of references provided?	Pass	Pass	Pass		
5.	Section 3.1.4/Pg. 20	Was a signed certification statement(s) provided?	Pass	Pass	Pass		
6.	Section 3.1.5/Pg. 20	Were signed Acknowledgements of IFB Amendment(s), Questions and Answer document(s), and/or Summary of Pre-Bid Conference/Tour provided (if any were issued/posted)?	Pass	Pass	Pass		
7.	Section 3.1.6/Pg. 20	Was Bidder’s Acknowledgement of Bid as Public Record included? If redaction selected, is there a redacted copy of bid?	Pass	Pass	Pass		
8.	Section 3.2.2/Pg. 21	Were two signed original bids and one copy of the bid provided?	Pass	Pass	Pass		
9.	Section 4.1.2/Pg. 23	Did bidder meet minimum qualifications to be responsive?	Pass	Pass	Pass		

**IFB EVALUATION REPORT**

10.	Section 4.2/Pg. 24	Did bidder meet minimum qualifications to be deemed responsible?	Pass	Pass	Pass		
11.	Section 2.1/Pg. 10	Did bid include all information required by this section regarding the location of proposed facilities?	Pass	Pass	Pass		
12.	Section 2.2/Pg. 10	Did the bid meet the minimum requirements in this section?	Pass	Pass	Pass		
13.	Section 2.3/Pg. 11	Did the bid meet the scope of services required?	Pass	Pass	Pass		
14.	Section 2.5/Pg. 18	Did the bid demonstrate that the requirements will be met?	Pass	Pass	Pass		
<b>Acceptability Results:</b>			Pass	Pass	Pass		

**Bids Received:** 4      **Late Submissions:** 0      **Withdrawals:** 0

**Bids Rejected:** 1      **Non-Responsive:**         **Non-Responsible:**   

**Were any minor irregularities, informalities, defects, or variations waived by the agency?** No

**Were any exceptions or deviations taken to standard procurement or contract terms and conditions by the vendor?**

**Were any exceptions or deviations taken to standard procurement or contract terms and conditions withdrawn by the vendor?**

**Were any nonconforming terms and conditions taken or listed to standard procurement and contract terms and conditions provided by the vendor?**

**Were any nonconforming terms and conditions withdrawn by the vendor?**

**Were any conditional or qualified offers by the vendor allowed?**

**Were any discussions or negotiations held with the respondents classified as acceptable?**



**IFB EVALUATION REPORT**

**Was the purpose of these discussions merely to assist with the responsive and/or responsible determinations?**

**Did the agency request, require, and/or obtain any additional information from any vendor? No**

**Was any additional information, clarification, or corrections sought from any vendor? No**

**2. Cost Analysis Phase:** The lowest cost bid will receive the maximum 100 points allocated to cost. The point allocations for cost on the other bids will be evaluated according to the following formula: Price of the lowest responsive and responsible bid divided by the price of the responsive and responsible bid being rated times the maximum 100 points allocated for cost equal the awarded points.

<b>Vendor Name</b>	<b>Comparison</b>	<b>Calculated Ratio</b>	<b>X 100 points (Points to be awarded for cost)</b>
Luther Martin Evangelistic Association	18.95	1	100 points
Crossroads Outreach Ministries	20	.9475	94.75
New Way Mississippi, Inc.	20	.9475	94.75

**3. Evaluator Certifications and Signature:**

**Regarding evaluation recommendation,**

- I certify that I have no conflict of interest.
- I certify that submissions and the ratings for this procurement will be held in strict confidence. I will not discuss any part of the evaluation process with anyone. I will not contact the entities that submitted a response to the procurement nor have I made any notes or copies of any part of the submissions, scoring, or comments sheets.
- I certify that my scoring was based solely on my individual evaluation of each bid.

**Regarding evaluation withdrawal,**

- I certify that my scoring was not based solely on my individual evaluation of each bid and my scoring was influenced by the following: \_\_\_\_\_

**IFB EVALUATION REPORT**

I certify that my evaluation of the bids was influenced by discussions as indicated below and therefore my scores should not be used. \_\_\_\_\_

**Comments about the evaluation process:** \_\_\_\_\_

 \_\_\_\_\_

**Evaluator Signature**

1/27/25  
\_\_\_\_\_

**Date**

Jason Carney, Community Corrections Director  
**Evaluator Name, Title (print)**

**IFB EVALUATION REPORT**

**Agency:** Mississippi Department of Corrections      **IFB Name/Number:** Transitional Housing /3160007102

**Were any IFB amendments/modifications issued, including Question and Answer Document and/or Pre-IFB Conference Summary: Yes** If yes, how many IFB amendments/modifications were issued? 2 amendments

	Date of Issuance	Acknowledgements Received/Obtained
1.	1/3/25	1, 2, 3
2.	1/17/25	1, 2, 3

**Were any vendor questions received by the deadline specified in the IFB?** No If yes, was a Question and Answer Document issued: N/A Acknowledgements Received: N/A

**If allowed by the IFB, was a Pre-IFB Conference held by the agency?** N/A If held, was attendance mandatory to submit a bid? N/A If held, was a Pre-Bid Conference Summary Issued? N/A Acknowledgements Received: N/A

	Vendor Name	Date/Time Received	Comments
1.	Luther Martin Evangelistic Association	1/22/25 @ 11:45	
2.	Crossroads Outreach Ministries	1/21/25 @ 10:22	
3.	New Way Mississippi, Inc.	1/17/25 @ 11:02	

**1. Compliance Phase:** Used to determine whether a vendor is **responsive, responsible, and/or acceptable**. Requirements are not assigned a point percentage and/or score. Evaluators simply record PASS or FAIL for each numbered item. In the event that any factor receives a FAIL or for some reason cannot be evaluated, **an explanation of the problem or concern** and the corresponding question must be evaluated and made part of the record, to include **any allowable waivers or resolutions**. Bids with errors that do not alter the substance of the bid can be accepted, and the procurement officer may allow the bidder to correct the problem prior to review as long as the irregularities are insignificant mistakes that can be waived or corrected without prejudice to other

### IFB EVALUATION REPORT

bidders. If any component received a FAIL (a "No" response) on any item or contains an item which for some reason cannot be evaluated, it shall be deemed as non-responsive and/or non-responsible.

- Every statement containing "must," "shall," "will," etc., is a **mandatory requirement**. Failure to respond leads to mandatory bid disqualification. Such mandatory requirements are to be clear and (preferably) standing alone.
- Every statement containing "may," "can," "should," etc., is a **desirable requirement**. Offeror may waive these if they wish.

	IFB Reference (Section/Location)	Compliance Categories	Pass/Fail (+/yes or -/no)			
			Vendor 1	Vendor 2	Vendor 3	Vendor 4
1.	Section 3.2.1/Pg. 21 (per Amendment 2)	Was the bid submission deadline met?	Pass	Pass	Pass	
2.	Section 3.1.1/Pg. 20	Bid cover sheet included?	Pass	Pass	Pass	
3.	Section 3.1.2/Pg. 20	Bid form included?	Pass	Pass	Pass	
4.	Section 3.1.3/Pg. 20	Was the minimum number of references provided?	Pass	Pass	Pass	
5.	Section 3.1.4/Pg. 20	Was a signed certification statement(s) provided?	Pass	Pass	Pass	
6.	Section 3.1.5/Pg. 20	Were signed Acknowledgements of IFB Amendment(s), Questions and Answer document(s), and/or Summary of Pre-Bid Conference/Tour provided (if any were issued/posted)?	Pass	Pass	Pass	
7.	Section 3.1.6/Pg. 20	Was Bidder's Acknowledgment of Bid as Public Record included? If redaction selected, is there a redacted copy of bid?	Pass	Pass	Pass	
8.	Section 3.2.2/Pg. 21	Were two signed original bids and one copy of the bid provided?	Pass	Pass	Pass	
9.	Section 4.1.2/Pg. 23	Did bidder meet minimum qualifications to be responsive?	Pass	Pass	Pass	

**IFB EVALUATION REPORT**

10.	Section 4.2/Pg. 24	Did bidder meet minimum qualifications to be deemed responsible?	Pass	Pass	Pass		
11.	Section 2.1/Pg. 10	Did bid include all information required by this section regarding the location of proposed facilities?	Pass	Pass	Pass		
12.	Section 2.2/Pg. 10	Did the bid meet the minimum requirements in this section?	Pass	Pass	Pass		
13.	Section 2.3/Pg. 11	Did the bid meet the scope of services required?	Pass	Pass	Pass		
14.	Section 2.5/Pg. 18	Did the bid demonstrate that the requirements will be met?	Pass	Pass	Pass		
<b>Acceptability Results:</b>			Pass	Pass	Pass		

**Bids Received:** 4      **Late Submissions:** 0      **Withdrawals:** 0

**Bids Rejected:** 1      **Non-Responsive:**         **Non-Responsible:**   

**Were any minor irregularities, informalities, defects, or variations waived by the agency?** No

**Were any exceptions or deviations taken to standard procurement or contract terms and conditions by the vendor?**

**Were any exceptions or deviations taken to standard procurement or contract terms and conditions withdrawn by the vendor?**

**Were any nonconforming terms and conditions taken or listed to standard procurement and contract terms and conditions provided by the vendor?**

**Were any nonconforming terms and conditions withdrawn by the vendor?**

**Were any conditional or qualified offers by the vendor allowed?**

**Were any discussions or negotiations held with the respondents classified as acceptable?**

**IFB EVALUATION REPORT**

**Was the purpose of these discussions merely to assist with the responsive and/or responsible determinations?**

**Did the agency request, require, and/or obtain any additional information from any vendor?**

**Was any additional information, clarification, or corrections sought from any vendor?**

**2. Cost Analysis Phase:** The lowest cost bid will receive the maximum 100 points allocated to cost. The point allocations for cost on the other bids will be evaluated according to the following formula: Price of the lowest responsive and responsible bid divided by the price of the responsive and responsible bid being rated times the maximum 100 points allocated for cost equal the awarded points.

<b>Vendor Name</b>	<b>Comparison</b>	<b>Calculated Ratio</b>	<b>X 100 points (Points to be awarded for cost)</b>
Luther Martin Evangelistic Assoc	18.95	1	100 points
Crossroads Outreach Ministries	20	.9475	
New Way Mississippi Inc	20	.9475	

**3. Evaluator Certifications and Signature:**

**Regarding evaluation recommendation,**

- I certify that I have no conflict of interest.
- I certify that submissions and the ratings for this procurement will be held in strict confidence. I will not discuss any part of the evaluation process with anyone. I will not contact the entities that submitted a response to the procurement nor have I made any notes or copies of any part of the submissions, scoring, or comments sheets.
- I certify that my scoring was based solely on my individual evaluation of each bid.

**Regarding evaluation withdrawal,**

- I certify that my scoring was not based solely on my individual evaluation of each bid and my scoring was influenced by the following: \_\_\_\_\_

**IFB EVALUATION REPORT**

I certify that my evaluation of the bids was influenced by discussions as indicated below and therefore my scores should not be used. \_\_\_\_\_

**Comments about the evaluation process:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Shelly Heggins  
\_\_\_\_\_  
Evaluator Signature

01.27.25  
\_\_\_\_\_  
Date

Shelly Heggins, LEOS  
\_\_\_\_\_  
Evaluator Name, Title (print)

**IFB EVALUATION REPORT**

**Agency:** Mississippi Department of Corrections      **IFB Name/Number:** Transitional Housing  
/3160007102

**Were any IFB amendments/modifications issued, including Question and Answer Document and/or Pre-IFB Conference Summary:**  
Yes **If yes, how many IFB amendments/modifications were issued?** 2 amendments

	Date of Issuance	Acknowledgements Received/Obtained
1.	1/3/25	1, 2, 3
2.	1/17/25	1, 2, 3

**Were any vendor questions received by the deadline specified in the IFB?** No **If yes, was a Question and Answer Document issued:** N/A **Acknowledgements Received:** N/A

**If allowed by the IFB, was a Pre-IFB Conference held by the agency?** N/A **If held, was attendance mandatory to submit a bid?** N/A **If held, was a Pre-Bid Conference Summary Issued?** N/A **Acknowledgements Received:** N/A

	Vendor Name	Date/Time Received	Comments
1.	Luther Martin Evangelistic Association	1/22/25 @ 11:45 a.m.	
2.	Crossroads Outreach Ministries	1/21/25 @ 10:22 a.m.	
3.	New Way Mississippi Inc.	1/17/25 @ 11:02 a.m.	

**1. Compliance Phase:** Used to determine whether a vendor is **responsive, responsible, and/or acceptable**. Requirements are not assigned a point percentage and/or score. Evaluators simply record PASS or FAIL for each numbered item. In the event that any factor receives a FAIL or for some reason cannot be evaluated, **an explanation of the problem or concern** and the corresponding question must be evaluated and made part of the record, to include **any allowable waivers or resolutions**. Bids with errors that



## IFB EVALUATION REPORT

do not alter the substance of the bid can be accepted, and the procurement officer may allow the bidder to correct the problem prior to review as long as the irregularities are insignificant mistakes that can be waived or corrected without prejudice to other bidders. If any component received a FAIL (a "No" response) on any item or contains an item which for some reason cannot be evaluated, it shall be deemed as non-responsive and/or non-responsible.

- Every statement containing "must," "shall," "will," etc., is a **mandatory requirement**. Failure to respond leads to mandatory bid disqualification. Such mandatory requirements are to be clear and (preferably) standing alone.
- Every statement containing "may," "can," "should," etc., is a **desirable requirement**. Offeror may waive these if they wish.

	IFB Reference (Section/Location)	Compliance Categories	Pass/Fail (+/yes or -/no)			
			Vendor 1	Vendor 2	Vendor 3	Vendor 4
1.	Section 3.2.1/Pg. 21 (per Amendment 2)	Was the bid submission deadline met?	Pass	Pass	Pass	
2.	Section 3.1.1/Pg. 20	Bid cover sheet included?	Pass	Pass	Pass	
3.	Section 3.1.2/Pg. 20	Bid form included?	Pass	Pass	Pass	
4.	Section 3.1.3/Pg. 20	Was the minimum number of references provided?	Pass	Pass	Pass	
5.	Section 3.1.4/Pg. 20	Was a signed certification statement(s) provided?	Pass	Pass	Pass	
6.	Section 3.1.5/Pg. 20	Were signed Acknowledgements of IFB Amendment(s), Questions and Answer document(s), and/or Summary of Pre-Bid Conference/Tour provided (if any were issued/posted)?	Pass	Pass	Pass	
7.	Section 3.1.6/Pg. 20	Was Bidder's Acknowledgment of Bid as Public Record included? If redaction selected, is there a redacted copy of bid?	Pass	Pass	Pass	
8.	Section 3.2.2/Pg. 21	Were two signed original bids and one copy of the bid provided?	Pass	Pass	Pass	

**IFB EVALUATION REPORT**

9.	Section 4.1.2/Pg. 23	Did bidder meet minimum qualifications to be responsive?	Pass	Pass	Pass		
10.	Section 4.2/Pg. 24	Did bidder meet minimum qualifications to be deemed responsible?	Pass	Pass	Pass		
11.	Section 2.1/Pg. 10	Did bid include all information required by this section regarding the location of proposed facilities?	Pass	Pass	Pass		
12.	Section 2.2/Pg. 10	Did the bid meet the minimum requirements in this section?	Pass	Pass	Pass		
13.	Section 2.3/Pg. 11	Did the bid meet the scope of services required?	Pass	Pass	Pass		
14.	Section 2.5/Pg. 18	Did the bid demonstrate that the requirements will be met?	Pass	Pass	Pass		
<b>Acceptability Results:</b>			Pass	Pass	Pass		

**Bids Received:** 4      **Late Submissions:** 0      **Withdrawals:** 0

**Bids Rejected:** 1      **Non-Responsive:**         **Non-Responsible:**   

**Were any minor irregularities, informalities, defects, or variations waived by the agency?** NO

**Were any exceptions or deviations taken to standard procurement or contract terms and conditions by the vendor?**

**Were any exceptions or deviations taken to standard procurement or contract terms and conditions withdrawn by the vendor?**

**Were any nonconforming terms and conditions taken or listed to standard procurement and contract terms and conditions provided by the vendor?**

**Were any nonconforming terms and conditions withdrawn by the vendor?**

**Were any conditional or qualified offers by the vendor allowed?**

**IFB EVALUATION REPORT**

**Were any discussions or negotiations held with the respondents classified as acceptable?**

**Was the purpose of these discussions merely to assist with the responsive and/or responsible determinations?**

**Did the agency request, require, and/or obtain any additional information from any vendor? NO**

**Was any additional information, clarification, or corrections sought from any vendor? NO**

**2. Cost Analysis Phase:** The lowest cost bid will receive the maximum 100 points allocated to cost. The point allocations for cost on the other bids will be evaluated according to the following formula: Price of the lowest responsive and responsible bid divided by the price of the responsive and responsible bid being rated times the maximum 100 points allocated for cost equal the awarded points.

<b>Vendor Name</b>	<b>Comparison</b>	<b>Calculated Ratio</b>	<b>X 100 points (Points to be awarded for cost)</b>
Luther Martin Evangelistic Association	18.95	1	100      100 points
Crossroads Outreach Ministries	20	.9475	94.75
New Way Mississippi Inc.	20	.9475	94.75

**3. Evaluator Certifications and Signature:**

**Regarding evaluation recommendation,**

I certify that I have no conflict of interest.

I certify that submissions and the ratings for this procurement will be held in strict confidence. I will not discuss any part of the evaluation process with anyone. I will not contact the entities that submitted a response to the procurement nor have I made any notes or copies of any part of the submissions, scoring, or comments sheets.

I certify that my scoring was based solely on my individual evaluation of each bid.

**Regarding evaluation withdrawal,**

**IFB EVALUATION REPORT**

- I certify that my scoring was not based solely on my individual evaluation of each bid and my scoring was influenced by the following: \_\_\_\_\_
- I certify that my evaluation of the bids was influenced by discussions as indicated below and therefore my scores should not be used. \_\_\_\_\_

**Comments about the evaluation process:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
Evaluator Signature

1/24/2025  
\_\_\_\_\_  
Date

John Hunt, DCI  
\_\_\_\_\_  
Evaluator Name, Title (print)

# BID IRREGULARITIES



Urgent: Missing Documents for Transitional Housing Services IFB RFX# 3160007102- Please Submit By Noon on 1/23/25 - Message (HTML)

5:33 PM

5:33 PM

1/23/2025

Good Afternoon,

Per the invitation for Bid (IFB) for Transitional Housing Services 3160007102, you were required to send in the following:

1. Bid Cover Sheet (Attachment A) – you were missing a signature and did not answer one of the questions.
2. Bid Form (Attachment B) – filled out completely with the pricing and a wet signature. You were missing acknowledgements for Amendments 1 and 2.
3. Missing the signed Acknowledgement for Amendment #1. For your convenience, you can find the form on our website at the following link: <https://www.mdot.ms.gov/sites/default/files/procurement/procurement/01-county/01-county/2014-20-%20acknowledgment%201%20-%2001.pdf>.
4. Acknowledgment of Bid as Public Record (Attachment D) – missing a selected option.

Please ensure we received all of the above information by noon tomorrow, Thursday, January 23, 2025. If we do not receive your required information, your bid will not be considered.

Sincerely,

Princess R. Hayes  
 Project Management Team Leader  
 Legal Department  
 Mississippi Department of Corrections  
 301 North Lamar Street  
 Jackson, MS 39201  
 Phone: 601-359-5304  
[Princess.Hayes@mdoc.state.ms.us](mailto:Princess.Hayes@mdoc.state.ms.us)



5:33 PM

1/23/2025





Urgent: Missing Documents for Transitional Housing Services IFB #158-3160007102 - Please Submit by Noon on 1/23/25 - Message (HTML)

5:12 PM

Hayes, Princess <princess@pchoo.com>; prides@renewmiss.com

Urgent: Missing Documents for Transitional Housing Services IFB RFX#: 3160007102 - Please Submit by Noon on 1/23/25

Good Afternoon,

Per the invitation for Bid (IFB) for Transitional Housing Services 3160007102, you were required to send in the following:

1. Bid Form (Attachment B) - filled out completely with the pricing and a wet signature. Bid was submitted prior to the issued Amendment #2. Missing the acknowledgement. Please also submit Amendment #2. For your convenience, you can find the form on our website at the following link <https://www.mdcor.ms.gov/sites/default/files/Procurement/3160007102%20TransitionalHousing%20RFX%20Amendment%202%20Calendar%20for%20Events%20Revision.pdf>
2. 3rd Reference was missing date of service. Please resubmit with corrected information.

Please ensure we received all of the above information by noon tomorrow, Thursday, January 23, 2025. If we do not receive your required information, your bid will not be considered.

Sincerely,

Princess R. Hayes  
 Project Management Team Leader  
 Legal Department  
 Mississippi Department of Corrections  
 301 North Lamar Street  
 Jackson, MS 39201  
 Phone: 601-359-5304  
 Princess.Hayes@mdcor.state.ms.us



5:39 PM 1/23/2025



# RECEIVED LOG

TO BE COMPLETED BY MDOC STAFF ONLY

## INVITATION FOR BIDS Missing Documents Transitional Housing Services

RFx#: 3160007102

#	Date Received	Company's Name	Mail / Hand-Delivered	Time Received
1.	1/23/25	Luther Martin / That Souls Be Saved	Hand	8:42 AM
2.	1/23/25	New Way Ministries	Hand	9:32 AM
3.	1/23/25	Crossroad Ministries	Hand	11:57 AM
4.	1/23/25	Sober Living	Hand / Electronic	11:59 AM
5.				
6.				
7.				
8.				
9.				
10.				
11.				

# NOTICE OF INTENT TO AWARD



STATE OF MISSISSIPPI  
DEPARTMENT OF CORRECTIONS  
BURL CAIN  
COMMISSIONER

**Notice of Intent to Award**

January 29, 2025

<b>Procurement Type and Number</b>	IFB # 3160007102
<b>Procurement Title</b>	IFB for Transitional Housing Services
<b>Opening Date and Time</b>	January 22, 2025, at 2:00 pm CST

The following vendors submitted responses to the above solicitation:

- Luther Martin Evangelistic Association, Pearl, MS
- Sober Living Residential, LLC, Meridian, MS
- Crossroads Outreach Ministries, Inc., Ridgeland, MS
- New Way Mississippi, Inc., Ridgeland, MS

The above responding vendors have been listed in the order of overall price, lowest to highest. Since the vendors' bids included different numbers of available beds which made the overall price for bidders offering more beds higher, the per bed, per day price has been used as the overall price. All bid forms are attached as Exhibit A.

The following vendor was determined non-responsive and/or non-responsible and has been notified separately of the reason(s) therefor:

- Sober Living Residential, LLC, Meridian, MS

Responses were evaluated according to the criteria stated in the solicitation. We announce our intent to award a contract to the following vendors upon approval by the Public Procurement Review Board, contingent upon a certificate of insurance which outlines the coverage and limits defined in the solicitation and any exceptions being negotiated to the satisfaction of the MDOC:

- Luther Martin Evangelistic Association, Pearl, MS
- Crossroads Outreach Ministries, Inc., Ridgeland, MS
- New Way Mississippi, Inc., Ridgeland, MS

We would like to thank each vendor for your time and efforts in preparing a response to this solicitation.

We invite you to email Princess Hayes, Project Management Team Leader at [procurement@mdoc.state.ms.us](mailto:procurement@mdoc.state.ms.us), with the subject IFB #3160007102, if you would like to request

a post-award vendor debriefing where we can share with you any applicable information about your response including significant weaknesses or deficiencies, technical ratings, and overall ranking specific to your company's response. This debriefing is a meeting and not a hearing; therefore, legal representation is not required. However, if you prefer to have legal representation present, you must provide notification prior to the scheduled meeting so that we can also have legal representation present. Your request for debriefing must be received within three (3) business days after the issuance of this notice or no later than February 3, 2025, which is a change from the initial anticipated January 27, 2025 date included in the IFB. This date was amended due to the delayed date of bid opening on January 22, 2025 due to inclement weather, and is in accordance with requirements the OPSCR rules. 12 Miss. Admin. Code Part 9.


Vendors are reminded that any requests for reconsideration of this decision must be submitted to Princess R. Hayes and the Director of OPSCR, Amelia Gamble, within three (3) business days after the issuance of this notice or no later than February 3, 2025. Vendors may reference the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, Rule 5.6.3, for instructions on how to make a request for reconsideration. 12 Miss. Admin. Code Pt. 9, R. 5.6.3.

Vendors are reminded that the Agency Procurement File is available on the Agency website at [www.mdoc.ms.gov/general-public/procurement](http://www.mdoc.ms.gov/general-public/procurement).

The successful vendors are instructed not to begin work, purchase materials, or enter into subcontracts relating to the project or services until execution of the contract.

We appreciate your interest in doing business with the State of Mississippi.

Sincerely,

  
\_\_\_\_\_  
**Amy Foster Tisdale, Esq.**  
Chief Procurement Officer  
Legal Department  
Mississippi Department of Corrections  
301 North Lamar Street  
Jackson, MS 39201  
601-359-2496 (phone)  
601-359-5735 (fax)  
[Amy.Tisdale@mdoc.state.ms.us](mailto:Amy.Tisdale@mdoc.state.ms.us)

**ATTACHMENT B**

**BID FORM**

<b>Company</b>	<b>Contact Person</b>	<b>Telephone Number</b>
Luther Martin Evangelistic Asso.	Luther Martin	601-502-3065

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)		120
Maximum Rate Per Bed Per Day is \$20.00	x	18.95 *
Bid calculation = Total Beds x Rate per Bed x 365	=	<u>\$ 830,010.00</u>

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

<b>Amendment Number</b>	<b>Date</b>
One	January 3, 2025
Two	January 17, 2025

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:** Luther Martin Evangelistic Association - Men of MORE

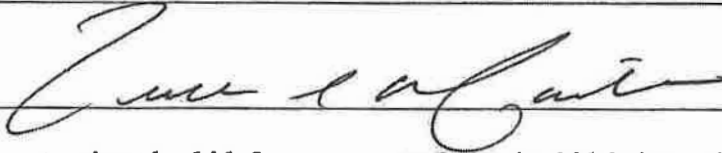
**Printed Name of Representative:**

*Luther E. Martin*

**Date:**

*1-22-2025*

**Signature:**



**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
Sober Residential Living LLC	Viola Greene	601-527-9119

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)

95

Maximum Rate Per Bed Per Day is \$20.00

$$\begin{array}{r}
 x \quad \underline{\quad 20 \quad}^* \\
 = \quad \underline{\$ 693,500.00}
 \end{array}$$

Bid calculation = Total Beds x Rate per Bed x 365

\*Offerors may offer an amount less than \$20.00 per day per bed.

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
3160007102	1/20/2025
316000702	1/21/2025

*Amend #1  
Amend #2*

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

**Company Name:**

Sober Residential Living LLC



**Printed Name of Representative:**

Viola Greene

---

**Date:**

December 30, 2024

---

**Signature:**

*Viola Greene*

---

**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

**ATTACHMENT B**

**BID FORM**

Company	Contact Person	Telephone Number
Crossroads Ministries	Vicki O'Malley	601-940-5417

The pricing quoted shall be inclusive of, but not limited to the following:

1. All required equipment/material;
2. All required insurance;
3. All required overhead;
4. All required profit;
5. All required vehicles;
6. All required fuel and mileage;
7. All required labor and supervision;
8. All required business and professional certifications, licenses, permits, or fees; and,
9. Any and all other costs.

All pricing for Transitional Housing Services should include all associated costs for the items with no additional or hidden fees.

*Price quotes over \$20.00 per resident per day will not be considered.*

Total Beds Currently Available (minimum is 10 beds)

Maximum Rate Per Bed Per Day is \$20.00

Bid calculation = Total Beds x Rate per Bed x 365

\*Offerors may offer an amount less than \$20.00 per day per bed.

$$\begin{array}{r}
 \phantom{x} \quad 25 \\
 \phantom{x} \quad \underline{\phantom{00}} \\
 x \quad \quad 20 \quad * \\
 \hline
 = \quad \underline{\$182,500}
 \end{array}$$

**Acknowledgement of Amendments.** All amendments shall be acknowledged by noting the Amendment Number and Date below and by signing this form with signature.

Amendment Number	Date
#1 RFx 316 000 7102	1-22-25
#2 RFx 316 000 7102	1-17-25

By signing below, the Contractor Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.

Company Name:

Crossroads Ministries

**Printed Name of Representative:**

Vicki DeMoney

**Date:**

1-22-25

**Signature:**

Vicki DeMoney

**Note:** Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.



New Way Mississippi, Inc.  
Mississippi Department of Corrections, IFB RFx 3160007102

---

By signing below, the bidder Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

- That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate complete, and current as of the submission date.

Company Name:

New Way Mississippi, Inc.

---

Printed Name of Representative:

Larry Perry

---

Date:

January 22, 2025

---

Signature:

Larry Perry

---

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

Good afternoon,  
Please view the enclosed documentation.

Thank you,

Princess R. Hayes  
Project Management Team Leader  
Legal Department  
Mississippi Department of Corrections  
301 North Lamar Street  
Jackson, MS 39201  
Phone: 601-859-5304  
Princess.Hayes@mdoc.state.ms.us



Notice of Intent to Award with Exhibit.pdf  
435 KB

Move  
Move  
To Manager  
Done  
Create New  
Quick Steps  
Move In? Team Email Reply As-Direct  
Rules Actions  
Mark Categorize Follow Up  
Enread Tags  
Find Related Select  
Transliterate Editting  
Zoom  
Mark as Spam  
Mark as Not Spam  
Barracuda Networks

Good afternoon,

Please view the enclosed documentation.

Thank you,

Princess R. Hayes  
Project Management Team Leader  
Legal Department  
Mississippi Department of Corrections  
301 North Lamar Street  
Jackson, MS 39201  
Phone: 601-359-5304



Message: RFX 3160007102 - Notice of Intent to Award - Message (HTML)

File | Message | Account | Tell me what you want to do... | Ignore | Delete | Reply | Forward | Meeting | More... | To Manager | Done | Create New | Move | Move to? | Team Email | Reply & Delete | Reply | Forward | Meeting | More... | Rules | Actions | Mark Unread | Category | Follow Up | Mark as Spam | Mark as Not Spam | Boreas Networks

4:13 PM

Hayes, Princess | Other name |

RFX 3160007102 - Notice of Intent to Award

435 KB

Good Afternoon,

Please view the enclosed documentation.

Thank you,

Princess E. Hayes  
Project Management Team Leader  
Legal Department  
Mississippi Department of Corrections  
301 North Lamar Street  
Jackson, MS 39201  
Phone: 601-359-5504



4:22 PM | 1/29/2023



Good afternoon,  
 Please view the enclosed documentation.  
 Thank you,

Princess R. Hayes  
 Project Management Team Leader  
 Legal Department  
 Mississippi Department of Corrections  
 301 North Lamar Street  
 Jackson, MS 39201  
 Phone: 601-359-5304



## Tisdale, Amy

---

**From:** Hayes, Princess  
**Sent:** Wednesday, January 29, 2025 6:55 PM  
**To:** Tisdale, Amy  
**Subject:** FW: RFx 3160007102 - Notice of Intent to Award  
**Attachments:** Notice of Intent to Award with Exhibit.pdf

**Princess R. Hayes**  
*Project Management Team Leader*  
**Legal Department**  
**Mississippi Department of Corrections**  
301 North Lamar Street  
Jackson, MS 39201  
Phone: 601-359-5304  
[Princess.Hayes@mdoc.state.ms.us](mailto:Princess.Hayes@mdoc.state.ms.us)



---

**From:** Hayes, Princess  
**Sent:** Wednesday, January 29, 2025 6:48 PM  
**To:** 'opacj1@aol.com' <opacj1@aol.com>  
**Subject:** RFx 3160007102 - Notice of Intent to Award

Good afternoon,

Please see the enclosed documentation.

Thank you,

**Princess R. Hayes**  
*Project Management Team Leader*  
**Legal Department**  
**Mississippi Department of Corrections**  
301 North Lamar Street  
Jackson, MS 39201  
Phone: 601-359-5304



MISSISSIPPI DEPARTMENT OF CORRECTIONS

PROVIDE AND PROMOTE PUBLIC SAFETY

# General Public

ABOUT CAREERS FACILITIES NEWS & MEDIA CONTACT

FAMILY & FRIENDS INMATES VICTIMS GENERAL PUBLIC

## GENERAL PUBLIC

Public Records Requests

Related Legislation

Procurement

Monthly Fact Sheets (2001-2024)

Daily Inmate Population (2021-2024)

Net Admissions by Fiscal Year (2006-2022)

View
Edit
Delete
Revisions

## PROCUREMENT

- v [Request for Quotes Formal \(RFQF\)](#)
- ^ [Invitation for Bid \(IFB\)](#)
  - o [IFB 3160007102 Transitional Housing Services](#)
  - o [3160007102 Transitional Housing IFB - Amendment 1](#)
  - o [3160007102 Transitional Housing IFB Amendment 2 - Calendar of Events Revision](#)
  - o [3160007102 Notice of Intent to Award with Exhibit](#)

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### Display #123456789

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Number: 123456789 | Short Number: 123456789 | Page Index: 1 of 1 | Status: Pending | Created On: 2023-10-27 10:10:10 | Created By: Admin | Views: 1000 | Number of Orders: 1

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Accepted To: Category: 123456789  
 Category: 123456789

Accepted To	Category	Description	No. Items	Weight	Processor	Auto Inventory	Created On	Type	Qty (ST)	Changed By	Change On
Accepted To	Category	Description	No. Items	Weight	Processor	Auto Inventory	Created On	Type	Qty (ST)	Changed By	Change On
Accepted To	Category	Description	No. Items	Weight	Processor	Auto Inventory	Created On	Type	Qty (ST)	Changed By	Change On
Accepted To	Category	Description	No. Items	Weight	Processor	Auto Inventory	Created On	Type	Qty (ST)	Changed By	Change On
Accepted To	Category	Description	No. Items	Weight	Processor	Auto Inventory	Created On	Type	Qty (ST)	Changed By	Change On